

**STATEMENT OF COMMUNITY INVOLVEMENT (SCI)
LOCAL DEVELOPMENT FRAMEWORK, BROXTOWE BOROUGH COUNCIL**

Summary of representations made under Regulation 31 of Town and Country Planning (Local Development) (England) Regulations 2004

The SCI was submitted to the Government Office on behalf of the Secretary of State on Monday 9 October 2006.

During a period of six weeks for representations, advertised in the local press and ending on Monday 20 November, comments were received from seven organisations (and no individuals). In addition, letters and emails confirming “no comments” were received from five organisations. No organisation has requested participation at an oral examination. The list below summarises the representations received.

Comments from GOEM:

1. the SCI needs more explanation of how Supplementary Planning Documents (SPDs) must be made available for comments, and of the arrangements for related publicity and distribution.
(relates to “Test 1”)
2. the SCI needs more explanation of the procedures relating to submission of Development Plan Documents (DPDs) to the Secretary of State, in relation to informing organisations properly about the documents and where they can be viewed.
(relates to “Test 1”)
3. the SCI needs to confirm that representations made will be publicised on the Council’s website.
(relates to “Test 1”)
4. the SCI needs to confirm that a DPD’s adoption will be publicised on the Council’s website and by local advertisement, including the arrangements for inspection of the DPD.
(relates to “Test 1”)
5. the SCI needs to be clearer regarding a statement of conformity for SPDs and DPDs. A SPD must be in conformity with (a) policies in the core strategy; (b) policies in any other DPD; or (c) if neither (a) or (b) applies, an old policy. A wording change is needed to confirm that procedures for SPDs are set out by regulation.
(relates to “Test 1”)
6. the SCI needs to confirm that the Annual Monitoring Report (AMR) must be submitted to the Secretary of State by 31 December each year, reporting on the 12 month period ending on 31 March of the submission year.
(relates to “Test 8”)

Comments from Erewash Borough Council:

Confirmation that the SCI is considered sound.

Comments from Greasley Parish Council:

The SCI should clarify the issue of neighbour notification when land is not strictly “adjoining” due to an intervening footpath.
(relevance to Tests not specified)

Comments from Radleigh Homes, Derby:

Confirmation that the SCI is considered sound. Additional comment that it will be harder to keep the wider community involved in the process given the fluid nature of the timetables of the DPDs and SPDs.

Comments from Gypsies & Travellers Organisation:

Confirmation that the SCI is considered sound. Additional comment that they are pleased that Gypsies and Travellers are identified in the “hard to reach groups” and that they assume that Circular 1/2006 paragraphs 27-29 will be followed.

Comments from Peacock & Smith on behalf of Wm Morrison Supermarkets:

Confirmation that the SCI is considered sound. Additional comment requesting to be kept informed and consulted on further stages of preparation of documents in the LDF.

Comments from Beeston & District Local History Society.

Confirmation that the SCI is considered sound.

Letters confirming that no comments to be made on the SCI were received from:

Derbyshire County Council
Highways Agency, Birmingham
East Midlands Development Agency
Environment Agency, Nottingham
East Midlands Regional Assembly

Copies of all of the above were placed for public inspection at the same locations where the SCI was available during the six-week period for representations. These locations were:

- Offices of Broxtowe Borough Council at Beeston and Eastwood;
- Public libraries at Beeston, Eastwood, Stapleford and Kimberley



Broxtowe Borough Council
Statement of Community Involvement
(SCI)
Submission Stage Representation Form

Ref:

(For official use only)

Please use this form for your comments on the Submission Statement of Community Involvement.

Please return completed forms to:

**Planning Policy Section, Directorate of Planning & Community Development, Broxtowe
Borough Council, Foster Avenue, Beeston, Nottingham NG9 1AB**

If you wish to comment please return to the Council by the 20th November 2006. The production of the Statement of Community Involvement is a public process and your full representation and address details will need to be made public for this purpose. Further copies of this form can be downloaded at www.broxtowe.gov.uk (follow link to Statement of Community Involvement) or you can fill in an online form at the same address. Alternatively completed forms may be faxed to 0115 917 3377.

1. Contact Details*

**If an agent is appointed, please complete only the Name and organisation boxes below but complete the full contact details of the agent in 2.*

Name ANDREW GALLOWAY

Job Title DEVELOPMENT ASSISTANT

(where relevant)

Organisation RADLEIGH HOMES

(where relevant)

Job Title _____

(where relevant)

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Line 2 PRIDE PARK

Line 3 DELSBY

Line 4 1

Post Code DE24 8JN

Telephone Number 01332 205200

E-mail Address andrew.galloway@radleighhomes.co.uk

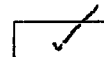
2. Agent's Details (if applicable) NOV 2005

[Handwritten signature and date]

3. Did you raise the matter that is the subject of your representation with the LPA earlier in the process of the preparation of the SCI, ie before it was submitted for examination?

No ☐

Yes (at previous stage)



If 'No', can you briefly explain why you did not do so:

This form is available in large print and other formats – please contact the Planning Policy Section on 0115 917 3482

The examination of the SCI will be based on whether it is 'sound', considering nine specific tests, which are listed in a table on the accompanying notes. 'Sound' may be considered in this context within its ordinary meaning of 'showing good judgement' and 'able to be trusted', and within the context of fulfilling the expectations of legislation. Supporters and objectors should therefore have a view on whether the SCI as currently proposed falls short in relation to these tests.

4(a). Do you consider the SCI is:

Sound

Go to Qu.5 (i.e. you support the SCI)



Unsound

Go to Qu.4. (b)(i.e. you consider changes are required to the SCI)



4(b). If you consider the SCI is **unsound**, please identify which test of soundness your representation relates to (having regard to test numbers 1-9 listed in the Table in the accompanying notes).
Please note you should complete a separate form for each test you consider the SCI fails.

Soundness Test no. (see table)

5. To which part of the SCI does your representation relate?

Section

One

Paragraph

5.

6. Please give details of what change(s) you consider necessary to make the SCI sound, having regard to the test you have identified at 4, above. You will need to say why this change will make the SCI sound. Please be as precise as possible.

It will be harder to keep the wider community involved in the process given the fluid nature of the turntables of the DPD's & SPD's.

(Continue on a separate sheet /expand box if necessary)

Please note your representation should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested change, as there will not normally be a subsequent opportunity to make further representations based on the original representation. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

7. Can your representation be considered by written representations or do you consider it necessary to participate at the oral part of the examination?

Written representations



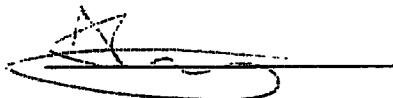
Participate at the oral examination

☐

8. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:

Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

Signature:



Date:

Notes to Accompany Representation Form for Statements of Community Involvement

1. General advice on making representations on a Statement of Community Involvement

1.1 Following this final stage of consultation on the Statement of Community Involvement (SCI), an examination will be held by an independent Planning Inspector. Section 20(5)(b) of the Planning and Compulsory Purchase Act 2004¹ states that the purpose of the examination is to consider whether the SCI is "sound". This means those who wish to make a representation seeking a change to an SCI which has been submitted by the Local Planning Authority (LPA) for independent examination will need to show how that SCI is unsound and what needs to be done to make it sound.

1.2 In order to decide whether the DPD is sound, the Inspector will apply a number of tests to the document. It would be helpful to ensure that any representations seeking a change to the SCI are clearly related to the failure of one of the tests of soundness, set out in the following table:

Table: Failure to meet a Soundness Test	
1	The Local Planning Authority has not complied with the minimum requirements for consultation as set out in Regulations.
2	The Local Planning Authority's strategy for community involvement does not link with other community involvement initiatives e.g. the Community Strategy.
3	The statement does not identify in general terms which local community groups and other bodies will be consulted.
4	The statement does not identify how the community and other bodies can be involved in a timely and accessible manner.
5	The methods of consultation to be employed are not suitable for the intended audience and for the different stages in the preparation of Local Development Documents.
6	The resources are not available to manage community involvement effectively.
7	The statement does not show how the results of community involvement will be fed into the preparation of Development Plan Documents and Supplementary Planning Documents.
8	The authority has insufficient mechanisms for reviewing the Statement of Community Involvement.
9	The statement does not clearly describe the planning authority's policy for consultation on planning applications.

