



23 January 2017

Dear Sir/Madam

A meeting of the Leisure and Environment Committee will be held on Tuesday, 31 January 2017 in the New Council Chamber, Foster Avenue, Beeston, commencing at 7.00pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To:            J S Briggs            L A Lally  
                  S J Carr              P J Owen  
                  R H Darby          M E Plackett (Vice Chair)  
                  S Easom (Chair)    C H Rice  
                  H G Khaled MBE    R S Robinson

## AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES PAGES 1 – 2

The Committee is asked to confirm as a correct record the minutes of the meeting held on 10 January 2017.

4. BRING SITE VICTORIA STREET CAR PARK – STAPLEFORD PAGES 3 – 17

To seek approval for the removal of the Bring Site at Victoria Street Car Park, Stapleford.

5. BUSINESS PLANS AND FINANCIAL ESTIMATES 2017/18 – 2019/20 PAGES 18 – 84

To consider the proposals for business plans, detailed revenue budget estimates for 2017/18, capital programme for 2017/18 to 2019/20 and proposed fees and charges for 2017/18 in respect of the Council's priority areas.

6. WORK PROGRAMME PAGE 85

To consider items for inclusion in the Work Programme for future meetings.

# LEISURE AND ENVIRONMENT COMMITTEE

10 JANUARY 2017

Present: S Easom, Chair

Councillors: J S Briggs  
S J Carr  
R H Darby  
D A Elliott  
R I Jackson  
P J Owen  
M E Plackett  
R S Robinson

An apology for absence was received from Councillor C H Rice.

31. MINUTES

The minutes of the meeting held on 22 November 2016 were confirmed and signed.

32. DECLARATIONS OF INTEREST

There were no declarations of interest.

33. PLAYING PITCH STRATEGY

The Committee considered the Playing Pitch Strategy.

**RESOLVED that the Playing Pitch Strategy 2016-2028 be approved subject to the removal of out-of-date references to a potential planning application by Oxylane.**

34. POTENTIAL FUNDING SOURCES FOR PARKS AND OPEN SPACES IMPROVEMENT WORKS

The Committee noted the funding opportunities for the improvement works to the Borough's parks and open spaces.

35. BANKS ROAD

The Committee were advised of the success in securing funding for work at Banks Road Open Space, Toton.

**RESOLVED that a supplementary capital estimate of £8,000 for works at Banks Road Open Space in Toton, funded by Tesco, be approved.**

36. AIR QUALITY STATUS REPORT

The Committee noted the air quality status report. It was highlighted that the areas of main concern for air quality was the A52 and M1. However, as these areas are the responsibility Highways England the Council could not implement preventative air quality measures effectively.

37. WORK PROGRAMME

The Committee requested that a report be produced in relation to the Programme of Meetings for Events scheduled for 2017.

**RESOLVED that the work programme be approved.**

## Report of the Deputy Chief Executive

**BRING SITE VICTORIA STREET CAR PARK – STAPLEFORD**1. Purpose of report

To seek approval for the removal of the Bring Site at Victoria Street Car Park, Stapleford.

2. Detail

Bring banks have been located in the car park at Victoria Street since the early 1990's. A planning application was submitted and approved in 2005 to locate the recycling banks in its current location in the centre of the car park. Currently on site there are nine glass banks and 1 textile bank.

Over the past 8-10 years complaints relating to the site have been received on a sporadic basis. However, since April 2016 onwards complaints were regularly received from a residence which culminated in the following:

- A user consultation exercise
- A consultation exercise with local residents
- A meeting on 21 October 2016 with the Chair of the Environment and Community Safety Committee, local warden Members, Chief Executive Officer, Council Officers and the residents.

At the meeting on the 21 October 2016 the anti-social behaviour experienced by the residents and the impact this was having on their lives was discussed. A full briefing note explaining the background work undertaken and the history to this case is shown in the appendix.

The Council provide a kerbside collection of glass and textiles so residents do have an alternative way of recycling their materials.

3. Financial implications

Should the site be removed and the glass is collected for recycling through the kerbside collection scheme an additional income in the region of £1200 will be generated from the sale of the glass. In addition the re-establishment of five car parking spaces could bring additional income of up to £1,000 per year.

**Recommendation**

**The Committee is asked to RESOLVE that option 2 be approved and the Bring Site at Victoria Street Car Park be removed.**

Background papers

Nil

## APPENDIX

1. Brief history

Recycling banks were placed in the car park in the early 1990's. Initially glass banks were located at the bottom end of the car park and paper bins were located further up the car park.

A planning application was submitted to place all the recycling banks at the top of the car park in 2004 but this was rejected due to the complaints received. A further planning application was submitted and approved in 2005 to locate all the recycling banks in the centre of the car park to its current location.

In 2014 the paper, plastic and carton FEL's were removed as these materials became too costly to collect and recycle. Initially the site housed only six glass banks, which increased to nine after users began to overfill the banks and leave glass on the floor (these were added only after the FEL's had been removed). In addition the book bank was also removed due to low tonnages.

Currently on site there are nine glass banks and one textile bank.

2. Site Performance

This is the second most used recycling site in the Borough.

The tonnage collected on site is shown below:

Year	Tonnage
2013/14	89 (55 glass)
2014/15	67 (59 glass)
2015/16	64 (60 glass)

The site contributed 0.16% towards the recycling rate in 2015/16.

The annual costs incurred for the maintenance and provision of the site is in the region of £650.

In 2015/16 the income received from the materials collected from the site was £3,461.

3. Complaints regarding the site

Over a period of 8-10 years residents have occasionally contacted the Waste and Recycling section to complain about the site in terms of dumped rubbish or children using the site as a play area. These complaints usually came in once a year.

In April 2016 the number and frequency of complaints started to increase from one residence. Since April 2016 two other complainants have reported issues on one occasion about the site.

On the 18 May 2016 Officers of the Council visited the resident at their home in order to discuss the anti-social behaviour that they had been experiencing and agree a way forward on addressing the issues. This included investigating different options as identified in section 6.

Due to the continuation of the anti-social behaviour being experienced a meeting took place on the 21 October 2016 with the Chair of the Environment and Community Safety Committee, local warden Members, Chief Executive Officer, Council Officers and the residents.

At the meeting the residents explained to Officers and members the impact that the site was having on their lives from an anti-social behaviour point of view. The residents explained how the noise and anti-social behaviour caused by people using and congregating around the site, particularly during unsociable hours, was affecting their sleeping patterns and health.

The resident produced a call log which showed the dates and times the residents had reported anti-social behaviour to the Police. The resident also showed a video, which they had taken on their phone through their bedroom window, of the banks being emptied which demonstrated the noise caused by this action (the video will be available for members to view beforehand).

The resident has indicated that on numerous occasions they have reported to the Police the disturbances caused by people using or congregating at the site. The following complaints have been reported the following to the Police:

<b>Date</b>	<b>Complaint</b>
January 16	Four incidents on car park three mention the bottle bank
February 16	One incident youths on car park
June 16	One incident kicking footballs at garage doors (no garages doors on the car park)
August 16	Two incidents on car park one mentioning bottle bank
September 16	Five incidents - one x verbal abuse one x garages and three mentioning bottle bank/recycling bins

All the above incidents related to groups of young people of various sizes. The incidents involving the recycling site are:

- Pulling the clothing bank door down and slamming it up.
- Climbing on the roof of the Co-op and jumping onto the bottle banks.

The times the incidents are being reported are predominantly evenings or afternoons/evening at weekends.

The Chief Public Protection Officer has also indicated that additional reports were made to the Police in the months following September. In addition the Chief Public Protection Officer has also indicated that Victoria Street Car park is on the Police Patrol list for anti-social behaviour.

Over the weekends of 8/9, 15/16 and 22/23 October additional security patrols were undertaken on a Saturday and Sunday night at 9pm and 11.30pm. Nothing was reported back from these additional patrols in terms of any anti-social behaviour or groups of people being present on site.

#### 4. Consultation

On site surveys have taken place to determine why people use the site. In addition questionnaires were distributed to the 31 neighbouring properties on Victoria Street and Eatons Road in order to ascertain what issues local residents are experiencing as a result of the recycling site being located in the car park.

On site consultations were undertaken over a number of different times within the working day. No surveys were undertaken at a weekend. Although only 4 users participated in the survey, which is not a representative number, the results showed that most users live in the Borough, use the site as they do not have a lot of glass to recycle and use the site as it convenient.

Of the 31 questionnaires that were distributed 11 were returned. The main findings of the questionnaire analysis are:

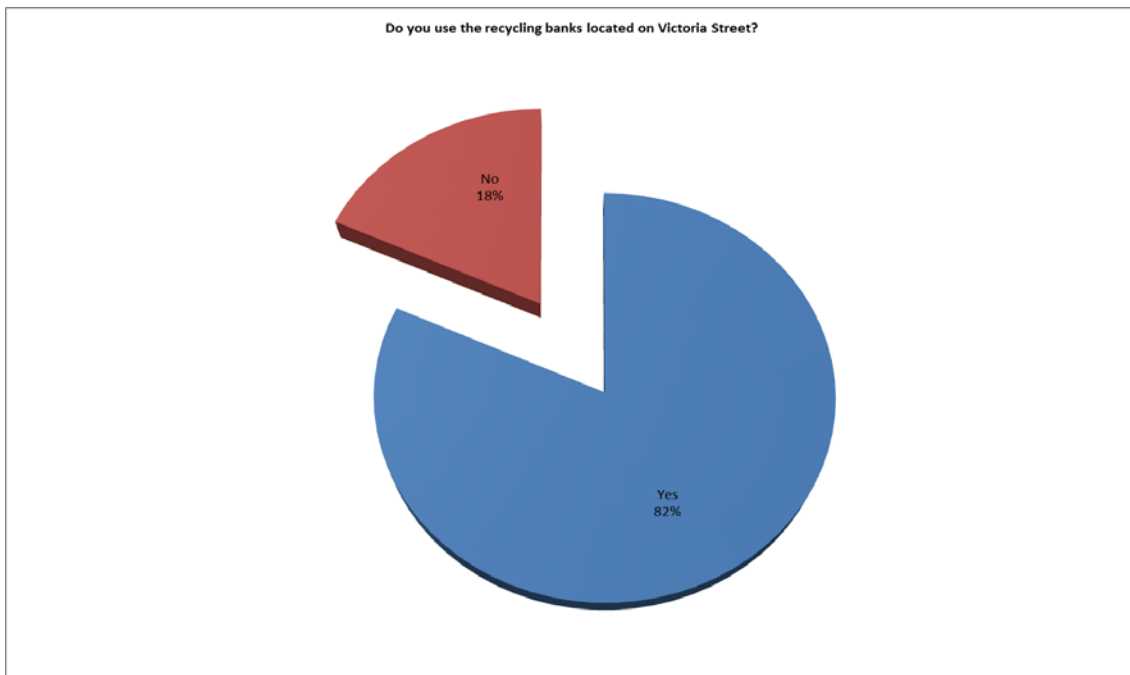
- Nine out of the 11 residents use the recycling site
- Six residents outlined that they had experienced anti-social behaviour related to the recycling banks
- Five residents outlined that they had not experienced any problems in relation to the recycling site
- The majority of the disturbance occurs between 8pm -12am
- The anti-social behaviour mainly relates to:
  - Urinating by the banks
  - Children playing on the banks
  - Bags being left by the banks
  - Textiles being pulled from the textile bank
  - People using the recycling site throughout the night.

The full analysis from the questionnaires is shown below.

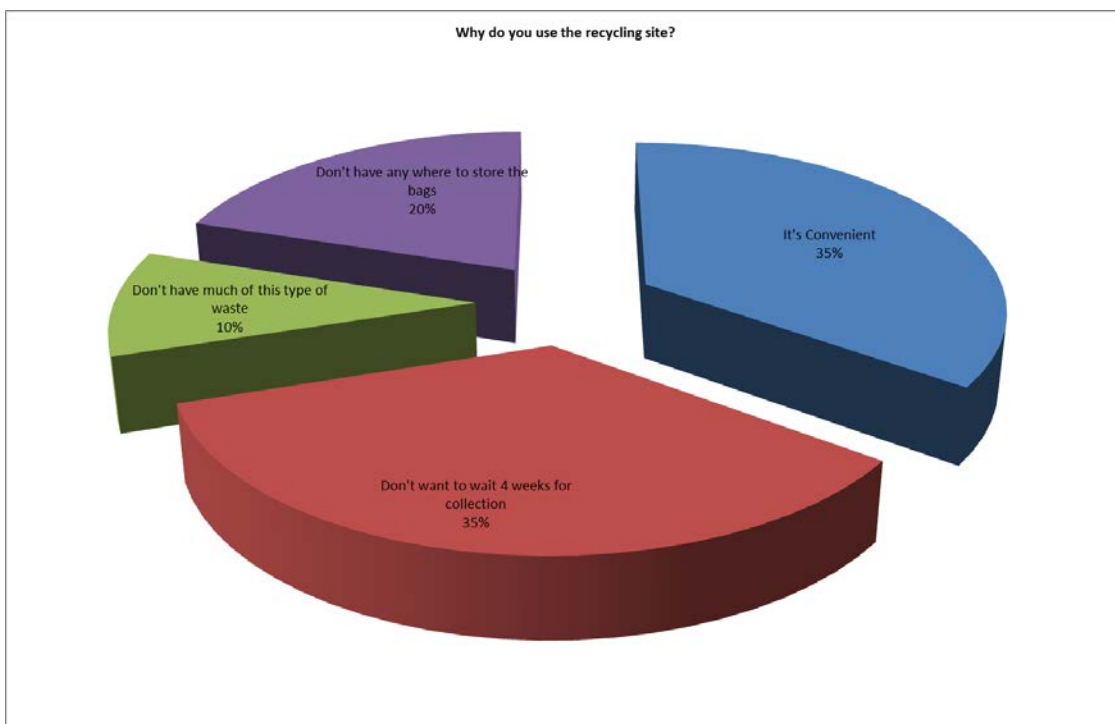
31 questionnaires sent out householders living on Victoria Street and New Eaton Road. 11 questionnaires have been returned (35% return rate).



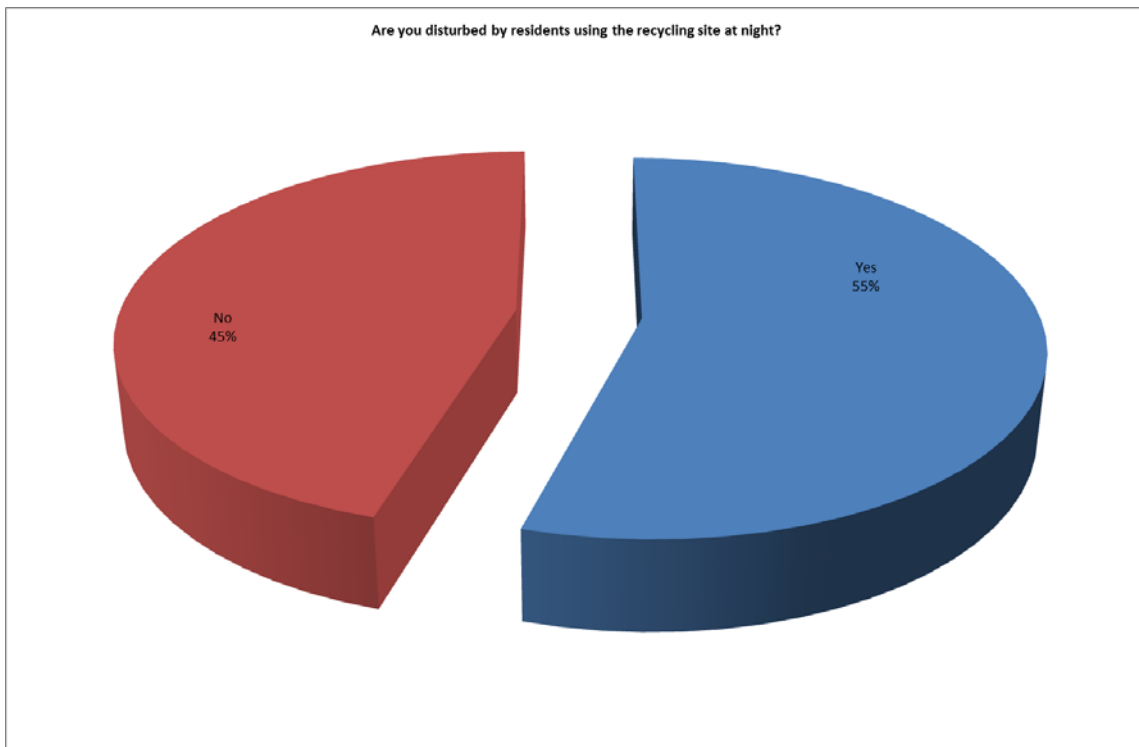
**Do you use the recycling banks located on Victoria Street, Stapleford?**



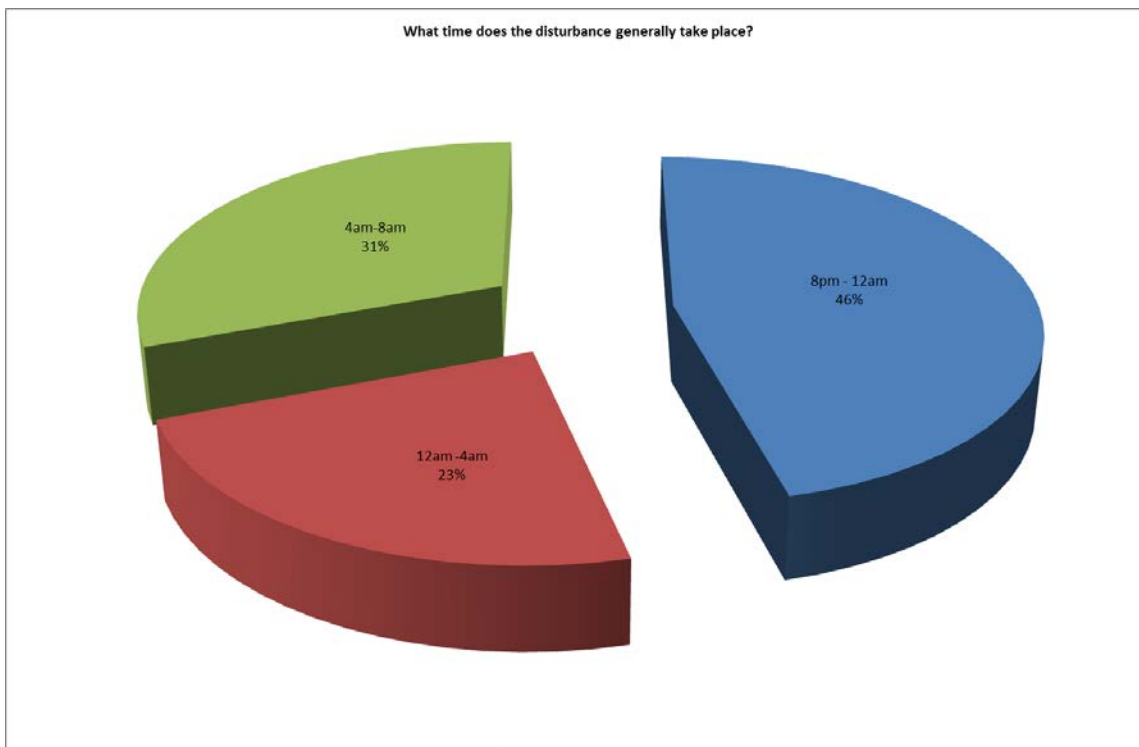
**If yes, why do you use the recycling site instead of using Broxtowe Borough Council's kerbside scheme?**



**Are you disturbed by residents using the recycling site at night?**



**Typically what time does the disturbance take place?**

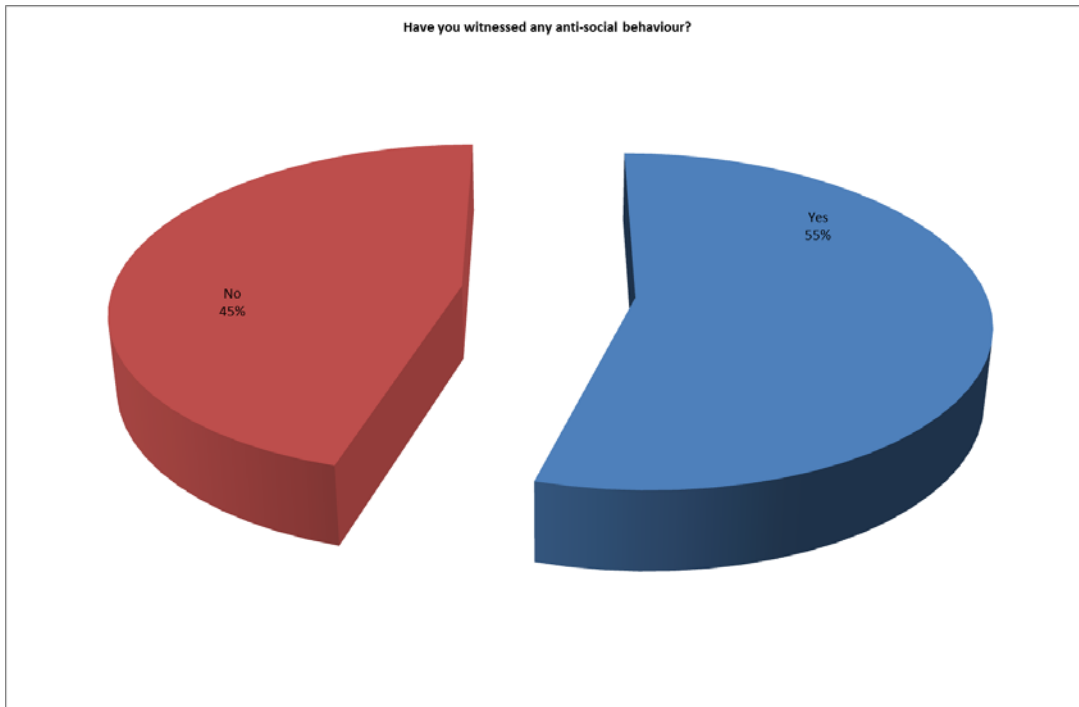


**How often are you being disturbed by people using the site?**

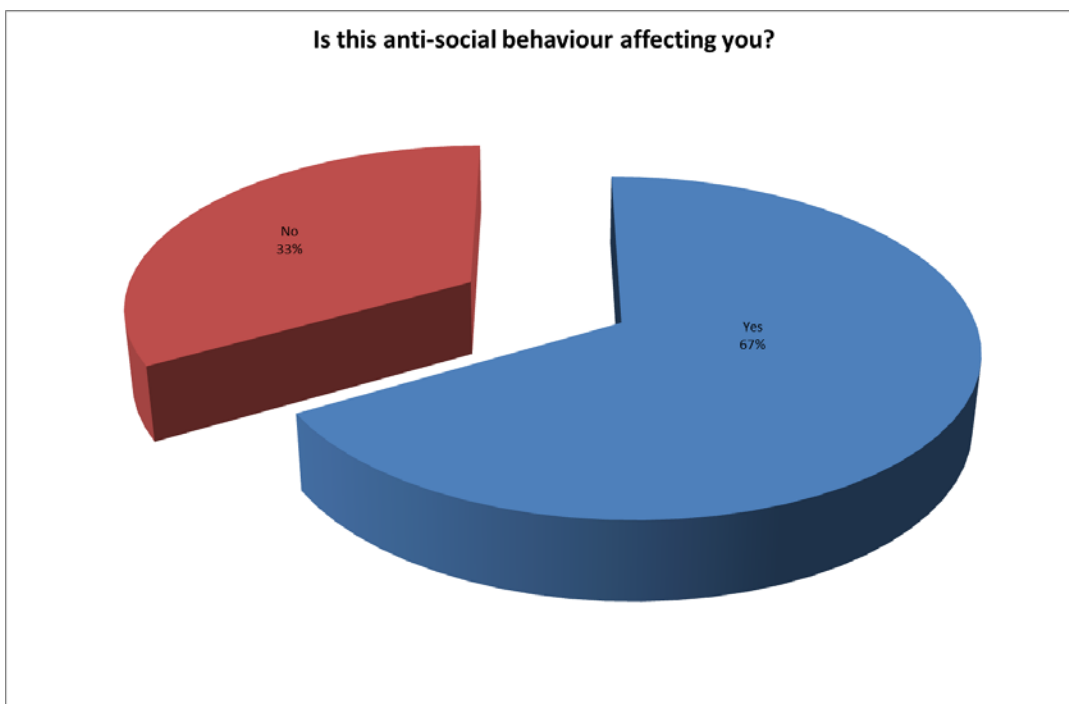
The 6 respondents that indicated that they were being disturbed all said that this

was on a daily basis.

