

## PERSON SPECIFICATION

### ENVIRONMENTAL HEALTH OFFICER – H72, H73b, H74, H77, H706, H707

Skills	Requirements	E/D	Measurement
<b>Personal Skills</b>	Present a calm, professional and confident image	E	3
<b>Personal Skills</b>	Must be assertive, show initiative, be enthusiastic and self-motivated	E	1,3
<b>Personal Skills</b>	Ability to make considered decisions	E	1,3
<b>Personal Skills</b>	Commitment to customer care	E	1,3
<b>Personal Skills</b>	Ability to work within a team	E	1,3
<b>Personal Skills</b>	Good planning, organisation and communication skills	E	1,3
<b>Personal Skills</b>	Ability to maintain clear and concise records	E	3
<b>Experience</b>	Local Government experience	D	1,3
<b>Experience</b>	Recent enforcement experience in at least 2 of the work areas	E	1, 3, 4
<b>Attainments/ Qualifications</b>	Diploma/Degree in Environmental Health	E	1,4
<b>Attainments/ Qualifications</b>	EHORB Registration	E	1.4
<b>Attainments/ Qualifications</b>	Assessment of professional competence/ Membership of the CIEH	E	1.4
<b>Attainments/ Qualifications</b>	Ongoing continuing professional development	E	1, 4
<b>Attainments/ Qualifications</b>	Compliance with competency requirements for relevant work areas	E	1, 3, 4
<b>Knowledge</b>	Computer literate	E	1,3
<b>Knowledge</b>	Knowledge and understanding of environmental health legislation	E	1,3
<b>Special Requirements</b>	Able to undertake site inspections	E	1,3

#### **Car Allowance**

This post carries a designated car user status. Whilst it will not be necessary for the post holder to provide a car for use on Broxtowe Borough Council business, provision must be made however to discharge duties and responsibilities of the post in an effective manner.

Employees choosing to use their own vehicle for work purposes must be in possession of a full driving licence.

Disabled employees who are unable to drive because of their disability, but who occupy posts with a designated car user status, are allowed to use taxis to carry out their duties where no other forms of transport are appropriate.

#### **E/D:**

Essential (E)

Desirable (D)

#### **Measure:**

1. Application form

2. Test after shortlisting
3. At interview
4. Documentary evidence
5. Other [please specify]