You should try to support your representation by evidence showing why the SCI should be changed. It will be helpful if you also say precisely how you think the SCI should be changed. Representations should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested change, as there will not normally be a subsequent opportunity to make further representations based on the original representation. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

1.3 Whilst you should endeavour to make clear which soundness test you consider the SCI fails, if you fail to identify a test in relation to your representation seeking a change this will not lead to your representation not being considered, providing it relates to the SCI. Where your representation seeks more than one change (and relates to the failure to meet more than one test of soundness), a separate form should be used for your representation on each change and relevant soundness test.

¹ View at: <http://www.opsi.gov.uk/acts/acts2004/20040005.htm>

1.4 Where there are groups who share a common view on how they wish to see a SCI changed, it would be very helpful for that group to send a single representation which represents the view, rather than for a large number of individuals to send in separate representations which repeat the same points. In such cases the group should indicate how many people it is representing and how the representation has been authorised.

1.5. In considering whether you wish to make representations on a SCI you may wish to consider the following principles for community involvement which are set out in the document, *Community Involvement in Planning: The Government's objectives* (ODPM, 2004).

2. Principles of community involvement

- *Community involvement that is appropriate to the level of planning.* Different arrangements for and levels of community involvement will be appropriate depending on the nature of the planning process involved and the authority's circumstances. Planning authorities should ensure that arrangements are built on a clear understanding of the needs of the community or communities, which it serves, and put in place arrangements, which are fit for purpose.
- *Front loading of involvement i.e. early consultation.* Community involvement policies should provide opportunities for participation in identifying issues and debating options from the earliest stages. Community involvement should happen at a point at which people recognise that they have the potential to make a difference and, crucially, to experience a sense of ownership of local policy decisions.
- *The methods used to encourage involvement should be relevant to their experience.* Consideration should be given to how people are most likely to get involved and what facilities are available to them and to working with agencies such as Planning Aid that can help communities. There is no 'one size fits all' solution if a genuine dialogue is to be established and maintained.
- *Clearly articulated opportunities for continuing involvement.* The process should allow local communities to see how ideas have developed at the various stages, with effective feedback. There should be clear formal stages when involvement should take place, based on the statutory requirements. These stages must occur as part of a continuous programme, not a series of disjointed, one off steps. A 'tick box' mentality, which regards community involvement as simply a process step to be ticked off, is not acceptable.
- *Transparency and accessibility.* The process should be clear, so that people know when they will be able to participate, and the ground rules for doing so. Involvement in the planning system should extend beyond those who are familiar with the system, to difficult to reach groups.
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If you wish to be kept informed about the later stages of this document preparation process, please tick here



These stages will be the inspector's examination and the council's final adoption of the document.

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ਕਰਕੇ 0115 9177777 ਤੇ ਸੜੇ ਲਾਜ ਸੰਪਰਕ ਕਰੋ।

如果你需要此傳單用其他的形式或文字寫成，
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توہراد مہربانی فون نمبر: 0115 9177777 پر ہم سے رابطہ کریں۔
اگر آپ چاہتے ہیں کہ یہ لیفٹ آپ کو اردو میں سہ کیا جائے



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1. Contact Details*

**If an agent is appointed, please complete only the Name and organisation boxes below but complete the full contact details of the agent in 2.*

Name

S. J. Staines

Job Title

(where relevant)

Planning Officer

Organisation

(where relevant)

FFT

Job Title

(where relevant)

Address Line 1

PO Box 223

Line 2

ELY

Line 3

Line 4

Post Code

CB7 9BA

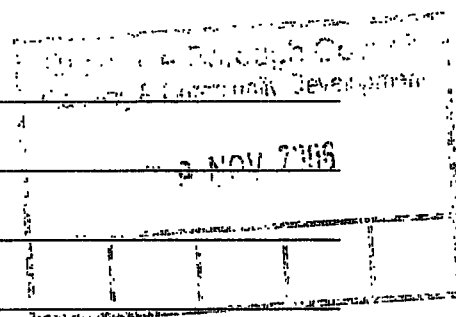
Telephone Number

07845 930065

E-mail Address

Steve@gygy-traveller.org

2. Agent's Details (if applicable)



3. Did you raise the matter that is the subject of your representation with the LPA earlier in the process of the preparation of the SCI, ie before it was submitted for examination?

No

☒

Yes (at previous stage)

☐

If 'No', can you briefly explain why you did not do so:

Not in post

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4(a). Do you consider the SCI is:

Sound

Go to Qu.5 (i.e. you support the SCI)

☒ Unsound

Go to Qu.4. (b)(i.e. you consider changes are required to the SCI)

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Soundness Test no. (see table)

☐

5. To which part of the SCI does your representation relate?

Section

4 (p 3/4)

Paragraph

6. Please give details of what change(s) you consider necessary to make the SCI sound, having regard to the test you have identified at 4, above. You will need to say why this change will make the SCI sound. Please be as precise as possible.

We are glad that Agencies & Travellers are identified directly as part of the 'Hard to Read Group' and assure that you will follow Circular 1/2006 - espec. paras 27-29 (p.8).

(Continue on a separate sheet /expand box if necessary)

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S. J. Smith

Date:

02/11/06

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如果你需要此傳單用其他的形式或文字寫成，請撥電話 0115 917 7777 與我們聯絡。

توہر ادمیرائی فون نمبر: 0115 9177777 پر ہم سے رابطہ کریں۔
اگر آپ چاہتے ہیں کہ یہ لیفلٹ آپ کو اردو میں بھیجا گیا جائے



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1. Contact Details*

**If an agent is appointed, please complete only the Name and organisation boxes below but complete the full contact details of the agent in 2.*

Name

A. MARSHALL

Job Title

CLERK

(where relevant)

Organisation

GREABLE P.C.

(where relevant)

Job Title

(where relevant)

Address Line 1

Line 2

Line 3

Line 4

Post Code

Telephone Number

E-mail Address

2. Agent's Details (if applicable)

Broxtowe Borough Council Planning & Community Development				
26 OCT 2006				
TL				

3. Did you raise the matter that is the subject of your representation with the LPA earlier in the process of the preparation of the SCI, ie before it was submitted for examination?

No

☒

Yes (at previous stage)

☐

If 'No', can you briefly explain why you did not do so:

Environment Chairman away at time
document initially considered

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4(a). Do you consider the SCI is:

Sound

Go to Qu.5 (i.e. you support the SCI)

☐

Unsound

Go to Qu.4. (b)(i.e. you consider changes are required to the SCI)

☐

4(b). If you consider the SCI is **unsound**, please identify which test of soundness your representation relates to (having regard to test numbers 1-9 listed in the Table in the accompanying notes).
Please note you should complete a separate form for each test you consider the SCI fails.

Soundness Test no. (see table)

☐

5. To which part of the SCI does your representation relate?

Section

Paragraph

6. Please give details of what change(s) you consider necessary to make the SCI sound, having regard to the test you have identified at 4, above. You will need to say why this change will make the SCI sound. Please be as precise as possible.

Clarification of consultation process when application involves neighbours with no common boundary eg a footpath between properties. There seems to be no notification despite the proximity and the Council feels this should be addressed.

(Continue on a separate sheet /expand box if necessary)

Please note your representation should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested change, as there will not normally be a subsequent opportunity to make further representations based on the original representation. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

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☒

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☐

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Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

Signature:

Deborah

Date:

24 Oct 06

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8	The authority has insufficient mechanisms for reviewing the Statement of Community Involvement.
9	The statement does not clearly describe the planning authority's policy for consultation on planning applications.

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اگر آپ چاہتے ہیں کہ یہ لیفٹ لیسٹ آپ کو اردو میں مہیا کیا جائے تو براہ مہربانی فون نمبر: 0115 9177777 پر ہم سے رابطہ کریں۔



Broxtowe Borough Council
Statement of Community Involvement
(SCI)
Submission Stage Representation Form

Ref:

(For official use only)

Please use this form for your comments on the Submission Statement of Community Involvement.