**Have you witnessed any anti-social behaviour taking place at this recycling site?**



**Is this affecting you?**



**Please provide details of the problems you have experienced?**

- Urinating by the banks
- Children playing on the banks
- Bags being left by the banks
- Textiles being pulled from the textile bank
- People using the recycling site throughout the night
- Not enough banks during busy holiday times (more required).

5. Anti-social behaviour

The results of the questionnaire show that the majority of respondents have experienced and have been affected by anti-social behaviour relating to the site.

As outlined earlier in the report the residents who originally contacted the Council about the anti-social behaviour, and who have met with members, Chief Executive Officer and Officers, have outlined that the anti-social behaviour and noise caused as a result of the site being there is significantly affecting their sleep, lives and health.

6. Actions taken in relation to the issues reported

The following actions have been undertaken to address the issues which have been raised:

Action	Outcome
Notices have been placed on the banks asking users to be mindful of local residents and only use the site between the hours of 8am and 8pm	Limited effect. Signs have been removed and replaced on numerous occasions.
Cost for glass banks fitted with noise reduction systems have been obtained	Cost of £585 per bank. A total of £5265 for 9 banks. This would reduce the noise from the glass being put in the bank but it would not stop the noise completely. In addition it may not resolve the entire issue as it may not be targeting the correct noise, ie noise from car engine etc.
The Co-op was contacted to investigate relocating the site to their car park	Co-op stated that this was not possible. There were issues due to access and the weight of the vehicles that would empty the banks.
Investigation have been made into relocating the site within the car park	Relocating into the top section is not an option as this has previously been declined as part of a previous planning application. Relocating to the bottom may cause an issue with regards to disruption to Disabled Parking. Also the site would be moved nearer to houses.
Investigation have been made into relocating the site elsewhere in Stapleford	There are no suitable sites within the central area of Stapleford that are easily accessible and people can use as part of their daily routine.
Investigations have been made into fencing and locking the site up	The glass contractors have stated that they would not lift the banks over fences due to Health & Safety issues. There would also be an issue with regards to locking and opening the site. This could also be an additional attraction for anti-social behaviour.
Assessment on reducing the number of banks	It is believed that the number of banks should not be reduced as this would lead to a problem of glass being left on the floor which would create another issue.
Consider whether it if feasible to change the bank type so the BBC could empty the banks	Replacing the Igloo type bank to 1,100 litre banks is not feasible due to Health & Safety issues (moving and lifting the banks on to the bin lift).
The resident has been given the contact name and number for Environmental Health	The resident has not contacted Environmental Health in order to progress any noise monitoring.

Action	Outcome
Investigated the cost of Profile monitoring the site as part of their daily patrols	For 2 visits a night (up until 2am) the cost is £30 a day. These visits can be undertaken 7 days a week.
Visited the Co-op and asked that they improve the security of their building	Manager at the Co-op indicated he would mend the barbed wire fencing to improve security. The gates did get locked at 10pm although they liked to close them at 6pm in the winter if no cars are in the car park.

7. Photograph of site in its current location



8. Impact if the site were to be removed

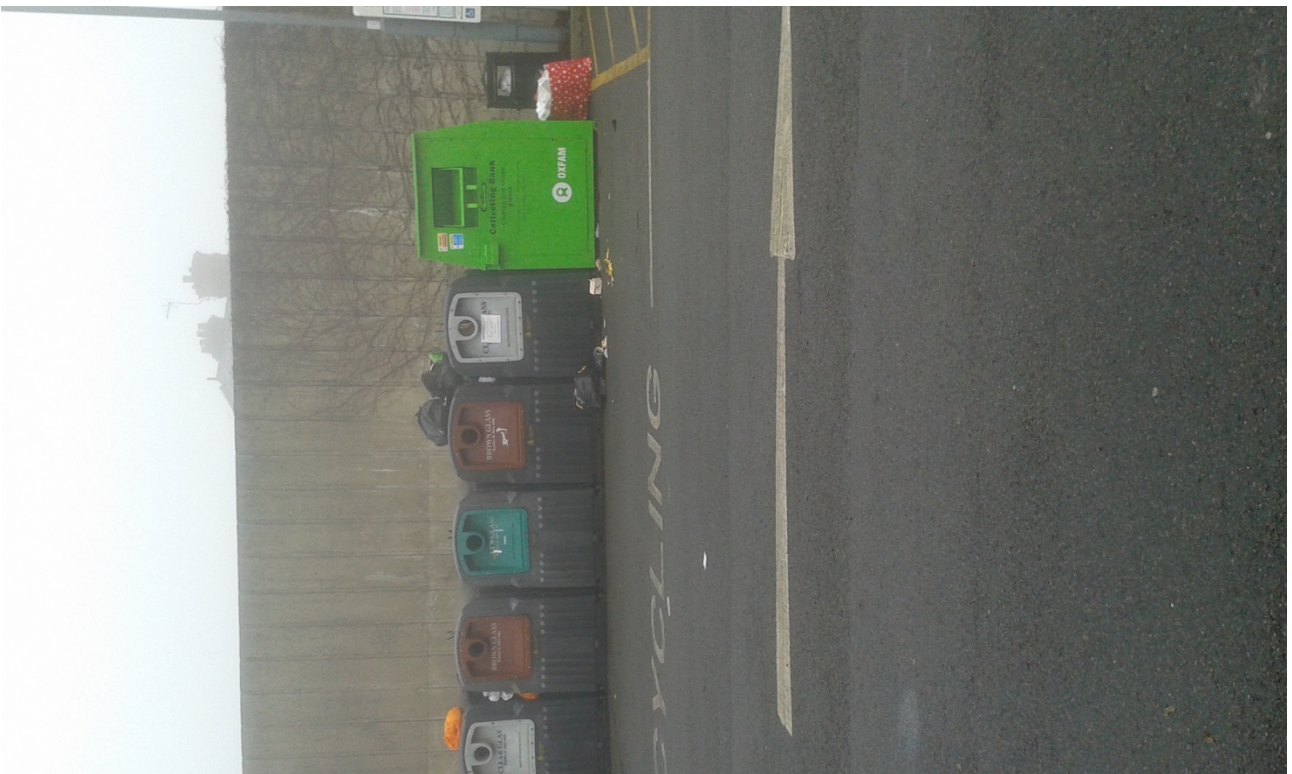
The following impacts may be apparent if the site were to be removed:

- A possible reduction in our overall recycling rate by 0.1-0.2% if the glass and textiles are not collected for recycling through the kerbside collection scheme
- Reduced choice for residents in how they recycle their waste
- Potential generation of approximately £1200 in additional income if the material is collected through the kerbside collection scheme.
- Possible loss of £3.5k (approx.) per annum if residents' glass and textiles are not recycled via Broxtowe Borough Council schemes
- Savings in the region of £650 per annum on maintenance costs.

9. Photographs of waste sent in by a local resident which has been dumped







10. Options for consideration

Taking into account the actions already undertaken below are the potential options on how the matter can be progressed:

Option 1: Leave the banks in their current location

Pros: Would still provide site users with a way of recycling their glass and textiles. The Council would still be able to claim tonnage towards its recycling rate and income for the materials.

Cons: Will not resolve the anti-social behaviour and the associated health issues being experienced by the residents, in particular the couple who are being significantly affected by the anti-social behaviour.

Option 2: Removal of the banks based on the evidence and complaints received

Pros: Will resolve the anti-social behaviour issues associated with the bring banks and improve the lives of local residents, in particular the couple who are significantly affected by the site.

Potential for additional income being generated in the region of £1200 if the glass is recycled through the kerbside collection scheme.

Kerbside collection schemes are already in place for both glass and textiles.

Potential for additional income in the region of £1000 generated from 3 new car parking spaces.

Cons: May not disperse the groups of people from the car park so they may still experience anti-social behaviour.

May get waste being deposited in the car park in the short term.

Recycling rate may reduce slightly if the glass and textiles are not collected for recycling through the alternative kerbside recycling schemes.

Potential loss of income in the region of £3500 per annum if the waste is not recycled through the Councils other collection services.

11. Exit strategy

If the site is withdrawn from service the following would be the planned programme for removing the banks:

- Signage to be erected by the 3 February informing users that the site will be removed on 3 March 2017.

- The signage will direct people to the alternative method of using the kerbside collection scheme for recycling their glass and textiles. A contact number will be on the sign in order to deal with any request for glass bags or complaints.
- Street Cleansing will continue to visit the site until waste has stopped being deposited on the floor.
- Where waste continues to be deposited on the floor Neighbourhood Wardens will be asked to visit and where waste can be identified to a source this should be pursued from a fly tipping perspective

## 12. Bring site review

As identified in the Waste Strategy 2016-2020 there will be a review of all bring sites across the whole district. However this is currently not scheduled until next year.

The review will entail a holistic review on the provision of bring sites and will evaluate whether bring sites are still a viable option in terms of:

- The contribution they make to the recycling rate against the cost of provision
- The tonnage collected at the sites
- Are other alternative options available for residents to recycle their waste
- Are sites attracting complaints and reports of anti-social behaviour.

The result of the review could be that bring sites are removed entirely throughout the Borough, or on a site by site basis, in order to ensure that the limited resources of the Council are being used in the most efficient and effective manner.

**Joint Report of the Deputy Chief Executive and the Director of Housing and Property Services****BUSINESS PLANS AND FINANCIAL ESTIMATES 2017/18 - 2019/20**1. Purpose of report

To consider the proposals for business plans, detailed revenue budget estimates for 2017/18, capital programme for 2017/18 to 2019/20 and proposed fees and charges for 2017/18 in respect of the Council's priority areas.

2. Detail

As part of the Council's performance management framework, the delivery and financial plans for the corporate priority areas identified within the Corporate Plan 2016-20 are brought together in one report so that the linkages between service priorities, spending proposals and targets are clear.

Under the current constitution, financial and business planning is reported to the Committee which has primary responsibility for oversight of the relevant corporate priority area and related services, in this case the Leisure and Environment Committee. It is also part of the remit of the Committee "to provide strategic direction to any delivery body established by the Council to fulfil the purposes over which the Committee has responsibility". To meet this requirement the Liberty Leisure Business Plan is presented to the Committee for consideration. This plan, and the proposed Environment and Bereavement Services Business Plans, are provided as separate attachments to this report.

The revenue and capital budget proposals for the corporate priority and relevant service areas, together with the proposed fees and charges, are provided in appendices 2a to 2c. Following consideration by each respective Committee, a summary of the estimates, including any changes recommended, will be presented to the Finance and Resources Committee on 6 February 2017 for consideration and recommendation to Full Council on 2 March 2017.

**Recommendations****The Committee is asked to:**

1. **RESOLVE** that the attached Liberty Leisure, Bereavement Services and Environment Business Plans be approved.
- 2 **RECOMMEND** that the Finance and Resources Committee recommends to Council that the following be approved:
  - a) **The detailed revenue budget estimates for 2016/17 (revised) and 2017/18 (base) including any revenue development submissions.**
  - b) **The capital programme for 2017/18 to 2019/20.**
  - c) **The fees and charges for 2017/18.**

Background papers

Nil

**APPENDIX 1****Introduction**

The Council's business and financial planning framework is one of identifying key service and spending pressures and prioritising resources accordingly, taking into account national and local priorities.

The targeted outcomes from these key issues and the anticipated impact on service performance are set out in business plans. These plans are combined with financial information, including proposals for reducing business costs and increasing income, to form the business plans for each priority area.

This report considers the detail in respect of the business plans covering the priority area of Leisure and Environment. The financial consequences of the business plans, together with the expenditure and income from maintaining existing services, are set out in the revenue budget proposals, the capital programme and the proposed fees and charges which follow the plans.

Within the Environment Business Plan and the Bereavement Services Business Plan, attached to this report, there are some key tasks which can be met from existing resources or which relate to policy preparation. These are not included in the key spending proposals detailed in the appendices. Any planned activities which will have a financial implication either by increasing costs or reducing income are identified, along with the financial impact in section 5 of the business plan.

In the Liberty Leisure Business Plan, also attached to this report, the financial estimates were developed within a five year business plan drawn up as part of the business case for the establishment of the company. The anticipated spend shown in part 5 of the business plan has been incorporated into the revenue budgets for 2017/18 as a fixed fee (referred to as a Third Party Payment). Any variation against the fee paid for 2017/18 at the financial year end will result in a budget adjustment to the following year's proposals. Costs relating to the premises provided to the company for the delivery of Leisure Services are met by the Council which retains ownership of the assets. Costs incurred in providing support services to the company are recovered as income to the Council.

There are also several key tasks where it is not appropriate to make financial provision at this stage. These include areas that are subject to external funding bids, partnership arrangements or where insufficient information exists at the present time. In addition, there are a number of capital schemes within the programme which are deemed to be 'awaiting funding' pending receipt of the necessary resources to complete them. Any reductions in spending arising in the last quarter of 2016/17, over and above the projected outturn for the year agreed as part of the budget-setting process 2017/18, will be placed into a capital reserve as part of the funding for the above schemes. The schemes will be brought forward for approval in due course.

All of these items will be the subject of further reports throughout 2017/18 as further information and resources become available, thus ensuring that the service and financial planning framework is a fluid process.

### **Business plans**

As part of the Council's performance management framework, it is the responsibility of each relevant committee to consider business plans prior to recommendations being made to Council. The purpose of the plans is twofold. Firstly, they establish the linkage between the Council's high-level objectives and the strategies and aims of the respective services, and secondly, they outline the services' proposals for meeting those aims and objectives.

This report deals with the Environment Business Plan and Bereavement Services Business Plan, and associated budgets covering these priority areas, and with the Liberty Leisure Business Plan which supports the aims of the Council through the proposed delivery of leisure services. The Council's corporate objectives and aims, as included in the Corporate Plan 2016-2020, are shown at appendix 1a to provide the framework for consideration of the plans.

### **Financial background**

The revenue and capital budget proposals for the corporate priority and support service areas, together with proposed fees and charges, are shown in appendices 2a to 2c.

The revenue budgets show the 2016/17 revised estimate and the 2017/18 base estimate for the areas encompassed by the relevant business plans. The 2017/18 base estimate figures generally reflect the same level of service as in the current year with a few exceptions. The 2016/17 revised estimate figures include the full year effects of the 2015/16 capital programme.

The following are not included in the 2017/18 base figures:

- a) An allowance for inflation in 2017/18. This will be determined by the Finance and Resources Committee on 6 February 2017.
- b) Anticipated additional income within the General Fund and the Housing Revenue Account (HRA) arising from the review of fees and charges and any increase in rent levels.
- c) The revenue effects of the 2017/18 capital programme including the cost of any new borrowing to support the capital programme. The Finance and Resources Committee will consider this separately on 6 February 2017.

A classification of revenue expenditure is included at appendix 1b for the guidance of members.

## APPENDIX 1a

**FRAMEWORK FOR BUSINESS PLANNING**

The Council formally adopted the Corporate Plan 2016-2020 in March 2016. This is subject to annual review to ensure that it continues to reflect the aims and objectives of the Council.

**OUR VISION**

The Council's Vision is "**Broxtowe: a great place where people enjoy living, working and spending leisure time**".

**OUR PRIORITIES**

The Council's updated priorities have been updated have been developed within the context of national, regional and countywide plans and priorities with the aim being to align these with our own aspirations wherever possible.

The Council's priorities are:

- **Housing**
- **Business Growth**
- **Environment**
- **Health**
- **Community Safety**

Underpinning all of the above and all of the Council's work is a series of values which the Council has adopted, namely:

- **Integrity and professional competence**
- **A strong caring focus on the needs of communities**
- **Continuous improvement and delivering value for money**
- **Valuing employees and enabling the active involvement of everyone**
- **Innovation and readiness for change.**

**OUR OBJECTIVES**

Each priority area is underpinned by its strategic objectives. Each strategic objective has targeted outcomes against which progress can be monitored.

- **Housing – A good quality affordable home for all residents of Broxtowe**
  - Increase the rate of house building on brownfield sites (Ho1)
  - Become an excellent housing provider (Ho2)
  - Improve the quality and availability of the private rented stock to meet local housing need (Ho3)

- **Business Growth – New and growing businesses providing more jobs for people in Broxtowe and improved town centres**
  - Increase the number of new business starting in Broxtowe (BG1)
  - Help our town centres to compete and attract more visitors (BG2)
  - Complete the regeneration of Beeston town centre and seek opportunities to regenerate town centres throughout Broxtowe (BG3)
  
- **Environment – The environment in Broxtowe will be protected and enhanced for future generations**
  - Reduce litter and fly tipping to make Broxtowe cleaner (En1)
  - Maintain and improve the green infrastructure of the Council (En2)
  - Increase recycling, composting, renewables and energy efficiency projects as resources allow and reduce residual waste (En3)
  
- **Health – People in Broxtowe enjoy longer, active and healthy lives**
  - Increase the number of people who have active lifestyles (He1)
  - Work with partners to improve the health of the local population (He2)
  - Reduce alcohol related harm in Broxtowe (He3)
  
- **Community Safety – Broxtowe will be a place where people feel safe and secure in their communities**
  - Reduce the amount of anti-social behaviour in Broxtowe (CS1)
  - Reduce domestic violence in Broxtowe (CS2)



## APPENDIX 1b

**REVENUE BUDGET 2017/18****CLASSIFICATION OF EXPENDITURE**

The classification of expenditure shown in the revenue estimates is based on the C.I.P.F.A. Standard Accounting Classification. The following statement shows the type of expenditure charged to each heading:

EMPLOYEE EXPENSES	Salaries and Wages National Insurance Pensions
PREMISES RELATED EXPENSES	Repairs, Alterations and Maintenance of Buildings, Fixed Plant and Grounds Energy Costs Rents National Non-Domestic Rates Water Charges Fixtures and Fittings Cleaning & Domestic Supplies
TRANSPORT RELATED EXPENSES	Direct Transport Costs Recharge of Pooled Transport Costs Travelling Allowances
SUPPLIES AND SERVICES	Equipment, Furniture and Materials Clothing, Uniforms and Laundry Printing, Stationery and General Office Expenses Postages Telephones Insurances Grants and Subscriptions Miscellaneous Expenses
THIRD PARTY PAYMENTS	Other Local Authorities Private Contractors Charges from Trading Services
TRANSFER PAYMENTS	Housing and Council Tax Benefits
CENTRAL, DEPARTMENTAL AND TECHNICAL SUPPORT SERVICES	Administrative Buildings Expenses Central Departmental Support Departmental Administration
CAPITAL FINANCING COSTS	Operating Lease Charges Asset Register Charges

