



24 February 2015

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Broxtowe Borough Council to be held on Wednesday 4 March 2015 in the New Council Chamber, Town Hall, Beeston commencing at 7:00pm.

Yours faithfully

Chief Executive

To: Members of the Council

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

PAGES 1 - 6

To approve as a correct record the minutes of the Council meeting held on 29 January 2015.

4. MAYOR'S ANNOUNCEMENTS

6. PRESENTATION OF PETITIONS
7. PUBLIC QUESTIONS
8. MEMBERS' QUESTIONS
9. YOUTH MAYOR'S REPORT ON BROXTOWE YOUTH COUNCIL ACTIVITIES
10. PORTFOLIO HOLDERS' REPORTS

| | |
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| <u>Housing and Strategic Planning Portfolio</u> | PAGES 7 - 10 |
| <u>Community Safety Portfolio</u> | PAGES 11 - 12 |
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| <u>Jobs and Business Growth Portfolio</u> | PAGES 26 - 28 |
11. MEMBERS' SPEECHES ON WARD ISSUES
12. MEMBERS' REPORTS ON OUTSIDE BODIES PAGES 29 - 34

To update members on the work of members who represent the Council on outside bodies.
13. PROGRESS OF PETITIONS AND MOTIONS PAGES 35 - 41

To update members on the progress of petitions and motions submitted to full Council meetings.

14. TO APPROVE THE REVENUE AND CAPITAL BUDGETS, PRUDENTIAL INDICATORS, TREASURY MANAGEMENT STRATEGY, INVESTMENT STRATEGY, MEDIUM TERM GENERAL FUND FINANCIAL STRATEGY AND FIX THE COUNCIL TAX FOR THE YEAR COMMENCING 1 APRIL 2015

(Members should note that, in accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, there will be a recorded vote on this item)

Cabinet, at its meeting held on 17 February 2015, considered a report dealing with budget consultation, impact analysis, the Housing Revenue Account budget and council house rents 2015/16, capital programme 2015/16 to 2017/18, General Fund revenue budget 2015/16, prudential indicators 2015/16 to 2017/18, treasury management strategy 2015/16 to 2017/18, investments strategy 2015/16 to 2017/18 and the medium term General Fund financial strategy to 2018/19. The report is available in the members' room and is included at:

<http://www.broxtowe.gov.uk/CHttpHandler.ashx?id=31725&p=0>

Copies are also available on request.

The minutes which reflect the revised recommendations as agreed by Cabinet are available at:

<http://www.broxtowe.gov.uk/CHttpHandler.ashx?id=31782&p=0>

The recommendations from that report, as amended, have been referred to the Council for resolution and these are set out below together with the resolution to fix the council tax for the 2015/16 financial year.

At the time of printing these papers the precept figures for Nottinghamshire County Council, which affect sections 4 and 5 of the resolution, are subject to approval at a meeting to be held on 26 February 2015. Any amendments as a result of that meeting will be reflected by revised figures to be presented at the Council meeting on 4 March 2015.

The precept figures for Nottinghamshire and City of Nottingham Fire and Rescue Service, have not been advised at the time printing these papers. These will be considered and resolved at a meeting to be held on 27 February 2015. The final figures resulting from that meeting will be reflected in sections 4 and 5 of the resolution and presented at the Council meeting on 4 March 2015.

The Council is asked to RESOLVE that:

1. The recommendations arising from the Cabinet meeting of 17 February 2015 as set out below be approved and adopted.

a) Housing Revenue Account and Council House Rents

1. The Housing Revenue Account budget as submitted be approved
2. An employee savings target of £86,300 be set within the Housing Revenue Account in 2015/16
3. Council house rents be increased by an average of 1.5% as from 1 April 2015
4. Garage rents remain unchanged following an increase of 5.4% in April 2014

b) Resources Allocation - Capital Programme 2015/16

1. The capital submissions and priorities within them be approved
2. The Deputy Chief Executive be authorised to arrange the financing of the capital programme as necessary

c) Resources Allocation – General Fund Revenue Budget 2015/16

1. The General Fund revenue budgets as submitted be approved
2. An employee savings target of £165,000 be set within the General Fund in 2015/16
3. An amount of £25,000 be provided for a General Contingency in 2015/16
4. The council tax requirement for 2015/16 excluding local precepting requirements and special expenses be £5,244,037
5. An amount of £200,969 be withdrawn from general non-earmarked reserves in 2015/16
6. An amount of £120,000 be withdrawn from the Elections Reserve to cover the costs of elections in 2015/16
7. An amount of £55,750 be withdrawn from the Council Tax Support Scheme Reserve in 2015/16

d) Prudential indicators to 2017/18

1. The prudential indicators as set out be approved
2. The MRP policy as set out be approved

e) Treasury management strategy to 2017/18

1. The treasury management strategy statement be approved

f) Investments strategy to 2017/18

1. The investments strategy be approved

g) Medium term General Fund financial strategy to 2018/19

1. The medium term General Fund financial strategy be approved
2. It be noted that, at its meeting on 6 January 2015, Cabinet approved the following amounts for the year 2015/16 in accordance with the

Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012:

- (a) 32,400.60 being the amount calculated by the Council, in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as its council tax base for the year.
- (b) Part of the Council's area
- | | |
|------------------------------|-----------|
| Parish of Awsworth | 591.30 |
| Parish of Brinsley | 661.88 |
| Parish of Cossall | 200.91 |
| Parish of Eastwood | 2,628.84 |
| Parish of Greasley | 3,567.68 |
| Parish of Kimberley | 1,698.56 |
| Parish of Nuthall | 2,248.43 |
| Parish of Stapleford | 3,814.09 |
| Parish of Trowell | 810.00 |
| Beeston Special Expense Area | 16,002.48 |

being the amounts calculated by the Council, in accordance with regulation 6 of the Regulations as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items relate.

3. The following amounts be now calculated by the Council for the year 2015/16 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 (the Act) as amended:
- (a) £57,083,549 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (2) of the Act.
- (b) £51,106,163 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act.
- (c) £5,977,386 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council, in accordance with Section 31A (4) of the Act, as its council tax requirement for the year.
- (d) £184.48 being the amount at 3(c) above divided by the amount at 2(a) above, calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its council tax for the year.

(e) £733,349 being the aggregate amount of all special items (including parish precepts and special expenses) referred to in Section 34(1) of the Act.

(f) £161.85 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by the amount at 2(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its council tax for the year for dwellings in those parts of its area to which no special item relates.

(g) Part of the Council's Area

| | |
|-------------------------------------|----------------|
| Parish of Awsworth | £245.38 |
| Parish of Brinsley | £257.30 |
| Parish of Cossall | £208.97 |
| Parish of Eastwood | £191.28 |
| Parish of Greasley | £211.71 |
| Parish of Kimberley | £212.66 |
| Parish of Nuthall | £215.13 |
| Parish of Stapleford | £179.00 |
| Parish of Trowell | £235.36 |
| Beeston Special Expense Area | £163.41 |

being the amounts given by adding to the amount at 3(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 2(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

| (h) | PART OF THE COUNCIL'S AREA | VALUATION BANDS | | | | | | | |
|-----|--|-----------------|--------|--------|--------|--------|--------|--------|--------|
| | | A £ | B £ | C £ | D £ | E £ | F £ | G £ | H £ |
| | <u>Parish of Awsworth</u> | 163.59 | 190.85 | 218.12 | 245.38 | 299.91 | 354.44 | 408.97 | 490.76 |
| | <u>Parish of Brinsley</u> | 171.53 | 200.12 | 228.71 | 257.30 | 314.48 | 371.66 | 428.83 | 514.60 |
| | <u>Parish of Cossall</u> | 139.31 | 162.53 | 185.75 | 208.97 | 255.41 | 301.85 | 348.28 | 417.94 |
| | <u>Parish of Eastwood</u> | 127.52 | 148.77 | 170.03 | 191.28 | 233.79 | 276.29 | 318.80 | 382.56 |
| | <u>Parish of Greasley</u> | 141.14 | 164.66 | 188.19 | 211.71 | 258.76 | 305.80 | 352.85 | 423.42 |
| | <u>Parish of Kimberley</u> | 141.77 | 165.40 | 189.03 | 212.66 | 259.92 | 307.18 | 354.43 | 425.32 |
| | <u>Parish of Nuthall</u> | 143.42 | 167.32 | 191.23 | 215.13 | 262.94 | 310.74 | 358.55 | 430.26 |
| | <u>Parish of Stapleford</u> | 119.33 | 139.22 | 159.11 | 179.00 | 218.78 | 258.56 | 298.33 | 358.00 |
| | <u>Parish of Trowell</u> | 156.91 | 183.06 | 209.21 | 235.36 | 287.66 | 339.96 | 392.27 | 470.72 |
| | <u>Beeston Special Expense Area</u> | 108.94 | 127.10 | 145.25 | 163.41 | 199.72 | 236.04 | 272.35 | 326.82 |
| | <u>All other parts of the Council's area</u> | 107.90 | 125.88 | 143.87 | 161.85 | 197.82 | 233.78 | 269.75 | 323.70 |

being the amounts given by multiplying the amounts at 3(f) and 3(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in Valuation Band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

4. That it be noted for the year 2015/16 the Nottinghamshire and City of Nottingham Fire and Rescue Authority, Nottinghamshire County Council and the Nottinghamshire Police and Crime Commissioner and are proposing the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below (to be completed and/or revised following meetings of Nottinghamshire and City of Nottingham Fire and Rescue Authority and Nottinghamshire County Council as noted above):

| Precepting Authority | VALUATION BANDS | | | | | | | |
|---|-----------------|--------|----------|----------|----------|----------|----------|----------|
| | A £ | B £ | C £ | D £ | E £ | F £ | G £ | H £ |
| <u>Nottinghamshire and City of Nottingham Fire and Rescue Authority</u> | | | | | | | | |
| <u>Nottinghamshire County Council</u> | 827.43 | 965.33 | 1,103.24 | 1,241.14 | 1,516.95 | 1,792.76 | 2,068.57 | 2,482.28 |
| <u>Nottinghamshire Police and Crime Commissioner</u> | 117.60 | 137.20 | 156.80 | 176.40 | 215.60 | 254.80 | 294.00 | 352.80 |

15. HOUSING REVENUE ACCOUNT – UPDATE PAGES 42 - 48
TO BUSINESS PLAN MODEL

In February 2012 the Council approved a Housing Revenue Account (HRA) business plan for the period 2012 through to 2041. Included within the business plan was a detailed financial plan and tables modelling the capital programme and revenue position for the HRA through to 2041. At the Cabinet meeting on 17 February 2015 members considered an updated HRA financial model and were informed that the Council was on course to repay borrowing in the scheduled 20 years' time. The report is available in the members' room and at:

<http://www.broxtowe.gov.uk/CHttpHandler.ashx?id=31725&p=0>

Copies are also available on request.

RECOMMENDED to full Council that the updated financial model for the Housing Revenue Account be approved.

16. INDEPENDENT REMUNERATION PANEL – PAGE 49 - 56
REVIEW OF MEMBERS ALLOWANCES

To consider the findings from the Independent Remuneration Panel and to resolve accordingly.

17. PAY POLICY STATEMENT PAGES 57 - 73

To seek Council approval for the Pay Policy Statement for 2015/16.

18. BRINSLEY AND STAPLEFORD APPLICATIONS PAGES 74 - 79
FOR NEIGHBOURHOOD PLAN
AREA DESIGNATION

The applications seek approval for the designation of the whole of Brinsley Parish and Stapleford Parish as appropriate for the respective Town and Parish Councils to prepare a Neighbourhood Plan.

19. COMMON SEAL

The Council is asked to RESOLVE that the Common Seal be affixed to or the Proper Officer do sign on behalf of the Council, where appropriate, any orders, deeds or documents necessary to give effect to any resolutions of the Council or Cabinet or committee.

BROXTOWE BOROUGH COUNCIL

COUNCIL MEETING

29 JANUARY 2015

Councillor S Heptinstall MBE, Mayor

| | | |
|--------------|------------------|--------------|
| Councillors: | E H Atherton | M Kee |
| | D Bagshaw | E Kerry |
| | S A Bagshaw | P Lally |
| | L A Ball BEM | G Marshall |
| | S D Barber | J W McGrath |
| | J L Booth | M E McGuckin |
| | J S Briggs | A J Oates |
| | T P Brindley | J C Patrick |
| | M Brown | F Prince |
| | S J Carr | K E Rigby |
| | R A Charlesworth | C E Robb |
| | A Cooper | R S Robinson |
| | R H Darby | J S Rowland |
| | N Green | P D Simpson |
| | D Grindell | I L Tyler |
| | M Handley | D K Watts |
| | G Harvey | |

Apologies for absence were received from Councillors D A Burnett, A F M Ford, R I Jackson, H G Khaled, L A Lally, J M Owen, M Radulovic MBE, I White, J Williams and B Wombwell.

95. DECLARATIONS OF INTEREST

There were no declarations of interest.

96. MINUTES

The minutes of the meeting held on 10 December 2014 were confirmed and signed.

97. APPOINTMENTS TO COMMITTEES/OVERVIEW & SCRUTINY COMMITTEE/
EXAMINATION AND INQUIRY GROUPS/REVIEW PANEL ETC.

RESOLVED that appointments to committees as set out below be approved:

Development Control

Labour

S D Barber (Vice Chair)
D Bagshaw
A Cooper
J W McGrath

Substitutes 1. G Marshall
2. C E Robb
3. I White
4. F Prince

Liberal Democrat

D K Watts
D Grindell (Chair)

Substitutes 1. I L Tyler
2. R A Charlesworth

Conservative

L A Ball BEM
J S Briggs
H G Khaled
M Handley

Substitutes 1. M Kee
2. T P Brindley
3. J S Rowland
4. J L Booth

Licensing and Appeals Committee

Labour

L A Lally (Chair)
D Bagshaw
F Prince
I White

Substitutes 1. C E Robb
2. A Cooper
3. J C Patrick
4. SD Barber

Liberal Democrat

K E Rigby (Vice Chair)
D Grindell
R A Charlesworth

Substitutes 1. I L Tyler
2. J Williams
3. B Wombwell

Conservative

E H Atherton
D A Burnett
G Harvey
P D Simpson
N Green

Substitutes 1. J S Rowland
2. J L Booth
3. M Kee
4. L A Ball BEM
5. M Handley

Overview & Scrutiny Committee

Labour

F Prince (Vice Chair)
M McGuckin
J Patrick
C E Robb

Substitutes 1. S D Barber
2. A Cooper
3. I White
4. D Bagshaw

Liberal Democrat

B Wombwell (Chair)
J Williams

Substitutes 1. R A Charlesworth
2. S Heptinstall MBE

Conservative

L A Ball BEM (Vice Chair)
T P Brindley
M Handley
E Kerry

Substitutes 1. J L Booth
2. G Harvey
3. J S Rowland
4. M Kee

Examination & Inquiry Group – Sustainable Communities

Labour

M McGuckin (Vice Chair)
A Cooper
R H Darby

Liberal Democrat

R A Charlesworth (Chair)
K E Rigby

Conservative

E H Atherton
J L Booth
A F M Ford
M Kee

Stapleford Advisory Committee

Labour

R H Darby
J W McGrath
I White

Substitutes 1. S D Barber
2. F Prince
3. G Marshall

Liberal Democrat

J Williams (Chair)
D Grindell

Substitutes 1. D K Watts
2. S J Carr

Conservative

G Harvey
E H Atherton
M Kee

Substitutes 1. H G Khaled
2. L A Ball BEM
3. J M Owen

HS2/Toton Advisory Committee

Labour

S D Barber
J W McGrath
R S Robinson

Substitutes 1. J C Patrick
2. P Lally
3. L A Lally

Liberal Democrat

D K Watts (Chair)
S J Carr

Substitutes 1. D Grindell
2. J Williams

Conservative

M Kee
E Kerry
H G Khaled

Substitutes 1. J M Owen
2. L A Ball BEM
3. G Harvey

98. NOTICE OF MOTION

The following notice of motion had been received under standing order 11 from The Liberal Democrat and Conservative Groups. It was proposed by Councillors K E Rigby and E Kerry.

"This Council believes that it is an essential requirement of any holder of public office that they conduct themselves with the highest standards of honesty and integrity and that they are seen to do so at all times. This Council notes that Councillor Richard Robinson has referred himself to the Standards Assessment Committee following allegations that he encouraged and/or asked people from outside Broxtowe to write in support for the tram using false names and false addresses. This Council believes that it is inappropriate for Councillor Robinson to carry on acting as a Portfolio Holder and this Council therefore calls for him to either stand aside or be removed whilst the investigation is being carried out (and until a decision has been made by the Standards Assessment Committee)."

Members were informed that as Councillor R S Robinson had referred himself to the Standards Assessment Committee the Council would be unable to discuss the detail of the investigation.

A motion was proposed by Councillor K E Rigby and seconded by Councillor D K Watts that the meeting be adjourned for five minutes in order to consider this information. On being put to the vote the motion to adjourn was carried.

Following the adjournment Members debated the motion.