Please return completed forms to:

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1. Contact Details*

**If an agent is appointed, please complete only the Name and organisation boxes below but complete the full contact details of the agent in 2.*

Name

Mr Adam Reddish

Job Title

(where relevant)

Policy and Development Officer

Organisation

(where relevant)

Erewash Borough Council

Job Title

(where relevant)

n/a

Address Line 1

Town Hall,

Line 2

The Green,

Line 3

Long Eaton,

Line 4

Derbyshire,

Post Code

NG10 1HU

Telephone Number

0115 907202

E-mail Address

adam.reddish@erewash.gov.uk

2. Agent's Details (if applicable)

Broxtowe Borough Council
Planning & Community Development
(12) - 6 NOV 2006

3. Did you raise the matter that is the subject of your representation with the LPA earlier in the process of the preparation of the SCI, ie before it was submitted for examination?

No

☒

Yes (at previous stage)

☐

If 'No', can you briefly explain why you did not do so:

Erewash Borough Council chose not to make a representation at that stage of the SCI's production.

This form is available in large print and other formats – please contact the Planning Policy Section on 0115 917 3482

The examination of the SCI will be based on whether it is 'sound', considering nine specific tests, which are listed in a table on the accompanying notes. 'Sound' may be considered in this context within its ordinary meaning of 'showing good judgement' and 'able to be trusted', and within the context of fulfilling the expectations of legislation. Supporters and objectors should therefore have a view on whether the SCI as currently proposed falls short in relation to these tests.

4(a). Do you consider the SCI is:

Sound

Go to Qu.5 (i.e. you support the SCI)



Unsound

Go to Qu.4. (b)(i.e. you consider changes are required to the SCI)

☐

4(b). If you consider the SCI is **unsound**, please identify which test of soundness your representation relates to (having regard to test numbers 1-9 listed in the Table in the accompanying notes).

Please note you should complete a separate form for each test you consider the SCI fails.

Soundness Test no. (see table)

☐

5. To which part of the SCI does your representation relate?

Section

n/a

Paragraph

n/a

6. Please give details of what change(s) you consider necessary to make the SCI sound, having regard to the test you have identified at 4, above. You will need to say why this change will make the SCI sound. Please be as precise as possible.

Not applicable

(Continue on a separate sheet /expand box if necessary)

Please note your representation should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested change, as there will not normally be a subsequent opportunity to make further representations based on the original representation. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

7. Can your representation be considered by written representations or do you consider it necessary to participate at the oral part of the examination?

Written representations

☐

Participate at the oral examination

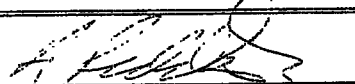
☐

8. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:

n/a

Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

Signature:



Date:

2nd November 2006.

Notes to Accompany Representation Form for Statements of Community Involvement

1. General advice on making representations on a Statement of Community Involvement

1.1 Following this final stage of consultation on the Statement of Community Involvement (SCI), an examination will be held by an independent Planning Inspector. Section 20(5)(b) of the Planning and Compulsory Purchase Act 2004¹ states that the purpose of the examination is to consider whether the SCI is "sound". This means those who wish to make a representation seeking a change to an SCI which has been submitted by the Local Planning Authority (LPA) for independent examination will need to show how that SCI is unsound and what needs to be done to make it sound.

1.2 In order to decide whether the DPD is sound, the Inspector will apply a number of tests to the document. It would be helpful to ensure that any representations seeking a change to the SCI are clearly related to the failure of one of the tests of soundness, set out in the following table:

Table: Failure to meet a Soundness Test	
1	The Local Planning Authority has not complied with the minimum requirements for consultation as set out in Regulations.
2	The Local Planning Authority's strategy for community involvement does not link with other community involvement initiatives e.g. the Community Strategy.
3	The statement does not identify in general terms which local community groups and other bodies will be consulted.
4	The statement does not identify how the community and other bodies can be involved in a timely and accessible manner.
5	The methods of consultation to be employed are not suitable for the intended audience and for the different stages in the preparation of Local Development Documents.
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¹ View at: <http://www.opsi.gov.uk/acts/acts2004/20040005.htm>

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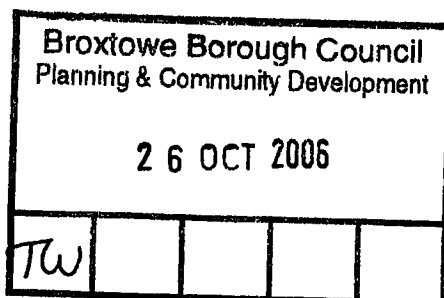
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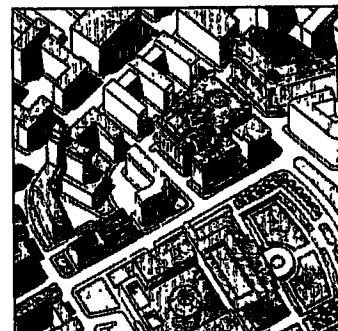
توہراد مہربانی فون نمبر: 0115 9177777 پر ہم سے رابطہ کریں۔
اگر آپ چاہتے ہیں کہ یہ لیفٹ آپ کو اردو میں مہیا کیا جائے

KT/1732A

Planning Policy Section
Directorate of Planning & Community Development,
Broxtowe Borough Council
Foster Avenue
Beeston
Nottingham
NG9 1AB



Peacock & Smith



Chartered Town Planners
Development Consultants

25 October 2006

Dear Sir

**BROXTOWE BOROUGH COUNCIL
LOCAL DEVELOPMENT FRAMEWORK:
SUBMISSION STATEMENT OF COMMUNITY INVOLVEMENT, OCTOBER 2006
COMMENTS ON BEHALF OF WM. MORRISON SUPERMARKETS PLC**

With reference to the above and on behalf of our clients, Wm. Morrison Supermarkets plc, we write to thank you for providing us with an opportunity to comment on the submission Statement of Community Involvement for the new LDF for Broxtowe. In this regard, please find attached a completed Representation Form.

Wm. Morrison Supermarkets plc is a major food and grocery superstore retailer who, although currently unrepresented in the Borough, are seeking such representation in the future. They would therefore like to be kept informed and consulted on further stages of preparation of documents which are to comprise the LDF, particularly with regard to any new retail allocations and/ or new designated town/ district/ local centres in Broxtowe and any emerging SPDs.

In this regard, the Company supports the proposals set out in the SCI for future consultation. However it is keen to ensure that it is consulted at future stages of document preparation and we would advise that as both Peacock & Smith and the headquarters of Wm. Morrison Supermarkets plc are located outside of the Borough, the most appropriate methods of consultation are by direct mailing, e-mail (sarah@peacockandsmith.co.uk) and on-line. In this regard, please can you ensure that Peacock & Smith are included on behalf of Wm. Morrison Supermarkets within the Council's consultation database.

We trust the above is helpful. However if you have any queries or require any further information, please do not hesitate to contact Sarah Worthington or Kate Tinsley at the address below.

Yours faithfully

Peacock & Smith

PEACOCK & SMITH
Enc.

Suite 2A • Joseph's Well • Hanover Walk • Leeds • LS3 1AB
Tel (0113) 243 1919 Fax (0113) 242 2198 E-Mail Planning@peacockandsmith.co.uk Web Site www.peacockandsmith.co.uk

Partners: Robert Smith Dip TP, MRTPI Peter R.B. Wood Dip TP, MRTPI Andrew S. Etchells BA (Hons), MRTPI

Senior Associate: Cassie Holland BA (Hons), Dip TP, MRTPI

Associates: Mark Eagland BA (Hons), MTP, MRTPI Chris Creighton BA (Hons), MA TP, MRTPI



Broxtowe Borough Council
Statement of Community Involvement
(SCI)
Submission Stage Representation Form

Ref:

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1. Contact Details*

**If an agent is appointed, please complete only the Name and organisation boxes below but complete the full contact details of the agent in 2.*

Name MR ALAN L. CLAYTON

Job Title CHAIRMAN
(where relevant)

Organisation BEESTON & DISTRICT LOCAL HISTORY SOCIETY
(where relevant)

Job Title _____
(where relevant)

Address Line 1 THE LILACS

Line 2 38 PARK ROAD

Line 3 CHILWELL

Line 4 NOTTINGHAM

Post Code NG9 4DA

Telephone Number 0115 925 8913

E-mail Address _____

2. Agent's Details (if applicable)

9 NOV 2006

3. Did you raise the matter that is the subject of your representation with the LPA earlier in the process of the preparation of the SCI, ie before it was submitted for examination?