<b>Leisure and Environment: Summarised by Cost Centre Total</b>
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	Revised Budget	Original Budget
	2016/17	2017/18
	£	£
<b>Leisure and Environment</b>		
01030 - Environmental Improvements	321,000	189,200
01040 - Community Facilities	51,350	24,250
01050 - Chilwell Community Centre	2,400	2,300
01066 - Grants & Loans To Voluntary Organisation	241,250	209,350
02101 - Directorate Of Technical & Works	(1,364,750)	0
02102 - T&W - Parks & Environment	343,500	0
02103 - T&W - Environmental Maintenance (/Misc)	411,050	8,722
02107 - T&W - Capital Works	320,250	0
02108 - T&W - Estates	187,300	0
02109 - T & W Economic Development	102,650	70,200
02111 - Vehicles Cost - Housing Repairs	0	(5,500)
02112 - Vehicles Cost - Gas Repairs	0	(1,000)
02117 - Vehicles Cost - Estate Caretakers	0	(1,500)
02119 - Vehicles Cost - JCB	0	(2,000)
02140 - Refuse Collection	1,970,300	1,825,878
02141 - Recycling	211,500	180,400
02145 - Refuse Collection - Vehicles & Plant	(21,400)	1,400
02150 - Public Conveniences	120,750	117,900
02160 - Repairs & Maintenance - Kimberley	0	(26,350)
02169 - Grounds Maintenance - Kim - Vehicle Cost	0	1,400
02181 - Kimberley Admin Building	0	7,100
02183 - Stapleford - C.A.S.	(12,150)	(12,150)
02206 - Street Cleansing Vehicle Costs	0	900
02207 - Highways Sweeping	640,750	648,150
02208 - Abandoned Vehicles	1,300	1,800
02210 - Highways - Borough Services	115,500	73,700
02211 - Sign Shop	20,150	24,150
02243 - Hall Park	78,750	82,050
02244 - Cemeteries	502,250	121,650
02245 - Open Space	484,400	356,100
02246 - Tree Management	137,200	139,150
02247 - Nottingham Canal	42,550	45,850
02249 - Parks & Recreation Grounds Management	96,000	105,300
02267 - Beeston Allotments	0	2,900
02286 - Beeston Parks	408,900	410,350
02287 - Stapleford Parks	190,450	199,250
02288 - Eastwood Parks	151,950	90,250
03000 - Leisure Strategy and Management	439,050	1,192,000
03310 - DH Lawrence Museum	100,650	44,050
03316 - Tourism	18,800	2,300
03334 - Arts and Events	67,500	10,800
03340 - Sports Development	43,200	6,200
03341 - Multi Sports	(23,200)	0
03345 - Central Marketing and Promotion	36,700	500
03350 - Bramcote Leisure Centre - Centre	252,750	447,350
03351 - Bramcote Leisure Centre - Receptionists	42,400	0
03353 - Bramcote Leisure Centre - Centre Attenda	145,700	0
03354 - Bramcote Leisure Centre - Vending	8,400	0
03357 - Bramcote Leisure Centre - Fitness Room	66,500	0

<b>Leisure and Environment: Summarised by Cost Centre Total</b>
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	Revised Budget	Original Budget
	2016/17	2017/18
	£	£
03360 - Bramcote Leisure Centre - Dance/Activity	27,500	0
03369 - Bramcote Leisure Centre - Cleaners	49,800	0
03370 - Chilwell Olympia - Centre	130,150	115,900
03371 - Chilwell Olympia - Receptionist	17,300	0
03373 - Chilwell Olympia - Centre Attendants	78,400	0
03374 - Chilwell Olympia - Vending	8,100	0
03377 - Chilwell Olympia - Fitness Room	9,500	0
03379 - Chilwell Olympia - Cleaners	10,500	0
03380 - Kimberley Leisure Centre - Centre	370,050	240,450
03381 - Kimberley Leisure Centre - Receptionists	39,400	0
03383 - Kimberley Leisure Centre - Centre Attend	127,400	0
03384 - Kimberley Leisure Centre - Vending	15,500	0
03387 - Kimberley Leisure Centre - Fitness Room	74,500	0
03389 - Kimberley Leisure Centre - Cleaners	35,500	9,000
03390 - Eastwood Community Sports Centre - Centr	0	700
03397 - Synthetic Turf Pitch	45,500	7,500
<b>Total for Leisure and Environment</b>	<b>7,992,700</b>	<b>6,967,900</b>

## Leisure and Environment: Detailed Budgets

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>01030 - Environmental Improvements</u></b>			
<b>Expenditure</b>			
1000	Repairs & Maintenance	400	400
1243	Drainage/Dykes & Ditches	35,000	35,000
3700	Grants	9,450	9,450
3802	Insurance Premium	850	800
3842	Cookies Pond Works	7,500	0
4304	Grounds Maintenance - Kimberley	11,950	12,550
4305	Grounds Maintenance - Beeston	3,850	3,850
4333	Attenborough Nature Reserve	13,000	13,000
6003	Human Resources Recharge	300	0
6010	Finance - Management Recharge	1,300	0
6012	Environment Recharge	15,500	1,600
6017	Accountancy Recharge	0	1,600
6020	Commercial Finance Recharge	0	200
6023	Cashiers Recharge	0	400
7000	Capital Charges	225,400	113,850
<b>Total Expenditure</b>		<b>324,500</b>	<b>192,700</b>
<b>Income</b>			
8156	External Contributions	(3,500)	(3,500)
<b>Total Income</b>		<b>(3,500)</b>	<b>(3,500)</b>
<b>Net Expenditure</b>		<b>321,000</b>	<b>189,200</b>

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>01040 - Community Facilities</u></b>			
<b>Expenditure</b>			
1000	Repairs & Maintenance	6,700	6,700
3626	Security - Public Buildings	1,700	1,700
4304	Grounds Maintenance - Kimberley	1,500	1,600
6002	Legal Recharge	3,900	4,500
6003	Human Resources Recharge	800	0
6005	Planning Services Recharge	2,200	0
6010	Finance - Management Recharge	1,300	0
6012	Environment Recharge	26,900	0
6017	Accountancy Recharge	0	2,200
6020	Commercial Finance Recharge	0	400
6023	Cashiers Recharge	0	800
7000	Capital Charges	6,350	6,350
<b>Total Expenditure</b>		<b>51,350</b>	<b>24,250</b>
<b>Net Expenditure</b>		<b>51,350</b>	<b>24,250</b>

## Leisure and Environment: Detailed Budgets

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>01050 - Chilwell Community Centre</u></b>			
<b>Expenditure</b>			
1235	Trade Refuse Collection	400	400
3626	Security - Public Buildings	200	200
3800	Miscellaneous Expenses	7,750	7,750
3802	Insurance Premium	400	350
7000	Capital Charges	1,400	1,350
<b>Total Expenditure</b>		<b>10,150</b>	<b>10,050</b>
<b>Income</b>			
8875	External Contributions	(7,750)	(7,750)
<b>Total Income</b>		<b>(7,750)</b>	<b>(7,750)</b>
<b>Net Expenditure</b>		<b>2,400</b>	<b>2,300</b>

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>01066 - Grants &amp; Loans To Voluntary Organisation</u></b>			
<b>Expenditure</b>			
3700	Grants	163,950	163,950
6003	Human Resources Recharge	100	0
6005	Planning Services Recharge	2,200	0
6008	Customer Services Recharge	3,100	3,400
6010	Finance - Management Recharge	6,100	0
6015	Support Services Recharge	24,500	18,300
6016	Audit Recharge	0	4,800
6017	Accountancy Recharge	0	900
6020	Commercial Finance Recharge	0	200
6023	Cashiers Recharge	0	400
6100	Administration	35,800	17,400
7000	Capital Charges	5,500	0
<b>Total Expenditure</b>		<b>241,250</b>	<b>209,350</b>
<b>Net Expenditure</b>		<b>241,250</b>	<b>209,350</b>

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>02101 - Directorate Of Technical &amp; Works</u></b>			

## Leisure and Environment: Detailed Budgets

### Expenditure

0010	Basic Pay	144,950	409,000
0011	NI	13,800	37,500
0012	Superannuation	28,500	80,700
0720	Course & Examination Fees	5,500	5,500
2200	Travelling Expenses	500	12,500
3001	Office Equipment - Purchase	1,800	1,800
3300	Printing & Stationery	6,000	6,000
3357	Books and Publications	500	500
3400	Telephones	8,000	8,000
3411	Postages	6,000	6,000
3730	Subscriptions	2,300	2,300
3800	Miscellaneous Expenses	1,000	1,000
3802	Insurance Premium	4,950	4,700
6000	Admin Buildings	114,800	114,800
6003	Human Resources Recharge	0	10,400
6004	ICT Recharge	0	44,600
6008	Customer Services Recharge	7,700	7,700
6012	Environment Recharge	345,200	96,800
6015	Support Services Recharge	13,300	12,900
6018	Health & Safety Recharge	0	2,000
6019	ICT Business Transformation Recharge	0	1,500
6100	Administration	50,100	17,200
<b>Total Expenditure</b>		<b>754,900</b>	<b>883,400</b>

### Income

8800	Recharged to Other Services	(2,119,650)	(883,400)
<b>Total Income</b>		<b>(2,119,650)</b>	<b>(883,400)</b>

### Net Expenditure

	<b>(1,364,750)</b>	<b>0</b>
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### Revised Budget

### Original Budget

2016/17 £

2017/18 £

### 02102 - T&W - Parks & Environment

#### Expenditure

0010	Basic Pay	260,500	0
0011	NI	24,750	0
0012	Superannuation	51,250	0
2200	Travelling Expenses	7,000	0
<b>Total Expenditure</b>		<b>343,500</b>	<b>0</b>

### Net Expenditure

	<b>343,500</b>	<b>0</b>
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### Revised Budget

### Original Budget

2016/17 £

2017/18 £

### 02103 - T&W - Environmental Maintenance (/Misc)

#### Expenditure

## Leisure and Environment: Detailed Budgets

0010	Basic Pay	321,150	0
0011	NI	28,000	0
0012	Superannuation	51,100	0
2200	Travelling Expenses	5,000	0
3802	Insurance Premium	5,800	8,722
4735	Verges	152,000	152,000
<b>Total Expenditure</b>		<b>563,050</b>	<b>160,722</b>
<b>Income</b>			
8131	Other Local Authorities Contributions	(152,000)	(152,000)
<b>Total Income</b>		<b>(152,000)</b>	<b>(152,000)</b>
<b>Net Expenditure</b>		<b>411,050</b>	<b>8,722</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **02107 - T&W - Capital Works**

**Expenditure**

0010	Basic Pay	244,850	333,300
0011	NI	23,300	31,400
0012	Superannuation	48,100	62,700
2200	Travelling Expenses	4,000	4,000
6003	Human Resources Recharge	0	7,500
6004	ICT Recharge	0	25,500
6018	Health & Safety Recharge	0	1,400
6019	ICT Business Transformation Recharge	0	1,100
6034	T&W Capital Works Recharge	0	20,100
<b>Total Expenditure</b>		<b>320,250</b>	<b>487,000</b>
<b>Income</b>			
8800	Recharged to Other Services	0	(487,000)
<b>Total Income</b>		<b>0</b>	<b>(487,000)</b>
<b>Net Expenditure</b>		<b>320,250</b>	<b>0</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **02108 - T&W - Estates**

**Expenditure**

0010	Basic Pay	158,900	176,500
0011	NI	15,100	16,600
0012	Superannuation	31,300	30,100
2200	Travelling Expenses	2,000	2,000
6003	Human Resources Recharge	0	4,600
6004	ICT Recharge	0	17,700
6018	Health & Safety Recharge	0	900
6019	ICT Business Transformation Recharge	0	700

## Leisure and Environment: Detailed Budgets

6035	T&W Estates Recharge	0	9,500
<b>Total Expenditure</b>		<b>207,300</b>	<b>258,600</b>
<b>Income</b>			
8156	External Contributions	(20,000)	(20,000)
8800	Recharged to Other Services	0	(238,600)
<b>Total Income</b>		<b>(20,000)</b>	<b>(258,600)</b>
<b>Net Expenditure</b>		<b>187,300</b>	<b>0</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>

### 02109 - T & W Economic Development

#### Expenditure

0010	Basic Pay	79,100	52,500
0011	NI	7,500	5,000
0012	Superannuation	15,550	5,600
2200	Travelling Expenses	500	500
6003	Human Resources Recharge	0	1,900
6004	ICT Recharge	0	4,300
6018	Health & Safety Recharge	0	200
6019	ICT Business Transformation Recharge	0	200
<b>Total Expenditure</b>		<b>102,650</b>	<b>70,200</b>
<b>Net Expenditure</b>		<b>102,650</b>	<b>70,200</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>

### 02111 - Vehicles Cost - Housing Repairs

#### Expenditure

5510	Repairs / Servicing - Labour	11,750	11,950
5520	Repairs / Servicing - Materials	11,450	11,450
5530	Fuel / Oil	29,050	23,550
5540	Insurance	14,850	12,650
5550	Management Charge	12,400	12,400
5570	Tax / Mot	5,300	5,300
5580	Miscellaneous Costs	600	600
5599	Income From Recharges	(85,400)	(83,400)
<b>Total Expenditure</b>		<b>0</b>	<b>(5,500)</b>
<b>Net Expenditure</b>		<b>0</b>	<b>(5,500)</b>



## Leisure and Environment: Detailed Budgets

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>02112 - Vehicles Cost - Gas Repairs</u></b>			
<b>Expenditure</b>			
5510	Repairs / Servicing - Labour	3,100	3,150
5520	Repairs / Servicing - Materials	3,400	3,400
5530	Fuel / Oil	6,950	5,950
5540	Insurance	3,600	3,150
5550	Management Charge	3,550	3,550
5570	Tax / Mot	1,350	1,350
5580	Miscellaneous Costs	50	50
5599	Income From Recharges	(22,000)	(21,600)
<b>Total Expenditure</b>		<b>0</b>	<b>(1,000)</b>
<b>Net Expenditure</b>		<b>0</b>	<b>(1,000)</b>

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>02113 - Vehicles Cost - Courier Service</u></b>			
<b>Expenditure</b>			
5510	Repairs / Servicing - Labour	450	450
5520	Repairs / Servicing - Materials	600	600
5530	Fuel / Oil	700	700
5540	Insurance	750	650
5550	Management Charge	600	600
5570	Tax / Mot	200	200
5580	Miscellaneous Costs	50	50
5599	Income From Recharges	(3,350)	(3,250)
<b>Total Expenditure</b>		<b>0</b>	<b>0</b>
<b>Net Expenditure</b>		<b>0</b>	<b>0</b>

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>02114 - Vehicles Cost - Car Parks</u></b>			
<b>Expenditure</b>			
5510	Repairs / Servicing - Labour	450	450
5520	Repairs / Servicing - Materials	600	600
5530	Fuel / Oil	700	700
5540	Insurance	750	650
5550	Management Charge	600	600

## Leisure and Environment: Detailed Budgets

5570	Tax / Mot	200	200
5580	Miscellaneous Costs	50	50
5599	Income From Recharges	(3,350)	(3,250)
<b>Total Expenditure</b>		<b>0</b>	<b>0</b>
<b>Net Expenditure</b>		<b>0</b>	<b>0</b>

<b>Revised Budget</b>	<b>Original Budget</b>
<b>2016/17 £</b>	<b>2017/18 £</b>

### 02115 - Vehicles Cost - Neighbourhood Wardens

#### Expenditure

5510	Repairs / Servicing - Labour	1,150	1,150
5520	Repairs / Servicing - Materials	1,100	1,100
5530	Fuel / Oil	2,800	2,800
5540	Insurance	1,500	1,250
5550	Management Charge	1,150	1,150
5570	Tax / Mot	550	550
5580	Miscellaneous Costs	100	100
5599	Income From Recharges	(8,350)	(8,100)
<b>Total Expenditure</b>		<b>0</b>	<b>0</b>
<b>Net Expenditure</b>		<b>0</b>	<b>0</b>

<b>Revised Budget</b>	<b>Original Budget</b>
<b>2016/17 £</b>	<b>2017/18 £</b>

### 02117 - Vehicles Cost - Estate Caretakers

#### Expenditure

5510	Repairs / Servicing - Labour	2,250	2,300
5520	Repairs / Servicing - Materials	2,200	2,200
5530	Fuel / Oil	5,550	4,050
5540	Insurance	2,950	2,550
5550	Management Charge	2,350	2,350
5570	Tax / Mot	1,050	1,050
5580	Miscellaneous Costs	150	150
5599	Income From Recharges	(16,500)	(16,150)
<b>Total Expenditure</b>		<b>0</b>	<b>(1,500)</b>
<b>Net Expenditure</b>		<b>0</b>	<b>(1,500)</b>

## Leisure and Environment: Detailed Budgets

	Revised Budget	Original Budget
	2016/17 £	2017/18 £
<b><u>02118 - Vehicles Cost - Mechanics Vans</u></b>		
<b>Expenditure</b>		
5510 Repairs / Servicing - Labour	450	450
5520 Repairs / Servicing - Materials	600	600
5530 Fuel / Oil	700	700
5540 Insurance	750	650
5550 Management Charge	600	600
5570 Tax / Mot	200	200
5580 Miscellaneous Costs	1,000	50
5599 Income From Recharges	(4,300)	(3,250)
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>

	Revised Budget	Original Budget
	2016/17 £	2017/18 £
<b><u>02119 - Vehicles Cost - JCB</u></b>		
<b>Expenditure</b>		
5510 Repairs / Servicing - Labour	2,800	2,800
5520 Repairs / Servicing - Materials	12,150	10,150
5530 Fuel / Oil	2,300	2,300
5540 Insurance	1,500	1,250
5550 Management Charge	1,150	1,150
5570 Tax / Mot	200	200
5599 Income From Recharges	(20,100)	(19,850)
<b>Total Expenditure</b>	<b>0</b>	<b>(2,000)</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(2,000)</b>

	Revised Budget	Original Budget
	2016/17 £	2017/18 £
<b><u>02120 - Vehicles Cost - Public Buildings</u></b>		
<b>Expenditure</b>		
5510 Repairs / Servicing - Labour	1,550	1,550
5520 Repairs / Servicing - Materials	1,500	1,500
5530 Fuel / Oil	1,500	1,500
5570 Tax / Mot	200	200
5599 Income From Recharges	(4,750)	(4,750)

## Leisure and Environment: Detailed Budgets

Total Expenditure	0	0
Net Expenditure	0	0

	Revised Budget	Original Budget
	2016/17 £	2017/18 £

### 02140 - Refuse Collection

#### Expenditure

0010	Basic Pay	769,200	815,300
0011	NI	73,000	61,600
0012	Superannuation	151,450	145,400
0013	Overtime	40,000	40,000
0500	Agency Staff	85,000	85,000
1600	Depot Expenses Recharged	31,100	29,950
2005	Transport - Broxtowe	559,000	504,550
3052	Replacement Wheeled Bins	87,000	67,000
3054	Disposable Sacks	8,000	8,000
3202	Materials - Direct	2,500	2,500
3203	Materials - Stores	500	500
3208	Waste Disposal	1,700	1,700
3222	Protective Clothing	18,000	18,000
3408	Mobile Phones/Pagers	500	500
3800	Miscellaneous Expenses	250	250
3802	Insurance Premium	30,000	28,328
3803	NCC Disposal Charges - Trade Refuse	170,000	170,000
3814	Publicity	30,000	30,000
6003	Human Resources Recharge	50,300	46,000
6004	ICT Recharge	0	27,800
6007	Admin Services Recharge	2,500	2,700
6008	Customer Services Recharge	47,200	51,000
6010	Finance - Management Recharge	13,400	8,600
6012	Environment Recharge	186,900	143,600
6016	Audit Recharge	0	4,200
6017	Accountancy Recharge	0	3,300
6018	Health & Safety Recharge	0	7,150
6019	ICT Business Transformation Recharge	0	4,600
6020	Commercial Finance Recharge	0	600
6021	Creditors Recharge	0	900
6022	Debtors Recharge	0	44,400
6023	Cashiers Recharge	0	800
7000	Capital Charges	525,200	393,650
7200	Revenue Contribution	364,000	364,000
<b>Total Expenditure</b>	<b>3,246,700</b>	<b>3,111,878</b>	

#### Income

8210	Garden Waste Income	(581,000)	(591,000)
8220	Sale of glass ( kerbside Collections)	(25,000)	(25,000)
8221	Sales - Wheeled Bins - Private	(10,000)	(10,000)
8227	Recycling Credits - Glass	(90,000)	(90,000)
8306	Fees & Charges - Trade Refuse	(512,000)	(512,000)
8307	Fees & Charges - Special Collections	(57,000)	(57,000)
8590	Other Income	(1,400)	(1,000)
<b>Total Income</b>	<b>(1,276,400)</b>	<b>(1,286,000)</b>	

## Leisure and Environment: Detailed Budgets

	1,970,300	1,825,878
	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b>Net Expenditure</b>		
<b>02141 - Recycling</b>		
<b>Expenditure</b>		
3800	8,000	8,000
3814	8,000	8,000
3818	1,000	1,000
3844	5,000	5,000
4340	4,500	4,500
6003	5,600	0
6006	1,000	1,400
6010	12,700	5,200
6012	180,700	149,000
6016	0	2,100
6017	0	4,200
6020	0	800
6023	0	1,200
<b>Total Expenditure</b>	<b>226,500</b>	<b>190,400</b>
<b>Income</b>		
8222	(15,000)	(10,000)
<b>Total Income</b>	<b>(15,000)</b>	<b>(10,000)</b>
<b>Net Expenditure</b>	<b>211,500</b>	<b>180,400</b>
	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b>02145 - Refuse Collection - Vehicles &amp; Plant</b>		
<b>Expenditure</b>		
5510	120,950	122,700
5520	140,700	120,700
5530	200,000	191,400
5540	42,300	36,100
5550	14,850	14,850
5570	17,200	17,200
5580	1,600	1,600
5599	(559,000)	(504,550)
6021	0	1,400
<b>Total Expenditure</b>	<b>(21,400)</b>	<b>1,400</b>
<b>Net Expenditure</b>	<b>(21,400)</b>	<b>1,400</b>

## Leisure and Environment: Detailed Budgets

		Revised Budget	Original Budget
		2016/17 £	2017/18 £
<b><u>02150 - Public Conveniences</u></b>			
<b>Expenditure</b>			
0010	Basic Pay	51,250	50,700
0011	NI	4,850	3,600
0012	Superannuation	10,100	9,900
1000	Repairs & Maintenance	2,100	2,100
1016	Fire Equipment Maintenance	850	300
1028	Programme Maintenance	2,050	2,050
1043	Electrical Testing	1,400	1,400
1310	Electricity	2,300	2,300
1400	NNDR	6,950	6,250
1410	Water Charges	1,500	1,500
1420	Sewerage Charges	1,500	1,500
1510	Cleaning Materials	3,000	3,000
1520	Towel Supply	1,000	1,000
3802	Insurance Premium	200	1,100
6003	Human Resources Recharge	2,400	2,700
6004	ICT Recharge	0	6,600
6010	Finance - Management Recharge	7,800	5,200
6012	Environment Recharge	17,000	9,400
6017	Accountancy Recharge	0	1,600
6018	Health & Safety Recharge	0	300
6019	ICT Business Transformation Recharge	0	300
6020	Commercial Finance Recharge	0	200
6023	Cashiers Recharge	0	400
7000	Capital Charges	4,500	4,500
<b>Total Expenditure</b>		<b>120,750</b>	<b>117,900</b>
<b>Net Expenditure</b>		<b>120,750</b>	<b>117,900</b>
		Revised Budget	Original Budget
		2016/17 £	2017/18 £
<b><u>02160 - Repairs &amp; Maintenance - Kimberley</u></b>			
<b>Expenditure</b>			
0010	Basic Pay	25,250	0
0011	NI	2,000	0
1000	Repairs & Maintenance	123,450	123,450
6021	Creditors Recharge	0	900
<b>Total Expenditure</b>		<b>150,700</b>	<b>124,350</b>
<b>Income</b>			
8800	Recharged to Other Services	(150,700)	(150,700)
<b>Total Income</b>		<b>(150,700)</b>	<b>(150,700)</b>