A recorded vote was requested and the voting was as follows:

| <u>For</u> | <u>Against</u> | <u>Abstention</u> |
|------------------|----------------|-------------------|
| E H Atherton | D Bagshaw | S Heptinstall MBE |
| L A Ball BEM | S A Bagshaw | R S Robinson |
| J L Booth | S D Barber | |
| J S Briggs | A Cooper | |
| T P Brindley | R H Darby | |
| M Brown | P Lally | |
| S J Carr | G Marshall | |
| R A Charlesworth | J W McGrath | |
| N Green | M E McGuckin | |
| D Grindell | A J Oates | |
| M Handley | J C Patrick | |
| G Harvey | F Prince | |
| M Kee | C E Robb | |
| E Kerry | | |
| K E Rigby | | |
| J S Rowland | | |
| P D Simpson | | |
| I L Tyler | | |
| D K Watts | | |

The motion, on being put to the meeting, was carried.

99. COMBINED AUTHORITY FOR NOTTINGHAMSHIRE

At the Cabinet meeting on 27 January 2015 members were invited to make a recommendation to Council to agree to the submission to the Secretary of State for the approval of a scheme for the establishment of a Combined Authority for Nottinghamshire.

Members considered the item and discussion included the following points:

- The Council would be left behind if it did not join the Combined Authority, furthermore HS2 may not even stop in the Borough.
- The new model would be an improvement on the Economic Prosperity Committee.
- There was a lack of practical detail which may lead to a diminishment of democracy in the future.
- Residents are passionate about Broxtowe and they would not want to be a suburb of Nottingham or Derby. The Borough needs to retain its identity.
- It was unclear what the democratic responsibilities were and the scheme had been rushed through with a lack of consultation. Implications for the long-term are a concern.
- This is proof that the Local Enterprise Partnership had been a failure. The scheme should be better but it did not mean this was the right thing to do.

- There were concerns over costs and proposed figures which varied tremendously.
- Councillors were being asked to vote on something they did not have enough information about.
- The name of the scheme gave the wrong impression, 'United Authority' would have been more positive.
- The scheme will be for the common well-being of all in the area.
- There was a difference between a previous scheme in Manchester and this one. Derbyshire/Nottinghamshire is not a metropolitan area. It was hoped this would bring prosperity, but with reservations.
- There had been misconception that the Combined Authority was a reaction to discussions on devolution in Scotland. However, this had been considered long before the Scottish vote. The scheme would take the impetus away from unitary authorities as this will form a structure that can cross boundaries. The Council needs to be involved in making big decisions for the area. This reinforces the work of the Council.

RESOLVED that:

1. **A submission be made to the Secretary of State for Communities and Local Government for the establishment of a Combined Authority for Nottingham and Nottinghamshire including District and Borough Councils.**
2. **Delegated authority is granted to the Chief Executive in consultation with the Leader of the Council to amend the documents to be submitted to the Secretary of State following the consultation exercise.**

100. COMMON SEAL

RESOLVED that the Common Seal be affixed to or the Proper Officer do sign on behalf of the Council, where appropriate, any orders, deeds or documents necessary to give effect to any resolutions of the Council or Cabinet or committee.

**HOUSING AND STRATEGIC PLANNING PORTFOLIO
COUNCILLOR M RADULOVIC MBE****Report to Council – 4 March 2015****Housing Division**

The housing team has welcomed Vicki Whittaker-Stokes to the department as its new Head of Service. Vicki brings with her a vast amount of housing experience and a trusted reputation from her previous posts and the team is delighted to have her on board.

Vicki is working with “Housemark” to produce a Housing Strategy for 2015-2020. During December and January consultations took place with residents, councillors, staff and external stakeholders. There was also an online consultation for the wider community through the Broxtowe Borough Council website. The final draft strategy will be presented to Cabinet in April 2015. The theme will be “Developing People, Homes and Communities”.

Customer Satisfaction

In the period between April 2014 and January 2015 the Housing Department received 60 complaints and 121 compliments in all areas of the service. The department’s service performance saw;

- 395 Homeless preventions
- 86% of residents are satisfied with being kept up to date with complaints of antisocial behaviour
- 100% satisfaction for ease of reporting antisocial behaviour, helpfulness and responsiveness of officers
- 95% customer satisfaction with housing allocations
- 90% of housing applications within 10 working days.

These represent top quartile performance in each service area which is an achievement that the team are proud of. The team’s drive and enthusiasm to improve on the delivery of service in all areas of the division’s work is set to continue.

Service Review Groups

Members of the four Service Review Groups covering Resident Involvement; Homes; Tenancy & Estate Management and Retirement Living met together before Christmas to review progress over the last year; plan for the coming year and give views on the priorities for the new Housing Strategy.

The main areas of work that they have been involved with which are thought to be working well are:

- Repairs mystery shopping telephone surveys – gaining feedback from tenants on their experience
- Meeting the contractors – providing tenants’ perspective on the work they are carrying out on behalf of the Council

- Tour of the Borough – gaining a better understanding of the variety of areas covered and associated issues
- Appointment of Chairs and Vice-Chairs for the groups – providing a more tenant led approach to the work of the groups.

Void Property Management

The average void time at the end of January 2015 is 28 days. The team are on target to meet the annual average void time of 25 days

- General Housing Properties 22 Days
- Retirement Living Properties 40 Days
- Total Average Void Time 28 Days

Empty homes present the Council with a number of challenges. Loss of revenue and the impact on the neighbourhoods in which empty properties are located are just a few of the issues.

The void management process has undergone a process of change over the last year in an attempt to reduce the average void time.

Solutions to improve empty property management performance include weekly property management meetings, performance measures, effective pre-termination inspections and proactively responding to housing need by ensuring that those properties that are most in need and easiest to let are prioritised.

The Void Property Tenant Focus Group has commenced its scrutiny of service delivery, having assessed the processes involving the termination of a tenancy and undertaking repairs.

Gas Servicing

As of 1 February 2015 the in-house gas team has achieved the objective of being 100% compliant. This represents top quartile performance and supports the Council's decision to bring the gas contract in house. This is a significant achievement.

Housing Modernisations

Housing modernisation has played a key role in the development of the Council's housing stock with over:

- 432 properties modernised
- 600 central heating system upgrades
- 65 major property adaptations
- 878 properties fitted with new Windows and Doors
- 410 Paint Repairs and External Redecoration.

On the 19 January 2015 a letter of our intention to award the Housing Modernisation Term Service Contract was issued to Bullock subject to the signing of the contract documents and finalisation of bid commitments. The contract documents are being

prepared for signing, and the contract commencement will be on 1 April 2015 for a period of 7 years subject to satisfactory contract performance.

Community Cleans

The Housing team are set to announce the place and dates for the start of the Community Clean Up Events 2015. I can reveal that areas around Knapp Avenue Eastwood and Great Hoggett Drive Chilwell have been chosen as the department's Spring Clean Community Days in early April. Residents, Council Officers and Contractors will join forces to give each area a makeover and spring clean with the help and assistance of local community groups, police and fire service. The ever popular 'burger van' will be available to supply bacon cobs and refreshments throughout the day. Last season's community cleans attracted large support from the community.

Men in Sheds

The Housing team's 'Men in Sheds' pilot project has established a core group of members who are keen to adopt the project and work with the team to develop the project. Plans to relocate the Men in Sheds scheme to the Stapleford Cemetery Chapel are currently being explored and it is envisaged that, if successfully relocated, the Men in Sheds project is set to increase the number of days it is open to five.

The project has achieved national recognition and is now a member of the UK Men's Sheds Association. The association hope to create a sustainable support network through regional activity and to evaluate and promote the benefits of attending Men's Sheds.

Strategic Planning

There continues to be key developments in this area.

Core Strategy Judicial Review

The Judicial Review of the aligned Core Strategy continues to advance to a hearing on 24 March 2015. While the details of the legal position will not be provided in an open meeting the Council remains confident that it is able to successfully defend the challenge. A second parish council has also commenced a challenge to the Core Strategy of Rushcliffe Borough Council.

Local Plan Progress

At its meeting on 17 February, Cabinet approved the latest consultation necessary in order to ensure that the Council is able to progress the local plan. This includes consultations on Development Management Policies and on areas that should be considered for Green Belt release. As many people and groups as possible are encouraged to respond to this consultation as the information will be used by the new council in order to make key decisions.

Neighbourhood Plans

Applications for area designations for Brinsley and Stapleford are reported on this Council agenda. An application for an area designation for Kimberley is to be reported soon and if all are approved this will mean that there are six Parish or Town Councils preparing Neighbourhood Plans to follow their own Parish boundaries with the others being Eastwood, Greasley and Nuthall.

**COMMUNITY SAFETY PORTFOLIO
COUNCILLOR P LALLY****Report to Council – 4 March 2015****Performance**

In January 2015 there were 136 recorded Anti-Social Behaviour (ASB) incidents in Broxtowe which is 19.5% lower than in January 2014 (169 incidents). In the financial year to date there have been 1983 incidents, which is a 7.3% increase on last year.

There were 4 hate crimes in January 2015. This compares to 8 hate crimes in January 2014. In the year to date there have been 70 hate crimes, which is 11 fewer than in 2013-14 (down 13.6%).

In terms of overall crime in January, levels were 9.9% lower than in January 2014, which relates to 40 fewer offences.

In the financial year to date, there has been a 0.5% increase in all crime which relates to 18 more offences. The same trend is evident across the three boroughs making up the South Nottinghamshire Community Safety Partnership, but the increase in Broxtowe is the smallest.

Shop theft saw an 66% increase in Broxtowe in January 2015, compared with the same month last year, and the year to date showed an increase of 16%.

Autocrime was previously showing an increase but reductions in December and January have meant that it is now showing a year to date reduction.

Burglary is showing large volume reductions and a further 3 crime groups are also showing a reduction.

The greatest increases in the year to date are across violence against the person offences with increases also showing across theft, robbery and sex offences.

Over the last 12 months, the South Notts Community Safety Partnership remains the second best performer in the Most Similar Family Group of Community Safety Partnerships for a range of crime types.

Community Trigger

Officers from Broxtowe Borough Council have lead on the introduction of a standardised Anti-Social Behaviour Review Process amongst the South Nottinghamshire district councils. The process, which is commonly referred to as the Community Trigger, is a legal requirement and requires the police, local authority, Clinical Commissioning Groups, and providers of social housing, to work together and provide a mechanism whereby victims of ASB can request a review of the way their case is being handled. In Broxtowe, the consultation with partners is almost complete and details will then be made available on all partners' websites.

Best Bar None

The Best Bar None scheme, as reported previously, has been set up in the county with the aim of rewarding licensees who provide good management, a safe and enjoyable environment for customers, discourage binge drinking, and prevent alcohol-related crime. Since its introduction in October 2014, 93 licensed premises across the county have registered for accreditation with 12 of these being in Broxtowe. These figures represent a very positive start to the scheme.

Prosecution for noise nuisance

Officers from the Environmental Health Section have successfully taken action which lead to the prosecution of a couple in Stapleford for failing to comply with an abatement notice. This notice was served in respect of the noise from six dogs barking at the premises. Despite being represented in court, the couple were ordered to pay a £160 fine after pleading guilty at Nottingham Magistrates Court. They were also ordered to pay a victim surcharge of £20 as well as £1,096 costs to Broxtowe Borough Council.

Emergency closure of food premises

At the end of January, the Authority successfully gained a Closure Order at the Magistrates Court following the service of a Hygiene Emergency Prohibition Notice on a grocery store within the borough due to a substantial infestation of mice. The Magistrate commended the Authority on its action and said it was nice to see the council tax being used to protect the public.

**RESOURCES PORTFOLIO
COUNCILLOR D K WATTS****Report to Council – 4 March 2015****Finance Services****Local Government Finance Settlement 2015/16**

The Department for Communities and Local Government (DCLG) announced the final local government finance settlement for 2015/16 on 3 February 2015. This confirmed the provisional announcement made on 18 December 2014 that Broxtowe's settlement funding assessment will be £4.721m in the forthcoming year.

Including the compensation received from freezing the level of council tax in 2014/15, the settlement funding assessment for 2015/16 represents a reduction of £0.809m or 14.63% on the figure for 2014/15 of £5.530m.

The local government finance settlement places significant emphasis on the concept of "spending power". This is the overall revenue funding available for a local authority including council tax, non-domestic rates and government grants. The government's figures indicate that Broxtowe's spending power will fall from an adjusted figure of £12.044m in 2014/15 to £11.273m in 2015/16. This represents a reduction of 6.4% and is the largest reduction of any of the district councils in Nottinghamshire.

The government has ensured that no council will see a reduction in spending power for 2015/16 in excess of 6.4% through the provision of an Efficiency Support Grant. This is intended to provide additional support to councils most affected by reductions in spending power "to support long term changes to bring costs down whilst continuing to deliver the services their local citizens expect". Broxtowe will receive Efficiency Support Grant funding of £25,248 in 2015/16.

New Homes Bonus 2015/16

DCLG announced on 30 January 2015 that Broxtowe's New Homes Bonus allocation for 2015/16 will be £733,644. This sum has been allowed for in the Council's 2015/16 budget. The allocation for Broxtowe is the lowest of all the Nottinghamshire district councils.

Trade Waste – VAT Reimbursement

The Council has reached agreement with Her Majesty's Revenue and Customs (HMRC) concerning the reimbursement of value added tax (VAT) that the Council paid to HMRC in respect of income received from the provision of a trade waste collection service from 1 January 2008 to 31 March 2011.

A change in treatment by HMRC relating to commercial waste collection by local authorities announced in February 2011 meant that income from this activity over the period concerned should not have been subject to VAT. There have been protracted discussions with HMRC on detailed technical matters to determine the extent of the reimbursement that the Council should receive. A final settlement totalling £29,647 from HMRC should be received shortly.

Revenues, Benefits and Customer Services

Council Tax Collection

Members will be aware that the DCLG produce a league table of councils' in year council tax collection performance. This has now been published for 2013/14 and shows that Broxtowe was in the top 25% of councils, having collected 98.4% of council tax due within the financial year.

As part of the same information-gathering exercise, the DCLG have also collated a table of performance based on arrears per dwelling. This table shows that Broxtowe is 21st in the country for having low levels of council tax arrears per dwelling with an actual figure of £32.

This can be seen as positive from the point of view of collection performance but also in terms of the effects that debt has on individuals.

The authority's approach to revenues collection over a sustained period has ensured that on average the people of the borough have not been burdened with large amounts of council tax debt. This situation of low levels of council tax debt should benefit individual taxpayers, the Council and indeed the wider economy.

Localised Council Tax Support (LCTS) Administration Subsidy Grant 2015/16

DCLG announced on 30 January 2015 that Broxtowe will be receiving an administration subsidy grant of £113,070 in 2015/16 in respect of its LCTS scheme. This represents a reduction of £12,055 or 9.6% on the administration grant received in 2014/15. The reduced grant for 2015/16 has been allowed for in the Council's 2015/16 budget.

Information and Communications Technology (ICT)

ICT Services

The final components of the Microsoft Exchange upgrade, which manages the Council's email facilities, will be completed this month. This has seen the migration of all email data from the old environment to the new without any unexpected operational impact.

Another major technical project being rolled out is the upgrade of all Windows 2003 servers to a later version of the operating system. This has become necessary in order to address Microsoft's decision to withdraw from providing

support for Windows 2003. Planning has been extensive and is focused on minimising any downtime, as this will affect a large part of the ICT estate. Much of the work will be carried out outside of normal office hours.

Business Transformation

Business Transformation Programme 2014/15

The business transformation programme for 2014/15 is progressing and a number of projects are due to be concluded before the end of the financial year. Savings achieved through business transformation activity this year currently stand at £163,478. This is comprised of a mix of both cashable and non-cashable savings.

Corporate Communications

The Spring Into Summer Ball – 28 March 2015

Tickets are available until 13 March 2015 for the Spring into Summer Ball to be held on Saturday 28 March 2014 at the Nottingham Belfry Hotel. Tickets are priced at £32.00 and the price includes a three course meal and music from a live band as well as a charity raffle and auction.

This year's Spring into Summer Ball will also welcome delegations from Broxtowe's twin town of Gutersloh. Tickets can be purchased by contacting 0115 917 3211 or online at www.broxtowe.gov.uk/civic

Honorary Freeman – 26 March 2015

On Thursday 26 March 2015 a special Council meeting will be held to install a new Honorary Freeman to the Borough of Broxtowe.

Bürgermeisterin Maria Unger from the Borough's twin town of Gutersloh in Germany will be admitted as an Honorary Freeman at the ceremony to recognise her contribution to Broxtowe Borough over the past 20 years.

The special Ceremony will take place from 7.00pm in the New Council Chamber at the Town Hall in Beeston.

Fly a Flag for the Commonwealth

The Fly a Flag for the Commonwealth Ceremony will take place on Monday 9 March 2015 at 10.00am at the Town Hall in Beeston. The Mayor, Councillor Stan Heptinstall MBE, will raise the Commonwealth flag and read out the Commonwealth Affirmation.

This year marks the second Commonwealth flag raising event and over 650 participants from local authorities and civic dignitaries to community groups and charities are expected to take part in 38 Commonwealth countries.

Councillor Webpages

Improvements have been made to the 'Your Councillor' webpages on the Council's website at <http://www.broxtowe.gov.uk/index.aspx?articleid=703> to emphasise the postcode search facility. This makes it easier to find Councillor contact details.