No ☐

Yes (at previous stage) ☐

If 'No', can you briefly explain why you did not do so:

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4(a). Do you consider the SCI is:

Sound

Go to Qu. 5 (i.e. you support the SCI)

☒ Unsound

Go to Qu. 4. (b) (i.e. you consider changes are required to the SCI)

☐

4(b). If you consider the SCI is **unsound**, please identify which test of soundness your representation relates to (having regard to test numbers 1-9 listed in the Table in the accompanying notes).
Please note you should complete a separate form for each test you consider the SCI fails.

Soundness Test no. (see table)

☐

5. To which part of the SCI does your representation relate?

Section

Paragraph

6. Please give details of what change(s) you consider necessary to make the SCI sound, having regard to the test you have identified at 4, above. You will need to say why this change will make the SCI sound. Please be as precise as possible.

NO FURTHER COMMENTS

(Continue on a separate sheet / expand box if necessary)

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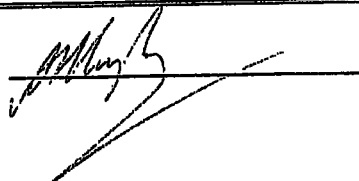
Participate at the oral examination

☐

8. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:

Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

Signature:



Date:

7/11/2006

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تو براہ مہربانی فون نمبر: 0115 9177777 پر ہم سے رابطہ کریں۔
اگر آپ چاہتے ہیں کہ یہ لف لیٹ آپ کو اردو میں بھیجا گیا جائے



Broxtowe Borough Council
Statement of Community Involvement
(SCI)
Submission Stage Representation Form

Broxtowe Borough Council Planning & Community Development	
Ref: 26 OCT 2006	
For official use only	

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2. Agent's Details (if applicable)

Name _____

SARAH WORTHINGTON

Job Title _____

(where relevant)

Organisation _____

(where relevant)

Job Title _____

(where relevant)

Address Line 1 _____

PROPERTY + DEVELOPMENT
DIVISION

SUITE 2A

Line 2 _____

HILMCRE HOUSE

JOSEPH'S WELL

Line 3 _____

GRAIN LANE

HANOVER WALK

Line 4 _____

BRADFORD

LEEDS

Post Code _____

BD3 7DL

LS3 1AB

Telephone Number _____

0113 2431919

E-mail Address _____

sarah@peacockandsmith.co.uk

3. Did you raise the matter that is the subject of your representation with the LPA earlier in the process of the preparation of the SCI, ie before it was submitted for examination?

No ☐

Yes (at previous stage)



If 'No', can you briefly explain why you did not do so:

--

This form is available in large print and other formats – please contact the Planning Policy Section on 0115 917 3482

The examination of the SCI will be based on whether it is 'sound', considering nine specific tests, which are listed in a table on the accompanying notes. 'Sound' may be considered in this context within its ordinary meaning of 'showing good judgement' and 'able to be trusted', and within the context of fulfilling the expectations of legislation. Supporters and objectors should therefore have a view on whether the SCI as currently proposed falls short in relation to these tests.

4(a). Do you consider the SCI is;

Sound

Go to Qu.5 (i.e. you support the SCI)

☒

Unsound

Go to Qu.4. (b)(i.e. you consider changes are required to the SCI)

☐

4(b). If you consider the SCI is **unsound**, please identify which test of soundness your representation relates to (having regard to test numbers 1-9 listed in the Table in the accompanying notes).
Please note you should complete a separate form for each test you consider the SCI fails.

Soundness Test no. (see table)

☐

5. To which part of the SCI does your representation relate?

Section

3

Paragraph

2

6. Please give details of what change(s) you consider necessary to make the SCI sound, having regard to the test you have identified at 4, above. You will need to say why this change will make the SCI sound. Please be as precise as possible.

Please see attached letter.

(Continue on a separate sheet /expand box if necessary)

Please note your representation should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested change, as there will not normally be a subsequent opportunity to make further representations based on the original representation. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

7. Can your representation be considered by written representations or do you consider it necessary to participate at the oral part of the examination?

Written representations

☒

Participate at the oral examination

☐

8. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:

Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

Signature:

Kate Smith

Date:

25.10.06.

FOR PEACOCK + SMITH ON BEHALF OF
WM. MORRISON SUPERMARKETS PLC.

Notes to Accompany Representation Form for Statements of Community Involvement

1. General advice on making representations on a Statement of Community Involvement

1.1 Following this final stage of consultation on the Statement of Community Involvement (SCI), an examination will be held by an independent Planning Inspector. Section 20(5)(b) of the Planning and Compulsory Purchase Act 2004¹ states that the purpose of the examination is to consider whether the SCI is "sound". This means those who wish to make a representation seeking a change to an SCI which has been submitted by the Local Planning Authority (LPA) for independent examination will need to show how that SCI is unsound and what needs to be done to make it sound.

1.2 In order to decide whether the DPD is sound, the Inspector will apply a number of tests to the document. It would be helpful to ensure that any representations seeking a change to the SCI are clearly related to the failure of one of the tests of soundness, set out in the following table:

Table: Failure to meet a Soundness Test	
1	The Local Planning Authority has not complied with the minimum requirements for consultation as set out in Regulations.
2	The Local Planning Authority's strategy for community involvement does not link with other community involvement initiatives e.g. the Community Strategy.
3	The statement does not identify in general terms which local community groups and other bodies will be consulted.
4	The statement does not identify how the community and other bodies can be involved in a timely and accessible manner.
5	The methods of consultation to be employed are not suitable for the intended audience and for the different stages in the preparation of Local Development Documents.
6	The resources are not available to manage community involvement effectively.
7	The statement does not show how the results of community involvement will be fed into the preparation of Development Plan Documents and Supplementary Planning Documents.
8	The authority has insufficient mechanisms for reviewing the Statement of Community Involvement.
9	The statement does not clearly describe the planning authority's policy for consultation on planning applications.

You should try to support your representation by evidence showing why the SCI should be changed. It will be helpful if you also say precisely how you think the SCI should be changed. Representations should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested change, as there will not normally be a subsequent opportunity to make further representations based on the original representation. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

1.3 Whilst you should endeavour to make clear which soundness test you consider the SCI fails, if you fail to identify a test in relation to your representation seeking a change this will not lead to your representation not being considered, providing it relates to the SCI. Where your representation seeks more than one change (and relates to the failure to meet more than one test of soundness), a separate form should be used for your representation on each change and relevant soundness test.

¹ View at: <http://www.opsi.gov.uk/acts/acts2004/20040005.htm>

1.4 Where there are groups who share a common view on how they wish to see a SCI changed, it would be very helpful for that group to send a single representation which represents the view, rather than for a large number of individuals to send in separate representations which repeat the same points. In such cases the group should indicate how many people it is representing and how the representation has been authorised.

1.5. In considering whether you wish to make representations on a SCI you may wish to consider the following principles for community involvement which are set out in the document, *Community Involvement in Planning: The Government's objectives* (ODPM, 2004).

2. Principles of community involvement

- *Community involvement that is appropriate to the level of planning.* Different arrangements for and levels of community involvement will be appropriate depending on the nature of the planning process involved and the authority's circumstances. Planning authorities should ensure that arrangements are built on a clear understanding of the needs of the community or communities, which it serves, and put in place arrangements, which are fit for purpose.
- *Front loading of involvement i.e. early consultation.* Community involvement policies should provide opportunities for participation in identifying issues and debating options from the earliest stages. Community involvement should happen at a point at which people recognise that they have the potential to make a difference and, crucially, to experience a sense of ownership of local policy decisions.
- *The methods used to encourage involvement should be relevant to their experience.* Consideration should be given to how people are most likely to get involved and what facilities are available to them and to working with agencies such as Planning Aid that can help communities. There is no 'one size fits all' solution if a genuine dialogue is to be established and maintained.
- *Clearly articulated opportunities for continuing involvement.* The process should allow local communities to see how ideas have developed at the various stages, with effective feedback. There should be clear formal stages when involvement should take place, based on the statutory requirements. These stages must occur as part of a continuous programme, not a series of disjointed, one off steps. A 'tick box' mentality, which regards community involvement as simply a process step to be ticked off, is not acceptable.
- *Transparency and accessibility.* The process should be clear, so that people know when they will be able to participate, and the ground rules for doing so. Involvement in the planning system should extend beyond those who are familiar with the system, to difficult to reach groups.
- *Planning for involvement.* Community involvement should be planned in from the start of the process for plan preparation or consideration of significant development proposals, to enable timely involvement. Consideration should be given to how processes for community involvement in planning can best fit with other involvement processes, particularly in respect of Community Strategies. Project plans should avoid unnecessarily long, drawn out processes.