## Leisure and Environment: Detailed Budgets

<b>Net Expenditure</b>	<b>0</b>	<b>(26,350)</b>
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	<b>Revised Budget</b>	<b>Original Budget</b>
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	<b>2016/17 £</b>	<b>2017/18 £</b>
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### 02168 - Grounds Maintenance - Kimberley

#### Expenditure

0010	Basic Pay	608,200	678,200
0011	NI	57,750	53,800
0012	Superannuation	119,850	130,300
0013	Overtime	10,000	10,000
0500	Agency Staff	50,000	50,000
1600	Depot Expenses Recharged	35,250	34,050
2005	Transport - Broxtowe	223,900	222,400
3006	Equipment Tools and Materials	5,000	0
3107	Sub Contractors [day to day repairs]	164,500	164,500
3202	Materials - Direct	32,000	32,000
3203	Materials - Stores	6,000	6,000
3208	Waste Disposal	17,000	32,000
3222	Protective Clothing	18,000	18,000
3408	Mobile Phones/Pagers	350	350
3730	Subscriptions	250	250
3800	Miscellaneous Expenses	250	250
3802	Insurance Premium	28,300	29,800
4307	Security Attendants	72,500	72,500
4390	Street Cleansing - Broxtowe	90,000	90,000
6003	Human Resources Recharge	35,500	31,800
6012	Environment Recharge	100,900	24,100
6018	Health & Safety Recharge	0	4,500
6019	ICT Business Transformation Recharge	0	3,400
6021	Creditors Recharge	0	1,400
6100	Administration	6,550	77,750
<b>Total Expenditure</b>		<b>1,682,050</b>	<b>1,767,350</b>

#### Income

8590	Other Income	(15,700)	(13,200)
8800	Recharged to Other Services	(1,666,350)	(1,754,150)
<b>Total Income</b>		<b>(1,682,050)</b>	<b>(1,767,350)</b>

#### Net Expenditure

	<b>0</b>	<b>0</b>
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	<b>Revised Budget</b>	<b>Original Budget</b>
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	<b>2016/17 £</b>	<b>2017/18 £</b>
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### 02169 - Grounds Maintenance - Kim - Vehicle Cost

#### Expenditure

5510	Repairs / Servicing - Labour	37,700	38,250
5520	Repairs / Servicing - Materials	58,450	58,450
5530	Fuel / Oil	55,050	55,050

## Leisure and Environment: Detailed Budgets

5540	Insurance	14,100	12,050
5550	Management Charge	9,450	9,450
5561	Contract Hire	11,250	11,250
5570	Tax / Mot	4,000	4,000
5580	Miscellaneous Costs	33,900	33,900
5599	Income From Recharges	(223,900)	(222,400)
6021	Creditors Recharge	0	1,400
<b>Total Expenditure</b>		<b>0</b>	<b>1,400</b>
<b>Net Expenditure</b>		<b>0</b>	<b>1,400</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>02181 - Kimberley Admin Building</u></b>		
<b>Expenditure</b>		
0010	9,050	9,400
0011	850	500
0012	1,750	1,800
1000	700	700
1002	2,500	2,500
1017	4,500	4,500
1028	4,250	4,250
1043	500	500
1235	1,500	1,500
1310	6,000	6,000
1320	2,000	2,000
1400	7,300	7,250
1410	1,500	1,500
1420	4,000	4,000
1510	1,600	1,600
1520	350	350
1540	300	300
3626	400	400
3802	4,550	4,000
6003	0	1,900
6004	0	4,300
6018	0	200
6019	0	200
6021	0	500
7000	3,600	3,600
<b>Total Expenditure</b>	<b>57,200</b>	<b>63,750</b>
<b>Income</b>		
8800	(57,200)	(56,650)
<b>Total Income</b>	<b>(57,200)</b>	<b>(56,650)</b>
<b>Net Expenditure</b>	<b>0</b>	<b>7,100</b>



## Leisure and Environment: Detailed Budgets

		Revised Budget	Original Budget
		2016/17 £	2017/18 £
<b><u>02183 - Stapleford - C.A.S.</u></b>			
<b>Expenditure</b>			
1017	Premises Costs	400	400
1310	Electricity	200	200
1400	NNDR	4,600	4,600
<b>Total Expenditure</b>		<b>5,200</b>	<b>5,200</b>
<b>Income</b>			
8808	Recharged to HRA	(17,350)	(17,350)
<b>Total Income</b>		<b>(17,350)</b>	<b>(17,350)</b>
<b>Net Expenditure</b>		<b>(12,150)</b>	<b>(12,150)</b>

		Revised Budget	Original Budget
		2016/17 £	2017/18 £
<b><u>02206 - Street Cleansing Vehicle Costs</u></b>			
<b>Expenditure</b>			
5510	Repairs / Servicing - Labour	15,000	15,250
5520	Repairs / Servicing - Materials	22,250	22,250
5530	Fuel / Oil	32,200	32,200
5540	Insurance	13,350	11,400
5550	Management Charge	5,350	5,350
5570	Tax / Mot	2,250	2,250
5580	Miscellaneous Costs	450	450
5599	Income From Recharges	(90,850)	(89,150)
6021	Creditors Recharge	0	900
<b>Total Expenditure</b>		<b>0</b>	<b>900</b>
<b>Net Expenditure</b>		<b>0</b>	<b>900</b>

		Revised Budget	Original Budget
		2016/17 £	2017/18 £
<b><u>02207 - Highways Sweeping</u></b>			
<b>Expenditure</b>			
0010	Basic Pay	309,500	372,000
0011	NI	29,400	27,600
0012	Superannuation	60,900	61,700
0013	Overtime	0	35,000

## Leisure and Environment: Detailed Budgets

0500	Agency Staff	41,000	3,000
1600	Depot Expenses Recharged	12,050	11,600
2005	Transport - Broxtowe	90,850	89,150
3101	Street Furniture	22,500	22,500
3107	Sub Contractors [day to day repairs]	14,000	14,000
3202	Materials - Direct	2,000	2,000
3203	Materials - Stores	13,000	13,000
3208	Waste Disposal	7,000	7,000
3222	Protective Clothing	9,000	9,000
3408	Mobile Phones/Pagers	300	300
3800	Miscellaneous Expenses	250	250
3802	Insurance Premium	16,200	16,250
6003	Human Resources Recharge	26,000	19,100
6007	Admin Services Recharge	2,500	2,700
6008	Customer Services Recharge	3,900	4,200
6010	Finance - Management Recharge	6,300	5,200
6012	Environment Recharge	92,000	69,400
6018	Health & Safety Recharge	0	2,700
6019	ICT Business Transformation Recharge	0	2,000
6021	Creditors Recharge	0	500
7000	Capital Charges	39,000	14,900
<b>Total Expenditure</b>		<b>797,650</b>	<b>805,050</b>
<b>Income</b>			
8590	Other Income	(1,500)	(1,500)
8800	Recharged to Other Services	(155,400)	(155,400)
<b>Total Income</b>		<b>(156,900)</b>	<b>(156,900)</b>
<b>Net Expenditure</b>		<b>640,750</b>	<b>648,150</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **02208 - Abandoned Vehicles**

**Expenditure**

3800	Miscellaneous Expenses	500	500
6010	Finance - Management Recharge	400	0
6012	Environment Recharge	400	0
6017	Accountancy Recharge	0	700
6020	Commercial Finance Recharge	0	200
6023	Cashiers Recharge	0	400
<b>Total Expenditure</b>		<b>1,300</b>	<b>1,800</b>
<b>Net Expenditure</b>		<b>1,300</b>	<b>1,800</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **02210 - Highways - Borough Services**

## Leisure and Environment: Detailed Budgets

### Expenditure

1201	Street Lighting Requirements	9,500	9,500
3055	Christmas Decorations	43,000	43,000
3550	Cycle Training Centres Beeston	15,000	0
3848	Energy Efficiency	9,600	9,600
6003	Human Resources Recharge	1,200	0
6010	Finance - Management Recharge	4,300	1,700
6012	Environment Recharge	47,900	0
6017	Accountancy Recharge	0	3,100
6020	Commercial Finance Recharge	0	400
6021	Creditors Recharge	0	500
6022	Debtors Recharge	0	200
6023	Cashiers Recharge	0	800
6034	T&W Capital Works Recharge	0	3,200
6035	T&W Estates Recharge	0	1,700

<b>Total Expenditure</b>	<b>130,500</b>	<b>73,700</b>
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### Income

8148	Cycle Training C. Beeston - S106 ITPS	(15,000)	0
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<b>Total Income</b>	<b>(15,000)</b>	<b>0</b>
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<b>Net Expenditure</b>	<b>115,500</b>	<b>73,700</b>
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**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### 02211 - Sign Shop

### Expenditure

0010	Basic Pay	19,700	20,300
0011	NI	1,850	1,700
0012	Superannuation	3,900	4,000
3006	Equipment Tools and Materials	6,000	6,000
3107	Sub Contractors [day to day repairs]	3,000	3,000
3222	Protective Clothing	100	100
3800	Miscellaneous Expenses	100	100
3802	Insurance Premium	500	450
6003	Human Resources Recharge	0	900
6004	ICT Recharge	0	2,200
6018	Health & Safety Recharge	0	100
6019	ICT Business Transformation Recharge	0	100
6022	Debtors Recharge	0	200

<b>Total Expenditure</b>	<b>35,150</b>	<b>39,150</b>
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### Income

8590	Other Income	(1,000)	(1,000)
8800	Recharged to Other Services	(14,000)	(14,000)

<b>Total Income</b>	<b>(15,000)</b>	<b>(15,000)</b>
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<b>Net Expenditure</b>	<b>20,150</b>	<b>24,150</b>
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## Leisure and Environment: Detailed Budgets

		Revised Budget	Original Budget
		2016/17 £	2017/18 £
<b><u>02243 - Hall Park</u></b>			
<b>Expenditure</b>			
1000	Repairs & Maintenance	1,000	1,000
1017	Premises Costs	650	650
1042	Legionella Testing	450	450
1043	Electrical Testing	150	150
1310	Electricity	1,000	1,000
1320	Gas	2,200	2,200
1410	Water Charges	500	500
1420	Sewerage Charges	200	200
3626	Security - Public Buildings	1,600	1,600
3802	Insurance Premium	950	900
4304	Grounds Maintenance - Kimberley	49,750	52,350
4305	Grounds Maintenance - Beeston	4,000	4,000
6003	Human Resources Recharge	300	0
6008	Customer Services Recharge	300	400
6010	Finance - Management Recharge	1,300	0
6012	Environment Recharge	11,400	13,200
6017	Accountancy Recharge	0	1,600
6020	Commercial Finance Recharge	0	200
6022	Debtors Recharge	0	200
6023	Cashiers Recharge	0	400
7000	Capital Charges	7,900	5,950
<b>Total Expenditure</b>		<b>83,650</b>	<b>86,950</b>
<b>Income</b>			
8300	Fees and Charges	(2,000)	(2,000)
8600	Rent	(2,900)	(2,900)
<b>Total Income</b>		<b>(4,900)</b>	<b>(4,900)</b>
<b>Net Expenditure</b>		<b>78,750</b>	<b>82,050</b>

		Revised Budget	Original Budget
		2016/17 £	2017/18 £
<b><u>02244 - Cemeteries</u></b>			
<b>Expenditure</b>			
1000	Repairs & Maintenance	5,300	5,300
1017	Premises Costs	6,500	6,500
1028	Programme Maintenance	1,850	1,850
1040	Memorial Safety Testing Programme	30,000	15,000
1043	Electrical Testing	1,400	1,400
1310	Electricity	1,000	1,000
1400	NNDR	6,200	6,200
1410	Water Charges	1,000	1,000
1420	Sewerage Charges	1,100	1,100
3626	Security - Public Buildings	1,100	1,100

## Leisure and Environment: Detailed Budgets

3646	Digitisation of Cemetary Records	5,000	0
3800	Miscellaneous Expenses	3,000	3,000
3802	Insurance Premium	5,500	5,950
3812	National Assistance Act	4,000	4,000
3946	Cossall Churchyard	5,300	5,300
4304	Grounds Maintenance - Kimberley	179,150	188,550
4305	Grounds Maintenance - Beeston	9,500	9,500
6002	Legal Recharge	1,200	1,300
6003	Human Resources Recharge	400	0
6008	Customer Services Recharge	600	600
6010	Finance - Management Recharge	700	0
6012	Environment Recharge	20,700	12,800
6017	Accountancy Recharge	0	1,600
6020	Commercial Finance Recharge	0	200
6021	Creditors Recharge	0	500
6022	Debtors Recharge	0	5,300
6023	Cashiers Recharge	0	400
6034	T&W Capital Works Recharge	0	3,200
6035	T&W Estates Recharge	0	1,500
7000	Capital Charges	385,800	11,550
<b>Total Expenditure</b>		<b>676,300</b>	<b>295,700</b>
<b>Income</b>			
8381	Interment Fees	(92,550)	(92,550)
8382	Grave Purchase	(42,000)	(42,000)
8383	Memorial Fees	(17,000)	(17,000)
8384	Cremated Remains	(20,000)	(20,000)
8484	Grave Right Transfer Fee	(2,000)	(2,000)
8600	Rent	(500)	(500)
<b>Total Income</b>		<b>(174,050)</b>	<b>(174,050)</b>
<b>Net Expenditure</b>		<b>502,250</b>	<b>121,650</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### 02245 - Open Space

#### **Expenditure**

1017	Premises Costs	4,000	4,000
3040	TCV	17,650	17,650
3802	Insurance Premium	8,200	8,700
3828	Community Forestry	5,000	5,000
4304	Grounds Maintenance - Kimberley	243,050	255,850
4305	Grounds Maintenance - Beeston	32,950	32,700
6002	Legal Recharge	1,200	1,300
6003	Human Resources Recharge	1,100	0
6008	Customer Services Recharge	300	400
6010	Finance - Management Recharge	2,000	0
6012	Environment Recharge	46,800	55,700
6017	Accountancy Recharge	0	2,400
6020	Commercial Finance Recharge	0	400
6022	Debtors Recharge	0	200
6023	Cashiers Recharge	0	800
7000	Capital Charges	158,100	17,250
<b>Total Expenditure</b>		<b>520,350</b>	<b>402,350</b>

## Leisure and Environment: Detailed Budgets

### Income

8581	Commuted Sum - Bloors Kimb Term 2023/24	(4,150)	(4,100)
8582	Commuted Sum - Long eaton Laces 2016/17	(14,500)	(14,550)
8583	Commuted Sum - Wimpey Bilb Coll 2019/20	(6,800)	(6,800)
8584	Commuted Sum -Wilson Pearson Rec 2019/20	0	(9,000)
8586	Commuted Sum - Morel Road East 2024/25	(3,000)	(3,000)
8587	Commuted Sum - Hardy St	0	(1,300)
8611	Mast Income	(7,500)	(7,500)
<b>Total Income</b>		<b>(35,950)</b>	<b>(46,250)</b>
<b>Net Expenditure</b>		<b>484,400</b>	<b>356,100</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### 02246 - Tree Management

#### Expenditure

0010	Basic Pay	0	25,500
0011	NI	0	2,400
0012	Superannuation	0	5,000
3802	Insurance Premium	8,250	10,000
4304	Grounds Maintenance - Kimberley	50,650	53,300
4305	Grounds Maintenance - Beeston	9,000	9,000
6003	Human Resources Recharge	1,200	900
6004	ICT Recharge	0	2,200
6008	Customer Services Recharge	0	400
6010	Finance - Management Recharge	1,300	0
6012	Environment Recharge	54,800	18,700
6017	Accountancy Recharge	0	1,600
6018	Health & Safety Recharge	0	100
6019	ICT Business Transformation Recharge	0	100
6020	Commercial Finance Recharge	0	200
6023	Cashiers Recharge	0	400
7000	Capital Charges	12,000	9,350
<b>Total Expenditure</b>		<b>137,200</b>	<b>139,150</b>
<b>Net Expenditure</b>		<b>137,200</b>	<b>139,150</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### 02247 - Nottingham Canal

#### Expenditure

4304	Grounds Maintenance - Kimberley	28,950	28,950
4402	Nottingham Canal - General Maintenance	3,000	3,000
6003	Human Resources Recharge	300	0
6008	Customer Services Recharge	300	400
6010	Finance - Management Recharge	1,300	0
6012	Environment Recharge	9,000	11,600

## Leisure and Environment: Detailed Budgets

6017	Accountancy Recharge	0	1,600
6020	Commercial Finance Recharge	0	200
6023	Cashiers Recharge	0	400
<b>Total Expenditure</b>		<b>42,850</b>	<b>46,150</b>
<b>Income</b>			
8590	Other Income	(300)	(300)
<b>Total Income</b>		<b>(300)</b>	<b>(300)</b>
<b>Net Expenditure</b>		<b>42,550</b>	<b>45,850</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **02249 - Parks & Recreation Grounds Management**

**Expenditure**

6003	Human Resources Recharge	2,000	0
6008	Customer Services Recharge	900	1,000
6010	Finance - Management Recharge	4,100	0
6012	Environment Recharge	89,000	96,900
6017	Accountancy Recharge	0	4,900
6020	Commercial Finance Recharge	0	800
6023	Cashiers Recharge	0	1,700
<b>Total Expenditure</b>		<b>96,000</b>	<b>105,300</b>
<b>Net Expenditure</b>		<b>96,000</b>	<b>105,300</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **02250 - Allotments Management**

**Expenditure**

6003	Human Resources Recharge	400	0
6008	Customer Services Recharge	300	400
6010	Finance - Management Recharge	1,300	0
6012	Environment Recharge	14,200	14,000
6017	Accountancy Recharge	0	1,600
6020	Commercial Finance Recharge	0	200
6023	Cashiers Recharge	0	400
6100	Administration	(16,200)	(16,600)
<b>Total Expenditure</b>		<b>0</b>	<b>0</b>
<b>Net Expenditure</b>		<b>0</b>	<b>0</b>

## Leisure and Environment: Detailed Budgets

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>02267 - Beeston Allotments</u></b>			
<b>Expenditure</b>			
1037	Improvements	5,600	5,600
1410	Water Charges	3,500	3,500
3800	Miscellaneous Expenses	6,200	6,200
4304	Grounds Maintenance - Kimberley	5,450	5,750
4305	Grounds Maintenance - Beeston	4,550	4,550
6022	Debtors Recharge	0	2,600
6104	Administration Charge	22,050	22,050
7000	Capital Charges	1,500	1,500
<b>Total Expenditure</b>		<b>48,850</b>	<b>51,750</b>
<b>Income</b>			
8132	Recharged to Beeston Area	(28,550)	(28,550)
8560	Water Charges	(7,800)	(7,800)
8590	Other Income	(500)	(500)
8600	Rent	(12,000)	(12,000)
<b>Total Income</b>		<b>(48,850)</b>	<b>(48,850)</b>
<b>Net Expenditure</b>		<b>0</b>	<b>2,900</b>

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>02286 - Beeston Parks</u></b>			
<b>Expenditure</b>			
1000	Repairs & Maintenance	5,300	5,300
1017	Premises Costs	11,750	11,750
1028	Programme Maintenance	3,800	3,800
1042	Legionella Testing	4,050	4,050
1043	Electrical Testing	1,600	1,600
1310	Electricity	10,000	10,000
1320	Gas	1,000	1,000
1410	Water Charges	4,000	4,000
1420	Sewerage Charges	2,000	2,000
3626	Security - Public Buildings	2,400	2,400
3802	Insurance Premium	9,400	9,900
4304	Grounds Maintenance - Kimberley	329,750	347,100
4305	Grounds Maintenance - Beeston	21,500	21,500
6021	Creditors Recharge	0	500
6022	Debtors Recharge	0	2,200
7000	Capital Charges	45,600	27,500
<b>Total Expenditure</b>		<b>452,150</b>	<b>454,600</b>
<b>Income</b>			
8300	Fees and Charges	(40,500)	(41,500)



## Leisure and Environment: Detailed Budgets

8611	Mast Income	(2,750)	(2,750)
<b>Total Income</b>		<b>(43,250)</b>	<b>(44,250)</b>
<b>Net Expenditure</b>		<b>408,900</b>	<b>410,350</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>

### 02287 - Stapleford Parks

#### Expenditure

1000	Repairs & Maintenance	5,550	5,550
1017	Premises Costs	8,550	8,550
1028	Programme Maintenance	2,900	2,900
1042	Legionella Testing	3,750	3,750
1043	Electrical Testing	1,400	1,400
1310	Electricity	6,000	6,000
1410	Water Charges	3,000	3,000
1420	Sewerage Charges	1,500	1,500
3626	Security - Public Buildings	2,200	2,200
3802	Insurance Premium	1,350	5,950
4304	Grounds Maintenance - Kimberley	135,000	142,100
4305	Grounds Maintenance - Beeston	12,500	12,500
6021	Creditors Recharge	0	500
6022	Debtors Recharge	0	1,000
7000	Capital Charges	20,300	15,900
<b>Total Expenditure</b>		<b>204,000</b>	<b>212,800</b>

#### Income

8300	Fees and Charges	(12,000)	(12,000)
8600	Rent	(1,550)	(1,550)
<b>Total Income</b>		<b>(13,550)</b>	<b>(13,550)</b>
<b>Net Expenditure</b>		<b>190,450</b>	<b>199,250</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>