Searching for Minutes and Agendas

There's an easy way to search for committee minutes and agendas on the Council's website. Simply visit the Cabinet & Committees page at <http://www.broxtowe.gov.uk/index.aspx?articleid=5349> and select 'Search Minutes & Agendas'.

Human Resources

Learning and Development

The New Year commenced with a number of training events taking place in January 2015.

A further Dementia Friends event was held on 15 January with delegates from the Mediation Service attending as well as other employees and members.

The Corporate Communications team held two 'Digital by Default' workshops for employees in January. These aimed to highlight the need to make further services available to customers digitally where possible. It is estimated that 85% of the population of the East Midlands have access to the internet and that 92% of adults in the United Kingdom either own or use a mobile phone. It is also estimated that 38% of those with access to mobile phones use them to access the internet. Statistics show that 42% of visits to the Council's websites are from mobile devices. The workshops raised awareness of the advantages of using digital resources to communicate and engage with customers. They questioned current approaches to service delivery and encouraged service providers to consider digital alternatives.

Following the success of the Deaf Awareness event held in December 2014, the Nottinghamshire Deaf Society ran a second event for employees at the Council on 4 February 2015. The event was delivered by a Deaf British Sign Language (BSL) user accompanied by a BSL interpreter. The aim of the course was to provide awareness and understanding of the varying types of deafness, how deafness affects people in different ways and to develop skills to facilitate clear communication with people who are deaf or hard of hearing.

The next Corporate Induction event welcoming new employees to the Council will be held on Wednesday 11 March 2015.

Apprentices

There have been a number of changes to the Council's apprenticeship programme. Three individuals have completed their apprenticeship contract. Two of these have left the Council to commence employment elsewhere whilst a third has secured a position in Customer Services.

Two other apprentices have completed their course of study and have been successful in obtaining posts at the Council. They will be working at Bramcote Leisure Centre and Chilwell Olympia respectively.

Three new apprentices have recently joined the Council. Two trainee gardeners joined the Grounds Maintenance team in December 2014 and will be undertaking a Diploma in Horticulture at Broomfield College. The third apprentice joined in February 2015 and will be based at Chilwell Olympia.

Employee Self Service System (HR21)

The current version of the employee self-service system (HR21) has been in use for a number of years. This allows employees to view their own personal information held on the human resources system. The system is also used as part of the absence management process. HR21 is to be upgraded shortly to a new version which will have increased functionality and enable employees to view and download payslips more easily and as well as amend some of their personal details.

National Pay Award

The 2.20% pay award for employees covering the period from 1 January 2015 to 31 March 2016 has now been implemented. The pay award for Chief Officers and Heads of Service has now been confirmed at 2.0%.

Performance and Equalities

At meetings on 2 and 4 February 2015, the Overview and Scrutiny Committee met to consider the short to medium-term service delivery and financial plans prior to recommending to Cabinet that they be approved. As part of the Council's performance management framework, the service delivery and financial plans are submitted together in order to demonstrate a clear linkage between service priorities and spending proposals.

The service delivery plans are an important element in the business planning process at Broxtowe. Five of the service delivery plans in particular outline service level proposals for meeting the aims and objectives of the Borough's Corporate Plan.

Estates**Commercial Property**

The occupation of the Council's commercial property portfolio has remained stable at 95%.

Recent completed lettings are for a photography studio in an office above the craft workshops and an industrial unit at New Road, Stapleford to a company who are assembling commercial light fittings for McDonalds.

Subject to contract, a letting has been agreed for a company which manufactures windows and conservatories for the occupation of an industrial unit at Mushroom Farm, Eastwood.

Other Property

Restoration works at Stapleford Cemetery Chapel are now almost complete. There has been a slight delay on the final completion of the works due to the cold weather.

Administrative Services**Electoral Registration**

Efforts are continuing to increase the number of registered electors and the number of applications received has been rising steadily. Officers held information and advice sessions at Tesco and Sainsburys in Beeston and at Chetwynd Barracks to mark National Voter Registration Day on 5 February 2015. Letters were also sent to all households in February to confirm registered electors and invite anyone not registered at that time to apply. Work is continuing with the students union at Nottingham University to increase student registration.

On 3 February 2015 the Council received a further allocation of £17,940 from the Cabinet Office to fund the additional cost of Individual Electoral Registration in 2015/16. This will help us to continue our engagement activities, as well as meet the increased costs of processing applications.

Elections

Preparations for the borough, parish and parliamentary elections have begun. Briefings will be held on 12 and 17 March for candidates and agents to run through the election process. Information, including the dates for registration and absent vote applications, will be posted on the website shortly.

Democratic Services

The government has updated legislation from 1972 which allows for members to receive agendas electronically. Council members will be consulted in May as to whether they require a paper copy delivered to their home address or a digital copy sent in an email.

Scrutiny**Scrutiny Café**

The third scrutiny café will be held on 18 March 2015, when members will discuss various aspects of scrutiny and improvements to the process. All members are encouraged to attend the event.

Annual work programme

Following the scrutiny café the OSC resolved to consider items to include on the annual scrutiny work programme at its formal meeting on 18 March 2015. Members and chief officers have been invited to the meeting in order to ensure that topics are chosen with input from a variety of Council representatives. A request for topics has been sent to approximately 200 individuals and representatives from larger groups. The OSC will consider any submitted requests at its meeting.

**ENVIRONMENT PORTFOLIO
COUNCILLOR G MARSHALL****Report to Council – 4 March 2015****Energy**

The energy team have supported and attended four events promoting reducing energy usage in the home, switching supplier and promoting wildlife and trails in Broxtowe. This included visiting Eastwood Town Centre with the energy bus, supporting the 10th Anniversary celebrations at Attenborough Nature Centre, Greening Beeston switching event and a switching event in the North of the borough.

A new Energy Officer started in February in the Estates team and is looking forward in 2015/16 to starting to help deliver energy reduction actions and projects and getting to grips with monitoring and day to day work related to the Council energy contract.

A small boiler repair scheme and the lending out of electric oil filled radiators to residents in Broxtowe who are vulnerable and have heating system problems has been delivered over the last few months. This work has had support from partners such as the CAB, Helpful Bureau and Nottingham Energy Partnership.

Work has started on installing LED lighting throughout the Council Offices in Beeston and will be completed early in the new financial year.

TravelRight Broxtowe have continued to be busy over the last three months of the project which finishes at the end of March 2015. The project is waiting to hear if a funding bid has been successful to continue elements of this work in 2015/16. The project continued to deliver rides, training sessions, free maintenance courses, helping job seekers, giving sustainable travel advice and attending and running events in the borough. A final report on the project will be available early summer. A number of key outcomes have been completed that will be used in the future benefiting the borough, including an audit of routes and infrastructure for cycling and a map showing all the cycle routes and trails in the borough which will be distributed in the spring and summer of 2015/16.

Fly tipping**A160 Entrance to Newthorpe Sewerage Works (Severn Trent Ltd) Public Footpath and Birnams Sports Ground**

The Head of Environment in response to Councillor M Brown's enquiry has reviewed measures at the location to deter fly tipping. Further measures to prevent tipping will be considered and initiated. The Environment team will also be working in partnership with the Councils Public Protection team to ensure that this anti-social behaviour is controlled.

**BRINGING PEOPLE TOGETHER
COUNCILLOR I L TYLER****Report to Council – 4 March 2015****Arts and Events**

The Arts and Events team delivered two busy Christmas Lights Switch On Events in Beeston and Eastwood during November. Both events attracted thousands of local residents and ended with spectacular fireworks displays.

The event in Eastwood saw the inclusion of the ever popular Land Train, two music stages and street acts along Nottingham Road and a large number of businesses remained open late into the evening adding to the festive atmosphere.

Beeston's Christmas Lights Switch On Event saw activity that stretched from Chilwell Road all of the way to Broadgate Park including street theatre acts, buskers, Santa's Grotto, a giant snow globe and fairground rides.

At the time of writing the Arts and Events team are in the final stages of planning the Chinese New Year Celebrations that will be taking place at Beeston Methodist Church on Chilwell Road on the 21 February 2015 from 1.30pm-5pm, culminating in performances and a firework display on Beeston Square from 5pm-6.15pm.

The planning of this year's "Take Part Art" month has seen the team working with Attenborough Nature Centre to provide a weekend of free, drop-in family activities celebrating the 10th birthday of the centre. The weekend is part of a programme of workshops, networking events and exhibitions that will be taking place around Broxtowe in March.

Broxtowe Sport**Movement to Music**

After turning one hundred years old in January, World War II Veteran Stan Partridge from Trowell proved that you're never too old to exercise. Stan attends Broxtowe Sport's movement to music classes to keep him fit and healthy, as well as giving him an opportunity to socialise. The classes use a mixture of seated and standing exercise techniques and stretching all to a mixture of retro music. The classes take place across the Borough of Broxtowe and are suitable for older adults and those with limited mobility. With a new session now being trialled in Chilwell, movement to music classes are providing the opportunity for more older adults like Stan to get active.

'This Girl Can' – Broxtowe 'US Girls' Can

Following the national launch of Sport England's 'This Girl Can' campaign to increase the number of females participating in sport, a number of new girls in

Broxtowe have joined the 'US Girls' clubs based at George Spencer Academy and The Kimberley School. Over 40 girls in school years 7 – 11 now participate at the clubs each week. Girls get the opportunity to exercise and socialise in a friendly environment and try out new activities every 6 weeks. A record high of 23 girls attended the session at Kimberley.

Age UK 'Building Better Buddies' Workshops

In partnership with Men's Well Being, two 'Building Better Buddies' workshops were held at Bramcote Leisure Centre and Kimberley Leisure Centre in January. The workshops provided local men with the opportunity to find out how to involve other men in social activities and create a support network. 14 members of the Bramcote and Kimberley walking football groups attended the workshops. Each group has now received a donation of funding from Age UK to develop their activities to encourage more men to get involved.

Community Sports Event Bookings

Broxtowe Sport have expanded their service to local sports clubs by offering online bookings for sports events. Broxtowe Sport now provide a booking service for Beeston Athletics Club's Trent 5 Mile race which takes place at Beeston Weirfields Recreation Ground. Trent 5 Mile participants are now able to book their place at the race online which is a service that the club has never had before. Beeston Cycling Club and Kimberley and District Striders Running Club are also looking to utilise this new service over the next twelve months.

EZ Exercise Festival

On Wednesday 3rd December Broxtowe Sport hosted the first EZ Exercise Festival. The festival aimed at older adults and those with limited mobility was held at the New Pearson Centre in Beeston. The event attracted over 50 older adults, some of which were new to sport and exercise. Activities on the day included Nordic walking, badminton, walking football, walking netball and steady cricket. A walk through Beeston was also organised by the local walk and talk group. The event not only provided the older adults with the opportunity to try gentle exercise but provided a great opportunity to socialise and make new friends. Positive feedback was received from the day and over 10 older adults took up a new activity following the event in January.

Bramcote Leisure Centre

Broxtowe Swim School

A record number of swimmers are attending the Broxtowe Swimming School at the leisure centre. 1666 babies, young people and adults attend one of over 150 weekly lessons.

Broxtowe Schools Swimming Gala

The leisure centre hosted the annual Broxtowe senior schools swimming gala in January with approximately 200 young people taking part.

February will see the centre hosting the annual Broxtowe junior schools swimming gala.

Bring baby

The “Bring baby” health & fitness classes are proving very popular and additional sessions are being planned to meet the increase in demand. The sessions are perfect for carers of babies who want to get back into, or start, a healthier lifestyle.

Chilwell Olympia Sports Centre

Family Night

In January 2015 Chilwell Olympia Sports Centre launched a new family night to provide more opportunities for families to try a variety of sports at a substantially discounted price. So far over 140 users have enjoyed badminton, table tennis, squash, trampolining, exercise classes and use of the Vitality Fitness Suite.

No Strings Badminton

As part of the Badminton England Play Badminton initiative, Chilwell Olympia Sports Centre has been running a No Strings Badminton session which now has over 20 weekly participants. In addition, a new fully subscribed Key Essentials badminton course was introduced in January and there is already a waiting-list for subsequent courses. The centre is now looking at introducing a series of improvers’ courses that will help link local sports clubs with new players.

Roller Disco

Chilwell Olympia Sports Centre has been helping a local company Skatebase develop over the last few months. The company turn the main sports hall into a giant roller disco and there are now over 100 people taking part in this safe and controlled skating session every week.

Multi Use Games Area

The new Multi Use Games Area opened on 9 February and has already got a lot of local interest from clubs wanting to book this very impressive new facility.

D H Lawrence Heritage

Wedding Ceremonies and Civil Partnerships

D H Lawrence Heritage hosted its first wedding of 2015 in partnership with Nottinghamshire County Council Registrars in January with many more already booked for the rest of the year.

Registration Office

D H Lawrence Heritage successfully completed an agreement with Nottinghamshire County Council's registration service for the rental of the Centre's 'Blue Room' as the new Registry Office for births, deaths and registering intent to marry for Eastwood. Nottinghamshire County Council moved in to the room in January and is taking bookings for Tuesdays and Wednesdays. The Heritage Centre has already seen a rise in footfall and usage of the building as a result.

Events

The Birthplace Museum hosted two special 'Behind the Scenes' tours in January. Lead by the Museum and Collections Officer, visitors were able to see the museum during its annual deep clean and learnt all about how we care for our objects as well as a special visit into the museum's collections store. Both tours were fully booked and the event will be repeated in the future.

Planning is currently underway for the April-August "What's On" Guide. With many events planned over the spring/summer months to attract a wide range of visitors to the centre. It is planned for the guide to be available from mid-March.

D H Lawrence Festival of Culture

The D H Lawrence Heritage team has started planning for the 2015 Festival alongside members of a steering group as well as making closer ties with the Arts and Events team at Broxtowe. Many events have already been pencilled in for the Festival which will take place towards the end of August and beginning of September.

Kimberley Leisure Centre

Inclusion Sports Festival

In conjunction with Kimberley School, the Centre hosted a Primary Schools Inclusion Festival on 21 January 2015. Over 100 children from 8 local schools participated in activities such as Vibe Youth Gym, Boccia, Curling, Skittles and Circuits. A successful secondary schools inclusion festival also took place on 4 February 2015.

Glendarragh Dance School

A new Irish dancing school has recently commenced with over 40 children attending weekly. This is an activity that the centre has never previously hosted.

Holiday Activities: The provision of holiday activities is changing from February half term. The YMCA will be delivering day long activity camps in future.

**JOBS AND BUSINESS GROWTH PORTFOLIO
COUNCILLOR R S ROBINSON****Report to Council – 4 March 2015****Bereavement**

Work continues on the Chilwell Cemetery extension. Site clearance has been completed along with fencing works. Construction of the roadways will be started in spring 2015 and the cemetery extension should be ready for use by early summer 2015. Meetings will be arranged with local residents and the Muslim community to establish appropriate working procedures.

The stabilisation and re-roofing of the fire-damaged Eastwood Cemetery chapel has been completed. The focus has now switched to the next phase which will involve making the building suitable for community use and/or memorialisation. Tenders are in the process of being invited.

A number of improvements are planned at the crematorium for early in 2015:

- New signage has recently been completed
- A new direct bus service started on 2 February 2015 (provided by Nottinghamshire County Council from Beeston via Attenborough, Toton, and Stapleford)
- Introduction of further memorialisation options whilst enhancing the reflection garden.

Car parking

The Borough Council is now responsible for managing both of the new car parks provided on Chilwell Road by Taylor Woodrow as part of the NET project. The NET-related disruption to the Council's Middle Street Central car park has now ended.

Good progress continues to be made on the joint car parking service arrangement with Rushcliffe Borough Council.

The NET - occupied site at the Beeston Square phase 2 site (former fire station and multi-storey etc) should soon become vacant. It is hoped to use some of the site for temporary car parking pending longer term redevelopment.

Beeston train station

The Borough Council has installed a secure cycle hub in partnership with Nottingham City Council.

Nottinghamshire County Council plans to fund improved signing between Beeston town centre and the train station early in 2015. This work will be undertaken by the Borough Council.

Network Rail plans to replace the present station steps in 2015. This will be done in such a way as to make easier the future installation of lifts.

The provision of additional station car parking has been built into the requirements for the recently approved Beeston business park development.

Longer term plans by Network Rail include electrification and possible platform extensions.

Beeston Bus Station

The present bus station will close this month and is being replaced with the bus part of the new bus/tram interchange. This will provide a more direct route for buses through Beeston town centre, along with enhanced waiting facilities, passenger information and ticketing facilities. It is understood that all bus services will now use this facility rather than terminating short at Humber Road.

Town Centres

Stapleford

In Stapleford the town team have started to plan how to make Stapleford a great place to visit and shop in 2015. With some new faces on the team are going out and finding what every businesses needs are for 2015. Additionally, 7 March 2015 sees the launch of a monthly Farmers Market in Stapleford.

Eastwood

In Eastwood the team are hoping to hear about schemes they have started looking into to improve the street scene in the town. Additionally, the town team are looking at ways to improve dwell time in the town.

Kimberley

The Town Team in Kimberley is working on highlighting the best places to park to get the most out of what the town has to offer. Additionally, the national car parking companies are getting more involved thanks to the launch of PABCIN (Police and Business Crime in Nottinghamshire) which Sainsbury's have offered to chair.