If you wish to be kept informed about the later stages of this document preparation process, please tick here



These stages will be the inspector's examination and the council's final adoption of the document.

If you need this leaflet in other formats or languages, contact us on 0115 917 7777

ਜੇਕਰ ਤੁਸੀਂ ਇਹ ਲੀਫਲੈਟ ਕਿਸੀ ਹੋਰ ਭਾਸ਼ਾ ਜਾਂ ਫੋਰਮੈਟ ਵਿੱਚ ਲੈਣਾ ਚਾਹੁੰਦੇ ਹੋ ਤਾਂ ਕਿਪਾ
ਕਰਕੇ 0115 9177777 ਤੇ ਸਾਡੇ ਨਾਲ ਸੰਪਰਕ ਕਰੋ।

如果你需要此傳單用其他的形式或文字寫成，
請撥電話 0115 917 7777 與我們聯絡。

توہاد مہربانی فون نمبر: 0115 9177777 پر ہم سے رابطہ کریں۔
اگر آپ چاہتے ہیں کہ یہ لیف لیٹ آپ کو اردو میں بھیجا کیا جائے

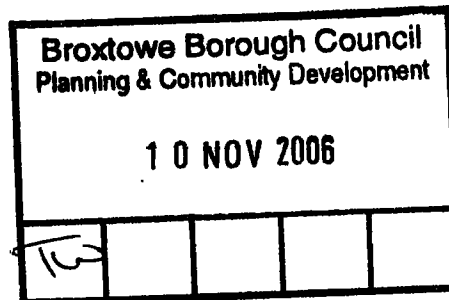
creating a better place



**Environment
Agency**

Mr T Ward
Principal Planning Officer - Policy
Broxtowe Borough Council
Council Offices
Foster Avenue
Beeston
Nottinghamshire
NG9 1AB

Our ref: LT/2006/027060/01-L01
Your ref: TW/SG P.408.06
Date: 09 November 2006



Dear Sir

**Statement of Community Involvement - Broxtowe Borough Council
Submission Stage**

Thank you for your consultation on the above document.

The Environment Agency does not wish to submit any representations.

Yours faithfully

DAVID MARSH
Technical Specialist Planning Liaison

Direct dial 0115 846 3621

Direct fax

Direct e-mail david.marsh@environment-agency.gov.uk

Environment Agency
Trentside Offices, Scarrington Road, West Bridgford, Nottingham, NG2 5FA.
Customer services line: 08708 506 506
Email: enquiries@environment-agency.gov.uk
www.environment-agency.gov.uk
End



Mr T Ward
Principal Planning Officer - Policy
Broxtowe Borough Council
Directorate of Planning & Community Development
Council Offices, Foster Avenue
Beeston
Nottingham
NG9 1AB

Your ref: TW/SG P.408.06

Date: 3rd November 2006

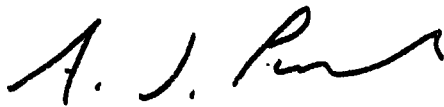
Dear Mr Ward,

**STATEMENT OF COMMUNITY INVOLVEMENT,
BROXTOWE BOROUGH COUNCIL: "SUBMISSION STAGE"
Town and Country Planning (Local Development) (England), Regulation 28**

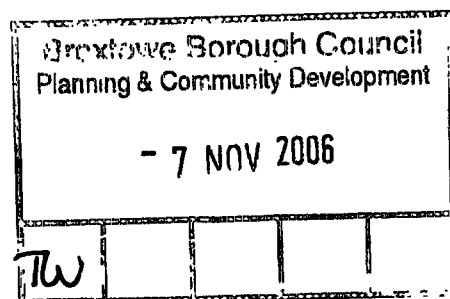
Thank you for your consultation, dated 6th October 2006 regarding the submission of the above document, under the above regulations. I have examined your SCI, which provides an excellent summary of the planning system and the associated procedures, requirements and issues.

At this stage, I confirm that I have noted its contents and have no further comment to make. I look forward to further consultation as your authority progresses its development plan documents.

Yours sincerely



Andrew Pritchard
Director of Planning & Transportation



Mr T Ward
Principal Planning Officer – Policy
Directorate of Planning and Community Development
Broxtowe Borough Council
Council Offices
Foster Avenue
Beeston
Nottingham
NG9 1AB

11 October 2006

Dear Mr Ward

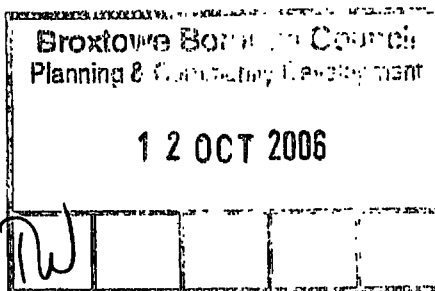
**Statement of Community Involvement, Broxtowe Borough Council:
“Submission Stage”**

Thank you forwarding a copy of your Statement of Community Involvement. *emda* does not wish to make any comment at this stage, but we would be grateful if you could keep the Agency informed of subsequent stages, in particular the preparation of the Core Strategy.

Yours sincerely



 **Geoffrey Brown**
Planning Advisor



INVESTOR IN PEOPLE



England's
East Midlands

apex court city link nottingham east midlands ng2 4la

t +44 (0) 115 988 8300 f +44 (0) 115 853 3666

www.emda.org.uk

Our ref: 455,949
Your ref: TW/SG P.408.06

C2/04
5 Broadway
Broad Street
Birmingham B15 1BL

T Ward
Broxtowe Borough Council
Council Offices
Foster Avenue
Beeston
Nottingham
NG9 1AB

Direct Line: 0121 678 8721

6th October 2006

Dear Mr Ward


STATEMENT OF COMMUNITY INVOLVEMENT – SUBMISSION STAGE

Thank you for your letter of 6th October 2006, inviting the Highways Agency to comment on the Statement of Community Involvement Submission Stage Consultation, as issued by your Council.

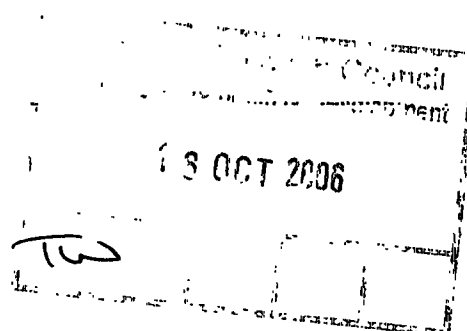
The Highways Agency welcomes its inclusion; and while I do not wish to comment further at this stage, I wish to remain involved in all future stages leading to the adoption of the Statement of Community Involvement and look forward to working proactively with Broxtowe Borough Council in the production of its LDF.

Please do not hesitate in contacting me if I can be of any further assistance.

Yours sincerely,



Iain Reidy
NS East Midlands
Email: iain.reidy@highways.gsi.gov.uk





Improving life for local people

Mr T Ward
Principal Planning Officer - Policy
Broxtowe Borough Council
Directorate of Planning & Community Development
Council Offices, Foster Avenue
Beeston
Nottingham NG9 1AB

Derbyshire County Council
Environmental Services
Shand House
Dale Road South
Matlock
Derbyshire
DE4 3RY

Telephone (01629) 580000
Extension No. **3319**
Facsimile (01629) 585143
E-mail environmentalservices@derbyshire.gov.uk
Your reference
Our reference **PF/IG**
Date **18 October 2006**

Dear Sir

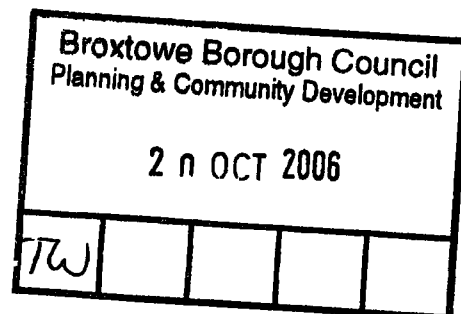
Consultation on the LDF-Submission Stage SCI

I am writing to inform you that there are no comments we wish to make at this stage on the above document. However we would like the opportunity to comment on the subsequent LDF documents, as and when they are produced.