### 02288 - Eastwood Parks

#### Expenditure

1000	Repairs & Maintenance	5,650	5,650
1017	Premises Costs	3,900	3,900
1028	Programme Maintenance	1,000	1,000
1042	Legionella Testing	250	250
1043	Electrical Testing	250	250
1310	Electricity	600	600
1410	Water Charges	600	600
1420	Sewerage Charges	150	150
3802	Insurance Premium	5,400	5,350
4304	Grounds Maintenance - Kimberley	71,450	72,250

## Leisure and Environment: Detailed Budgets

4305	Grounds Maintenance - Beeston	7,000	7,000
6022	Debtors Recharge	0	500
7000	Capital Charges	66,650	3,700
<b>Total Expenditure</b>		<b>162,900</b>	<b>101,200</b>
<b>Income</b>			
8300	Fees and Charges	(6,100)	(6,100)
8600	Rent	(4,850)	(4,850)
<b>Total Income</b>		<b>(10,950)</b>	<b>(10,950)</b>
<b>Net Expenditure</b>		<b>151,950</b>	<b>90,250</b>

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>02292 - Kimberley Depot</u></b>			
<b>Expenditure</b>			
0010	Basic Pay	18,050	17,300
0011	NI	1,700	1,300
0012	Superannuation	3,550	3,400
1017	Premises Costs	10,000	10,000
1042	Legionella Testing	500	500
1043	Electrical Testing	500	500
1310	Electricity	14,500	14,500
1320	Gas	8,000	8,000
1400	NNDR	22,000	22,000
1410	Water Charges	6,000	6,000
1420	Sewerage Charges	10,000	10,000
3006	Equipment Tools and Materials	5,000	5,000
3400	Telephones	700	700
3802	Insurance Premium	500	450
4304	Grounds Maintenance - Kimberley	1,000	1,000
6003	Human Resources Recharge	100	900
6004	ICT Recharge	0	2,200
6012	Environment Recharge	3,000	2,400
6016	Audit Recharge	0	400
6018	Health & Safety Recharge	0	100
6019	ICT Business Transformation Recharge	0	100
6021	Creditors Recharge	0	500
6100	Administration	1,100	(5,000)
<b>Total Expenditure</b>		<b>106,200</b>	<b>102,250</b>
<b>Income</b>			
8822	Recharge to Wages Oncost Account	(106,200)	(102,250)
<b>Total Income</b>		<b>(106,200)</b>	<b>(102,250)</b>
<b>Net Expenditure</b>		<b>0</b>	<b>0</b>

## Leisure and Environment: Detailed Budgets

		Revised Budget	Original Budget
		2016/17 £	2017/18 £
<b><u>02294 - Kimberley Stores</u></b>			
<b>Expenditure</b>			
0010	Basic Pay	25,250	26,000
0011	NI	2,350	2,500
0012	Superannuation	4,950	5,100
1600	Depot Expenses Recharged	4,900	4,700
2005	Transport - Broxtowe	5,000	4,950
3006	Equipment Tools and Materials	5,000	5,000
3108	Obsolete Stock	500	500
6003	Human Resources Recharge	3,400	900
6004	ICT Recharge	0	6,800
6010	Finance - Management Recharge	4,700	0
6012	Environment Recharge	37,300	21,400
6016	Audit Recharge	0	400
6017	Accountancy Recharge	0	2,900
6018	Health & Safety Recharge	0	100
6019	ICT Business Transformation Recharge	0	100
6020	Commercial Finance Recharge	0	400
6023	Cashiers Recharge	0	800
6100	Administration	(45,400)	(33,800)
<b>Total Expenditure</b>		<b>47,950</b>	<b>48,750</b>
<b>Income</b>			
8820	Recharge to Stores	(47,950)	(48,750)
<b>Total Income</b>		<b>(47,950)</b>	<b>(48,750)</b>
<b>Net Expenditure</b>		<b>0</b>	<b>0</b>

		Revised Budget	Original Budget
		2016/17 £	2017/18 £
<b><u>02296 - Mechanics - Kimberley Depot</u></b>			
<b>Expenditure</b>			
0010	Basic Pay	110,150	114,000
0011	NI	13,000	10,100
0012	Superannuation	19,050	22,300
1600	Depot Expenses Recharged	22,800	21,950
2005	Transport - Broxtowe	4,300	3,250
3096	Tools	12,200	13,000
3222	Protective Clothing	1,600	1,600
3408	Mobile Phones/Pagers	300	300
3800	Miscellaneous Expenses	250	250
3802	Insurance Premium	2,050	1,800
6003	Human Resources Recharge	1,100	4,500
6010	Finance - Management Recharge	2,200	0
6012	Environment Recharge	97,600	68,000
6016	Audit Recharge	0	1,500

## Leisure and Environment: Detailed Budgets

6018	Health & Safety Recharge	0	700
6019	ICT Business Transformation Recharge	0	400
6021	Creditors Recharge	0	500
6100	Administration	(89,000)	(63,700)
<b>Total Expenditure</b>		<b>197,600</b>	<b>200,450</b>
<b>Income</b>			
8800	Recharged to Other Services	(197,600)	(200,450)
<b>Total Income</b>		<b>(197,600)</b>	<b>(200,450)</b>
<b>Net Expenditure</b>		<b>0</b>	<b>0</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **03000 - Leisure Strategy and Management**

#### **Expenditure**

4200	Third Party Payments	614,050	1,192,350
6003	Human Resources Recharge	0	139,600
6004	ICT Recharge	0	172,250
6018	Health & Safety Recharge	0	20,500
6019	ICT Business Transformation Recharge	0	14,500
<b>Total Expenditure</b>		<b>614,050</b>	<b>1,539,200</b>
<b>Income</b>			
8314	Fees & Charges	(175,000)	(347,200)
<b>Total Income</b>		<b>(175,000)</b>	<b>(347,200)</b>
<b>Net Expenditure</b>		<b>439,050</b>	<b>1,192,000</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **03310 - DH Lawrence Museum**

#### **Expenditure**

0010	Basic Pay	32,000	0
0011	NI	1,800	0
0012	Superannuation	6,800	0
0300	Wages	4,700	0
1000	Repairs & Maintenance	900	0
1017	Premises Costs	500	0
1235	Trade Refuse Collection	200	0
1310	Electricity	3,500	3,500
1320	Gas	800	800
1400	NNDR	2,400	0
1410	Water Charges	250	250
1510	Cleaning Materials	600	0
2200	Travelling Expenses	100	0
3008	Equipment Storage & Conservation	1,000	0

## Leisure and Environment: Detailed Budgets

3056	Service Contracts	500	0
3076	Major Events	100	0
3160	Purchase of Miscellaneous Items for Sale	1,400	0
3169	Museum Retail - Stock	8,200	0
3221	Uniforms	750	0
3300	Printing & Stationery	600	0
3400	Telephones	800	0
3411	Postages	300	0
3412	Advertising	600	0
3609	Security - Cash Collection	550	0
3613	Licences	800	0
3626	Security - Public Buildings	1,300	0
3802	Insurance Premium	5,850	5,200
3870	Membership	1,400	0
3871	MasterCard Fees	500	0
4304	Grounds Maintenance - Kimberley	1,150	1,200
6003	Human Resources Recharge	3,500	0
6006	Corporate Communications Recharge	1,500	2,100
6010	Finance - Management Recharge	1,300	0
6017	Accountancy Recharge	0	2,200
6020	Commercial Finance Recharge	0	400
6021	Creditors Recharge	0	500
6022	Debtors Recharge	0	200
6023	Cashiers Recharge	0	400
7000	Capital Charges	27,300	27,300
<b>Total Expenditure</b>		<b>113,950</b>	<b>44,050</b>
<b>Income</b>			
8149	DH - Option Appraisal - Arts Council	(5,000)	0
8255	Catering Sales	(100)	0
8270	Retail Sales	(1,600)	0
8501	Fees and Charges - Admissions	(3,300)	0
8567	Unders/Overs	(800)	0
8580	Income to be Reallocated	(2,900)	0
8595	Donations Income	(700)	0
8600	Rent	1,100	0
<b>Total Income</b>		<b>(13,300)</b>	<b>0</b>
<b>Net Expenditure</b>		<b>100,650</b>	<b>44,050</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **03316 - Tourism**

#### **Expenditure**

3083	D.H. Lawrence Festival	3,000	0
3088	Experience Broxtowe	13,700	0
6003	Human Resources Recharge	300	0
6006	Corporate Communications Recharge	1,500	2,100
6013	Housing Recharge	300	0
6028	Strategy & Performance Recharge	0	200
<b>Total Expenditure</b>		<b>18,800</b>	<b>2,300</b>
<b>Net Expenditure</b>		<b>18,800</b>	<b>2,300</b>

## Leisure and Environment: Detailed Budgets

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03334 - Arts and Events</u></b>			
<b>Expenditure</b>			
3066	Promotion of The Arts	69,900	0
3802	Insurance Premium	1,000	1,000
6003	Human Resources Recharge	4,300	0
6006	Corporate Communications Recharge	3,000	4,200
6010	Finance - Management Recharge	700	0
6013	Housing Recharge	3,100	0
6017	Accountancy Recharge	0	1,600
6020	Commercial Finance Recharge	0	200
6021	Creditors Recharge	0	500
6022	Debtors Recharge	0	200
6023	Cashiers Recharge	0	400
6028	Strategy & Performance Recharge	0	2,700
<b>Total Expenditure</b>		<b>82,000</b>	<b>10,800</b>
<b>Income</b>			
8156	External Contributions	(14,500)	0
<b>Total Income</b>		<b>(14,500)</b>	<b>0</b>
<b>Net Expenditure</b>		<b>67,500</b>	<b>10,800</b>

		<b>Revised Budget</b>	<b>Original Budget</b>
		<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03340 - Sports Development</u></b>			
<b>Expenditure</b>			
0010	Basic Pay	33,500	0
0011	NI	3,200	0
0012	Superannuation	6,800	0
0352	Instruction Fees	4,700	0
2200	Travelling Expenses	100	0
2222	Disturbance Allowances	600	0
3027	Sports Inclusion	600	0
3300	Printing & Stationery	200	0
3377	Broxtowe Sports Competitions	11,300	0
3412	Advertising	200	0
3620	Coach Education Fees	1,100	0
3632	Active Sports	200	0
3770	PCT Expenditure	800	0
3802	Insurance Premium	2,200	2,800
6003	Human Resources Recharge	4,200	0
6006	Corporate Communications Recharge	500	700
6010	Finance - Management Recharge	700	0
6017	Accountancy Recharge	0	1,600
6020	Commercial Finance Recharge	0	200
6021	Creditors Recharge	0	500

## Leisure and Environment: Detailed Budgets

6023	Cashiers Recharge	0	400
<b>Total Expenditure</b>		<b>70,900</b>	<b>6,200</b>
<b>Income</b>			
8232	Contribution from PCT	(14,600)	0
8468	Inclusion Income	(600)	0
8483	Course Fees	(1,700)	0
8485	Event Income	(10,800)	0
<b>Total Income</b>		<b>(27,700)</b>	<b>0</b>
<b>Net Expenditure</b>		<b>43,200</b>	<b>6,200</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **03341 - Multi Sports**

**Expenditure**

0010	Basic Pay	11,500	0
0011	NI	900	0
0012	Superannuation	2,300	0
2200	Travelling Expenses	300	0
<b>Total Expenditure</b>		<b>15,000</b>	<b>0</b>

**Income**

8131	Other Local Authorities Contributions	(38,200)	0
<b>Total Income</b>		<b>(38,200)</b>	<b>0</b>

**Net Expenditure**

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **03345 - Central Marketing and Promotion**

**Expenditure**

0720	Course & Examination Fees	600	0
3412	Advertising	1,300	0
3436	Software Maintenance	13,400	0
3530	Oxylene	300	0
3607	Consultants	21,100	0
6021	Creditors Recharge	0	500
<b>Total Expenditure</b>		<b>36,700</b>	<b>500</b>

**Net Expenditure**

**36,700**

**500**

## Leisure and Environment: Detailed Budgets

		Revised Budget	Original Budget
		2016/17 £	2017/18 £
<b><u>03350 - Bramcote Leisure Centre - Centre</u></b>			
<b>Expenditure</b>			
0010	Basic Pay	102,200	0
0011	NI	7,900	0
0012	Superannuation	17,900	0
0300	Wages	300	0
0352	Instruction Fees	38,000	0
0775	Employee Training	3,000	0
1000	Repairs & Maintenance	51,400	0
1025	Emergency Repairs Site Manager	17,100	0
1042	Legionella Testing	1,400	0
1235	Trade Refuse Collection	2,300	0
1310	Electricity	23,350	23,350
1320	Gas	78,750	78,750
1400	NNDR	53,250	0
1410	Water Charges	19,000	19,000
1420	Sewerage Charges	19,000	19,000
1510	Cleaning Materials	4,500	0
1540	Window Cleaning	100	0
3002	Sports Equipment	5,300	0
3056	Service Contracts	1,600	0
3152	Chemicals	9,300	0
3160	Purchase of Miscellaneous Items for Sale	11,900	0
3164	Purchase of Miscellaneous Items for Sale	200	0
3170	Locker Invoices	2,000	0
3221	Uniforms	6,500	0
3300	Printing & Stationery	3,400	0
3400	Telephones	400	0
3401	Telephones	100	0
3412	Advertising	5,200	0
3602	Bank Charges	1,300	0
3609	Security - Cash Collection	1,700	0
3613	Licences	8,500	0
3802	Insurance Premium	41,050	37,150
6003	Human Resources Recharge	56,200	0
6004	ICT Recharge	89,300	0
6006	Corporate Communications Recharge	500	700
6010	Finance - Management Recharge	24,400	8,100
6016	Audit Recharge	0	700
6017	Accountancy Recharge	0	17,300
6020	Commercial Finance Recharge	0	3,100
6021	Creditors Recharge	0	1,900
6023	Cashiers Recharge	0	5,000
7000	Capital Charges	515,850	233,300
<b>Total Expenditure</b>		<b>1,224,150</b>	<b>447,350</b>
<b>Income</b>			
8131	Other Local Authorities Contributions	(23,300)	0
8401	Fees and Charges - Swimmers and Spectato	800	0
8403	Activity Room (Gymnasium)	(100)	0
8404	Aerobics Studio 1	(9,800)	0
8406	All Weather Pitch 1	(8,100)	0
8412	Fees and Charges - Club Hire (No VAT)	(1,900)	0
8414	Fitness Studio	(6,200)	0



## Leisure and Environment: Detailed Budgets

8415	Health Suite	(2,300)	0
8416	Machine Income	(100)	0
8418	Membership Fees	(268,800)	0
8419	Miscellaneous	(100)	0
8423	Resales/Hire	(3,700)	0
8426	Swimming - Public	(71,100)	0
8428	Swimming - Lessons	(186,000)	0
8429	Vending	(5,200)	0
8452	Fees and Charges - D/D Income	200	0
8456	Fees and Charges	(9,600)	0
8555	Holding Code - Leisure internet payments	(4,000)	0
8567	Unders/Overs	900	0
8580	Income to be Reallocated	(73,000)	0
8600	Rent	(1,400)	0
8740	Training Income	(3,000)	0
8998	Leisure DD Income	(295,600)	0
<b>Total Income</b>		<b>(971,400)</b>	<b>0</b>
<b>Net Expenditure</b>		<b>252,750</b>	<b>447,350</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>

### **03351 - Bramcote Leisure Centre - Receptionists**

#### **Expenditure**

0010	Basic Pay	24,500	0
0011	NI	800	0
0012	Superannuation	4,900	0
0300	Wages	12,200	0
<b>Total Expenditure</b>		<b>42,400</b>	<b>0</b>
<b>Net Expenditure</b>		<b>42,400</b>	<b>0</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>

### **03353 - Bramcote Leisure Centre - Centre Attenda**

#### **Expenditure**

0010	Basic Pay	82,900	0
0011	NI	6,800	0
0012	Superannuation	29,400	0
0300	Wages	26,600	0
<b>Total Expenditure</b>		<b>145,700</b>	<b>0</b>
<b>Net Expenditure</b>		<b>145,700</b>	<b>0</b>

## Leisure and Environment: Detailed Budgets

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03354 - Bramcote Leisure Centre - Vending</u></b>		
<b>Expenditure</b>		
3204      Vending Provisions - Purchase	7,100	0
3205      Vending Drinks - Purchase	1,300	0
<b>Total Expenditure</b>	<b>8,400</b>	<b>0</b>
<b>Net Expenditure</b>	<b>8,400</b>	<b>0</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03357 - Bramcote Leisure Centre - Fitness Room</u></b>		
<b>Expenditure</b>		
0010      Basic Pay	45,300	0
0011      NI	2,500	0
0012      Superannuation	8,200	0
0352      Instruction Fees	10,500	0
<b>Total Expenditure</b>	<b>66,500</b>	<b>0</b>
<b>Net Expenditure</b>	<b>66,500</b>	<b>0</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03360 - Bramcote Leisure Centre - Dance/Activity</u></b>		
<b>Expenditure</b>		
0352      Instruction Fees	27,500	0
<b>Total Expenditure</b>	<b>27,500</b>	<b>0</b>
<b>Net Expenditure</b>	<b>27,500</b>	<b>0</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03369 - Bramcote Leisure Centre - Cleaners</u></b>		

## Leisure and Environment: Detailed Budgets

### Expenditure

0010	Basic Pay	36,100	0
0011	NI	1,200	0
0012	Superannuation	8,000	0
0300	Wages	4,500	0
<b>Total Expenditure</b>		<b>49,800</b>	<b>0</b>
<b>Net Expenditure</b>		<b>49,800</b>	<b>0</b>

### Revised Budget

### Original Budget

**2016/17 £**

**2017/18 £**

### 03370 - Chilwell Olympia - Centre

### Expenditure

0010	Basic Pay	60,900	0
0011	NI	5,100	0
0012	Superannuation	12,500	0
0350	Wages	2,200	0
1000	Repairs & Maintenance	37,000	0
1043	Electrical Testing	3,850	0
1202	Ground and Court Maintenance	900	0
1235	Trade Refuse Collection	2,300	0
1310	Electricity	30,000	30,000
1330	Solid Fuel	16,000	16,000
1400	NNDR	29,300	0
1410	Water Charges	6,500	8,000
1510	Cleaning Materials	1,200	0
1540	Window Cleaning	200	0
2200	Travelling Expenses	100	0
2222	Disturbance Allowances	400	0
3002	Sports Equipment	1,500	0
3003	Sports Equipment For Hire - Purchase	200	0
3015	Equipment	700	0
3056	Service Contracts	6,200	0
3160	Purchase of Miscellaneous Items for Sale	1,400	0
3221	Uniforms	4,100	0
3300	Printing & Stationery	900	0
3400	Telephones	600	0
3411	Postages	100	0
3412	Advertising	5,200	0
3520	NBA Expenditure	2,500	0
3602	Bank Charges	800	0
3609	Security - Cash Collection	1,700	0
3613	Licences	400	0
3626	Security - Public Buildings	300	0
3802	Insurance Premium	16,300	17,000
6003	Human Resources Recharge	27,100	0
6004	ICT Recharge	86,700	0
6006	Corporate Communications Recharge	500	700
6010	Finance - Management Recharge	16,600	4,000
6016	Audit Recharge	0	400
6017	Accountancy Recharge	0	11,500
6020	Commercial Finance Recharge	0	2,100
6021	Creditors Recharge	0	900
6023	Cashiers Recharge	0	3,300
7000	Capital Charges	2,000	22,000

## Leisure and Environment: Detailed Budgets

<b>Total Expenditure</b>	<b>384,250</b>	<b>115,900</b>
<b>Income</b>		
8131 Other Local Authorities Contributions	(51,400)	0
8403 Activity Room (Gymnasium)	(7,300)	0
8404 Aerobics Studio 1	(3,600)	0
8406 All Weather Pitch 1	(25,500)	0
8414 Fitness Studio	(1,100)	0
8417 Main Hall	(36,300)	0
8418 Membership Fees	(57,000)	0
8419 Miscellaneous	(100)	0
8420 Nottingham Badminton Association	(800)	0
8422 Outdoor Facilities	(9,500)	0
8423 Resales/Hire	(900)	0
8425 Squash	(26,000)	0
8429 Vending	(22,300)	0
8452 Fees and Charges - D/D Income	100	0
8567 Unders/Overs	100	0
8830 Wages Recharged	(12,500)	0
<b>Total Income</b>	<b>(254,100)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>130,150</b>	<b>115,900</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **03371 - Chilwell Olympia - Receptionist**

**Expenditure**

0010 Basic Pay	13,500	0
0011 NI	200	0
0012 Superannuation	1,100	0
0300 Wages	2,500	0
<b>Total Expenditure</b>	<b>17,300</b>	<b>0</b>
<b>Net Expenditure</b>	<b>17,300</b>	<b>0</b>

**Revised  
Budget**

**Original  
Budget**

**2016/17 £**

**2017/18 £**

### **03373 - Chilwell Olympia - Centre Attendants**

**Expenditure**

0010 Basic Pay	41,200	0
0011 NI	2,400	0
0012 Superannuation	12,400	0
0300 Wages	1,700	0
0352 Instruction Fees	20,700	0
<b>Total Expenditure</b>	<b>78,400</b>	<b>0</b>

## Leisure and Environment: Detailed Budgets

<b>Net Expenditure</b>	<b>78,400</b>	<b>0</b>
	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03374 - Chilwell Olympia - Vending</u></b>		
<b>Expenditure</b>		
3204      Vending Provisions - Purchase	8,000	0
3205      Vending Drinks - Purchase	100	0
<b>Total Expenditure</b>	<b>8,100</b>	<b>0</b>
<b>Net Expenditure</b>	<b>8,100</b>	<b>0</b>
	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03377 - Chilwell Olympia - Fitness Room</u></b>		
<b>Expenditure</b>		
0010      Basic Pay	6,400	0
0011      NI	800	0
0012      Superannuation	1,300	0
0350      Wages	1,000	0
<b>Total Expenditure</b>	<b>9,500</b>	<b>0</b>
<b>Net Expenditure</b>	<b>9,500</b>	<b>0</b>
	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03379 - Chilwell Olympia - Cleaners</u></b>		
<b>Expenditure</b>		
0010      Basic Pay	8,900	0
0011      NI	400	0
0012      Superannuation	1,200	0
<b>Total Expenditure</b>	<b>10,500</b>	<b>0</b>
<b>Net Expenditure</b>	<b>10,500</b>	<b>0</b>