Beeston

In Beeston the BID has launched the I Love Beeston Business awards with the Nottingham Post which appears to be a great success. The Town Team continues to work closely with Beeston BID, as they prepare for re-ballot later this year.

Occupancy in all the Town Centres continues to be above national average, showing that the constant focus on Town Centre regeneration is working. The current occupancy rates are Beeston 91%, Eastwood 89%, Kimberley 90% and Stapleford 89%, this information continues to be tracked monthly to ensure Broxtowe Borough

Council is always well placed to be proactive in its reaction to changes in the Town Centres.

The Town Centre Management Team continues to ensure their work keeps all the towns in a good position to take advantage of the ever changing environment of the high street. Whilst also building strong partnerships with key stakeholders to guarantee ownership and pride in the town centres.

Economic Development

Economic Development Strategy

Following Cabinet approval for consultation on this document on 6 January 2015 a six week consultation process was initiated. Key stakeholders, neighbouring authorities and the main partnership groups were consulted on the Strategy asking for comments. To date there have been a very low level of responses to the consultation process which ran until the 20 February 2015. In due course the Economic Development Strategy will be taken back to Cabinet for formal approval and adoption, with a summary of the responses and suggested changes if and where necessary.

Report of the Director of Legal and Planning Services

MEMBERS' REPORTS ON OUTSIDE BODIES1. Purpose of report

To update members on the work of members who represent the Council on outside bodies. This is in accordance with all of the Council's key priorities and associated objectives.

2. Background

Following a recommendation from the Overview and Scrutiny Committee the full Council meeting on 18 December 2013 resolved that members representing the council on outside bodies be invited to, on a rolling programme, report in writing on their work on an annual basis to full Council.

3. Detail

Councillor J Williams has submitted a report regarding the Health and Welbeing Board which is attached in the appendix.

Recommendation

Council is asked to NOTE the report.

Background papers

Nil

APPENDIX

Councillor J Williams – Health and Wellbeing Board

The Health and Wellbeing Board is the vehicle by which councils are expected to exercise their lead role in integrating the commissioning of health, social care and public health services to better meet the needs of individuals and families using the services. Joint Strategic Needs Assessments (JSNA) and Health and Wellbeing Strategies are key to this process.

The Board meets formally every 2 months, with closed workshops for members on alternate months. Current membership includes:

- 5 County Councillors;
- 7 District / Borough Councillors;
- 6 GP clinical leads from the Clinical Commissioning Groups across the County (including Bassetlaw);
- Chair of HealthWatch;
- Director of Children, Families and Cultural Services;
- Director of Public Health;
- Director of Adult Social Care, Health and Public Protection;
- a representative from NHS England
- a representative of the Nottinghamshire Police and Crime Commissioner.

I have started this report with the outcomes of a recent peer challenge on the Nottinghamshire Health and Wellbeing Board, undertaken by the Local Government Association. This was voluntarily undertaken, to gain a better understanding of how both members of the Board and an independent peer review task group perceived the Board to be moving forward. The headline questions addressed were as follows:

- whether there was a clear and achievable approach to improving the health and wellbeing of local residents
- whether the Board is at the heart of an effective governance system;
- whether the local leadership works well across the local system;
- whether local resources, commitment and skills across the system are maximised to achieve local health and wellbeing priorities and finally,
- whether there are effective arrangements for evaluating the impact of the Health and Wellbeing strategy and ensuring accountability.

The summary findings suggest that:

- the Board needs to develop a clear(er) strategy to allow all valued members to be engaged;
- to invest in the right resources to support the leadership task;
- to revisit the 'Vision' to ensure it reflects the needs of the people of Nottinghamshire and is explicit about tackling health inequalities;
- to reduce the number of priorities and have a clear outcomes framework to demonstrate success;
- to simplify and strengthen the supporting governance structure to ensure working in a more joined up way;

- to strengthen its strategic influences over commissioning decisions across health, public health and social care.

I contributed to the peer review and totally concur with the summary findings of the independent panel.

Finances

At the January workshop, the focus was on finances, in an attempt to establish the value of the Nottinghamshire £.

Board members examined the budgets of all the top line partner agencies (County Council and CCGs) which highlighted the pressures as shown below:

- Doubling of the population aged over 80 by 2025
- 22% increase in people with complex disabilities by 2030
- Enhanced eligibility for care through Care Act
- New responsibilities introduced within Care Act
- Policy reform / court judgments
- Delivery of agreed saving and efficiencies
- Commissioning standards and regulation
- Market facilitation / shaping
- Increasing cost of care
- Recent publicity regarding care standards
- Capacity for provision of domiciliary care

For members information, the total Nottingham County Council budget is currently **£564,914,770**, of which **£214,595,504** is adult social care expenditure.

The South Notts Transformation Board, which covers our area and is led by Nottingham North and East Chief Operating Officer perceives the challenges as follows:

- Population set to grow by 5% over next seven years, of this 11% increase in over 65s
- Spend per head of population in 2014/15 was significantly higher for over 65s (£3,728) compared to under 65s (£1,130)
- To date, we have failed to sufficiently shift the curve from high-cost, reactive, bed based care to preventive, proactive and care based closer to people's homes especially for high users of care services such as the elderly
- Recent analysis has highlighted approx. 200 patients a day are awaiting transfer from NUH most of these are older people or people with complex needs
- In 2014/15, the 3 x County CCGs spent 56% of funding on acute care (NUH) compared to 8.5% on mental health and 7.6% on community care from Notts Healthcare Trust
- Patient activity income to NUH has been increasing year on year (12/13 = £654m; 13/14= £695m and 14/15 = £740m)
- However, NUH has a £19m deficit and a £40m cost improvement programme in 2015/16

I hope that these facts and figures demonstrate the challenges ahead, which of course, impact on not only our residents, but on the services that this Council can and does provide, some of which go well beyond our statutory requirements.

In order to address the challenges outlined above, the key focus of the health and social care agenda remains keeping people out of hospital (including using accident and emergency departments), with appropriate care provision in their own homes.

Better Care Fund

The Better Care Fund was set up by the Coalition Government to transform services & make sure that health and social care work more closely together. The total national budget is £3.8billion.

The Nottinghamshire Better Care Fund (BCF) plan was signed off by NHS England in December 2014. Nottinghamshire County was announced as a Wave 2 'pioneer site' in January. This includes Nottingham County Council and the 5 CCGs that sit within the County, excluding Bassetlaw. The focus of the work is now to ensure that a 'pooled budget' (health and social care) is in place for April 2015, with appropriate governance structures in place. The Health and Wellbeing Board will receive the final budget report in March.

Members will be aware that David Gell leads on the BCF for this Council and leads on the Disabled Facilities Grants across the County.

NHS England Primary Care Strategy for Derbyshire & Nottinghamshire 2014-15

Funding was secured from the Prime Minister's Challenge Fund to accelerate progress in implementing the Strategy. Changes are required in Primary Care to meet the demands of demographic changes, technical advances, economic challenges and workforce pressures & to improve integration. In order to realise these changes in Derbyshire & Nottinghamshire a number of pilots have been implemented. This includes extended hours of opening at surgeries across Nottingham West CCG.

Avoidable Injuries Strategy for Nottinghamshire

This strategy aims to reduce avoidable injuries in children & young people aged 0-17, to minimise inequalities and create safer environments for children. The Strategy was launched in June 2014 to coincide with Childhood Injury Prevention Week. Implementation of the Strategy was focused around three themes – home safety, road safety and leisure time.

Care Act

The Care Act represents the biggest change to social care in 60 years, the main changes include:

- Provision of preventative services
- Carers having the same rights as those they care for
- Integrating health & housing
- Guarantees to ensure continuity of care
- Reforms to what and how people pay for their support
- New duties for safeguarding of adults in social care

Social care reforms will be implemented during 2015 and the (Dilnot) financial reforms in April 2016. There are major financial implications for local government which are being raised locally and nationally and the Board agreed to support those concerns.

A separate Board has been set up in Nottinghamshire to oversee implementation with Clinical Commissioning Groups; Borough and district councils are involved in that work.

Mental Health

In December, the Board received a number of papers on mental health issues, starting with an overview of the recent Chief Medical Officers (CMO) report. A local Framework for Action has been developed, which is being updated to meet the recommendations made by the CMO.

The Board are keen to ensure that integration work for mental health services is joined up across the local transformation boards and they recognised the work within the voluntary sector for people with mental health issues. The Board particularly recognised the importance of employment issues for good mental health.

A number of local initiatives are underway, following the Crisis Care Concordat, such as a street triage pilot, where mental health nurses join police on calls outs to vulnerable people who need immediate mental health support. A new 'crisis house' has recently been opened in Mapperley.

A review of the Child and Adolescent Mental Health Service (CAMHS) pathway including a wide consultation has taken place. The Board repeated concerns about the current provision, particularly with waiting times. While members supported the proposed model to improve services they asked for assurance that risks to young people would be minimised during implementation.

The Board is keen to see more work undertaken within schools to promote emotional resilience, recognising that preventing & addressing issues in children and young people would have an impact on them in later life. The role of social media in supporting this was highlighted, as was the role of voluntary sector organisations in supporting work locally.

Safeguarding children

In December, Chris Few, Chair of the Children's Safeguarding Board, gave an overview of the Board's achievements during the last year, highlighting updated procedures for the MASH (Multi Agency Safeguarding Hub), training & work targeting vulnerable groups.

The annual report demonstrated that the Safeguarding Board was safe and effective, but improvements will continue. In particular the Board will maintain its aim of reducing the cycle of abuse and neglect. It will also monitor the arrangements for CAMHS during the implementation of new services. The Board will continue to work to understand the impact on children from mental health issues & substance misuse within families and to ensure that procedures to prevent and deal with child sexual exploitation are embedded into services and that long term support is provided for victims into adulthood where necessary.

By the time this report comes to Council, I will have undertaken a three hour training session on child sexual exploitation, which members will be aware, following the horrific and dramatic revelations from Rotherham, is a priority issue for all authorities.

Nottinghamshire County and Nottingham City Tobacco Control Declaration

Nottinghamshire County and Nottingham City Declaration on Tobacco Control is a ground breaking partnership commitment to reduce tobacco use. All of the partner organisations represented at the Board are considering signing up to the declaration; for each organisation, the declaration would need to be underpinned by an individualised action plan. This Council is committed to furthering this work.

Healthwatch

Representatives of Healthwatch are fully engaged with the Board and make useful contributions to debate. Work continues to ensure that children and young people are able to give their views on health and social care issues in the county, as well as work with partners to ensure that local people and communities are engaged. Regular newsletters are published and circulated and are available on the Healthwatch web site or via the H & WB Board web site – details below.

Nottingham West CCG

Close partnership working with our local CCG continues, through the Partnership Board, the Health Partnership Forum and in particular through the older persons sub-group, which is rolling out a successful project across retirement living, aimed at keeping our residents safe and well in their own homes. I attend monthly meetings of the Clinical Innovation Group and can confirm that Nottingham West CCG remains on target financially, (unlike Nottingham North and East CCG, which is facing difficulties) but a very close eye is kept on finances. Although there are no guarantees at this stage, I am cautiously confident that funding will be provided once again in the new financial year to support small community projects through the Lifestyle fund.

Nottingham North and East continue to support partnership working and I attend a regular meeting with them, along with either the CEO (Ruth Hyde) or Alex McLeish. To date, despite approximately 8% of our residents falling within the boundaries of Nottingham North and East, we have not received any monies from them to support the work we have been doing with older people or to address health inequalities.

Health and Wellbeing Board web site:

<http://www.nottinghamshire.gov.uk/caring/yourhealth/developing-health-services/health-and-wellbeing-board/>

Report of the Director of Legal and Planning Services**PROGRESS OF PETITIONS AND MOTIONS**1. Purpose of report

To update members on the progress of petitions and motions submitted to full Council meetings. This is in accordance with all of the Council's key priorities and associated objectives.

2. Background

Following a recommendation from the Overview and Scrutiny Committee the full Council meeting on 18 December 2013 resolved that an update be given on the progress of motions and petitions two meetings (excluding the annual and extraordinary meeting) after the meeting at which they were submitted.

3. Detail

Further detail to specific petitions and motions are included in appendices.

Recommendation

Council is asked to NOTE the report.

Background papers

Nil

APPENDIX 1

Motion – 17 September 2014

Councillor M Radulovic MBE

"This Council has signed up to the community covenant and continues to support and celebrate the service of Her Majesty's Armed Forces to the nation. To continue to enable the Council to show this support Council is asked to approve a motion that: delegated authority be given to the Chief Executive, in consultation with the Leader to allow expenditure up to £5,000 in order to engender better relations between the community and the Armed Forces."

Officer Response:

Following the motion a budget provision of £5,000 was made available.

APPENDIX 2

**Petition Councillor R I Jackson in the absence
of Councillor A F M Ford – 29 October 2014**

The petition was presented on behalf of the organisation Shopmobility. The petition called for an alternative premise to be found for shopmobility which were nearer to the town centre and bus and tram stops.

Officer Response:

In response to the petition officers have met with the Beeston Shopmobility Committee to discuss various property options. The present premises (Cavendish Lodge) are an excellent facility but are in a poor location. Oban House has been considered but, unfortunately, is fully let for the foreseeable future. All other options appear to be cost prohibitive and/or poorly located. However, options using existing Council-owned premises or land will continue to be explored.

Motion – 29 October 2014
Councillor D K Watts

"Broxtowe Borough Council notes:

- The strong and enthusiastic participation shown by the people of Scotland in a remarkable democratic process leading to the Referendum on September 18th
- Strong support from across the political spectrum for a very substantial devolution of powers from Westminster and Whitehall to Scotland, to Wales and Northern Ireland, and to and within England;

Broxtowe Borough Council believes:

- That power should be devolved to the people in all parts of the UK
- That England is currently ruled by an over-centralised state that fails to reflect localities and regions;
- That concentrating more power to English MPs in Westminster is not the answer for English devolution and that passing power down to local areas of England is essential
- That simply creating 'super cities' is likely to leave district councils, particularly those around cities, at a significant disadvantage and is not the answer to devolution

Broxtowe Borough Council calls for:

- The devolution of powers and finance to English councils to be carried out in ways that enhance and strengthen local democratic bodies. This must include agreement that it shall be for local people and communities to decide their form of democratic leadership without having a specific model imposed (for example directly elected Mayors) in return for more powers;
- A recognition that English devolution must include large cities, suburban and rural areas, as all councils should gain greater powers and finance in order to build successful and prosperous futures;
- A widely participative constitutional convention to be held to decide what powers should be held centrally and what should be devolved, working from a presumption that power should always be devolved where it is practical and expedient to do so.

Broxtowe Borough Council therefore resolves to instruct the Chief Executive to write to the Prime Minister and the leaders of the Liberal Democrat and Labour Parties to express their views."

Officer Response:

As requested by the Council the Chief Executive wrote to those specified to express the views of members.

Motion – 29 October 2014
Councillor D K Watts

"Broxtowe Borough Council notes that:

- a) The County Council estimates that over 1,300 children and 2,000 people over the age of 65 in the borough have mental health problems
- b) The Government estimates that 1 in four working age people will have mental health difficulties at some point in their lives
- c) Where a person suffers from mental health problems this can have a significant, and at times life changing, impact upon them, their families and often their wider circle of contacts.
- d) Until now mental health services have been the Cinderella part of the National Health Service. When waiting time targets were initially set for patients by the government these were only for physical illnesses and mental health services were ignored
- e) Many patients with mental health issues have difficulty accessing the services that are available for them.
- f) The Council deplores the failure of previous Governments to address mental health issues in any sort of planned or strategic way, and recognises the progress made following the publication of the coalition government's 'No Health Without Mental Health' Strategy and subsequent progress made."

The Council therefore warmly welcomes the announcement by the Deputy Prime Minister on 9 October 2014 that all children with mental health problems will be able to see a specialist within two weeks (the same target as exists for cancer treatment) and that for adults the target time will be six weeks.

The Council remains concerned that too many people in Broxtowe have difficulty accessing support services and calls on the County Council to undertake an urgent review of the problems that exist and to identify clear, structured and costed plans to address the issues involved, and further to ensure that those plans are implemented as soon as possible."

Officer Response:

As requested by the Council the Chief Executive wrote to those specified to express the views of members.

Motion – 29 October 2014**Councillor S J Carr**

"This Council believes that while many ordinary people face falling household income and rising costs of living, some multinational companies are avoiding billions of pounds of tax from a tax system that fails to make them pay their fair share. Local governments in developing countries and the UK alike would benefit from a fairer tax system where multinational companies pay their fair share, enabling authorities around the world to provide quality public services. The UK government must listen to the strength of public feeling and act to end the injustice of tax dodging by large multinational companies, in the UK and the rest of the world."

Officer Response:

As requested by the Council the Chief Executive wrote to those specified to express the views of members.

APPENDIX 6**Motion – 29 October 2014****Councillor J W McGrath**

“Broxtowe Borough Council wants to do all that it can in order to ensure that development within the Borough delivers benefits to local people. The Council therefore resolves to bring forward supplementary planning policy in order to ensure that Section 106 agreements can include contributions to ensure that developments complement and benefit the local labour market and economy by raising skills and enabling local people to compete for the jobs generated. Through this approach the Council will be looking to increase the number of short and accredited training courses, apprenticeships, work placements and qualifications of the local work force.”