Yours faithfully

A handwritten signature in black ink, appearing to read 'I Goldstraw'.

Ian Goldstraw
Planning Officer



H:\H5\W5\SW325.doc



GOVERNMENT OFFICE
FOR THE EAST MIDLANDS

Director of Planning and Community Development
Broxtowe Borough Council
Council Offices
Foster Avenue
Beeston
Nottingham
NG9 1AB

The Belgrave Centre
Stanley Place
Talbot Street
Nottingham NG1 5GG
Switchboard: 0115 971 9971
Direct Line: 0115 971 2686
Fax: 0115 971 2409
Email: mick.smith@goem.gsi.gov.uk
Website: www.go-em.gov.uk

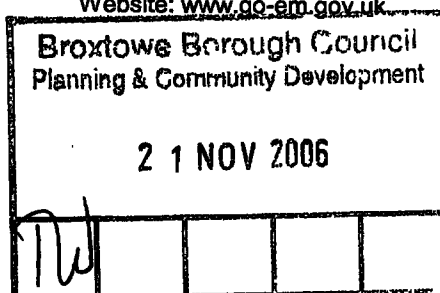
FAO Mr T Ward - Principal Planning Officer – Policy

Your Ref: TW(SG)

Our Ref: EMP 3015/475/22

Date: 20 November 2006

Dear Sir



Planning and Compulsory Purchase Act 2004

Town and Country Planning (Local Development) (England) Regulations 2004

Broxtowe Borough Local Development Framework Submission (Draft) Statement of Community Involvement (October 2006)

Thank you for your letter dated 6 October 2006 enclosing Broxtowe Borough Council's Submission (Draft) Statement of Community Involvement (SCI) and Pre-Submission Consultation Statement.

This letter is to convey the objections of the Government Office for the East Midlands to the policies and proposals in the Broxtowe Borough Statement of Community Involvement Submission Document which appear to conflict with guidance set out in PPS12 and 'Creating Local Development Frameworks'.

The objections of the Secretary of State are set out in the forms accompanying this letter. In some respects, the objections are not made because they necessarily oppose the objective of the policy or proposal, but because of the way in which the policy or proposal is expressed.

This letter and enclosures should be drawn to the attention of the Inspector and made public. The Department does not intend to give evidence at any public examination.

Also, as discussed more recently in relation to Regulation 31 and the requirement to send documents to the Secretary of State, as soon as reasonably practicable after you have received representations on the SCI you should submit the documents (mentioned in Regulation 31 paragraph 2(c)) in the form of 2 paper copies and 1 electronic copy to both the Secretary of State (at GOEM) and to the Planning Inspectorate.

Yours faithfully

M. Smith

Michael Smith
Senior Planning Officer
Infrastructure Team, Nottinghamshire





Broxtowe Borough Council
Statement of Community Involvement
(SCI)
Submission Stage Representation Form

Ref:

(For official use only)

Please use this form for your comments on the Submission Statement of Community Involvement.

Please return completed forms to:

Planning Policy Section, Directorate of Planning & Community Development, Broxtowe Borough Council, Foster Avenue, Beeston, Nottingham NG9 1AB

If you wish to comment please return to the Council by the **20th November 2006**. The production of the Statement of Community Involvement is a public process and your full representation and address details will need to be made public for this purpose. Further copies of this form can be downloaded at www.broxtowe.gov.uk (follow link to Statement of Community Involvement) or you can fill in an online form at the same address. Alternatively completed forms may be faxed to 0115 917 3377.

1. Contact Details*

**If an agent is appointed, please complete only the Name and organisation boxes below but complete the full contact details of the agent in 2.*

Name Mr Michael Smith

Job Title Senior Planning Officer
(where relevant)

Organisation GOEM
(where relevant)

Job Title _____
(where relevant)

Address Line 1 The Belgrave Centre

Line 2 Stanley Place

Line 3 Talbot Street

Line 4 Nottingham

Post Code NG1 5GG

Telephone Number 0115 971 2686

E-mail Address Mick.smith@goem.qsi.gov.uk

2. Agent's Details (if applicable)

3. Did you raise the matter that is the subject of your representation with the LPA earlier in the process of the preparation of the SCI, ie before it was submitted for examination?

No ☐

Yes (at previous stage)

☒

If 'No', can you briefly explain why you did not do so:

Broxtowe Borough Council
Planning & Community Development

21 NOV 2006

This form is available in large print and other formats – please contact the Planning Policy Section on 0115 917 3482

The examination of the SCI will be based on whether it is 'sound', considering nine specific tests, which are listed in a table on the accompanying notes. 'Sound' may be considered in this context within its ordinary meaning of 'showing good judgement' and 'able to be trusted', and within the context of fulfilling the expectations of legislation. Supporters and objectors should therefore have a view on whether the SCI as currently proposed falls short in relation to these tests.

4(a). Do you consider the SCI is:

Sound

Go to Qu.5 (i.e. you support the SCI)

☐

Unsound

Go to Qu.4. (b)(i.e. you consider changes are required to the SCI)

☒

4(b). If you consider the SCI is **unsound**, please identify which test of soundness your representation relates to (having regard to test numbers 1-9 listed in the Table in the accompanying notes).
Please note you should complete a separate form for each test you consider the SCI fails.

Soundness Test no. (see table) **1**

5. To which part of the SCI does your representation relate?

Section

Part One

Paragraph

18

6. Please give details of what change(s) you consider necessary to make the SCI sound, having regard to the test you have identified at 4, above. You will need to say why this change will make the SCI sound. Please be as precise as possible.

Test 1: Minimum requirements for consultation – Regulation 17 – Public Participation
The specific requirements for preparing Supplementary Planning Documents (SPDs) as set out in Regulation 17 are not fully explained in new paragraph 18. There needs to be more detail of the statutory requirements as set out in Regulation 17, for example 'the authority must make copies of the SPD documents and a statement of the SPD matters available for inspection during normal office hours at their principal office and at such other places within their area as the authority consider appropriate', also requirements relating to publishing, sending and advertising documents.

(Continue on a separate sheet /expand box if necessary)

Please note your representation should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested change, as there will not normally be a subsequent opportunity to make further representations based on the original representation. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

7. Can your representation be considered by written representations or do you consider it necessary to participate at the oral part of the examination?

Written representations

☒

Participate at the oral examination

☐

8. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:

Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

Signature:

M Smith

Date:

20 November 2006

Notes to Accompany Representation Form for Statements of Community Involvement

1. General advice on making representations on a Statement of Community Involvement

1.1 Following this final stage of consultation on the Statement of Community Involvement (SCI), an examination will be held by an independent Planning Inspector. Section 20(5)(b) of the Planning and Compulsory Purchase Act 2004¹ states that the purpose of the examination is to consider whether the SCI is "sound". This means those who wish to make a representation seeking a change to an SCI which has been submitted by the Local Planning Authority (LPA) for independent examination will need to show how that SCI is unsound and what needs to be done to make it sound.

1.2 In order to decide whether the DPD is sound, the Inspector will apply a number of tests to the document. It would be helpful to ensure that any representations seeking a change to the SCI are clearly related to the failure of one of the tests of soundness, set out in the following table:

Table: Failure to meet a Soundness Test	
1	The Local Planning Authority has not complied with the minimum requirements for consultation as set out in Regulations.
2	The Local Planning Authority's strategy for community involvement does not link with other community involvement initiatives e.g. the Community Strategy.
3	The statement does not identify in general terms which local community groups and other bodies will be consulted.
4	The statement does not identify how the community and other bodies can be involved in a timely and accessible manner.
5	The methods of consultation to be employed are not suitable for the intended audience and for the different stages in the preparation of Local Development Documents.
6	The resources are not available to manage community involvement effectively.
7	The statement does not show how the results of community involvement will be fed into the preparation of Development Plan Documents and Supplementary Planning Documents.
8	The authority has insufficient mechanisms for reviewing the Statement of Community Involvement.
9	The statement does not clearly describe the planning authority's policy for consultation on planning applications.