# Leisure and Environment: Detailed Budgets

		Revised Budget	Original Budget
		2016/17 £	2017/18 £
<b><u>03380 - Kimberley Leisure Centre - Centre</u></b>			
<b>Expenditure</b>			
0010	Basic Pay	120,700	0
0011	NI	8,400	0
0012	Superannuation	20,800	0
0300	Wages	1,000	0
0352	Instruction Fees	41,900	0
0775	Employee Training	4,500	0
1000	Repairs & Maintenance	34,700	0
1042	Legionella Testing	900	0
1043	Electrical Testing	4,100	0
1235	Trade Refuse Collection	2,300	0
1310	Electricity	45,000	45,000
1330	Solid Fuel	45,000	45,000
1400	NNDR	56,700	0
1410	Water Charges	28,000	28,000
1420	Sewerage Charges	1,900	1,900
1510	Cleaning Materials	3,100	0
2200	Travelling Expenses	200	0
3001	Office Equipment - Purchase	200	0
3002	Sports Equipment	2,500	0
3004	Sports Equipment - Sale	7,900	0
3013	Cleaning Equipment Purchase	200	0
3020	Pool Equipment Purchase	500	0
3056	Service Contracts	10,000	0
3152	Chemicals	2,100	0
3221	Uniforms	6,400	0
3241	Functions	1,300	0
3300	Printing & Stationery	100	0
3400	Telephones	400	0
3412	Advertising	6,000	0
3602	Bank Charges	1,100	0
3613	Licences	(200)	0
3627	Security Leisure Centres	13,200	13,200
3802	Insurance Premium	26,500	28,100
6003	Human Resources Recharge	54,900	0
6004	ICT Recharge	86,700	0
6006	Corporate Communications Recharge	500	700
6010	Finance - Management Recharge	24,400	8,100
6016	Audit Recharge	0	700
6017	Accountancy Recharge	0	17,300
6020	Commercial Finance Recharge	0	3,100
6021	Creditors Recharge	0	1,400
6023	Cashiers Recharge	0	5,000
7000	Capital Charges	163,150	47,450
<b>Total Expenditure</b>		<b>827,050</b>	<b>244,950</b>
<b>Income</b>			
8401	Fees and Charges - Swimmers and Spectato	100	0
8403	Activity Room (Gymnasium)	(2,500)	0
8404	Aerobics Studio 1	(11,700)	0
8405	Aerobics Studio 2	(3,800)	0
8406	All Weather Pitch 1	(11,200)	0
8407	All Weather Pitch 2	(17,900)	0

## Leisure and Environment: Detailed Budgets

8414	Fitness Studio	(4,200)	0
8417	Main Hall	(24,900)	0
8418	Membership Fees	(165,000)	0
8422	Outdoor Facilities	(900)	0
8423	Resales/Hire	(1,700)	0
8426	Swimming - Public	(30,300)	0
8428	Swimming - Lessons	(86,900)	0
8429	Vending	(15,200)	0
8452	Fees and Charges - D/D Income	100	0
8483	Course Fees	(4,700)	0
8567	Unders/Overs	300	0
8580	Income to be Reallocated	(72,100)	0
8740	Training Income	(4,500)	(4,500)
<b>Total Income</b>		<b>(457,000)</b>	<b>(4,500)</b>
<b>Net Expenditure</b>		<b>370,050</b>	<b>240,450</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>

### 03381 - Kimberley Leisure Centre - Receptionists

#### Expenditure

0010	Basic Pay	29,900	0
0011	NI	800	0
0012	Superannuation	5,200	0
0300	Wages	3,500	0
<b>Total Expenditure</b>		<b>39,400</b>	<b>0</b>
<b>Net Expenditure</b>		<b>39,400</b>	<b>0</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>

### 03383 - Kimberley Leisure Centre - Centre Attend

#### Expenditure

0010	Basic Pay	71,600	0
0011	NI	5,000	0
0012	Superannuation	23,300	0
0300	Wages	27,500	0
<b>Total Expenditure</b>		<b>127,400</b>	<b>0</b>
<b>Net Expenditure</b>		<b>127,400</b>	<b>0</b>

## Leisure and Environment: Detailed Budgets

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03384 - Kimberley Leisure Centre - Vending</u></b>		
<b>Expenditure</b>		
3204      Vending Provisions - Purchase	15,500	0
<b>Total Expenditure</b>	<b>15,500</b>	<b>0</b>
<b>Net Expenditure</b>	<b>15,500</b>	<b>0</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03387 - Kimberley Leisure Centre - Fitness Room</u></b>		
<b>Expenditure</b>		
0010      Basic Pay	55,200	0
0011      NI	3,500	0
0012      Superannuation	9,100	0
0300      Wages	6,400	0
3628      Sky Television	300	0
<b>Total Expenditure</b>	<b>74,500</b>	<b>0</b>
<b>Net Expenditure</b>	<b>74,500</b>	<b>0</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03389 - Kimberley Leisure Centre - Cleaners</u></b>		
<b>Expenditure</b>		
0010      Basic Pay	25,800	6,700
0011      NI	600	0
0012      Superannuation	5,400	0
0300      Wages	3,700	0
6003      Human Resources Recharge	0	1,900
6018      Health & Safety Recharge	0	200
6019      ICT Business Transformation Recharge	0	200
<b>Total Expenditure</b>	<b>35,500</b>	<b>9,000</b>
<b>Net Expenditure</b>	<b>35,500</b>	<b>9,000</b>



## Leisure and Environment: Detailed Budgets

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03390 - Eastwood Community Sports Centre - Centr</u></b>		
<b>Expenditure</b>		
6006 Corporate Communications Recharge	0	700
<b>Total Expenditure</b>	<b>0</b>	<b>700</b>
<b>Net Expenditure</b>	<b>0</b>	<b>700</b>

	<b>Revised Budget</b>	<b>Original Budget</b>
	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>03397 - Synthetic Turf Pitch</u></b>		
<b>Expenditure</b>		
0010 Basic Pay	23,300	4,200
0012 Superannuation	1,400	0
1000 Repairs & Maintenance	7,800	0
1009 Repairs and Maintenance - Plant and Equi	800	0
1510 Cleaning Materials	300	0
3501 Payments to KCS	11,900	0
6003 Human Resources Recharge	0	900
6004 ICT Recharge	0	2,200
6018 Health & Safety Recharge	0	100
6019 ICT Business Transformation Recharge	0	100
<b>Total Expenditure</b>	<b>45,500</b>	<b>7,500</b>
<b>Net Expenditure</b>	<b>45,500</b>	<b>7,500</b>
 <b>Total for Leisure and Environment</b>	<b>7,992,700</b>	<b>6,967,900</b>

## LEISURE AND ENVIRONMENT CAPITAL PROGRAMME

No.	Scheme	Start	Finish	Estimated Total Cost				Net Revenue Costs in 2017/18	Full Years Revenue Effect of (6)	Net Effect of (5)
					2017/18	2018/19	2019/20			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
				£	£	£		£	£	£
	<u>BRAMCOTE LEISURE CENTRE</u>									
1.	Replacement of Flat Roofs Works Capital Salaries	Aug 17	Nov 17	120,000 12,000	120,000 12,000	0 0	0 0	0 0	0 0	0 0
	<b>SCHEME ON HOLD AWAITING FUNDING</b>			132,000	132,000	0	0	0	0	0
2.	Replacement of Main Pool Windows Works	Aug 17	Sept 17	67,000	67,000	0	0	0	0	0
	<b>SCHEME ON HOLD AWAITING FUNDING</b>			67,000	67,000	0	0	0	0	0
3.	Replacement of Teaching Pool Windows Works	Aug 17	Sept 17	10,000	10,000	0	0	0	0	0
	<b>SCHEME ON HOLD AWAITING FUNDING</b>			10,000	10,000	0	0	0	0	0
4.	Replacement Intruder Alarm Equipment	Apr 17	Apr 17	15,000	15,000	0	0	0	0	0
	<b>SCHEME ON HOLD AWAITING FUNDING</b>			15,000	15,000	0	0	0	0	0
5.	Replacement of Dance Studio Windows Works	June 17	June 17	7,000	7,000	0	0	0	0	0
	<b>SCHEME ON HOLD AWAITING FUNDING</b>			7,000	7,000	0	0	0	0	0
	<b>Leisure and Environment Carried Forward</b>			<b>231,000</b>	<b>231,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## LEISURE AND ENVIRONMENT CAPITAL PROGRAMME

No.	Scheme	Start	Finish	Estimated Total Cost				Net Revenue Costs in 2017/18	Full Years Revenue Effect of (6)	Net Effect of (5)
					2017/18	2018/19	2019/20			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	<b>Leisure and Environment Brought Forward</b>			£ <b>231,000</b>	£ <b>231,000</b>	£ <b>0</b>	<b>0</b>	£ <b>0</b>	£ <b>0</b>	£ <b>0</b>
	<u>BRAMCOTE LEISURE CENTRE - CONTINUED</u>									
6.	Replacement of High Voltage Transformer Plant <b>SCHEME ON HOLD AWAITING FUNDING</b>	Aug 17	Aug17	31,000	31,000	0	0	0	0	0
				31,000	31,000	0	0	0	0	0
7.	Refurbishment of Pool Surrounds Works <b>SCHEME ON HOLD AWAITING FUNDING</b>	Dec 17	Dec 17	40,000	40,000	0	0	20,000	0	0
				40,000	40,000	0	0	20,000	0	0
8.	Refurbishment of Fitness Gym Changing Rooms Works Capital Salaries <b>SCHEME ON HOLD AWAITING FUNDING</b>	July 17	Aug 17	25,000	25,000	0	0	0	0	0
				2,500	2,500	0	0	0	0	0
				27,500	27,500	0	0	0	0	0
	TOTAL - BRAMCOTE LEISURE CENTRE			<b>329,500</b>	<b>329,500</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>
	<b>Leisure and Environment Carried Forward</b>			<b>329,500</b>	<b>329,500</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>

## LEISURE AND ENVIRONMENT CAPITAL PROGRAMME

No.	Scheme	Start	Finish	Estimated Total Cost				Net Revenue Costs in 2017/18	Full Years Revenue Effect of (6)	Net Effect of (5)
					2017/18	2018/19	2019/20			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
				£	£	£		£	£	£
	<b>Leisure and Environment Brought Forward</b>			<b>329,500</b>	<b>329,500</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>
	<u>KIMBERLEY LEISURE CENTRE</u>									
9.	Replacement Youth Fitness Gym Equipment Equipment <b>SCHEME ON HOLD AWAITING FUNDING</b>	Dec 17	Dec 17	60,000	60,000	0	0	0	0	0
				60,000	60,000	0	0	0	0	0
11.	Re-Paint Car Park Lines and Customer Walkways Works <b>SCHEME ON HOLD AWAITING FUNDING</b>	Apr 17	Apr 17	5,000	5,000	0	0	0	0	0
				5,000	5,000	0	0	0	0	0
12.	Replacement Swimming Pool Cover Equipment <b>SCHEME ON HOLD AWAITING FUNDING</b>	Dec 17	Dec 17	5,000	5,000	0	0	0	0	0
				5,000	5,000	0	0	0	0	0
	<b>Leisure and Environment Carried Forward</b>			<b>399,500</b>	<b>399,500</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>

## LEISURE AND ENVIRONMENT CAPITAL PROGRAMME

No.	Scheme	Start	Finish	Estimated Total Cost				Net Revenue Costs in 2017/18	Full Years Revenue Effect of (6)	Net Effect of (5)
					2017/18	2018/19	2019/20			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
				£	£	£		£	£	£
	<b>Leisure and Environment Brought Forward</b>			<b>399,500</b>	<b>399,500</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>
14.	Replacement Pool Circulation & Shower Pumps Equipment <b>SCHEME ON HOLD AWAITING FUNDING</b>	Dec 17	Dec 17	8,000	8,000	0	0	0	0	0
				8,000	8,000	0	0	0	0	0
15.	Replacement of External Cladding Works Capital Salaries <b>SCHEME ON HOLD AWAITING FUNDING</b>	July 17	Aug 17	36,000	36,000	0	0	0	0	0
				3,600	3,600	0	0	0	0	0
				39,600	39,600	0	0	0	0	0
16.	Renewal of Stairwell and Spectator Balcony Equipment <b>SCHEME ON HOLD AWAITING FUNDING</b>	Dec 17	Dec 17	45,000	45,000	0	0	0	0	0
				45,000	45,000	0	0	0	0	0
17.	Replacement of Suspended Ceilings & Flooring Equipment <b>SCHEME ON HOLD AWAITING FUNDING</b>	Dec 17	Dec 17	42,000	42,000	0	0	0	0	0
				42,000	42,000	0	0	0	0	0
	TOTAL - KIMBERLEY LEISURE CENTRE			204,600	204,600	0	0	0	0	0
	<b>Leisure and Environment Carried Forward</b>			<b>534,100</b>	<b>534,100</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>

## LEISURE AND ENVIRONMENT CAPITAL PROGRAMME

No.	Scheme	Start	Finish	Estimated Total Cost				Net Revenue Costs in 2017/18	Full Years Revenue Effect of (6)	Net Effect of (5)
					2017/18	2018/19	2019/20			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	<b>Leisure and Environment Brought Forward</b>			£ <b>534,100</b>	£ <b>534,100</b>	£ <b>0</b>	£ <b>0</b>	£ <b>20,000</b>	£ <b>0</b>	£ <b>0</b>
	<u>ENVIRONMENT</u>									
19.	Parks and Open Spaces Improvements * Works Capital Salaries <b>SCHEME ON HOLD AWAITING FUNDING</b>	Jun 17	Mar 20	165,000 15,000 180,000	55,000 5,000 60,000	55,000 5,000 60,000	55,000 5,000 60,000	0 0 0	0 0 0	0 0 0
20.	Parks and Open Spaces Improvements (S106) * Works Capital Salaries	Aug 17	Mar 18	26,000 1,800 27,800	26,000 1,800 27,800	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0
21.	Cemeteries/Closed Churchyards-Footpath Impts Works Capital Salaries <b>SCHEME ON HOLD AWAITING FUNDING</b>	Jun 17	Mar 20	82,500 7,500 90,000	27,500 2,500 30,000	27,500 2,500 30,000	27,500 2,500 30,000	0 0 0	0 0 0	0 0 0
	<b>Leisure and Environment Carried Forward</b>			<b>831,900</b>	<b>651,900</b>	<b>90,000</b>	<b>90,000</b>	<b>20,000</b>	<b>0</b>	<b>0</b>

## LEISURE AND ENVIRONMENT CAPITAL PROGRAMME

No.	Scheme	Start	Finish	Estimated Total Cost				Net Revenue Costs in 2017/18	Full Years Revenue Effect of (6)	Net Effect of (5)
					2017/18	2018/19	2019/20			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	<b>Leisure and Environment Brought Forward</b>			£ <b>831,900</b>	£ <b>651,900</b>	£ <b>90,000</b>	<b>90,000</b>	£ <b>20,000</b>	£ <b>0</b>	£ <b>0</b>
	<u>ENVIRONMENT</u>									
22.	Replacement Vehicles & Plant	Ongoing		1,515,500	467,000	519,500	529,000	0	0	0
23.	Asset Management - prog. mtce. Works Capital Salaries	Ongoing		120,000 12,000	40,000 4,000	40,000 4,000	40,000 4,000	0 0	0 0	0 0
	<b>SCHEME ON HOLD AWAITING FUNDING</b>			132,000	44,000	44,000	44,000	0	0	0
24.	Energy Management Database Equipment	Apr 17	July 17	7,950	7,950	0	0	0	0	0
	<b>SCHEME ON HOLD AWAITING FUNDING</b>			7,950	7,950	0	0	0	0	0
25.	Invest to Save (Carbon Management Plan) Works Capital Salaries	Apr 17	July 17	18,600 600	18,600 600	0 0	0 0	0 0	0 0	0 0
	<b>SCHEME ON HOLD AWAITING FUNDING</b>			19,200	19,200	0	0	0	(6,900)	(6,900)
	<b>Leisure and Environment TOTAL</b>			<b>2,506,550</b>	<b>1,190,050</b>	<b>653,500</b>	<b>663,000</b>	<b>20,000</b>	<b>(6,900)</b>	<b>(6,900)</b>

**LEISURE AND ENVIRONMENT CAPITAL PROGRAMME 2017/18**Scheme  
Number1. Bramcote Leisure Centre – Replacement of Flat Roofs (£132,000)

This budget is required because during wet weather, numerous leaks appear, either as dripping water or through damage to ceiling tiles.

2. Bramcote Leisure Centre – Replacement of Main Pool Windows (£67,000)

A number of window frames are showing signs of decay. This budget would enable these to be replaced and their hardwood construction would ensure they last for some years.

3. Bramcote Leisure Centre – Replacement of Teaching Pool Windows (£10,000)

The bottom of these frames are rotten and worse than the Main Pool ones. This budget would enable these to be replaced and their hardwood construction would ensure they last for some years.

4. Bramcote Leisure Centre – Replacement Intruder Alarm ( £15,000)

The current system is operational however servicing of the main control board is becoming increasingly difficult. This budget will enable the system to be replaced.

5. Bramcote Leisure Centre – Replacement of Dance Studio Windows ( £7,000)

The window frames are aluminium and will last for many years. However they are single glazed and the opening windows do not function. Therefore the dance studio is cold in the winter and hot in the summer. This budget would enable the windows to be replaced.

6. Bramcote Leisure Centre – Replacement of High Voltage Transformer (£31,000)

The transformer converts the high voltage electricity supply into a voltage suitable for consumption on the leisure centre site. It has been in use for approximately fifty years and there is therefore a strong risk of failure. If the transformer were to fail then the leisure centre would not be able to open due to the lack of power. A temporary generator would cost around £6,000 per month. This budget therefore provides for the replacement of the present model with a modern, efficient model.

Some of the current fitness gym equipment is coming to the end of its life and is in need of replacement to ensure that customer expectations continue to be met.



7. Bramcote Leisure Centre – Refurbishment of Pool Surrounds (£40,000)

The tiled surrounds of both swimming pools have deteriorated significantly since being laid around 50 years ago and there are a number of areas that require remedial work. This budget would enable a non-slip coating specifically designed for wet surfaces to be applied to the existing tiled surface. This would both improve the general appearance of the facility and allow for easy maintenance.

8. Bramcote Leisure Centre – Refurbishment of Fitness Gym Changing Rooms (£27,500)

The male and female changing rooms were designed and built over thirty years ago. The facilities do not meet the current levels of demand as they are now required to provide changing and showering facilities for either the fitness suite or one of the three fitness studios. This budget would provide additional changing facilities by utilising the space of the existing male and female changing rooms to create a mixed sex area with changing cubicles, showers and toilet facilities.

9. Kimberley Leisure Centre – Replacement Youth Fitness Gym Equipment (£60,000)

Some of the current fitness gym equipment is coming to the end of its life and is in need of replacement and modernisation. We currently have approximately 150 junior members. New equipment will encourage exercise at a young age.

10. Kimberley Leisure Centre – Re-paint Car Park Lines & Walkways ( £ 5,000)

The customer paths, family and disabled bays have all lost their colouring and this budget would enable renewal.

11. Kimberley Leisure Centre – Replacement Swimming Pool Cover ( £5,000)

The Main Pool cover is disintegrating. Replacement is essential to ensure energy efficiency.

12. Kimberley Leisure Centre – Replacement Pool Circulation & Shower Pumps (£8,000)

The main pool and teaching pool circulation pumps along with the male pool changing room shower pump have been in place since 2000 and are becoming increasingly expensive to maintain. The failure of the swimming pool circulation pumps would result in the closure of the pools. This budget would enable the pumps to be replaced with modern devices.

13. Kimberley Leisure Centre – Replacement of External Cladding (£39,600)

The existing concrete cladding around the front elevation of the leisure centre is over forty years old, provides insufficient insulation and looks unattractive for both users and staff. This budget would allow the external cladding to be replaced and should improve the fabric of the building, enhance the attractiveness of the leisure centre and provide for better insulation.

14. Kimberley Leisure Centre – Renewal of Stairwell & Spectator Balcony (£45,000)

The main stairwell and the viewing gallery overlooking the pool area are the original wooden staircase and balcony dating back to 1974 and are in need of modernisation. This budget would enable a modern glass and stainless steel staircase and balcony to be installed that would be brighter, more aesthetically pleasing and in line customers' expectations.

15. Kimberley Leisure Centre – Replacement of Suspended Ceilings and Flooring (£42,000)

Most of the suspended ceilings and floor coverings throughout the leisure centre are considered to require replacing and this budget would provide for this. It would enhance both the appearance and level of safety of the leisure centre and raise user satisfaction.

16. Parks & Open Spaces Improvements (£60,000)

This budget provides a programme of improvement works designed to enhance the fabric of the borough's parks and open spaces and maintain their long-term viability in accordance with the Green Spaces Strategy and Broxtowe's Parks Standard. Typical works include upgrading children's play areas, works to park boundaries and entrances, path and roadway resurfacing, improvements to park and boundaries and entrances, additional lighting, facilities for teenagers and the provision of outdoor fitness equipment. The funding will be used as matched funding for bids to organisations such as WREN and Biffa to help secure additional funding to finance projects.

17. Parks and Open Spaces Improvements (S106) (£27,800)

This budget, funded by section 106 contributions from developers, provides a programme of improvement works designed to enhance the fabric of the borough's parks and open spaces and maintain their long-term viability in accordance with the Green Spaces Strategy and Broxtowe's Parks Standard. The location of the development often determines where the funding can be spent and consultation process with town and parish councils is usually undertaken to determine priorities. Previous schemes have included access improvements, the creation of skate parks, boundary upgrades and the provision of additional lighting.

18. Cemeteries – Footpath and Roadway Improvements (£30,000)

In recent years there has been limited funding for the resurfacing of roads and footpaths at cemeteries and a number are in very poor condition. This proposal is intended to address, in part, the backlog that has arisen.

