



**SURVEILLANCE CAMERA
COMMISSIONER**

Code of Practice

**Steps to complying with
the 12 principles**



Does your organisation comply with the 12 guiding principles in the Surveillance Camera Code of Practice? Here are some steps to help you move towards compliance with each of the principles.



1

- Specified Purpose
- Legitimate Aim
- Pressing Need




2

- Individuals Privacy
- Regular Reviews



3

- Transparency
- Contact Points
- Access to Information




4

- Clear roles and responsibilities
- Good governance arrangements
- Memorandums of understanding



5

- Must have Rules and Policies
- Communicated to ALL users



6

- Policies in place on information
- Information deleted when not needed



7

- Restricted Access
- Clearly defined rules
- Specified purpose or law enforcement



8

- Consider approved standards
- Maintain standards



9

- Safeguards
- Secure against unauthorised access




10

- Effective review and audit mechanism
- Ensure legal compliance
- Regular reports



11

- Evidential value
- Legitimate aim



12

- Supporting information
- Accurate
- Relevant

Contact the Surveillance Camera Commissioner

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