

**“Working Together for a Successful Stapleford”**

**Attendees**

Louise Ashby	Town Centre Coordinator	Gary McGrath	Nu Trend Interiors
Nicola Boyles	Broxtowe Borough Council	Karen Green	Finbows
Barbara Demetriou (Chair)	Andy's Fish Bar	Tom Martin	Age Concern
Kevin Bethell	Bethell's	Barbara Brooke	Stapleford Core Group
Goff Walt	Resident	Brian Wombwell	Stapleford Town Council
Debbie Blake	Full Throttle Notts Ltd	Jane Carling	Balloon Explosion
Stephen Vince	Full Throttle Notts Ltd		

**Apologies**

Janet Budden	Stapleford Day Nursery
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**1. Welcome, apologies & minutes from the last meeting**

**Actions**

- 1) **The comments from the group were added and the report has been submitted by LA. The returns are now being analysed and collated into a draft document that will go out for public consultation.**
- 2) **Christmas planning is on the agenda so Best Dressed Window Presentation will be discussed then.**
- 3) **LA and NB met with John Hallam from street lighting today to discuss Christmas lights. Stapleford will be getting some new Christmas lights, it will be the first town in the borough to have new Christmas lights. They will be in the area along the Roach junction and will have a simple two-tone colour theme, which will give a more classic look. Hopefully then next year the new lights can be rolled out in a bigger section of the town. The new legislations mean that the cost of Christmas lights has increased, as each lamp column has to meet with the new criteria and be fitted with a transformer, which dramatically increases the cost of each decoration.**
- 4) **See number 2.**
- 5) **BB passed on information leaflet regarding the O2 scheme. LA will look into it.**

**2. Christmas Planning**

**Christmas Lights**

The new regulations will not affect the lights to the extent that there won't be any (see action 3 above). However the tree that GM wanted to sponsor is not possible as the tree is not big enough to support the lights and there is also no power supply. Where new lights replace old lights in the town, the old lights that can still be used will be used to try and create more of a uniformed look along Derby Road rather than lots of different decorations.

**Christmas Best Dressed Window Competition**

The presentation ceremony will be done at the same time as the Christmas Light Switch on. To make the competition more successful this year there will be a flyer that will advertise the event and give people the opportunity to vote on their favourite shop. Details of the competition will also be included in the SRG newsletter that is due to be sent out at any time. The winners will also be given a prize hamper. BW said the Town Council would provide the Christmas hamper.

**Christmas Light Switch On**

LA and NB have met with Arts Development and spoken to the Town Council to discuss possible options for the Christmas Light switch on.

The idea of fairground rides is not an option as the event needs to be kept in one space and the areas proposed are all very uneven. LA will look into other food stalls like roast chestnuts and mulled wine. MD at the Town Council has told LA they have some concerns over risk

assessment, insurance and having stalls selling things as the event is usually marketed as a free event. LA will continue to try and work with them on proposals. LA can carry out the risk assessment and add the insurance cost to Broxtowe Borough Councils policy as a one-off event.

In order for the Town Councils programme of events to start on time the SRG meeting in December will be replaced by this event so it can start from 5.00pm with members of the group all going along.

Finalised ideas are:

- Hot Roast Chestnuts
- Hog Roast
- Mulled Wine – Non-Alcoholic
- Oompah Band

The event needs to be well advertised in order for it to be a success. A flyer could be produced similar to that of Stapleford by the Sea but for the Christmas event. The flyer should advertise the event and then the reverse have a voting form for the Best Dressed Window Competition. Those who vote could also be entered for a prize draw. BW agreed that info on the event could be sent out in Focus newsletter. It was also suggested that we try Stapleford and Sandiacre News. The Evening Post Neighbourhood News may also cover it.

The group need to be conscious of time, as people will already be starting to get booked up for Christmas. It may be necessary to meet before the next meeting to discuss the options for the evening. LA will speak again with the Town Council and pass ideas on from there.

Several shops offered to help sponsor the event, they are as follows:

- Nu Trend
- Full Throttle
- Andy Fish Bar
- Bethalls

**Action 1**

### **3. Keeping Up Appearances Grant scheme**

The confirmed funding for the Keeping Up Appearances grant scheme will end in March therefore businesses need to apply now if they want to benefit from the funding.

The group asked if the money could go towards architects fees and planning applications. NB explained that the money can only be used to do the repairs to the shop frontages as planning permission and associated fees are statutory requirements and statutory requirements cannot be grant aided.

If any businesses are interested in the scheme or know of any other businesses that are, can they please let NB/LA know to ensure that the money is spent before March.

### **4. Any Other Business**

#### **On street parking – Derby Road**

The businesses at the Sandiacre end of Derby road are suffering from people abusing the on street parking that is available. There is a set-waiting limit on the on street parking but people are parking there all day. LA will raise this with Tech and Works.

**Action 2**

### **Actions**

1. LA to continue working on Christmas planning and to contact the town council
2. LA to speak to T&W's regarding on street parking

**Date of Next Meeting** Thursday 2<sup>nd</sup> November 2006