Officer Response:

The Council is presently consulting on an Economic Development Strategy that seeks to implement the motion.

Joint report of the Deputy Chief Executive and the Director of Housing, Leisure and Property Services**HOUSING REVENUE ACCOUNT – UPDATE TO BUSINESS PLAN MODEL**1. Purpose of report

To seek a recommendation to Council for approval of an updated Housing Revenue Account (HRA) financial model to reflect the budget proposals as set out elsewhere on this agenda and changes that have taken place over the past year. This is in accordance with the Council's housing priority and the core value of continuous improvement and delivering value for money.

2. Background

In February 2012 the Council approved a HRA business plan for the period 2012 through to 2041. Included within the business plan was a detailed financial plan and tables modelling the capital programme and revenue position for the HRA through to 2041. The financial model was updated and approved by Council in March 2013 and March 2014. Since the last update a number of matters have come to light or changed such that it was felt to be appropriate to undertake a further update of the financial plan and model for the HRA.

More detail as to what has happened in the last year to change the plan and any changes to the assumptions used to produce the detailed model and tables are set out in appendix 1. The modelling has taken place using the services of Simon Smith, an Associate of the Chartered Institute of Housing who devised the model in the first place.

Appendix 2 gives an update to the capital programme and financing whilst appendix 3 provides an updated table showing the HRA summary.

3. Conclusion

The detailed appendices reaffirm the position of a year ago in that the HRA is projected to be viable for the next 30 years and there is sufficient flexibility to provide the necessary finance for the capital programme.

Recommendation

Cabinet is asked to RECOMMEND to Council that the updated financial model for the Housing Revenue Account be approved.

Background papers

Nil

APPENDIX 1

Detail of significant changes from HRA business plan model of March 2014

- the model has been updated to reflect the outturn position for 2013/14 which produced a net underspending of £25,150 after taking account of items carried forward to 2014/15
- Cabinet agreed during 2012/13 to allocate all eligible receipts from right to buy sales in new council housing provision within three years of receipt. The capital programme shown at appendix 2 makes no allowance for any new build schemes that have yet to receive approval. It is envisaged that resources from right to buy receipts and section 106 receipts will be used to fund the Council's share of any costs of such schemes that may come forward. The revenue implications of the programme are included within appendix 3.
- the model reflects the latest budget estimates for 2014/15 and 2015/16 as presented for approval
- an average rent increase in 2015/16 of 1.5%
- average rent increases of 1.5% per annum from 2016/17 are assumed

Summary of key results as shown by the model

- the capital programme has remained largely unchanged from that as included in the model a year ago
- additional borrowing will be required to help finance the capital programme through to 2016/17
- headroom of £2.130m against the government's borrowing limit remains available to meet any foreseeable requirements to help finance new build schemes although capital receipts and section 106 monies are more likely to be utilised for this purpose
- if future rent increases are set below the assumption made in the model then either borrowing will have to be increased (subject to the borrowing limit not being breached) or the capital programme will need to be reduced
- there is the potential for interest rate risk with regards to the re-financing of existing loans that mature and any new borrowing that is undertaken
- the HRA working balance has been maintained at £1.0 million (plus inflation) for the years covered by the model
- all capital borrowing is planned to be repaid by the end of 2034/35 after which the HRA working balance will increase.

APPENDIX 2

| Detailed planned capital programme with financing | | | | | | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Year (all figures in £'000) | 2014.15 | 2015.16 | 2016.17 | 2017.18 | 2018.19 | 2019.20 | 2020.21 | 2021.22 | 2022.23 | 2023.24 |
| Total Capital Expenditure | 9,049 | 7,594 | 7,459 | 5,569 | 5,443 | 3,684 | 4,198 | 3,665 | 4,636 | 6,203 |
| FUNDING: | | | | | | | | | | |
| Major Repairs Reserve | 3,437 | 3,425 | 3,425 | 3,425 | 3,413 | 3,495 | 3,580 | 3,665 | 3,755 | 3,846 |
| Right to Buy Receipts | 444 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| HRA CFR Borrowing | 1,494 | 1,497 | 1,362 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Receipts/Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| HRA Reserves | 262 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Revenue Contributions | 3,412 | 2,672 | 2,672 | 2,144 | 2,029 | 188 | 618 | 0 | 882 | 2,357 |
| Total Capital Funding | 9,049 | 7,594 | 7,459 | 5,569 | 5,443 | 3,684 | 4,198 | 3,665 | 4,636 | 6,203 |
| Year (all figures in £'000) | 2024.25 | 2025.26 | 2026.27 | 2027.28 | 2028.29 | 2029.30 | 2030.31 | 2031.32 | 2032.33 | 2033.34 |
| Total Capital Expenditure | 4,348 | 5,079 | 4,794 | 5,022 | 5,156 | 6,546 | 7,729 | 6,609 | 5,494 | 4,771 |
| FUNDING: | | | | | | | | | | |
| Major Repairs Reserve | 3,843 | 3,841 | 3,838 | 3,836 | 3,833 | 3,831 | 3,830 | 3,828 | 3,826 | 3,824 |
| Right to Buy Receipts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| HRA CFR Borrowing | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Receipts/Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| HRA Reserves | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Revenue Contributions | 505 | 1,238 | 956 | 1,186 | 1,322 | 2,715 | 3,899 | 2,781 | 1,668 | 947 |
| Total Capital Funding | 4,348 | 5,079 | 4,794 | 5,022 | 5,156 | 6,546 | 7,729 | 6,609 | 5,494 | 4,771 |
| (Note: figures may not add up exactly due to rounding) | | | | | | | | | | |

| Year (all figures in £'000) | 2034.35 | 2035.36 | 2036.37 | 2037.38 | 2038.39 | 2039.40 | 2040.41 | 2041.42 | 2042.43 | 2043.44 |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Total Capital Expenditure | 6,397 | 7,268 | 7,382 | 9,025 | 4,206 | 8,060 | 6,699 | 5,464 | 7,560 | 5,846 |
| FUNDING: | | | | | | | | | | |
| Major Repairs Reserve | 3,823 | 3,822 | 3,821 | 3,821 | 3,820 | 3,819 | 3,818 | 3,817 | 3,816 | 3,816 |
| Right to Buy Receipts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| HRA CFR Borrowing | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Receipts/Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| HRA Reserves | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Revenue Contributions | 2,574 | 3,466 | 3,561 | 5,204 | 386 | 4,241 | 2,881 | 1,646 | 3,744 | 2,031 |
| Total Capital Funding | 6,397 | 7,268 | 7,382 | 9,025 | 4,206 | 8,060 | 6,699 | 5,464 | 7,560 | 5,846 |
| (Note: figures may not add up exactly due to rounding) | | | | | | | | | | |

APPENDIX 3

Detailed HRA summary

| Year (all figures in £'000) | 2014.15 | 2015.16 | 2016.17 | 2017.18 | 2018.19 | 2019.20 | 2020.21 | 2021.22 | 2022.23 | 2023.24 |
|----------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| INCOME: | | | | | | | | | | |
| Rental Income | 15,997 | 16,165 | 16,606 | 17,089 | 17,586 | 18,098 | 18,625 | 19,166 | 19,726 | 20,305 |
| Void Losses | -247 | -252 | -258 | -266 | -274 | -282 | -290 | -298 | -307 | -316 |
| Service Charges | 377 | 603 | 618 | 634 | 650 | 666 | 683 | 700 | 717 | 735 |
| Non-Dwelling Income | 168 | 168 | 172 | 177 | 181 | 185 | 190 | 195 | 200 | 205 |
| Grants & Other Income | 273 | 11 | 11 | 12 | 12 | 12 | 13 | 13 | 13 | 14 |
| Total Income | 16,567 | 16,696 | 17,149 | 17,645 | 18,155 | 18,680 | 19,220 | 19,776 | 20,349 | 20,492 |
| EXPENDITURE: | | | | | | | | | | |
| General Management | -2,029 | -2,118 | -2,170 | -2,225 | -2,280 | -2,337 | -2,396 | -2,456 | -2,517 | -2,580 |
| Special Management | -2,195 | -2,178 | -2,232 | -2,288 | -2,345 | -2,404 | -2,464 | -2,526 | -2,589 | -2,653 |
| Other Management | -110 | -70 | -72 | -74 | -75 | -77 | -79 | -81 | -83 | -85 |
| Bad Debt Provision | -90 | -90 | -166 | -171 | -176 | -181 | -186 | -192 | -197 | -203 |
| Responsive & Cyclical Repairs | -3,708 | -3,733 | -3,845 | -3,960 | -4,079 | -4,211 | -4,338 | -4,468 | -4,602 | -4,740 |
| Total Revenue Expenditure | -8,132 | -8,188 | -8,485 | -8,717 | -8,956 | -9,211 | -9,463 | -9,722 | -9,988 | -10,262 |
| Interest Paid | -2,489 | -2,532 | -2,582 | -2,591 | -2,559 | -2,488 | -2,386 | -2,721 | -2,150 | -2,055 |
| Interest Received | 47 | 32 | 15 | 16 | 17 | 17 | 18 | 18 | 18 | 19 |
| Depreciation | -3,437 | -3,425 | -3,425 | -3,425 | -3,413 | -3,495 | -3,580 | -3,666 | -3,755 | -3,846 |
| Net Operating Income | 2,556 | 2,582 | 2,672 | 2,928 | 3,244 | 3,502 | 3,809 | 4,134 | 4,475 | 4,798 |
| APPROPRIATIONS: | | | | | | | | | | |
| Revenue Provision (HRACFR) | 0 | 0 | 0 | -784 | -1,214 | -3,829 | -3,165 | -4,108 | -3,567 | -2,414 |
| Revenue Contribution to Capital | -3,412 | -2,672 | -2,672 | -2,144 | -2,029 | -188 | -618 | 0 | -882 | -2,357 |
| Total Appropriations | -3,412 | -2,672 | -2,672 | -2,928 | -3,244 | -3,477 | -3,783 | -4,108 | -4,448 | -4,770 |
| ANNUAL CASHFLOW | -856 | -90 | 0 | 0 | 0 | 26 | 26 | 27 | 27 | 27 |
| Opening Balance | 1,945 | 1,090 | 1,000 | 1,000 | 1,000 | 1,000 | 1,026 | 1,051 | 1,078 | 1,105 |
| Closing Balance | 1,090 | 1,000 | 1,000 | 1,117 | 1,000 | 1,026 | 1,051 | 1,078 | 1,105 | 1,132 |

(Note: Figures may not add up exactly due to rounding)

| Year (all figures in £'000) | 2024.25 | 2025.26 | 2026.27 | 2027.28 | 2028.29 | 2029.30 | 2030.31 | 2031.32 | 2032.33 | 2033.34 |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| INCOME: | | | | | | | | | | |
| Rental Income | 20,900 | 21,513 | 22,143 | 22,793 | 23,461 | 24,151 | 24,865 | 25,599 | 26,536 | 27,134 |
| Void Losses | -325 | -335 | -345 | -355 | -365 | -376 | -387 | -398 | -410 | -422 |
| Service Charges | 753 | 772 | 792 | 811 | 832 | 852 | 874 | 896 | 918 | 941 |
| Non-Dwelling Income | 210 | 215 | 220 | 226 | 232 | 237 | 243 | 249 | 256 | 262 |
| Grants & Other Income | 14 | 14 | 15 | 15 | 15 | 16 | 16 | 17 | 17 | 17 |
| Total Income | 21,552 | 22,179 | 22,825 | 23,940 | 24,174 | 24,881 | 25,611 | 26,363 | 27,136 | 27,932 |
| EXPENDITURE: | | | | | | | | | | |
| General Management | -2,645 | -2,711 | -2,778 | -2,848 | -2,919 | -2,992 | -3,067 | -3,144 | -3,222 | -3,303 |
| Special Management | -2,720 | -2,788 | -2,858 | -2,929 | -3,002 | -3,077 | -3,154 | -3,233 | -3,314 | -3,397 |
| Other Management | -87 | -90 | -92 | -94 | -96 | -99 | -101 | -104 | -107 | -109 |
| Bad Debt Provision | -209 | -215 | -221 | -228 | -235 | -242 | -249 | -256 | -264 | -271 |
| Responsive & Cyclical Repairs | -4,882 | -5,028 | -5,179 | -5,334 | -5,494 | -5,659 | -5,829 | -6,004 | -6,184 | -6,369 |
| Total Revenue Expenditure | -10,543 | -10,832 | -11,128 | -11,433 | -11,747 | -12,069 | -12,400 | -12,740 | -13,090 | -13,449 |
| Interest Paid | -1,998 | -1,851 | -1,695 | -1,521 | -1,335 | -1,246 | -1,082 | -898 | -653 | -352 |
| Interest Received | 19 | 20 | 20 | 21 | 21 | 22 | 22 | 23 | 24 | 24 |
| Depreciation | -3,843 | -3,841 | -3,838 | -3,836 | -3,833 | -3,831 | -3,830 | -3,828 | -3,826 | -3,824 |
| Net Operating Income | 5,187 | 5,676 | 6,184 | 6,721 | 7,281 | 7,756 | 8,322 | 8,919 | 9,591 | 10,331 |
| APPROPRIATIONS: | | | | | | | | | | |
| Revenue Provision (HRACFR) | -4,653 | -4,409 | -5,199 | -5,505 | -5,927 | -5,010 | -4,391 | -6,105 | -7,887 | -9,349 |
| Revenue Contribution to Capital | -505 | -1,238 | -956 | -1,186 | -1,322 | -2,715 | -3,899 | -2,781 | -1,668 | -947 |
| Total Appropriations | -5,185 | -5,647 | -6,154 | -6,690 | -7,249 | -7,725 | -8,290 | -8,885 | -9,556 | -10,296 |
| ANNUAL CASHFLOW | 29 | 29 | 30 | 31 | 31 | 32 | 33 | 34 | 35 | 36 |
| Opening Balance | 1,132 | 1,161 | 1,190 | 1,220 | 1,250 | 1,282 | 1,314 | 1,346 | 1,380 | 1,415 |
| Closing Balance | 1,161 | 1,190 | 1,220 | 1,250 | 1,282 | 1,314 | 1,346 | 1,380 | 1,415 | 1,451 |

(Note: Figures may not add up exactly due to rounding)

| Year (all figures in £'000) | 2034.35 | 2035.36 | 2036.37 | 2037.38 | 2038.39 | 2039.40 | 2040.41 | 2041.42 | 2042.43 | 2043.44 |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| INCOME: | | | | | | | | | | |
| Rental Income | 27,939 | 28,771 | 29,628 | 30,510 | 31,418 | 32,353 | 33,316 | 34,308 | 35,330 | 36,382 |
| Void Losses | -435 | -448 | -461 | -475 | -489 | -504 | -519 | -534 | -550 | -566 |
| Service Charges | 964 | 988 | 1,013 | 1,039 | 1,065 | 1,091 | 1,118 | 1,146 | 1,175 | 1,204 |
| Non-Dwelling Income | 269 | 275 | 282 | 289 | 296 | 304 | 311 | 319 | 327 | 335 |
| Grants & Other Income | 18 | 18 | 19 | 19 | 20 | 20 | 21 | 21 | 22 | 22 |
| Total Income | 28,755 | 29,605 | 30,481 | 31,382 | 32,310 | 33,265 | 34,249 | 35,261 | 36,304 | 37,377 |
| EXPENDITURE: | | | | | | | | | | |
| General Management | -3,385 | -3,470 | -3,557 | -3,646 | -3,737 | -3,830 | -3,926 | -4,024 | -4,125 | -4,228 |
| Special Management | -3,482 | -3,569 | -3,658 | -3,749 | -3,843 | -3,939 | -4,038 | -4,139 | -4,242 | -4,348 |
| Other Management | -112 | -115 | -118 | -121 | -124 | -127 | -130 | -133 | -136 | -140 |
| Bad Debt Provision | -279 | -288 | -296 | -305 | -314 | -324 | -333 | -343 | -353 | -364 |
| Responsive & Cyclical Repairs | -6,560 | -6,757 | -6,960 | -7,168 | -7,383 | -7,605 | -7,833 | -8,068 | -8,310 | -8,559 |
| Total Revenue Expenditure | -13,818 | -14,198 | -14,588 | -14,989 | -15,401 | -15,824 | -16,259 | -16,706 | -17,166 | -17,638 |
| Interest Paid | -94 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest Received | 51 | 147 | 291 | 431 | 609 | 807 | 996 | 1,221 | 1,451 | 1,692 |
| Depreciation | -3,823 | -3,822 | -3,821 | -3,821 | -3,820 | -3,819 | -3,818 | -3,817 | -3,816 | -3,816 |
| Net Operating Income | 11,070 | 11,732 | 12,362 | 13,003 | 13,698 | 14,429 | 15,168 | 15,958 | 16,773 | 17,616 |
| APPROPRIATIONS: | | | | | | | | | | |
| Revenue Provision (HRACFR) | -5,371 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Revenue Contribution to Capital | -2,574 | -3,446 | -3,561 | -5,204 | -386 | -4,241 | -2,881 | -1,646 | -3,744 | -2,031 |
| Total Appropriations | -7,945 | -3,446 | -3,561 | -5,204 | -386 | -4,241 | -2,881 | -1,646 | -3,744 | -2,031 |
| ANNUAL CASHFLOW | 3,126 | 8,286 | 8,802 | 7,799 | 13,312 | 10,187 | 12,287 | 14,312 | 13,029 | 15,585 |
| Opening Balance | 1,451 | 4,577 | 12,863 | 21,665 | 29,464 | 42,775 | 52,963 | 65,250 | 79,561 | 92,590 |
| Closing Balance | 4,577 | 12,863 | 21,665 | 29,464 | 42,775 | 52,963 | 65,250 | 79,561 | 92,590 | 108,176 |

(Note: Figures may not add up exactly due to rounding)

Report of the Deputy Chief Executive

INDEPENDENT REMUNERATION PANEL – REVIEW OF MEMBERS' ALLOWANCES1. Purpose of report

To consider the findings from the Independent Remuneration Panel and to resolve accordingly. This is in accordance with the aim to deliver value for money.