You should try to support your representation by evidence showing why the SCI should be changed. It will be helpful if you also say precisely how you think the SCI should be changed. Representations should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested change, as there will not normally be a subsequent opportunity to make further representations based on the original representation. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

1.3 Whilst you should endeavour to make clear which soundness test you consider the SCI fails, if you fail to identify a test in relation to your representation seeking a change this will not lead to your representation not being considered, providing it relates to the SCI. Where your representation seeks more than one change (and relates to the failure to meet more than one test of soundness), a separate form should be used for your representation on each change and relevant soundness test.

¹ View at: <http://www.opsi.gov.uk/acts/acts2004/20040005.htm>

1.4 Where there are groups who share a common view on how they wish to see a SCI changed, it would be very helpful for that group to send a single representation which represents the view, rather than for a large number of individuals to send in separate representations which repeat the same points. In such cases the group should indicate how many people it is representing and how the representation has been authorised.

1.5. In considering whether you wish to make representations on a SCI you may wish to consider the following principles for community involvement which are set out in the document, *Community Involvement in Planning: The Government's objectives* (ODPM, 2004).

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- *Community involvement that is appropriate to the level of planning.* Different arrangements for and levels of community involvement will be appropriate depending on the nature of the planning process involved and the authority's circumstances. Planning authorities should ensure that arrangements are built on a clear understanding of the needs of the community or communities, which it serves, and put in place arrangements, which are fit for purpose.
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- *Transparency and accessibility.* The process should be clear, so that people know when they will be able to participate, and the ground rules for doing so. Involvement in the planning system should extend beyond those who are familiar with the system, to difficult to reach groups.
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If you wish to be kept informed about the later stages of this document preparation process, ☒ please tick here

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ਜੇਕਰ ਤੁਸੀਂ ਇਹ ਲੀਫਲੈਟ ਕਿਸੇ ਹੋਰ ਭਾਸ਼ਾ ਜਾਂ ਫੋਰਮੈਟ ਵਿੱਚ ਲੈਣਾ ਚਾਹੁੰਦੇ ਹੋ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ 0115 9177777 'ਤੇ ਸਾਡੇ ਨਾਲ ਸੰਪਰਕ ਕਰੋ।

如果你需要此傳單用其他的形式或文字寫成，請撥電話 0115 917 7777 與我們聯絡。

تذکرہ برائے فون نمبر: 0115 9177777 پر ہم سے رابطہ کریں۔
اگر آپ چاہتے ہیں کہ یہ لیفٹ آپ کو اردو میں بھیجا گیا جائے



Broxtowe Borough Council
Statement of Community Involvement
(SCI)
Submission Stage Representation Form

Ref:

(For official use only)

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Organisation GOEM
(where relevant)

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(where relevant)

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Line 3 Talbot Street

Line 4 Nottingham

Post Code NG1 5GG

Telephone Number 0115 971 2686

E-mail Address Mick.smith@goem.gsi.gov.uk

2. Agent's Details (if applicable)

3. Did you raise the matter that is the subject of your representation with the LPA earlier in the process of the preparation of the SCI, ie before it was submitted for examination?

No

☐

Yes (at previous stage)

☒

If 'No', can you briefly explain why you did not do so:

Broxtowe Borough Council
Planning & Community Development

21 NOV 2006

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4(a). Do you consider the SCI is:

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Go to Qu.5 (i.e. you support the SCI)

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Go to Qu.4. (b)(i.e. you consider changes are required to the SCI)

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4(b). If you consider the SCI is **unsound**, please identify which test of soundness your representation relates to (having regard to test numbers 1-9 listed in the Table in the accompanying notes).

Please note you should complete a separate form for each test you consider the SCI fails.

Soundness Test no. (see table) **1**

5. To which part of the SCI does your representation relate?

Section

Part One

Paragraph

17

6. Please give details of what change(s) you consider necessary to make the SCI sound, having regard to the test you have identified at 4, above. You will need to say why this change will make the SCI sound. Please be as precise as possible.

Test 1: Minimum requirements for consultation – Regulation 28 – Submission of documents and information to Secretary of State

There is not enough detailed explanation of the procedures for submission to the Secretary of State. There is no mention of requirements in relation to sending information to DPD bodies, advertising the DPD matters, inspection location details or giving notice. Since this is all required information for SCIs, we consider that these details need to be added, possibly in paragraph 7.

(Continue on a separate sheet /expand box if necessary)

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Signature:

M Smith

Date:

20 November 2006

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Broxtowe Borough Council
Statement of Community Involvement
(SCI)
Submission Stage Representation Form

Ref:

(For official use only)

Please use this form for your comments on the Submission Statement of Community Involvement.

Please return completed forms to:

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If you wish to comment please return to the Council by the **20th November 2006**. The production of the Statement of Community Involvement is a public process and your full representation and address details will need to be made public for this purpose. Further copies of this form can be downloaded at www.broxtowe.gov.uk (follow link to Statement of Community Involvement) or you can fill in an online form at the same address. Alternatively completed forms may be faxed to 0115 917 3377.

1. Contact Details*

**If an agent is appointed, please complete only the Name and organisation boxes below but complete the full contact details of the agent in 2.*

2. Agent's Details (if applicable)

Name Mr Michael Smith

Job Title Senior Planning Officer
(where relevant)

Organisation GOEM
(where relevant)

Job Title _____
(where relevant)

Address Line 1 The Belgrave Centre

Line 2 Stanley Place

Line 3 Talbot Street

Line 4 Nottingham

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Section

Part One

Paragraph

11

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Test 1: Minimum requirements for consultation – Regulation 31– Handling of Representations: General

To accord more clearly with the Regulation, there should be a fuller explanation of the requirements as set out in the Regulation. For example, this requires the local planning authority, where practicable, to publish the representation on their website. Also, the wording in paragraph 11 states that the 'record of all such representations **may** be made available...'. We recommend this wording be amended to read '**representations will be made available**'.

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Soundness Test no. (see table) 1

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Section

Part One

Paragraph

8

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Test 1: Minimum requirements for consultation – Regulation 36 – Adoption of a Development Plan Document

There is no mention of the statutory requirement for the local planning authority to publish on their website and give notice by local advertisement of the adoption statement, or that the DPD is available for inspection and the places and times at which the document can be inspected. As this is required information for Regulation 36, it will need to be added to paragraph 8.

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اگر آپ چاہتے ہیں کہ یہ لیفلیٹ آپ کو اردو میں بھیجا گیا جائے



Broxtowe Borough Council
Statement of Community Involvement
(SCI)
Submission Stage Representation Form

Ref:

(For official use only)

Please use this form for your comments on the Submission Statement of Community Involvement.

Please return completed forms to:

Planning Policy Section, Directorate of Planning & Community Development, Broxtowe Borough Council, Foster Avenue, Beeston, Nottingham NG9 1AB

If you wish to comment please return to the Council by the **20th November 2006**. The production of the Statement of Community Involvement is a public process and your full representation and address details will need to be made public for this purpose. Further copies of this form can be downloaded at www.broxtowe.gov.uk (follow link to Statement of Community Involvement) or you can fill in an online form at the same address. Alternatively completed forms may be faxed to 0115 917 3377.

1. Contact Details*

**If an agent is appointed, please complete only the Name and organisation boxes below but complete the full contact details of the agent in 2.*

Name Mr Michael Smith

Job Title Senior Planning Officer
(where relevant)

Organisation GOEM
(where relevant)

Job Title _____
(where relevant)

Address Line 1 The Belgrave Centre

Line 2 Stanley Place

Line 3 Talbot Street

Line 4 Nottingham

Post Code NG1 5GG

Telephone Number 0115 971 2686

E-mail Address Mick.smith@goem.gsi.gov.uk

2. Agent's Details (if applicable)

3. Did you raise the matter that is the subject of your representation with the LPA earlier in the process of the preparation of the SCI, ie before it was submitted for examination?

No

☐

Yes (at previous stage)

☒

If 'No', can you briefly explain why you did not do so:

Broxtowe Borough Council
Planning & Community Development

21 NOV 2006

This form is available in large print and other formats – please contact the Planning Policy Section on 0115 917 3482

The examination of the SCI will be based on whether it is 'sound', considering nine specific tests, which are listed in a table on the accompanying notes. 'Sound' may be considered in this context within its ordinary meaning of 'showing good judgement' and 'able to be trusted', and within the context of fulfilling the expectations of legislation. Supporters and objectors should therefore have a view on whether the SCI as currently proposed falls short in relation to these tests.