19. Replacement Vehicles and Plant (£467,000)

This budget provides for the replacement of various vehicles and items of plant in accordance with the Council's replacement programme.

20. Asset Management – Programmed Maintenance (£44,000)

This budget will enable some progress on the planned maintenance programme of the Council's public building stock to continue to reduce the maintenance backlog identified by building condition surveys in accordance with the Asset Management Plan and the changing requirements of service provision.

21. Energy Management Database (£ 7,950)

This budget is for Broxtowe to purchase a cloud based software package to help process utility bills, half hourly data, meter reads with reporting capability to track consumption, costs and emissions. The software will be able to process and help validate bills. This will support energy management by automatically identifying potential areas of waste and inefficiency.

22. Invest to Save (Carbon Management Plan) (£19,200)

This budget would enable the installation of LED panels at the Town Hall, Bramcote Leisure Centre and Kimberley Leisure Centre. The project will generate savings over an estimated period of 10 years (the expected lifespan of LED panels/lights). This will fulfil the objective of the Corporate Plan and Carbon Management Plan in helping to reduce CO2.

## APPENDIX 2c

**ENVIRONMENT – REVIEW OF FEES, CHARGES AND ALLOWANCES****1. Refuse Charges**

Trade refuse charges for facilities (including VAT where applicable)

The collection charges show a 5% increase which is in line with previous years.

The increase in disposal charges reflect the likely change in landfill tax from £84.40 to £86.09 per tonne from 1 April 2017 and a likely increase of 2.0% in Nottinghamshire County Council's costs. The disposal element may need to be adjusted when the County Council notify this Council of actual disposal costs.

Current charges 2016/17

	<b><u>Bag</u></b>	<b><u>140L</u></b> <b><u>bin</u></b> <b><u>(wheeled)</u></b>	<b><u>240L</u></b> <b><u>bin</u></b> <b><u>(wheeled)</u></b>	<b><u>660L</u></b> <b><u>bin</u></b> <b><u>(wheeled)</u></b>	<b><u>820L</u></b> <b><u>bin</u></b> <b><u>(wheeled)</u></b>	<b><u>1100L</u></b> <b><u>bin</u></b> <b><u>(wheeled)</u></b>
	£	£	£	£	£	£
Broxtowe BC Collection/Admin	1.11	2.22	3.44	6.64	7.49	9.18
Notts. CC Disposal Charge	1.43	2.85	4.46	12.18	14.91	20.20
<b><u>TOTAL</u></b>	<b>2.54</b>	<b>5.07</b>	<b>7.90</b>	<b>18.82</b>	<b>22.40</b>	<b>29.38</b>

Proposed charges 2017/18

	<b><u>Bag</u></b>	<b><u>140L</u></b> <b><u>bin</u></b> <b><u>(wheeled)</u></b>	<b><u>240L</u></b> <b><u>bin</u></b> <b><u>(wheeled)</u></b>	<b><u>660L</u></b> <b><u>bin</u></b> <b><u>(wheeled)</u></b>	<b><u>820L</u></b> <b><u>bin</u></b> <b><u>(wheeled)</u></b>	<b><u>1100L</u></b> <b><u>bin</u></b> <b><u>(wheeled)</u></b>
	£	£	£	£	£	£
Broxtowe BC Collection/Admin	1.17	2.34	3.62	6.98	7.87	9.64
Notts. CC Disposal Charge	1.46	2.91	4.55	12.43	15.21	20.61
<b><u>TOTAL</u></b>	<b>2.63</b>	<b>5.25</b>	<b>8.17</b>	<b>19.41</b>	<b>23.08</b>	<b>30.25</b>

	<u>Current Charge</u> <u>2016/17 (£)</u>	<u>Proposed</u> <u>Charge 2017/18</u> <u>(£)</u>
<b><u>Replacement/Additional Wheeled Bins</u></b> (Replacement when not through fair wear and tear, cost includes for delivery and future maintenance)		
240 litre wheeled bin	26.00	26.00
140 litre wheeled bin	21.00	21.00
<b><u>Special Collections</u></b>		
First item	20.00	20.00
Each additional item	7.00	7.00
Collection of a shed	100.00	100.00
<b><u>Collection of Garden Waste</u></b>		
Standard Annual Charge	30.00	31.00
Additional Bins	10.00	12.00

The total estimated additional income in 2017/18 is £12,000

**Sponsorship of dog and litterbins**  
**(this is a new item)**

Per bin	25.00	25.00
A discount rate of ten for the price of nine is available		

## 2. Parks and Recreation Grounds

### Charges for Facilities (including VAT where applicable)

	Present Charge 2016/17		Proposed Charge 2017/18	
	Senior £	Concession £	Senior £	Concession £
<b>1. Football*</b>				
Senior Pitch	50.00	N/A	52.00	N/A
Junior 11-a-side pitch	N/A	32.50	N/A	33.50
9v9 football pitch	N/A	29.00	N/A	30.00
7v7 football pitch	N/A	27.00	N/A	28.00
Pit lane	N/A	22.00	N/A	23.00
<b>2. Cricket</b>				
Square inc. use of pavilion with showers	52.50	32.50	55.00	33.00
Service charge for facilities where Clubs are involved in management/maintenance				
• Bramcote Cricket Club (Club maintain square & pavilion)	24.00	N/A	30.00	N/A
• Manor Farm & Hetley Pearson Recreation Grounds (Clubs maintain squares)	29.00	N/A	32.50	N/A
• Eastwood Cricket Club (Club maintain pavilion)	29.00	N/A	35.00	N/A
Hall Park (use of pavilion) per fixture	14.50	N/A	15.00	N/A

	Present Charge 2016/17		Proposed Charge 2017/18	
	Senior £	Concession £	Senior £	Concession £
<b>3. Bowls</b>				
Use of rink per hour per person.	3.90	2.35	4.00	2.40
Juniors (under 17) playing with a registered club member.	No charge		No charge	
Season tickets. 50% reduction on bowls season ticket price after 1 August. (Use of rinks by season ticket holders restricted to 2 hours at any one time if others are waiting to play).	56.00	33.50	60.00	36.00
Competitions (singles, pairs, triples and fours)				
- Season ticket holders	No charge		No charge	
- Visitors/non season ticket holders per person, per match	3.90	2.35	4.00	2.40
Match bookings – per rink per match.	8.25	N/A	8.75	N/A
New players playing with a registered club Member. First 5 hourly sessions at concession charge.	N/A	2.35	N/A	2.40

	Present Charge 2016/17		Proposed Charge 2017/18	
	Senior £	Concession £	Senior £	Concession £
4. <b>Tennis</b>				
Grass court per person – per hour	3.65	2.20	3.70	2.25
Hard court per person – per hour *	2.00	1.20	2.00	1.20
Season ticket – Hard court only	34.00	20.50	36.00	21.50
(Use of courts by season ticket holders restricted to 2 hours at any one time if others are waiting to play).				
Club use – charge per court per hour				
Block booking fee summer period (or part of)	39.00	N/A	39.00	N/A
Block booking fee winter period (or part of)				
With attendant	70.00	N/A	72.00	N/A
Without attendant	35.00	N/A	36.00	N/A
Occasional use – per hour	6.25	N/A	6.50	N/A
Coaching – charge per person per hour	3.10	1.85	3.25	1.95
Matches – 3 Courts	50.00	30.00	51.00	31.00

**\* Tennis is free at King Georges Park, Inham Nook Recreation Ground and Manor Farm Recreation Ground.**

Concessionary rate is set at 60% for state pensionable age, under 18's and disabled in line with concessionary leisure card.



	Present Charge 2016/17		Proposed Charge 2017/18	
	Senior £	Concession £	Senior £	Concession £
<b>5. Hire of Pavilion</b>				
Charge per hour per site, sites with summer attendant (May – Sept)	11.50	N/A	12.50	N/A
Charge per hour other sites (All year round)	19.25	N/A	20.25	N/A
Official keyholders all year round per hour	10.50	N/A	11.00	N/A
Concession per hour (Play Groups/Charities)	5.40	N/A	5.75	N/A
<b>6. <u>Hire of Parks/Recreation Grounds for Events</u></b>				
Fun fairs - up to 4 days	1100.00	N/A	1150.00	N/A
- each additional day	300.00	N/A	320.00	N/A
Cyclocross/orienteering/cross country	130.00	78.00	135.00	80.00
Events with mixed age categories will be charged at senior rate. There will be no charge for charity events/training events or events with less than 25 participants. Events with no entry charge for participants will be charged at the concessionary rate.				
Fun days/galas (non charity)	130.00	N/A	135.00	N/A
Major events charge per day minimum charge, actual rate by negotiation plus additional labour and admin. costs	380.00	N/A	400.00	N/A
<b>7. <u>Fitness Training Organisations Using Parks</u></b>				
Rate per session				
Large/Medium organisation using one or more sites	7.00	N/A	7.50	N/A
Small organisation using one site only	£4.15	N/A	£4.50	N/A

3. <u>Allotments</u>	Present Charge for 12 months (Effective 1 Jan 2017)		Proposed Charge for 12 months (Effective 1 Jan 2018)		Proposed Charge for 12 months (Effective 1 Jan 2019) #	
Per plot – standard plot size 250m <sup>2</sup>	31.00	15.50	32.00	16.00	33.00	16.50
Standard water charge per plot irrespective of size	17.00	N/A	18.00	N/A	19.00	N/A

# The 2019 proposed allotment charges have been included as advance notice must be given to allotment holders. This advance notice can be sent out with the invoice saving posting and printing costs. With different plot sizes the plot rented is charged pro rata. Plots below 125m<sup>2</sup> charged at 125m<sup>2</sup> rate.

New plot holders are charged £35 deposit. Returned if plot left in reasonable condition and key handed back at the end of the tenancy. The concessionary rate for allotments includes concessions for the state pensionable age, disabled and unemployed. A 50% discount plot rental rate applies when a plot is let from July onwards for the final six months of the year; this reduces to a nil charge when the plot is let from October for the final 3 months of the year. There is also no water charge from October for the final 3 months.

### Summary

Total additional income is estimated at £2,000 in 2017/18, of which £800 is in respect of allotments and will be reflected in the budget for the Beeston Special Expenses Area.

<b>LEISURE &amp; ENVIRONMENT – REVIEW OF FEES, CHARGES AND ALLOWANCES</b>
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**3. Cemeteries**

Charges for facilities (including VAT where applicable)	Persons 16 Years and over		Persons 12-15 Years		Persons 11 Years and under	
	Present charge 2016/17 £	Proposed charge 2017/18 £	Present charge 2016/17 £	Proposed charge 2017/18 £	Present charge 2016/17 £	Proposed charge 2017/18 £
<b><u>Administration Fees</u></b>						
Purchase right of burial, including register of deed. # (All graves including vaults).	625.00	655.00	625.00	655.00	625.00	655.00
Right to construct a vault.	650.00	680.00	650.00	680.00	650.00	680.00
<b><u>Interment Fees~</u></b> (Both earth graves and vaults)						
4'6" (re-open graves only)	645.00	675.00	NIL	NIL	NIL	NIL
6' (new and re-open)	700.00	735.00	NIL	NIL	NIL	NIL
8' (new and re-open)	770.00	810.00	NIL	NIL	NIL	NIL
10' (pre-purchased)*	925.00	975.00	NIL	NIL	NIL	NIL
<b><u>Cremated remains</u></b>						
Purchase plot, including register of deed.	195.00	205.00	195.00	205.00	195.00	205.00
Interment of cremated remains	175.00	185.00	NIL	NIL	NIL	NIL
Scattering of cremated remains in Garden of Remembrance or on	36.00	38.00	NIL	NIL	NIL	NIL

purchased grave space.						
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\*Pre-purchased 10' graves are only available in certain sections of Beeston cemetery.

~Interment rate for 2 caskets at same time is 1.5 times the standard rate.

Extra charge for burials scheduled for after 1400 on a normal working day, or who arrive after 1430, or the coffin is committed to the grave after 1430 will incur an extra charge of £160.00 (except when direct to a pre-excavated vault at Chilwell Cemetery Muslim section).

Weekend and Bank Holiday surcharge – to cover the associated costs of providing the service, there is an additional fee of £105 per weekend or Bank Holiday burial (only available for burial straight to a pre-excavated vault).

Restricted depth charge (single interment surcharge to partially cover loss of multiple burial's) - £315, double for non-residents.

A temporary grave marker will be provided free of charge on all graves which do not already have a wooden cross, or other memorial indicating the name of the deceased present on the grave

Non-residents will be charged double fees on grave space and interments.

Charges for facilities (including VAT where applicable)	All Age Categories	
	Present charge 2016/17 £	Proposed charge 2017/18 £
<u>Memorials</u>		
Right to erect headstone with inscription.	176.00	185.00
Right to erect small headstones with inscription (permitted only in areas with existing kerbstones only).	176.00	185.00
Right to erect kerbstones with inscription (permitted in areas with existing kerbstones only)	490.00	515.00
Right to erect cremated remains/grave plaque with inscription.	105.00	110.00
Right to additional inscription on all memorials	36.00	38.00
Vase with inscription up to 450mm in height.	55.00	60.00
<u>General</u>		
Service in chapel (Beeston Only)	92.00	92.00
Grave transfer fee (basic)	35.00	35.00
Grave transfer fee (complex)	60.00	60.00

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### Summary

The total estimated additional income in 2017/18 is £8,500

### *Notes*

#### 1. Human Tissues and Organs

Fees charged for the burial or scattering of remains held under the Human Tissue and Organs Act, released by hospitals will be charged at the Councils discretion, dependent on casket/coffin size and depth of grave.

All charges are made on the understanding that all fees will be invoiced direct to the hospital concerned via the Funeral Director.

#### 2. Interment Fees - Incorrect Coffin Sizes

Additional 30% surcharge to Funeral Directors.

#### 3. 10' Graves

Only existing pre-purchased graves to this depth will be allowed.

**Report of the Director of Legal and Planning Services**

**WORK PROGRAMME**

1. Purpose of report

To consider items for inclusion in the Work Programme for future meetings.

2. Background

Items which have already been suggested for inclusion in the Work Programme of future meetings are given below. Members are asked to consider any additional items that they may wish to see in the Programme.

14 March 2017	Event Programme 2017
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3. Dates of future meetings

The following additional dates for future meetings are to be agreed:

- 14 March 2017
- 14 June 2017
- 27 September 2017
- 15 November 2017

(All meetings to start at 7.00 pm)

**Recommendation**

**The Committee is asked to consider the Work Programme and RESOLVE accordingly.**

Background papers

Nil

## **BEREAVEMENT SERVICES BUSINESS PLAN**

This Business Plan details the projects and activity undertaken in support of the Broxtowe Corporate Plan 2016 - 2020 priorities. It also considers the equivalent corporate objectives of Erewash Borough Council.

The Corporate Plan prioritises local community needs and resources are directed toward the things they think are most important. These needs are aligned with other local, regional and national plans to ensure the ambitions set out in our Corporate Plan are realistic and achievable. The Business Plan covers a three-year period but will be revised and updated annually.

Detailed scrutiny of Crematorium functions and performance is undertaken by the Bramcote Bereavement Services Joint Committee.

**The Vision for Broxtowe is 'a great place where people enjoy living, working and spending leisure time'.**

### **Broxtowe Borough Council's Values are:**

- Integrity and professional competence
- A strong caring focus on the needs of the communities
- Continuous improvement and delivering value for money
- Valuing employees and enabling the active involvement of everyone
- Innovation and readiness for change

### **Broxtowe Borough Council's Priorities and Objectives are:**

#### **Housing – A good quality affordable home for all residents of Broxtowe**

- Increase the rate of house building on brownfield sites (Ho1)
- Become an excellent housing provider (Ho2)
- Improve the quality and availability of the private rented stock to meet local housing need (Ho3)

#### **Business Growth – New and growing businesses providing more jobs for people in Broxtowe and improved town centres**

- Increase the number of new business starting in Broxtowe (BG1)
- Help our town centres to compete and attract more visitors (BG2)
- Complete the regeneration of Beeston town centre and seek opportunities to regenerate town centres throughout Broxtowe (BG3)



**Environment – The environment in Broxtowe will be protected and enhanced for future generations**

- Reduce litter and fly tipping to make Broxtowe cleaner (En1)
- Maintain and improve the green infrastructure of Broxtowe (En2)
- Increase recycling, composting, renewables and energy projects as resources allow and reduce residual waste (En3)

**Health – People in Broxtowe enjoy longer, active and healthy lives**

- Increase the number of people who have active lifestyles (He1)
- Work with partners to improve the health of the local population (He2)
- Reduce alcohol related harm in Broxtowe (He3)

**Community Safety – Broxtowe will be a place where people feel safe and secure in their communities**

- Reduce the amount of anti-social behaviour in Broxtowe (CS1)
- Reduce domestic violence in Broxtowe (CS2)

**The Erewash Borough Council Vision** is to put Erewash on the map – a first class Borough in which people have pride and where they choose to live, work and play.

**Erewash's Priorities** are:

- A clean, safe and welcoming borough
- Improved access to services
- Delivering efficient and effective services that residents need
- Creating opportunities for economic growth and prosperity
- A well run efficient Council

## 1. PUBLISHED STRATEGY AND POLICY DOCUMENTS SUPPORTING THE DELIVERY OF PRIORITIES AND OBJECTIVES

Strategy/Policy Document	Purpose of Document	Renewal Date	Responsible Officer/Contact
Bramcote Crematorium Vision Statement	To outline service standards and objectives for the crematorium	Likely to be reviewed as part of the establishment of a trading company	J Delaney
Cemetery Rules and Regulations (Broxtowe and Erewash)	As per title	No fixed date	J Delaney / EBC
Bramcote Bereavement Services Joint Committee reports	Various (especially investment priorities)	Annual updates taken to Committee each January	J Delaney

## 2. SERVICE LEVEL OBJECTIVES LINKED TO CORPORATE OBJECTIVES

Service Areas Covered by this Plan	Service Objectives
<b>Bereavement Services</b>	
Bramcote Crematorium	Undertake cremations, scatterings, memorialisation, services of remembrance, open days and all associated administration and record-keeping on behalf of the Bramcote Bereavement Services Joint Committee (Broxtowe Borough Council and Erewash Borough Council).
Broxtowe and Erewash Cemeteries	Undertake cemetery bookings and all associated administration and record-keeping for both Broxtowe Borough Council and Erewash Borough Council, and deal with first level complaints, queries and site visit issues.
Broxtowe Cemeteries	Undertake cemetery inspections, attend burials and scatterings, and undertake memorial inspections for Broxtowe Borough Council.

### 3. MEASURES OF PERFORMANCE AND SERVICE DATA

#### Context – Baseline Service Data

Covalent Code	Service Data Description	Actual 2014/15	Actual 2015/16	Comments including benchmarking data
BSData_01	No. of cremations at Bramcote Crematorium	3,161	3,134	Full – 3072, NVF – 4, Body Parts, 58
BSData_01a	No. of ashes scatterings at Bramcote Crematorium	1,103	979	
BSData_02a	No. of burials – Broxtowe cemeteries	132	93	
BSData_02b	No. of ashes burials – Broxtowe cemeteries	106	112	Increasing trend for cremation and interment of ashes
BSData_03a	No. of burials – Erewash cemeteries	107	96	
BSData_03b	No. of ashes burials – Erewash cemeteries	74	82	

#### Performance Indicators

Priority leaders should identify two sets of performance indicators namely **Key Performance Indicators (KPI)** for reporting to GMT and Members and **Management Performance Indicators (MPI)** for use in business planning and performance monitoring purposes at a service level.

Indicator Description	Covalent Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	
<b>Key Performance Indicators (KPI)</b>								
Net surplus/ (cost) of bereavement service to Broxtowe £	BSLocal_06	(£361k)	£57k	£220k	£275k	£105k	£110k	J Delaney
<b>Management Performance Indicators (MPI)</b>								
Crematorium surplus revenue distribution to Broxtowe	BSLocal_06a	£205k	£324k	£400k	£450k	£275k	£275k	J Delaney P Adcock

Indicator Description	Covalent Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	
Net cost of Broxtowe cemeteries	BSLocal_06b	(£566k)	(£267k)	(£180k)	(£175k)	(£170k)	(£165k)	J Delaney P Adcock  2014/15 includes significant one-off capital investment costs
Electricity consumption mwh	BSLocal_04	211	237		250	245		A Pooley  A 5% reduction is anticipated from 2016/17 position due to change to LED lighting at Bramcote Crematorium
Gas consumption mwh	BSLocal_05	1,727	1,643					A Pooley  A 5% reduction is anticipated from 2016/17 position due to new crematorium opening in Gedling

#### 4. KEY TASKS AND PRIORITIES FOR IMPROVEMENT 2017/20

Covalent Code	Description	Targeted Outcome	Partnership/ Procurement Arrangement	Officer Responsible Target Date	Budget Implications / Efficiencies Other comments
BS1620_04	Establish Bereavement Services Trading Company	Increased range of services and income	External advice, possible partnerships with existing providers	J Delaney March 2018	Short term external advice costs - initial advice £30,000 Longer term additional income
BS1417_06	Develop a strategy for the land behind the crematorium	Capital receipts, housing development, memorialisation, landscaping buffer		M Kirk March 2018	Possible longer term capital receipt and/or income stream
BS1417_10	Complete memorial inspections in Broxtowe cemeteries	Memorial safety	External specialist	T Crawford October 2018	£15,000 per year allocated
BS1417_11	Complete essential remedial work to memorials in Broxtowe cemeteries	Memorial safety	External specialist	T Crawford March 2019	Part of above
BS1417_12	Undertake memorial inspections in Broxtowe closed churchyards	Memorial safety	External specialist	T Crawford October 2019	Part of above
BS1417_13	Commence essential remedial work to memorials in Broxtowe closed churchyards	Memorial safety	External specialist	T Crawford March 2020	Part of above
BS1620_01	Implement Crematorium works programme 2017-2020	As per the BBSJC reports	Variety of external contractors	S Dixon L Singer March 2020	All fully funded via the approved medium term financial strategy
BS1620_02	Implement Deceased Online or similar (subject to safeguards)	Increased income, reduced staff time spent on routine searches	Partner with existing private sector provider	J Delaney October 2017	Probable income stream of around £1,500 per annum

5. **LINK KEY TASKS AND PRIORITIES FOR IMPROVEMENT TO THE FINANCIAL BUDGETS**

Budget Implications/Efficiencies Generated	Budget £
<b>Adjustments to Revenue Budgets 2016/17 - 2017/18</b>	
Add: Other Budget Implications	
Set up a bereavement services trading company (consultancy: one-off cost) – Bramcote Bereavement Services Joint Committee	£40,000
Memorial testing in Broxtowe cemeteries and closed churchyards – Broxtowe Borough Council	£15,000
Less: Efficiencies Generated	
Less: New business/increased income	
<b>Net Change in Revenue Budgets 2016/17 to 2017/18</b>	<b>£55,000</b>

<b>Planned adjustments to Revenue Budgets 2017/18 – 2018/19</b>	
Add: Other Budget Implications	
Less: Efficiencies Generated	
Less: New business/increased income	
<b>Net Change in Revenue Budgets 2017/18 to 2018/19</b>	<b>-</b>

<b>Planned adjustments to Revenue Budgets 2018/19 – 2019/20</b>	
Add: Other Budget Implications	
Less: Efficiencies Generated	
Less: New business/increased income	
<b>Net Change in Revenue Budgets 2018/19 to 2019/20</b>	<b>-</b>

## 6. SUMMARY OF KEY RISKS

Priority leaders are to identify three strategic risks for the Business area and to determine whether these have been/or should be considered on the Council's Strategic Risk Register.