2. Background

The Independent Remuneration Panel, which consists of six members of the public who are all independent of the Council, met on 13 January 2015 to review allowances. In particular the Panel had determined in September 2013 that members' allowances should continue to be linked to the pay increases applied to the main staff body. This was accepted by Council at its meeting of 30 October 2013. Such a resolution would have (in accordance with the Local Authorities (Members' Allowances) (England) Regulations 2003) prevented Councillors from being able to reconsider the matter at this meeting. To ensure all options remained open to Councillors, a report was taken to the Independent Remuneration Panel to allow them to consider the impact of a proposed pay increase, payable from 1 January 2015, on Member's allowances and to make a specific recommendation. The panel recommended that the revised allowances set out in Appendix 1 of the report of 13 January and a proposed increase in the carer's allowance should be applied.

The Council is required to have regard to the recommendation of the Panel in these matters. However Full Council does not have to accept the findings of the Panel and can decide on alternative allowances if it so wishes.

3. Financial implications

If Council accepts the recommendations from the Panel then there will be an additional estimated financial cost of £9,500 per annum. This reflects the present make-up of the Cabinet and Council.

Recommendation

Council is asked to CONSIDER the recommendations of the Independent Remuneration Panel meeting of 13 January 2015 as set out in the appendix and RESOLVE accordingly.

Background papers

Nil

PAY AWARD AND REVIEW OF ALLOWANCES1. Purpose of report

To inform the Panel of a recently agreed pay award for employees and the consequential increase in allowance rates for Members.

2. Background

Nationally the trade unions have agreed to a 2.2% pay award for most employees, to apply as from 1 January 2015. In addition, employees paid below local scale point 29 will receive a one-off payment of £100 while for others a one-off payment equivalent to 0.45% of salary will be made. Chief Officers and Heads of Service are excluded from this award and are subject to a separate negotiation.

In accordance with a recommendation from this panel some years ago the Council agreed to increase member allowance rates in line with any employee pay award. Accordingly the allowances have been increased by 2.2% and the new allowance rates are shown in Appendix 1. No one-off payments are proposed.

In addition an increase in the carer's allowance is proposed to £6.44 per hour. The carer's allowance has not been increased since 2006/07.

To provide further context for the proposed change, the Panel Members are advised that the Council has expanded some of its Member functions since the last increase in Member allowances. Analysis of the current Member Committees and various other groups is provided in Appendix 2.

Recommendation

The Panel is asked to CONSIDER the report.

APPENDIX 1

| | <u>No. applying</u> | <u>Amount (£)</u> | <u>Current rate £</u> |
|--|-------------------------|-----------------------|-------------------------------|
| Basic Allowance | 44 | 3,823 | 3,741 |
| <u>Special Responsibility Allowances:</u> | | | |
| <u>Cabinet consisting of 8 members</u> | | | |
| - Leader (incl. cabinet responsibilities) | 1 | 13,857 | 13,558 |
| - Deputy Leader (incl. portfolio) | 1 | 6,236 | 6,101 |
| - Cabinet members with portfolio | 3 | 4,849 | 4,745 |
| - Cabinet members without portfolio | 3 | 2,772 | 2,712 |
| <u>Overview and Scrutiny Committee</u> | | | |
| - Chair | 1 | 4157 | 4,067 |
| - Vice chair | 1 | 831 | 813 |
| <u>Examination & Inquiry Groups</u> | | | |
| - Chair | 3 | 4157 | 4,067 |
| - Vice chair | 3 | 831 | 813 |
| <u>Quasi-Judicial Committees, Board etc.</u> | | | |
| - Chair: | | | |
| o Development Control | 1 | 3,465 | 3,391 |
| o Licensing & Appeals | 1 | 2,772 | 2,712 |
| o Housing Payments Committee (prev. Review Board) | 1 | 1,385 | 1,355 |
| o General Purposes & Audit | 1 | 1,385 | 1,355 |
| o Standards | 1 | 693 | 678 |
| - Vice chair: | | | |
| o Development Control | 1 | 693 | 678 |
| o Licensing & Appeals | 1 | 554 | 542 |
| o Housing Payments Committee (prev. Review Board) | 1 | 277 | 271 |
| o General Purposes & Audit | 1 | 277 | 271 |
| - Members of Alcohol & Entertainments Licensing Committee (i.e. plus Leader and Leader of the Opposition) | 11 +2 | 693 | 678 |
| - Independent Person | 1 | 1,385 | 1,355 |
| <u>Political Groups – Additional Allowance</u> | | | |
| - Leaders of Liberal Democrat/Labour Partnership | 2 | 1,385 | 1,355 |
| - Leader of Opposition | 1 | 1,385 | 1,355 |
| <u>Civic</u> | | | |
| - Mayor | 1 | 4,849 | 4,745 |
| - Deputy Mayor | 1 | 1,385 | 1,355 |
| <u>Outside Bodies</u> | | | |
| - Health Lead | 1 | 1,385 | 1,355 |
| - Police and Crime Panel | 1 | 693 | 678 |

APPENDIX 2

| <u>Committee</u> | <u>Members</u> | <u>Meetings per year</u> |
|--------------------------------------|----------------|------------------------------|
| Council | 44 | 10 |
| Cabinet | 8 | 17 |
| Development Control | 10 | 11 |
| Alcohol and Entertainments Licensing | 10 | 4 |
| Licensing and Appeals | 13 | 4 |
| Overview and Scrutiny | 10 | 10 |
| People and Places Scrutiny | 9 | 8 |
| Sustainable Communities Scrutiny | 9 | 8 |
| Services Scrutiny | 9 | 8 |
| Standards | 10 | 4 |
| Housing Payments | 10 | 4 |
| General Purposes and Audit | 8 | 4 |

New in 2014:

| | | |
|--|----|-----------|
| Budget Advisory Committee (formerly Budget Working Group) | 10 | 7 |
| Electoral Advisory Committee | 8 | Ad hoc |
| Beeston Town Centre Advisory Committee | 7 | Quarterly |
| HS2/Toton Advisory Committee | 8 | Quarterly |
| Stapleford Advisory Committee | 8 | 3 |
| Kimberley Advisory Committee | 7 | Quarterly |
| Eastwood Advisory Committee | 7 | Quarterly |

In addition to the above a joint executive committee exists with a neighbouring authority to oversee bereavement services in both areas. Three executive members are on this committee which meets four times per year.

In addition to the formal meetings there are a large number of working groups, informal meetings and task groups which make up the business workload of councillors and enable the standing committees and Council meetings to function effectively. Many of the working groups play a key role both in terms of financial strategy and policy development and can effectively be regarded as an extension to the more formal committee meetings outlined above. Examples include the Planning Policy Working Group and the Housing Performance Group. Further information on the number of members appointed to working groups and informal meetings is provided in Table 1 below

In addition to formal and informal meetings, the Council makes appointments of representatives to outside bodies. There are 32 such appointments at present to 28 bodies. These involve a range of different commitments in terms of time and frequency of meetings. Further details are provided in Table 2 below.

With the introduction of the modernising agenda for local councils the borough operates a system of Community Action Teams (CATs) in order to increase contact between local councillors and their constituents. The previously successful resident forum model of the early CATs was used to provide later CATs with a broader community remit, to enhance the role of councillors and reflect their leadership role within the Council. There is a CAT in all borough wards except Eastwood which has a CAT covering two wards, making a total of 20. Further information on the number of CAT meetings held each year is provided below in Table 3.

Table 1: Current informal meetings, working parties, joint committees, briefings and task groups

| Informal meetings, working groups, briefings | Number of members | Meetings per year | Maximum member attendances per year |
|--|--------------------------|--------------------------|--|
| Cabinet briefing | 3 | 17 | 51 |
| Cabinet pre-meeting | 5 | 17 | 85 |
| Development Control briefing | 2 | 12 | 24 |
| Development Control pre-meeting | 8 | 12 | 96 |
| Overview and Scrutiny briefing | 3 | 10 | 30 |
| Licensing and Appeals briefing | 2 | 4 | 8 |
| Alcohol and Entertainments briefing | 2 | 4 | 8 |
| People and Places EIG briefing | 2 | 8 | 16 |
| Services EIG briefing | 2 | 8 | 16 |
| Sustainable Communities EIG briefing | 2 | 8 | 16 |
| Bramcote Bereavement Services Joint Committee | 3 | 4 | 12 |
| Climate Change Working Group | 5 | 2 | 10 |
| Computer Working Group | 5 | 5 | 25 |
| Equalities Working Group | 1 | 4 | 4 |
| Housing Performance Group | 8 | 4 | 32 |
| Local Joint Consultative Committee | 10 | 3 | 30 |
| Member Training and Development Strategy Working Group | 5 | 5 | 25 |
| Planning Policy Working Group | 10 | 5 | 50 |
| Economic Development Task Group | 3 | 4 | 12 |

| Informal meetings, working groups, briefings | Number of members | Meetings per year | Maximum member attendances per year |
|---|--------------------------|--------------------------|--|
| Children and Young Peoples Task Group | 1 | 4 | 4 |
| Environment Task Group | 3 | 4 | 12 |
| Health Task Group | 3 | 4 | 12 |
| Positive Communities Task Group | 3 | 4 | 12 |
| South Nottinghamshire Community Safety Partnership | 2 | 4 | 8 |
| Police and Crime Panel | 1 | 6 | 6 |

Table 2: Outside bodies 2012/13

| Title of organisation | Representative |
|--|---|
| Age Concern, Chilwell | Cllr J C Patrick |
| Age Concern, Chilwell | Cllr J C Patrick |
| Age Concern, Eastwood | Cllr C E Robb |
| Attenborough Nature Reserve Visitor Centre | Cllr A J Oates Cllr D K Watts |
| Beeston Consolidated Charity | M Fetter D Jenkins |
| Beeston Rylands Community Centre | Cllr S Barber Cllr F Prince |
| Broxtowe Citizens Advice Bureau | Cllr J C Patrick |
| Broxtowe Wildlife Forum | Cllr A Cooper |
| Campaign to Protect Rural England (Notts) Branch Executive Committee | Cllr P Lally |
| Core City Board/Joint Leadership Board | Cllr S D Barber |
| East Midlands Councils | Cllr M Radulovic MBE or nominated representative |
| East Midlands Museum Service | Cllr F Prince |
| Eastwood Volunteer Bureau Management Committee | Cllr C E Robb |
| Francis Dixon and Catherine Gregory Charity | Cllr S Heptinstall MBE Cllr I L Tyler |
| Greater Nottingham Groundwork Trust | Cllr B Wombwell |
| Greenwood Partnership Board | Cllr I White |
| Joint Health Scrutiny | Cllr M E McGuckin |
| Joint Planning Advisory Board | Cllr S D Barber |
| Local Government Association | Cllr M Radulovic MBE |
| Local Government Information Unit | Cllr M Radulovic MBE |
| Nottingham East Midlands Airport Consultative Committee | Cllr A Cooper |

| | |
|--|--|
| Nottingham Express Transit Development Board | Cllr P Lally |
| Nottingham Leaders Steering Group | Cllr M Radulovic MBE or nominated representative |
| Nottingham Playhouse Trust | Cllr S Heptinstall |
| Nottinghamshire Local Government Leaders Group | Cllr M Radulovic MBE |
| Relate | Cllr R S Robinson |
| United Charities of Abel Collins | Cllr S J Carr |
| Volunteer Centre Broxtowe Management Committee | Cllr J C Patrick |

Table 3: Community Action Teams (CATs) 2013/14

| Ward | Representative | Meetings per year |
|-------------------------------------|--|-------------------|
| Attenborough | Cllr Eric Kerry | 3 |
| Awsorth & Cossall | Cllr Lydia Ball | 3 |
| Beeston Central | Cllr Lynda Lally Cllr Pat Lally | 3 |
| Beeston North | Cllr Steve Carr Cllr Andrea Oates | 4 |
| Beeston Rylands | Cllr Steve Barber Cllr Frank Prince | 3 |
| Beeston West | Cllr Greg Marshall Cllr Janet Patrick | 3 |
| Bramcote | Cllr Stan Heptinstall Cllr Ian Tyler Cllr David Watts | 4 |
| Brinsley | Cllr John Booth | 3 |
| Chilwell East | Cllr Joan Briggs Cllr Richard Jackson | 3 |
| Chilwell West | Cllr Eileen Atherton Cllr Graham Harvey Cllr Tim Brindley | 3 |
| Eastwood & Greasley Beauvale | Cllr Charles Robb Cllr Milan Radulovic Cllr David Bagshaw Cllr Bob Charlesworth Cllr Susan Bagshaw | 3 |
| Greasley, Giltbrook & Newthorpe | Cllr Margaret Handley Cllr Mick Brown Cllr Stuart Rowland | 3 |
| Kimberley | Cllr Andy Cooper Cllr Mary McGuckin Cllr Richard Robinson | 1 |
| Nuthall East & Strelley | Cllr Nita Green Cllr Paul Simpson | 3 |
| Nuthall West, Greasley & Watnall | Cllr Derek Burnett Cllr Jill Owen | 3 |
| Stapleford North | Cllr Brian Wombwell Cllr Iris White | 3 |

| | | |
|--------------------------|---|---|
| Stapleford South East | Cllr David Grindell Cllr Jacky Williams | 3 |
| Stapleford South West | Cllr Ray Darby Cllr John McGrath | 3 |
| Toton & Chilwell Meadows | Cllr Tony Ford Cllr Marilyn Hegyi Cllr Halimah Khaled | 2 |
| Trowell | Cllr Ken Rigby | 3 |

Report of the Chief Executive

PAY POLICY STATEMENT – 2015/161. Purpose of report

To seek Council approval for the Pay Policy Statement for 2015/16. This is in accordance with the Council's value of "valuing employees and enabling the active involvement of everyone."

2. Background

Section 38 of the Localism Act 2011 requires local authorities to publish an annual Pay Policy Statement. The purpose of the statement is to increase accountability in relation to payments made to senior members of local authority staff by enabling public scrutiny.

3. Detail

The Pay Policy Statement for 2015/16 attached at the appendix sets out, inter alia, the Council's policies relating to the remuneration of its senior officers (those at Head of Service level and above), the remuneration of its lowest paid employees and the relationship between the remuneration of its senior officers and the remuneration of its employees who are not senior officers.

The statement has now been updated and includes the following changes which occurred during 2015:

- A review of the Broxtowe Local Pay Structure (BLPS) for posts evaluated using the Greater London Provincial Council (GLPC) JE scheme which included the implementation of a 2.2% pay award for all employees up to but not including Head of Service level for the period January 2015 to March 2016;
- A review of the Heads of Service and Chief Officers Local Pay Structure which includes a 2% pay award for the period January 2015 to March 2016. This will be the first pay award for five years. National negotiations regarding Chief Executives' pay is still ongoing.
- Confirmation of the outcomes of the People and Places Examination and Inquiry Group regarding the gender pay gap.

The Pay Policy Statement must be approved by a resolution of the full Council before 31 March immediately before the financial year to which it relates. The Pay Policy Statement may be amended by resolution during the year and must be published on the Council's website as soon as possible after approval. Publishing the Pay Policy Statement also meets requirements under the Code of Recommended Practice for Local Authorities on Data Transparency.

Recommendation

The Council is asked to RESOLVE that the Pay Policy Statement for 2015/16 be approved.

Background Papers

Nil



APPENDIX

**Broxtowe
Borough
COUNCIL**

Pay Policy Statement 2015 - 2016

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PAY POLICY STATEMENT

2015 – 2016

1. Introduction

The Council is required to publish a Pay Policy Statement by 31 March each year in accordance with Section 38 of the Localism Act 2011. The purpose of this Statement is to set out the Council's guiding principles of its current reward system and increase accountability in relation to the total remuneration of its Chief Officers by enabling public scrutiny of that remuneration.

2. Main Principles

This policy statement confirms the Council's on-going commitment to operate transparent pay systems, whilst recognising that its reward system must be affordable and at the same time support the requirement to provide excellent customer service in accordance with its corporate objectives.