4(a). Do you consider the SCI is:

Sound

Go to Qu.5 (i.e. you support the SCI)

☐ Unsound

Go to Qu.4. (b)(i.e. you consider changes are required to the SCI)

☒

4(b). If you consider the SCI is **unsound**, please identify which test of soundness your representation relates to (having regard to test numbers 1-9 listed in the Table in the accompanying notes).

Please note you should complete a separate form for each test you consider the SCI fails.

Soundness Test no. (see table) 1

5. To which part of the SCI does your representation relate?

Section

Part One

Paragraph

18

6. Please give details of what change(s) you consider necessary to make the SCI sound, having regard to the test you have identified at 4, above. You will need to say why this change will make the SCI sound. Please be as precise as possible.

Test 1: Minimum requirements for consultation – Regulation 17 – Public Participation

SCI should clearly and fully reflect statutory requirements of Regulation 17 for SPDs and be consistent in relation to other documents. Supplementary Planning Documents are now mentioned in new paragraph 18. However, for example, para 18 refers to 'A Statement of Conformity with this SCI will be required to accompany the SPD' whereas no reference is made in relation to DPDs. Note that Reg 17 (2) (d) refers to making a request under s24 (2) (b) in relation to (general) conformity with regional strategy. Reg 13 (8) requires that policies in an SPD must be in conformity with (a) policies in the core strategy, (b) policies in any other DPD, or (c) if neither paragraph (a) nor (b) applies, an old policy.

Also, first sentence para 18 could be misleading since para 17 refers to the fact that 'procedures for DPDs are set out by regulation' whereas para 18 does not. Para 18 states that 'Procedures for SPDs are slightly different to those for DPDs' without referring to the fact that procedures for SPDs are also set out by regulation. We consider that the first sentence of para 18 should be amended to read along the lines of: 'Procedures for SPDs, although set out by regulation, are slightly different to those for DPDs'.

(Continue on a separate sheet /expand box if necessary)

Please note your representation should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested change, as there will not normally be a subsequent opportunity to make further representations based on the original representation. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

7. Can your representation be considered by written representations or do you consider it necessary to participate at the oral part of the examination?

Written representations

☒

Participate at the oral examination

☐

8. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:

Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

Signature:

M Smith

Date:

20 November 2006

Notes to Accompany Representation Form for Statements of Community Involvement

1. General advice on making representations on a Statement of Community Involvement

1.1 Following this final stage of consultation on the Statement of Community Involvement (SCI), an examination will be held by an independent Planning Inspector. Section 20(5)(b) of the Planning and Compulsory Purchase Act 2004¹ states that the purpose of the examination is to consider whether the SCI is "sound". This means those who wish to make a representation seeking a change to an SCI which has been submitted by the Local Planning Authority (LPA) for independent examination will need to show how that SCI is unsound and what needs to be done to make it sound.

1.2 In order to decide whether the DPD is sound, the Inspector will apply a number of tests to the document. It would be helpful to ensure that any representations seeking a change to the SCI are clearly related to the failure of one of the tests of soundness, set out in the following table:

Table: Failure to meet a Soundness Test	
1	The Local Planning Authority has not complied with the minimum requirements for consultation as set out in Regulations.
2	The Local Planning Authority's strategy for community involvement does not link with other community involvement initiatives e.g. the Community Strategy.
3	The statement does not identify in general terms which local community groups and other bodies will be consulted.
4	The statement does not identify how the community and other bodies can be involved in a timely and accessible manner.
5	The methods of consultation to be employed are not suitable for the intended audience and for the different stages in the preparation of Local Development Documents.
6	The resources are not available to manage community involvement effectively.
7	The statement does not show how the results of community involvement will be fed into the preparation of Development Plan Documents and Supplementary Planning Documents.
8	The authority has insufficient mechanisms for reviewing the Statement of Community Involvement.
9	The statement does not clearly describe the planning authority's policy for consultation on planning applications.

You should try to support your representation by evidence showing why the SCI should be changed. It will be helpful if you also say precisely how you think the SCI should be changed. Representations should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested change, as there will not normally be a subsequent opportunity to make further representations based on the original representation. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

1.3 Whilst you should endeavour to make clear which soundness test you consider the SCI fails, if you fail to identify a test in relation to your representation seeking a change this will not lead to your representation not being considered, providing it relates to the SCI. Where your representation seeks more than one change (and relates to the failure to meet more than one test

¹ View at: <http://www.opsi.gov.uk/acts/acts2004/20040005.htm>

of soundness), a separate form should be used for your representation on each change and relevant soundness test.

1.4 Where there are groups who share a common view on how they wish to see a SCI changed, it would be very helpful for that group to send a single representation which represents the view, rather than for a large number of individuals to send in separate representations which repeat the same points. In such cases the group should indicate how many people it is representing and how the representation has been authorised.

1.5. In considering whether you wish to make representations on a SCI you may wish to consider the following principles for community involvement which are set out in the document, *Community Involvement in Planning: The Government's objectives* (ODPM, 2004).

2. Principles of community involvement

- *Community involvement that is appropriate to the level of planning.* Different arrangements for and levels of community involvement will be appropriate depending on the nature of the planning process involved and the authority's circumstances. Planning authorities should ensure that arrangements are built on a clear understanding of the needs of the community or communities, which it serves, and put in place arrangements, which are fit for purpose.
- *Front loading of involvement i.e. early consultation.* Community involvement policies should provide opportunities for participation in identifying issues and debating options from the earliest stages. Community involvement should happen at a point at which people recognise that they have the potential to make a difference and, crucially, to experience a sense of ownership of local policy decisions.
- *The methods used to encourage involvement should be relevant to their experience.* Consideration should be given to how people are most likely to get involved and what facilities are available to them and to working with agencies such as Planning Aid that can help communities. There is no 'one size fits all' solution if a genuine dialogue is to be established and maintained.
- *Clearly articulated opportunities for continuing involvement.* The process should allow local communities to see how ideas have developed at the various stages, with effective feedback. There should be clear formal stages when involvement should take place, based on the statutory requirements. These stages must occur as part of a continuous programme, not a series of disjointed, one off steps. A 'tick box' mentality, which regards community involvement as simply a process step to be ticked off, is not acceptable.
- *Transparency and accessibility.* The process should be clear, so that people know when they will be able to participate, and the ground rules for doing so. Involvement in the planning system should extend beyond those who are familiar with the system, to difficult to reach groups.
- *Planning for involvement.* Community involvement should be planned in from the start of the process for plan preparation or consideration of significant development proposals, to enable timely involvement. Consideration should be given to how processes for community involvement in planning can best fit with other involvement processes, particularly in respect of Community Strategies. Project plans should avoid unnecessarily long, drawn out processes.

If you wish to be kept informed about the later stages of this document preparation process, ☒ please tick here

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ਘਰੇਲੇ 0115 9177777 ਤੇ ਸਾਡੇ ਨਾਲ ਸੰਪਰਕ ਕਰੋ।

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اگر آپ چاہتے ہیں کہ یہ لیفٹ آپ کو اردو میں بھیجا گیا جائے



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Organisation GOEM
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2. Agent's Details (if applicable)

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No

☒

Yes (at previous stage)

☐

If 'No', can you briefly explain why you did not do so:

Oversight

Broxtowe Borough Council
Planning & Community Development

21 NOV 2006

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Soundness Test no. (see table) **8**

5. To which part of the SCI does your representation relate?

Section

Part One

Paragraph

12

6. Please give details of what change(s) you consider necessary to make the SCI sound, having regard to the test you have identified at 4, above. You will need to say why this change will make the SCI sound. Please be as precise as possible.

Test 8: Mechanisms for reviewing the SCI

Although the Council mentions the requirement to produce an annual monitoring report (AMR), there is no mention of any requirement for submission including timescale. It would be more helpful were the SCI to rather more fully reflect Regulation 48, for example, by adding that the AMR must be submitted (to the Secretary of State at the Government Office) by 31 December each year, reporting on the 12 month period ending on 31st March of the submission year.

(Continue on a separate sheet /expand box if necessary)

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M Smith

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