The importance of managing pay fairly will mean that the Council will be able to:

- attract, motivate and retain appropriately talented people who make a positive contribution to improve the Council's performance and meet future challenges;
- reflect the market for comparable jobs, with skills and competencies required to meet agreed delivery and performance outcomes;
- appropriately reward and value employees for their work;
- operate within the provisions of Chief Officers pay and conditions as set out in the Joint Negotiating Committee for Chief Executives and Chief Officers of Local Authorities;
- operate within the provisions of the national agreement on pay and conditions of service as set out in the National Joint Council for Local Government Services.

3. Scope of the Policy

Whilst this policy specifically covers those employees defined as a Chief Officer within Section 2 of the Local Government and Housing Act 1989, it also makes reference to other levels of employees within the organisation.

The term 'Chief Officer' referred to above and for the purposes of this pay policy statement includes:

- a. the Head of Paid service designated under section 4(1) of the Local Government and Housing Act 1989 (the Chief Executive);
- b. the Monitoring Officer designated under Section 5(1) of that Act (Monitoring Officer also Director of Legal and Planning);

- c. a statutory Chief Officer mentioned in section 2(6) of that Act (Section 151 Officer also Deputy Chief Executive);
- d. a non-statutory Chief Officer mentioned in Section 2(7) of that Act (one Director by virtue of reporting directly to the head of paid service);
- e. a Deputy Chief Officer mentioned in section 2(8) of that Act (all Heads of Service by virtue of reporting directly to statutory and non-statutory Chief Officers).

Whilst a previous measure for publishing information on roles and responsibilities for senior officers in posts within a local authority is the Senior Civil Service minimum pay band, covering earnings above £65,422 per annum, the Council has decided for completeness and transparency to include all posts at Heads of Service (Deputy Chief Officer level) even where the current salary is under that level. These roles are identified in the Chief Officers' Remuneration Table at appendix 4

4. Evaluation of Roles at Broxtowe Borough Council

In accordance with the national requirement for all local authorities to review their pay and grading frameworks to ensure fair and consistent practice, all job roles within the Council's structure up to but not including Head of Service level were taken through a comprehensive job evaluation process using the Greater London Provincial Council (GLPC) scheme with implementation of changes to pay and grading taking place on 1 March 2011.

The Council's pay framework for its Chief Executive, Chief Officers and Heads of Service was also considered and revised with changes implemented on 1 March 2011, with the grade for each role being determined by a consistent job evaluation process using the Hay scheme.

The Hay evaluation score awarded to each senior officer post is published on the Council's website. Formal approval of the evaluations, gradings and salaries for senior officers was given by cabinet on 10 March 2009.

The job evaluation process is now embedded within the Council's pay and grading systems and all senior officer roles continue to be evaluated using the Hay scheme for Chief Officers or the Greater London Provincial Council (GLPC) scheme for all other posts to ensure that pay rates are equitable and non-discriminatory.

5. Broxtowe Local Pay Scale for Senior Officers

There are five pay grades within the Broxtowe Local Pay Scale for Senior Officers (BLPSSO) with the two salary bands at Heads of Service level being based on 67% and 76% of the Chief Officer grade.

The scale is increased in line with the annual national Joint Negotiating Committee pay award. Following a five year pay award freeze agreement was

reached for a 2% increase on FTE basic salary of £99,999 or less with effect from 1 January 2015 to cover the period 1 January 2015 to 31 March 2016.

The revised Broxtowe Local Pay Scale for Senior Officers is shown at appendix 1.

6. Broxtowe Local Pay Scale for all Posts below Head of Service Level

The Council also adopted a local pay scale (BLPS) for all posts below Head of Service level and this is shown, together with the relevant job evaluation points score for each grade, at appendix 2.

Whilst the Council has adopted a local pay scale for this group of employees, it continues to recognise the National Joint Council annual pay award.

7. Terms and Conditions of Employment for Chief Officers

The terms and conditions of employment for Chief Officers are subject to collective agreements negotiated with the trade unions recognised by the Council. Agreements reached nationally are set out in the Scheme of Conditions of Service of the Joint Negotiating Committee for Chief Officers. In addition, the Council makes local agreements which are included within the Conditions of Service for Broxtowe employees.

i) Working Hours

Working arrangements for Chief Officers are nominally one of 37 hours (for full time positions), however the seniority and nature of the posts will necessitate the working of additional hours for which there is no additional payment. The grading of the post takes account of the requirement to work outside of the normal working week.

ii) Whole-Time Service

Chief Officers are required to devote their whole-time service to the work of the Council and should not engage in any other business or take up any other additional appointment without the express consent of the Council.

iii) Allowances

Chief Officers are entitled to the reimbursement of one professional fee and one legal practising certificate (if appropriate). All Chief Officer posts hold designated car user status which entitles them to receive the current corporate car allowance rate attached at appendix 3.

iv) Leave Entitlement

Annual leave entitlement for Chief Officers is 33 days increasing to 35 after 5 years local government service and 37 days after 10 years Broxtowe Borough Council service, plus 8 statutory days.

v) Sickness Entitlement

Sickness entitlement for Chief Officers is in accordance with the provisions of the local government sickness scheme.

vi) Pension

All Chief Officers are entitled to participate in the Local Government Pension Scheme.

8. Performance Related Pay/Bonus Scheme

Broxtowe Borough Council does not operate a performance related pay or bonus scheme for Chief Officers.

Exceptional effort from employees can be rewarded by accelerating increments to a maximum of two within the grade band they occupy in any one year. The costs of accelerated increments have to be met from existing budgets.

9. Honoraria and Ex-Gratia Payments

The Council operates an Honoraria and Acting Up Payments Policy, the application of which for Chief Officers requires prior Cabinet approval.

10. Expenses

In accordance with nationally agreed terms, the Council pays reasonable out-of-pocket expenses actually incurred.

11. Market Related Pay

The grading structures that were introduced for all employees in 2011 were aimed at meeting the current and/or market position for most jobs. The Council does not currently operate a Market Supplement Policy.

12. Recruitment of Chief Officers

In accordance with Standing Orders V/1 to V/7 within the Council's Constitution, where any vacancy occurs in the post of Chief Executive, Monitoring Officer, Chief Financial Officer (Section 151), Chief Officer or Deputy Chief Officer, the Council or a committee of the Council will determine whether to fill the vacancy or otherwise. The Council or committee will also approve an interview committee prior to the commencement of the recruitment process. The full details of the recruitment process can be found within the Constitution, available on the Council's website.

13. Remuneration of Chief Officers on Recruitment

Recruitment to the Council will normally be to the first point of the relevant scale designated to the Chief Officer post or will reflect a level commensurate with a candidate's existing skills and experience in the job. This practice applies to all new employees at the Council.

14. Levels and Elements of Remuneration for each Chief Officer

The table at appendix 4 provides a breakdown of the elements of remuneration for each Chief Officer at the Council.

15. Chief Officers Leaving Service

i) Redundancy payments:

The Council's Redundancy and Re-organisation Policy applies equally to all employees across the organisation, including Chief Officers. The Council's policy operates in accordance with section 220 of the Employment Rights Act 1996. A week's pay is therefore calculated in accordance with the statutory maximum redundancy amount. Approval for any Chief Officer post under the Redundancy Policy must be given by cabinet.

In a report approved by Cabinet on 23 September 2014, a temporary enhancement of the Council's Voluntary Redundancy Scheme was again extended for the period 1 October 2014 and 30 September 2015. (It had been previously extended for the period 1 January to 30 September 2014).

The temporary enhancement allows for successful VR applications to be based on actual week's pay rather than statutory entitlement at all levels of employee up to and including Chief Executive. The payback of any pension strain and redundancy costs must however be covered by savings within three years. The enhancement is aimed at making reductions in the workforce in order to help meet budget deficits.

The effectiveness of the scheme will be regularly monitored and reviewed by cabinet during 2015/16.

ii) Severance Payments – Regulation 6 of the Local Government (Early Termination of Employment/Discretionary Compensation) (England and Wales) Regulations 2006.

The Council may apply discretion on the use of severance payments for employees leaving the Council where criteria such as ill-health retirement or early retirement cannot be met, for example termination on the grounds of efficiency, or where employees have long service and there is a financial and organisational benefit to the Council. Posts at Chief Officer level would need to be approved either by Cabinet or full Council.

iii) Flexible Retirement (Regulation 18, of The Local Government Pension Scheme) (Benefits, Membership and Contributions) Regulations 2007

The Council operates a flexible retirement scheme which is available for all employees to apply for, including Chief Officers, subject to the appropriate criteria being met. Under this policy Cabinet is required to provide approval for posts at Chief Officer level.

The policy states that, other than in very exceptional circumstances, the Council will not waive the costs of early release of pension.

iv) Early Retirement – Members of the Local Government Pension Scheme

Employees, including Chief Officers, may apply to the Council for consideration of early retirement if they are over the age of 55. Any pension and lump sum which may be payable has to be reduced by percentages decided by an actuary.

If, in the Council's opinion, there are grounds of compassion which are fair and justifiable. Any request by an employee (at any level) for the discretion to be exercised must clearly establish real and ongoing reasons to substantiate why the discretion should be allowed. The cost of approval must be given proper weight and all applications would be considered by cabinet.

v) Augmentation of Scheme Membership on Termination of Employment (Regulation 12, of The Local Government Pension Scheme) (Benefits, Membership and Contributions) Regulations 2007

Applications from officers at all levels (including Chief Officers) will only be considered under this discretion in circumstances that are exceptional or specifically determined by Cabinet.

16. Additional Payments Made to Chief Officers – Election Duties

The Chief Executive is nominated as the Returning Officer. In accordance with the national agreement, the Chief Executive is entitled to receive and retain the personal fees arising from performing the duties of Returning Officer, Acting Returning Officer, Deputy Returning Officer or Deputy Acting Returning Officer and similar positions which he or she performs subject to the payment of pension contributions thereon, where appropriate.

The role of Deputy Returning Officer may be applied to any other post and payment may not be made simply because of this designation.

Payments to the Returning Officer are governed as follows:

- for national and European elections, fees are prescribed by the relevant government department;
- for local elections, fees are determined within a local framework used by other district councils within the county. This framework is applied consistently and is reviewed periodically by lead Electoral Services Officers within Nottinghamshire.

As these fees are related to performance and delivery of specific elections duties, they are distinct from the process for the determination of pay for Senior Officers. Ultimately, proposals on fees are reviewed and approved by Cabinet as and when appropriate, the last review being in December 2013.

17. Publication of and Access to Information Relating to Remuneration of Chief Officers

The Council publishes information relating to the remuneration of its Chief Officers on its website and which it updates annually. The Council also publishes each year within its annual Statement of Accounts, the salary and fees of its four General Management Team members (Chief Executive, Deputy Chief Executive and S.151 Officer, Director of Legal and Planning and Monitoring Officer, and Director of Housing, Leisure and Property Services.

18. Definition of Lowest Paid Employee

Changes to the Broxtowe Local Pay Scale (BLPS) were recommended by Cabinet on 30 July 2013 following consideration of issues relating to the 2013 pay award, the National Minimum Wage level and the Living Wage campaign rate. A collective agreement was subsequently achieved with the Council's recognised trade unions on the removal of spinal column points 1 to 7 within the lower pay grades of the BLPS. These changes did not affect the job evaluation points score of any jobs.

The lowest evaluated score in accordance with the GLPC job evaluation scheme remains the post of cleaner with 202 points and this falls within grade 2 of the Broxtowe Local Pay Scale of which there are currently four spinal column points as follows:

| | |
|--------|---------|
| Scp 8 | £14,275 |
| Scp 9 | £14,579 |
| Scp 10 | £14,761 |
| Scp 11 | £15,214 |

On 1 January 2015, the salary difference between the lowest paid employee and the highest paid employee will be £91,482.

There are no plans currently for further changes to the pay scale to be made with regard to the Living Wage rate.

19. Ratio of Pay

The ratio of the pay of the Council's top earner (Chief Executive) to that of its median earner is currently 5.38:1 (This calculation of the pay multiple is based on base salary as at January 2015).

20. Relationship Between Remuneration of Chief Officers and Remuneration of Employees who are not Chief Officers.

The Council implemented Single Status for all employees of the Council on 1 March 2011 following cabinet approval of a new pay and grading structure for Chief Officers on 10 March 2009 and all other employees on 29 June 2010.

The continuing evaluation of posts at all levels demonstrates non-discriminatory pay practices and that the Council pays equally for work of equal value.

The gender pay gap at the Council is calculated as the average difference between men's and women's hourly earnings and expressed as a percentage of male earnings.

The Council recognises that there are different methods of calculating the gender pay gap. The Office for National Statistics (ONS) calculates the difference using the median gross annual earnings. The Equality and Human Rights Commission calculates the difference using the mean. The calculations also vary between public and private sector pay and can also vary across regions. The calculations can also be based on full time, part time and total workforces.

As there is no single method in which to calculate the gender pay gap the Council will use both the mean and the median calculations in order to provide a profile of the workforce and the grades that men and women occupy on a full time and part time basis.

An analysis of the current gender pay gap levels as at 31 January 2015 using both the mean and median calculations for all posts including those at Chief Officer level, are as follows:

| | | | |
|----------------------------|---------------|--------------------------------|---------------|
| All Employees | | All Employees | |
| Mean male salary | 22,661 | Median male salary | 20,099 |
| Mean female salary | 20,496 | Median female salary | 19,273 |
| Difference | 2,166 | Difference | 826 |
| Gender Pay Gap | 9.56% | Gender Pay Gap | 4.11% |
| Full Time Employees | | Full Time All Employees | |
| Mean male salary | 23,232 | Median male salary | 20,099 |
| Mean female salary | 22,439 | Median female salary | 20,099 |
| Difference | 793 | Difference | 0 |
| Gender Pay Gap | 3.41% | Gender Pay Gap | 0% |
| Part Time Employees | | Part Time All Employees | |
| Mean male salary | 18,583 | Median male salary | 16,119 |
| Mean female salary | 18,925 | Median female salary | 16,686 |
| Difference | -342 | Difference | -567 |
| Gender Pay Gap | -1.84% | Gender Pay Gap | -3.52% |

The gender pay gap is calculated as the average difference between male and female earnings as a percentage of male earnings.

Note: The mean is an average. It is the grand total divided by the number of data points. The median is the middle value in a sample sorted into ascending order. If the sample contains an even number of values, the median is defined as the mean of the middle two.

The Council's Overview and Scrutiny Committee established a scrutiny review of the gender pay gap which was carried out by the People and Places Examination and Inquiry Group and resulted in a spotlight review being completed in Spring 2014. Members, Officers and representatives from Unison at both local and regional levels were involved in the process.

The conclusions of the review included the following:

- i) that the gender pay gap that exists at the Council was due to social and cultural reasons rather than through faults with the job evaluation process.
- ii) Job evaluation was a fair and transparent process. Systems and strategies were formulated with the input of councillors on the Job Evaluation Steering Group and progress was thoroughly monitored by Cabinet.
- iii) The system is stringently maintained to avoid the gender pay gap widening. Members stated that they were reassured that the responsible officers were competent and professional.

The full report is available to download from the Council's website at <http://www.broxtowe.gov.uk/CHttpHandler.ashx?id=30109&p=0>

APPENDIX 1 - BROXTOWE LOCAL PAY STRUCTURE – FOR SENIOR POSTS EVALUATED USING HAY SCHEME

| Grade | SCP | 2015/16 |
|-------------------------|-----|----------|
| 15 0-499 | 71 | £41,408 |
| | 72 | £41,969 |
| | 73 | £42,527 |
| | 74 | £42,957 |
| CO1 HoS 500-629 | 75 | £42,335 |
| | 76 | £43,395 |
| | 77 | £44,449 |
| | 78 | £45,512 |
| | 79 | £46,566 |
| CO2 HoS 630-759 | 80 | £48,022 |
| | 81 | £49,223 |
| | 82 | £50,425 |
| | 83 | £51,626 |
| | 84 | £52,824 |
| CO3 Dir 760-939 | 85 | £63,188 |
| | 86 | £64,765 |
| | 87 | £66,352 |
| | 88 | £67,930 |
| | 89 | £69,507 |
| CO4 DCEO 940-1119 | 90 | £80,890 |
| | 91 | £82,913 |
| | 92 | £84,935 |
| | 93 | £86,957 |
| | 94 | £88,975 |
| CO5 CEO 1120+ | 95 | £93,293 |
| | 96 | £96,938 |
| | 97 | £100,579 |
| | 98 | £102,184 |
| | 99 | £105,757 |

2% Pay award not applied to points 98-99 as over £99,999 previously.

APPENDIX 2 - BROXTOWE LOCAL PAY STRUCTURE (BLPS) FOR POSTS EVALUATED USING GLPC SCHEME

| JE Score [points] | Grade | SCP | 1 Jan 15 |
|-------------------|---------|-----|----------|
| | | | |
| | | | |
| | | | |
| | | | |
| 182-240 | Grade 2 | 8 | £14,275 |
| | | 9 | £14,579 |
| | | 10 | £14,761 |
| | | 11 | £15,214 |
| | | | |
| 241-285 | Grade 3 | 12 | £15,666 |
| | | 13 | £16,119 |
| | | 14 | £16,571 |
| | | 15 | £16,686 |
| | | | |
| 286-324 | Grade 4 | 16 | £17,111 |
| | | 17 | £17,536 |
| | | 18 | £17,962 |
| | | 19 | £18,387 |
| | | | |
| 325-365 | Grade 5 | 21 | £18,859 |
| | | 22 | £19,273 |
| | | 23 | £19,685 |
| | | 24 | £20,099 |
| | | | |
| 366-401 | Grade 6 | 26 | £20,566 |
| | | 27 | £20,970 |
| | | 28 | £21,373 |
| | | 29 | £21,777 |
| | | | |
| 402-439 | Grade 7 | 31 | £22,337 |
| | | 32 | £22,799 |
| | | 33 | £23,259 |
| | | 34 | £23,720 |
| | | | |

| JE Score [points] | Grade | SCP | 1 Jan 15 |
|-------------------|----------|-----|----------|
| 440-469 | Grade 8 | 36 | £24,335 |
| | | 37 | £24,811 |
| | | 38 | £25,287 |
| | | 39 | £25,763 |
| | | | |
| 470-500 | Grade 9 | 41 | £26,614 |
| | | 42 | £27,134 |
| | | 43 | £27,654 |
| | | 44 | £28,173 |
| | | | |
| 501-533 | Grade 10 | 46 | £29,290 |
| | | 47 | £29,865 |
| | | 48 | £30,439 |
| | | 49 | £31,013 |
| | | | |
| 534-563 | Grade 11 | 51 | £31,829 |
| | | 52 | £32,377 |
| | | 53 | £32,924 |
| | | 54 | £33,471 |
| | | | |
| 564-593 | Grade 12 | 56 | £34,193 |
| | | 57 | £34,781 |
| | | 58 | £35,366 |
| | | 59 | £35,953 |
| | | | |
| 594-622 | Grade 13 | 61 | £36,779 |
| | | 62 | £37,323 |
| | | 63 | £37,866 |
| | | 64 | £38,410 |
| | | | |
| 623-653 | Grade 14 | 66 | £39,031 |
| | | 67 | £39,467 |
| | | 68 | £39,900 |
| | | 69 | £40,335 |
| | | | |
| 654+ | Grade 15 | 71 | £41,408 |
| | | 72 | £41,969 |
| | | 73 | £42,527 |
| | | 74 | £42,957 |
| | | | |

↑ The top of Grade 7 is the cut off point for overtime.

Pay structure

APPENDIX 3 - CAR MILEAGE RATES

| | |
|------------------------------|--|
| From 01.08.14 onwards | All designated car users receive the HMRC rate, currently 45p per mile |
|------------------------------|--|

APPENDIX 4 - CHIEF OFFICERS' REMUNERATION

TABLE

| Post | Salary Grade | Hay JE Score | Designated Car User Allowance | Professional Fees | BBC Pension Contribution |
|---|---------------------|---------------------|--------------------------------------|--------------------------|---------------------------------|
| Chief Executive | CO5 | 1232 | Y | Y | 19.7% |
| Head of Human Resources | CO1 | 551 | Y | Y | 19.7% |
| Director of Legal and Planning and Monitoring Officer | CO3 | Pending | Y | Y | 19.7% |
| Deputy Chief Executive and Section 151 Officer | CO4 | 1040 | Y | Y | 19.7% |
| Head of Finance Services | CO2 | 657 | Y | Y | 19.7% |
| Head of Revenues, Benefits and Customer Services | CO2 | 702 | Y | Y | 19.7% |
| Director of Housing, Leisure and Property Services | CO3 | 904 | Y | Y | 19.7% |
| Head of Housing | CO2 | 732 | Y | Y | 19.7% |
| Head of Leisure and Culture | CO1 | 619 | Y | Y | 19.7% |
| Head of Environment | CO2 | 712 | Y | Y | 19.7% |
| Head of Property Services | CO1 | 594 | Y | Y | 19.7% |
| Head of Neighbourhoods and Prosperity | CO2 | 677 | Y | Y | 19.7% |
| Head of Administrative Services | 15 | GLPC 466 | Y | Y | 19.7% |
| Head of Public Protection | CO2 | TBC. | Y | Y | 19.7% |

**BRINSLEY AND STAPLEFORD APPLICATIONS FOR
NEIGHBOURHOOD PLAN AREA DESIGNATION**1. Purpose of the report

The applications seek approval for the designation of the whole of Brinsley Parish and Stapleford Parish as appropriate for the respective Town and Parish Councils to prepare a Neighbourhood Plan. This is in accordance with all the Council's corporate priorities.

2. Background

The Localism Act 2011 introduced new processes for communities to become involved in the planning of their areas through the preparation of neighbourhood plans. The powers came into force on 1 April 2012 with the publication of associated neighbourhood planning regulations. This provides local communities, through parish councils, with the power to shape and encourage delivery of new development.

Once a neighbourhood area is proposed the council has to consider whether that area should be designated as such. Broxtowe Borough Council may change the boundaries if the application is not valid, if there are overlapping proposals or if it considers the specified area is not an appropriate area to be designated as a neighbourhood area.

An area application must include a map which identifies the area to which the area application relates (these are included at appendices 2 and 3), a statement explaining why this area is considered appropriate to be designated as a neighbourhood area and a statement that the body making the area application is a 'relevant body' as set out in legislation.

Town and Parish Councils are 'relevant bodies' for the purposes of Neighbourhood Planning. Brinsley Parish Council and Stapleford Town Council have submitted separate applications for designation of their own parish areas. For the avoidance of doubt the specified areas include the whole of the respective parishes. The submission of the applications complies with the Regulations.

3. Further information

Further information on the consultation and appraisal is included in the appendix.

Recommendation

Council is asked to RESOLVE that the Brinsley and Stapleford Neighbourhood Areas be designated.

Background papers

Nil

APPENDIX 1

1. Summary of Consultation

Consultations on the Brinsley and Stapleford Neighbourhood Areas were undertaken concurrently between 29 September and 14 November, the separate consultation summaries are shown below:

Brinsley

44 responses were received from 41 responders; this consisted of 12 objections, 25 supporters and four that did not express an opinion on the Neighbourhood Area.

Of the 12 objectors:

Two objectors queried the extent of the Brinsley Neighbourhood Area and gave their reasons as:

- The sign for 'Brinsley' is halfway up Brinsley Hill however the map stops short of this;
- The Parish boundary as shown on the map follows Brinsley Brook and excludes the disused railway line and Saints Coppice (which form part of the Conservation Area), the Old Yew Tree Pub and across to the farm on Red Lane which have always been part of Brinsley.

Ten objectors do not support the application because they object to development in Brinsley; they gave their reasons as:

- Infrastructure to support a large development was not in place and that development would add to the traffic and road safety problems
- There should be no building on the Green Belt
- Public transport poor
- Concerns for wildlife
- Loss of countryside used for recreation
- Development would spoil the character and scenery of the village
- Development out of scale for village, the village is already large enough
- D H Lawrence Heritage valued by local residents.

Of the 25 respondents who support the application the reasons were given as:

- Support Localism
- Need to look at the whole village
- Support the Parish having a plan to discuss issues and initiatives and will ensure local views are noted
- Opportunity for Brinsley Parish to get groups within the village engaged in future development planning
- Do not agree with building on Green Belt and development should only be on Brownfield Land in the village
- Oppose building on land enclosed by Church Lane and Brinsley Brook

- Need to consider development constraints before designating the Neighbourhood Area.

Of the four responders who did not express an opinion, two submitted blank forms, two did not state whether or not the Neighbourhood Area was appropriate, one wanted to object to development in Brinsley and one stated that the Parish boundary was incorrect and that it should include the footpath rather than following the line of the Brook.

Stapleford

Six responses were received which consisted of three objections and three supporters.

The three objectors questioned the extent of the Neighbourhood Area (as only including the voting area of Stapleford) and stated that the Area should encompass the whole of Stapleford included the area South of the A52.

Of those respondents that supported the application One respondent stated that the plan must cover all of the Parish and not just the election district. One respondent stated that Stapleford should have a refuse and recycling centre and a police station. The other respondent stated support without comment, however, this respondent is a resident of Brinsley and whilst he is entitled to support the Stapleford Neighbourhood Area it could be questioned whether this was his intention considering that the Brinsley Neighbourhood Area Designation consultation was concurrently underway.

2. Appraisal

The issue to consider when determining the applications is whether or not the specified area (in each application) is an 'appropriate area to be designated as a Neighbourhood Area' as required by section 61G(4)(a) of the Act., and not the potential content of the plan itself.

In determining whether the specified area is an appropriate area to be designated as a Neighbourhood Area the following should be considered:

- a) The desirability of designating the whole of a parish as a Neighbourhood Area;
- b) The desirability of maintaining the existing areas already designated as Neighbourhood Areas (as Neighbourhood Areas must not overlap);
- c) Whether the authority should designate the area concerned as a business area (in accordance with section 61H of the 1990 Act).

The specified areas fall completely within each of the respective parishes and contain the whole of each of the respective parishes. The reasons explaining why these specified areas are considered appropriate are set out in the applications for designation (which have been publicised in accordance with the regulations). It is considered desirable to designate the whole of the parishes as Neighbourhood Areas to promote a consistent approach within the respective areas.

There are no existing neighbourhood area designations for any of the specified areas.

As designation of the specified area as a business area can only be done if the authority considers that the area is wholly or predominantly business in nature. It is considered that it would be inappropriate to designate any of the specified areas as a business area.

3. Conclusion

In the opinion of Officers each of the specified areas without modification should be designated as a Neighbourhood Area for the reasons set out in the applications and the results of the consultation with the public. It is considered that each of the specified areas are 'appropriate areas to be designated as a neighbourhood area'.

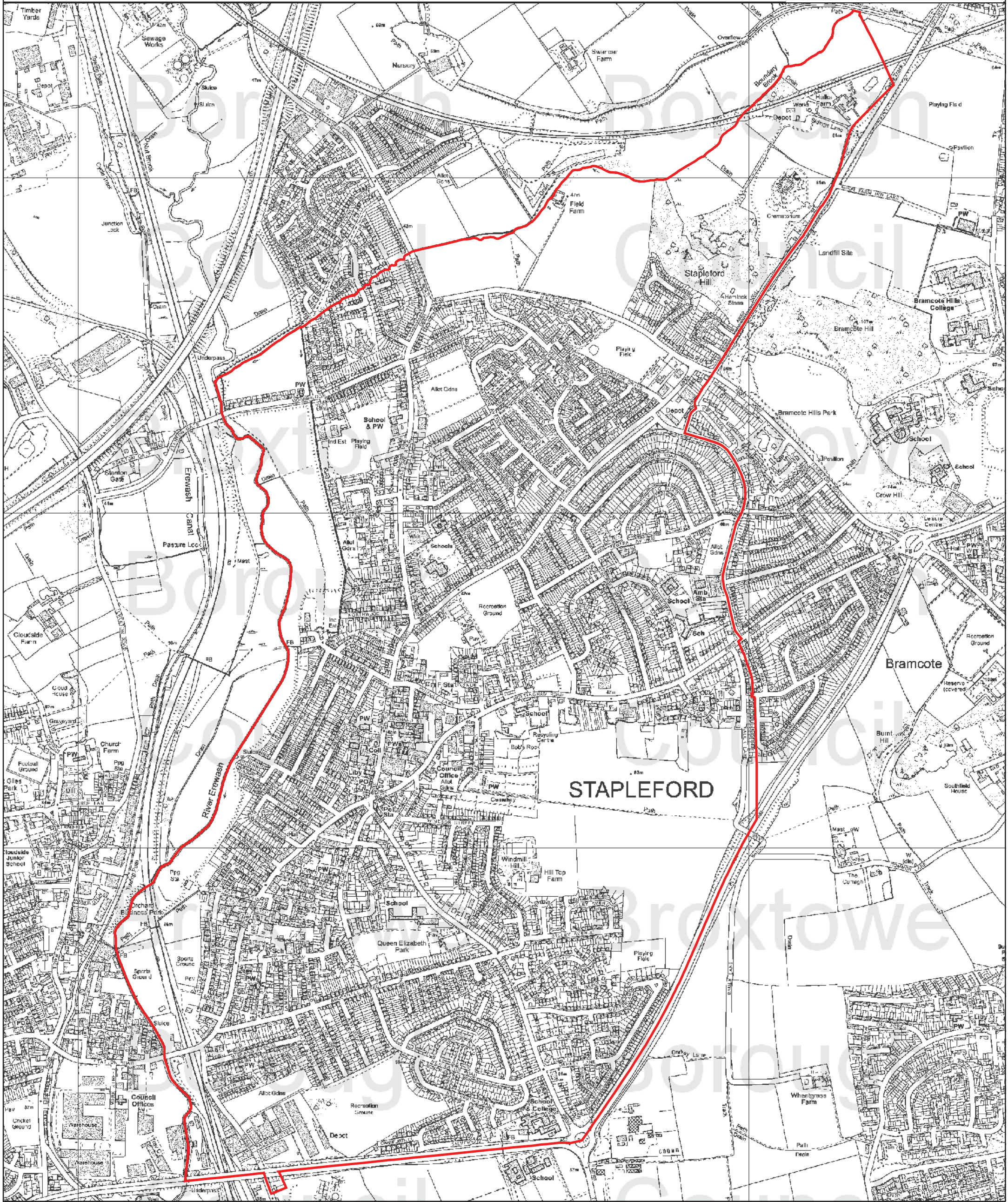


Stapleford Parish Boundary

N



04 April 2014



Not To Scale



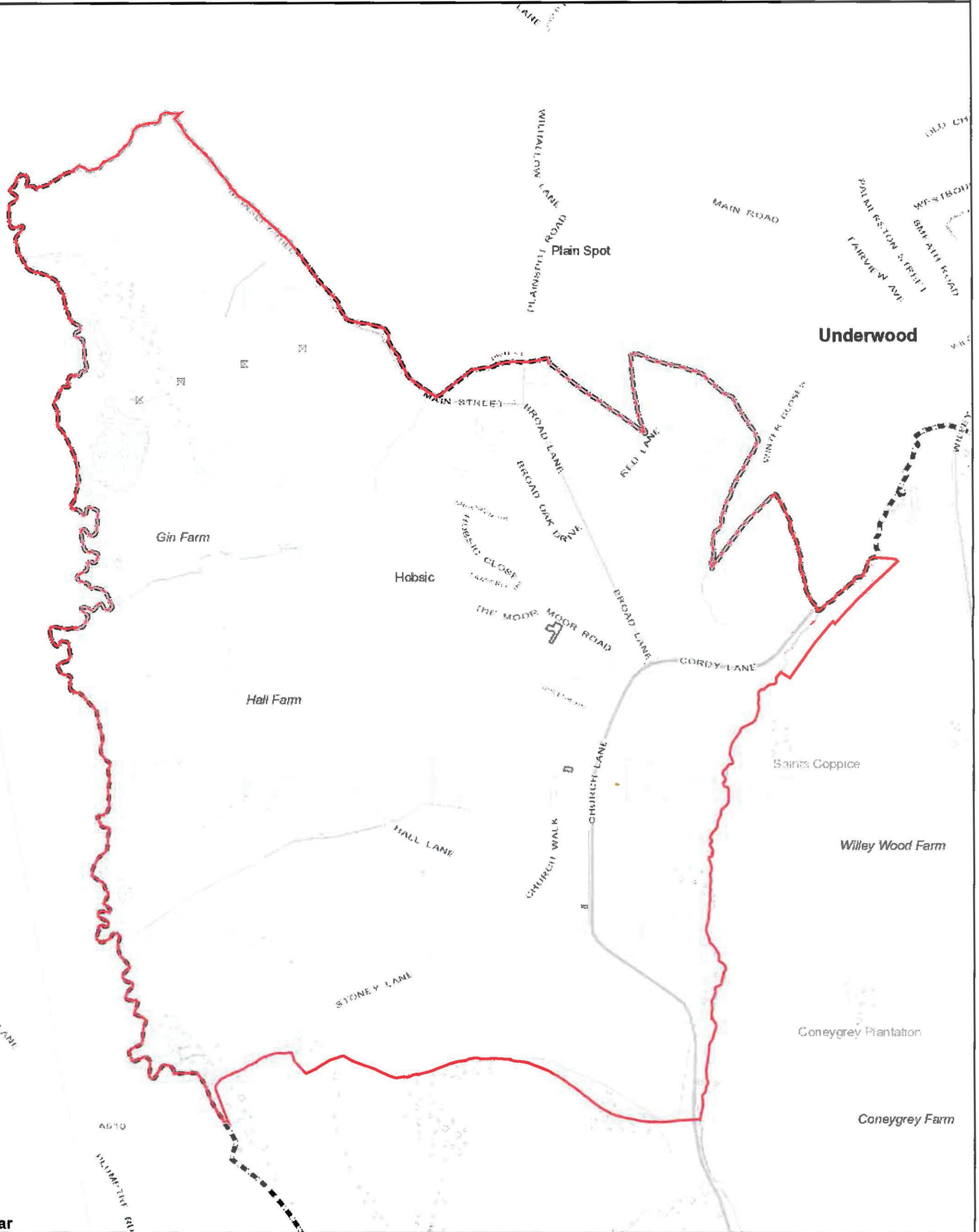
NOTES AND INFORMATION



Brinsley Parish Boundary



18 August 2014



Not To Scale 0 140 280 560 840 1,120 Meters

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