Key Strategic Risk	Is this already covered by an existing Strategic Risk?	What action can be taken/is required to mitigate/minimise the risk or threat
1. Competition from new private crematoria at Gedling and Swanwick, opposition from Funeral Directors and other service providers	<p>Yes - 2 – Failure to obtain adequate resources to achieve service objectives</p> <p>21 – Lack of skills and/or capacity to meet increasing initiatives and expectations</p> <p>30 – Failure to effectively communicate either externally or internally</p>	Continuously improve Bramcote Bereavement Services, consider partnerships with other service providers

Also, the top five risks (strategic or operational) arising from the key tasks and priorities for improvement should be identified. Whilst, it will be expected that detailed risks will be considered as part of the project planning process for each key task, it is anticipated that there will be 'common themes' identified which should enable the key risks to be limited to the top five.

Code	Key Task	Risk or Threat to Key Task	Covered by an existing Strategic Risk?	Action taken/required to mitigate/minimise the risk or threat
None				

## ENVIRONMENT BUSINESS PLAN

This Business Plan details the projects and activity undertaken in support of the Council's Corporate Plan 2016 - 2020 priority of **Environment**.

The Corporate Plan prioritises local community needs and resources directed towards the issues the Council considers most important. These needs are aligned with other local, regional and national plans to ensure the ambitions set out in our Corporate Plan are realistic and achievable.

The Business Plan covers a three-year period but will be revised and updated annually. Detailed monitoring of progress against key tasks and outcome measures is undertaken quarterly by the Leisure and Environment Committee. The Policy and Performance Committee also receives a high level report of progress against Corporate Plan priorities on a quarterly basis.

**The Council's Vision for Broxtowe is 'a great place where people enjoy living, working and spending leisure time'.**

### **The Council's Values are:**

- Integrity and professional competence
- A strong caring focus on the needs of the communities
- Continuous improvement and delivering value for money
- Valuing employees and enabling the active involvement of everyone
- Innovation and readiness for change

### **The Council's Priorities and Objectives for Environment are:**

**'The environment in Broxtowe will be protected and enhanced for future generations'**

- Reduce litter and fly tipping to make Broxtowe cleaner (En1)
- Maintain and improve the green infrastructure of the Council (En2)
- Increase recycling, composting, renewables and energy projects as resources allow and reduce residual waste (En3)



## 1. PUBLISHED STRATEGY AND POLICY DOCUMENTS SUPPORTING THE DELIVERY OF PRIORITIES AND OBJECTIVES

Strategy/Policy Document	Purpose of Document	Renewal Date	Responsible Officer/Contact
Street Cleansing Service Standard	Provides local standards and targets for delivery of the service	Ongoing	P Syson
Litter/Fly Tipping/Graffiti/ Dog Fouling Action Plan	Action Plan to reduce litter, fly tipping, graffiti and dog fouling in Broxtowe	March 2018	M Hawley /P Wolverson
Green Infrastructure Strategy	Safeguards and enhances the core environmental Green Infrastructure networks within Broxtowe	2030	T Crawford
Green Spaces Strategy 2009 – 2019	Strategic document to achieve a sustainable network of high quality Green Spaces	2019 will be incorporated into the Green Infrastructure Strategy	T Crawford
Management Policy for Trees in Council Ownership	Sets out the guidelines for managing trees to assist and influence arboriculture decisions in relation to pruning and removal of trees	Ongoing	S Woodward
Local Nature Reserves Site Management Plans	Strategic documents setting out the maintenance regimes and actions through the life of the plans	Various - Rolling five or 10 year plans	C Riley
Broxtowe Parks Standard	Agreed standard for Management and Maintenance of Parks and large Open Spaces in the Borough	Ongoing	T Crawford
Playing Pitch Strategy	To identify priorities to enhance existing or provide new playing pitches and associated facilities	2016-2028	T Crawford / S Saunders
Recycling Service Standards	Provides standards and targets for the delivery of the service	Ongoing	P Wolverson
Trade Waste Service Standards	Provides standards and targets for the delivery of the service	Ongoing	P Wolverson
Domestic Waste Service Standards	Provides standards and targets for the delivery of the service	Ongoing	P Syson
Broxtowe Revised Waste Strategy	Provides a revised strategic framework for the management of municipal waste for the period from 2016-2020	2020	P Wolverson
Greenwood Forest Strategic Plan	Establishes priorities for developing and promoting new and existing woodlands and associated features	Ongoing	T Crawford

<b>Strategy/Policy Document</b>	<b>Purpose of Document</b>	<b>Renewal Date</b>	<b>Responsible Officer/Contact</b>
Bramcote Hills Park/ Colliers Wood Green Flag Management Plans	Establishes aims, objectives and targets to manage the sites to Green Flag standard.	Review rolling plans annually and in detail every five years	T Crawford
Broxtowe Borough Partnership – Sustainable Energy Action Plan/ Yearly Environment Task Group Action Plan 2020	Sets out proposed actions to reduce CO <sub>2</sub> emissions, address Climate Change and promote sustainable living.	2020	A Pooley
Broxtowe Borough Council Carbon (Energy) Management Action Plan 2015	To set targets and prioritise actions to reduce CO <sub>2</sub> , energy use in Council operations, reducing the use of the car and promoting sustainable living.	Delayed not expected until 2017/18	A Pooley
Environment Policy	To assist with reducing Broxtowe's overall environmental impact	2020	A Pooley
Energy Policy	By adopting an Energy Policy the Council is able to demonstrate its commitment to energy management	2017	A Pooley

## 2. SERVICE LEVEL OBJECTIVES LINKED TO CORPORATE OBJECTIVES

### Reduce litter and fly tipping to make Broxtowe cleaner (En1)

Service Areas Covered by this Plan	Service Objectives
<b>Street Cleansing and Waste Education</b>	
Street Cleansing	Provide effective cleansing services which maintain public land in accordance with national standards and contribute to a safe and healthy community.
	Promote a cleaner borough.
Waste Education	Promote responsible waste management. This includes education, awareness raising and enforcement through various activities and methods.

### Maintain and improve the green infrastructure of the Council (En2)

Service Areas Covered by this Plan	Service Objectives
<b>Parks and Green Spaces</b>	
Public Green Spaces	Manage, maintain and develop public green spaces, including parks, open spaces, play areas and street scene areas.
	Undertake the planting and maintenance of trees and landscaped areas on the Council's green spaces.
Biodiversity, Local Nature Reserves, Woodlands	Manage, maintain and develop local nature reserves and woodlands to ensure that they enhance the environment and contribute towards a safe and healthy community.
	To ensure that the selection of tree species in the borough is diverse and predominantly native. A range of non-natives will be included to ensure sustainability. This will mitigate the risks that a monoculture of trees can create with pest and diseases.
	Promote good biodiversity practice reflecting the Natural Environment and Rural Communities Act 2006 (Biodiversity Duty).
	Further develop a proactive approach to partnership working.

**Increase recycling, composting, renewable and energy efficiency projects as resources allow (En3)**

Service Areas Covered by this Plan	Service Objectives
<b>Environment</b>	
Waste Management	Provide an effective collection service for domestic, garden and trade waste.
	Maintain and increase the facilities for residents to recycle their waste.
	Promote recycling and sustainability by educating the community on the benefits of recycling and waste minimisation and encourage a reduction of contamination.
	Engage through the Nottinghamshire Joint Waste Management Committee for the purpose of developing and implementing sustainable waste management policies, practices and development of shared services.
Estates, Energy and Sustainability	Reduce levels of energy use in the Council’s buildings and social housing properties through awareness raising, promoting national campaigns and installing energy efficient measures reducing CO <sub>2</sub> levels in Broxtowe.
	Promote renewable energy to the wider public through events and look for opportunities within our own operations to install renewable technology.
	Promote energy saving and energy efficiency in the home, which reduces costs, fuel poverty, CO <sub>2</sub> , improves health and wellbeing for the wider public.
	Promote Broxtowe travel plan to staff to reduce business and fleet mileage and increase the number of people travelling to work by other forms of transport other than the car.
	Promote sustainable travel to the wider public with the benefits of reducing pollution, congestion on the road and improving health and wellbeing.

### 3. MEASURES OF PERFORMANCE AND SERVICE DATA

#### Context – Baseline Service Data

Covalent Code	Service Data Description	Actual 2014/15	Actual 2015/16	Comments including benchmarking data
WMDData_01	No. of enquiries for bulky collections	1,291	1,442	
WMDData_02	No. of enquiries for general refuse enquiries	18,942	22,232	A proportion of this increase can be attributable to issues surrounding the distribution of the calendar and confusion over collections over the Christmas period
WMDData_03b	No. of garden waste subscriptions	16,884	17,782	Replaces WMDData_03a No. of enquiries for garden waste collections 2014/15 = 13,183
WMDData_05	No. of Duty of Care and Trade Waste visits undertaken	1,162	439	Number of Duty of Care visits have reduced due to issues reduction in Environmental Technician staff hours and an increase in the number of reports of abandoned vehicles
WMDData_06	No. of trade waste enquiries	194	249	
SSData_02	No. of abandoned vehicles removed and destroyed	5	14	
SSData_03	No. of litter/dog bins	1,147	1,150	
SSData_08	No. of town centre dual recycling bins	12	12	
PSData_01	Play areas refurbished	1	2	In 2015/16 Long Lane, Attenborough and Ilkeston Road, Stapleford
PSData_02	New site specific management plans produced	1	2	In 2015/16 Hall Park, Eastwood and Pit Lane Recreation Area, Trowell
PSData_05	Total area of parks and open spaces (hectares)	236	236	
PSData_06	No. of children's play areas	35	35	
PSData_07	No. of local Nature Reserves	15 sites 121 hectares	15 sites 121 hectares	

<b>Covalent Code</b>	<b>Service Data Description</b>	<b>Actual 2014/15</b>	<b>Actual 2015/16</b>	<b>Comments including benchmarking data</b>
EMData_01	Council CO <sub>2</sub> emissions - tonnes	3,517	3,349	
EMData_02	Total business mileage (vehicles)	231,769	254,842	
EMData_03a	Total litres of fuel used fleet (mileage)	640,078 miles	326,433 Litres	New - currently mileage, to ensure we use accurate data this will be changed to litres going forward with 2015/16 as a new baseline year
NI 186	Reduction from previous year for borough wide per capita CO <sub>2</sub> emissions (Baseline 2005 7.7 kt CO <sub>2</sub> per capita) %	0%	Data not yet available	Figures collected nationally by DECC, figures two years behind. Most recent figures 2014 5.3 kt CO <sub>2</sub> per capita
EMData_08	Proportion of Households Fuel Poor in the Borough of Broxtowe	9.1%	Data not yet available	Figures collected nationally by DECC, sub regional fuel poverty (Low Income High Cost definition), figures two years behind so trend data awaited
EMData_09a	Total kW of renewable electricity installed (exploring heat technology Broxtowe Borough Council if can record as well will include)	70.72	138.42	New data using kW installed for 2014/15 to include Council Offices, and social housing
EMData_09b	Renewable electricity in Broxtowe - Number of installs	1,126	1,446	Annual revised data published nine months in arrears. Figures collected nationally by DECC annually. Trend will be analysed from 2016/17
EMData_09c	Renewable electricity in Broxtowe - Capacity (MW) is the maximum electric output that can be produced	7	8	Annual revised data published nine months in arrears. Figures collected nationally by DECC annually. Trend will be analysed from 2016/17
EMData_09c	Renewable electricity in Broxtowe - Generation (MWh) is the amount of electricity produced over a specific period of time	12,396	15,021	Annual revised data published nine months in arrears. Figures collected nationally by DECC annually. Trend will be analysed from 2016/17

## Critical Success Indicators (CSI)

Priority leaders should work corporately to **define the outcome objective** for each priority area and **identify an outcome indicator** or indicators which will be **Critical Success Indicators**. There will be a maximum of two CSI for each corporate priority.

Indicator Description	Covalent Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	
<b>Critical Success Indicators (CSI)</b>								
Cleanliness of the streets and open spaces within the Borough (levels of litter)	NI195a	5%	4%	3%	3%	3%	3%	P Wolverson
Number of fly tipping incidents removed	SSData_01	376	479	467	420	378	340	P Syson - There is a significant increase between 2014/15 and 2015/16. The targets for the followings years are based on reduction of 10% each year from 2016
Improved Street and Environmental Cleanliness – fly tipping	NI196	2	2	2	2	2	2	P Syson Fly tipping on private land is increasing. Enforcement action and reviewing access to public land that attract fly tips is reducing fly tipping on public land
No. of Nature Reserves	PSData_07	15	15	15	15	15	15	T Crawford- No growth in numbers of reserves is projected. Management plans for existing sites are in the process of being updated and consolidated
Parks achieving Broxtowe Parks Standard %	PSData_09	69%	91%	93%	95%	100%	100%	T Crawford - Sample sites assessed on an annual basis

Indicator Description	Covalent Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	
Household waste recycled and composted	NI192	40.20%	40.40%	40.17% (41.55%)	40.17% (42.70%)	40.15% (43.85%)	40.15% (45.00%)	P Wolverson – Current trend is for the recycling rate to have a small variance year on year. Projections reflect a plateauing effect. Targets outlined in brackets from 2016/17 onwards are the stretched targets as outlined in the Waste Strategy
Energy Consumption across all operational sites – Total kWh gas and electric ('000)	CPLocal_03	8,974	8,649	8,620	8,448	8,280	8,114	A Pooley - Targets set for 1-2% a year reduction

## Performance Indicators

Priority leaders should identify two sets of performance indicators namely **Key Performance Indicators (KPI)** for reporting to GMT and Members and **Management Performance Indicators (MPI)** for use in business planning and performance monitoring purposes at a service level.

Indicator Description	Covalent Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	
<b>Key Performance Indicators (KPI)</b>								
No. of Green Flags/Community Green Flags	PSLocal_02	4	5	5	5	5	5	T Crawford – Target is to maintain the number of Green Flags. Sites independently assessed on an annual basis
No. of Garden Waste Subscriptions	WMDData_03b	16,884	17,782	18,706	18,706	18,706	18,706	T Crawford - It is expected that the customer base will remain relatively stable year on year



Indicator Description	Covalent Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	
Income generated by garden waste subscriptions	WMData_03c	£ 411,695	£ 552,478	£ 580,000	£ 600,000	£ 600,000	£ 600,000	Based on price increases in 2017/18 and maintained customer base
Income generated through Trade Waste	WMData_06a	£ 440,899	£ 475,210	£ 509,400	£ 522,000	£ 534,528	£ 547,356	P Wolverson - Based on 2.4% increase each year from 2016/17
Income generated through Street Scene	WMData_08	N/A	N/A	£3,500	£4,000	£5,000	£5,000	P Syson – This income stream will be developed through the sale of cleansing services
Savings through reuse of bins	New	N/A	N/A	£ 3,750 150 bins	£ 5,000 350 bins	£ 6,250 428 bins	£ 6,250 428 bins	P Syson - Reuse second hand bins
Tonnes of household waste recycled	BV82a(ii)	8,764	8,611	8,700	8,700	8,613	8,613	P Wolverson – The target tonnages are representative of the weights to be collected with a plateauing of the recycling rate. The stretch targets in the Waste Strategy will be used should the tonnages collected be higher
Tonnes of household waste composted	BV82b(ii)	6,746	7,359	8,500	8,500	8,415	8,613	P Wolverson – These tonnages represent the amounts collected with the plateauing of the recycling rate. Should the stretch targets be achieved the tonnages will be higher
Household waste collected per head (kg)	BV84a	348.53	355.36	391.68	391.68	384	384	P Wolverson – The trend is showing an overall increase in the amount of waste collected year on year. The target aims to reverse this trend

Indicator Description	Covalent Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	
Residual Waste per household (kg)	NI191	465.91	461.41	479.23	479.23	469.83	469.83	P Wolverson – Indications are that the amount of residual waste collected in 2016/17 will increase from the previous year. The target aims to reverse this increase
Levels of detritus on the public highway	NI195b	4%	4%	4%	4%	4%	4%	P Wolverson
CO <sub>2</sub> reduction from Council operations	NI 185	1%	4%	2%	2%	2%		A Pooley – Actual 2014/15 to 2015/16 based on present calculation carbon management plan tool. From 2017/18 it will be based on GHG emission figures
<b>Management Performance Indicators (MPI)</b>								
Average play value score	PSLocal_01	27.80	28.21	28.75	29.00	29.25	29.50	T Crawford – This is a measure of the different elements that make up a play area using a national scoring system

#### 4. KEY TASKS AND PRIORITIES FOR IMPROVEMENT 2017/20

Covalent Code	Description	Targeted Outcome	Partnership/ Procurement Arrangement	Officer Responsible Target Date	Budget Implications / Efficiencies Other comments
ENV 1620_01	Provision of commercial cleansing and waste disposal services.	Provide borough residents and SME businesses with a chargeable cleansing and waste disposal service.	Local Businesses	P Syson March 2018	Existing vehicles may be subject to extra maintenance which should be negotiable. Additional income in the range of 3-18k
ENV 1620_02	Refuse Rescheduling	A review of existing collection arrangements will be undertaken. The benefits of improved collection rounds will be reduced fuel costs and simplified routes.	Resident/ Member consultation will be undertaken. Engagement with workforce will be undertaken to seek efficiencies and working practices	P Syson December 2017	Fuel savings Improved approach to missed bin regime Improved communication/ simplified calendars Internet map routing provision for residents Targeted savings in region of £20k-£50k
ENV 1620_03	Implement the actions identified within the Waste Strategy	Increase in the Council's recycling rate and improved awareness of how to reduce waste	Working with other District Councils, Nottinghamshire County Council and external partners	P Wolverson March 2020	Withdrawal of recycling credits and payments for glass from 2019 will impact on the service provisions. Limited capital and revenue money available to implement new recycling schemes
ENV 1620_04	Franchises and licensing within Parks and Open Spaces	Increased number of franchises and licensed facilities	Working with local suppliers and companies	C Riley March 2018	Through licensing of sales of refreshments and sponsorship of floral displays raise a targeted income of £5,000
ENV 1620_05	Implement the Carbon Management Plan	Reduction in energy usage and the carbon footprint of the Council	Energy Efficiency Working Group	A Pooley March 2019	Implementation of the carbon management plan will have future budget implications
ENV 1518_02	Investors In the Environment Audit	Yearly audit to maintain IIE accreditation aim for 2% reduction in the Council's Carbon footprint	Nottingham Energy Partnership	A Pooley September 2017	

<b>Covalent Code</b>	<b>Description</b>	<b>Targeted Outcome</b>	<b>Partnership/ Procurement Arrangement</b>	<b>Officer Responsible Target Date</b>	<b>Budget Implications / Efficiencies Other comments</b>
ENV 1518_01	Review the Carbon Management Plan	To combine the Carbon Management Plan, Climate Change Strategy and Travel Plan into one strategic document. Reduction in energy usage and the carbon footprint of the Council	Energy Efficiency Working Group	A Pooley March 2018	Delayed not expected until 2017/18
ENV 1518_04	Approve Green Infrastructure Strategy and Implement Key Actions	Develop, improve and promote Green infrastructure in the Borough	PCV/Notts Wildlife Trust/Friends Groups/Broxtowe Wildlife Forum	T Crawford March 2019	Utilise capital and Section 106 funding together with bids for external funding
ENV 1316_06	Develop a new measurable quality standard for parks and open spaces in the Borough and target sites failing to achieve the standard for improvement	100% of parks and open spaces to achieve the new standard	Work with other local authorities and community groups	T Crawford March 2018	Broxtowe Parks Standard agreed at Cabinet on 2 September 2014. Working now to improve sites falling below standard
GREEN 0912_14	Further develop sites with Local Nature Reserve status	Maintain existing 121 hectares of land identified as Local Nature Reserves and investigate possible additional sites	PCV/Notts Wildlife Trust	C Riley March 2018	Management plans need updating so the existing sites are properly maintained rather than increasing the number of sites. All new sites have a potential revenue implication
ENV1720_01	Apply a strategic approach to tree management and planting,	Work with partners, land owners and other agencies.	TCV/Notts Wildlife Trust/Friends Groups/CATs	T Crawford December 2017	No budgetary implication

<b>Covalent Code</b>	<b>Description</b>	<b>Targeted Outcome</b>	<b>Partnership/ Procurement Arrangement</b>	<b>Officer Responsible Target Date</b>	<b>Budget Implications / Efficiencies Other comments</b>
PLACE 0912_11	Improve play areas and sports facilities at parks and open spaces	Healthy Society, DDA compliant	Local sports clubs, schools and Friends groups.	C Riley March 2018	Needs Capital investment. A number of the Borough's play areas are now beyond the point of economical repair. New Play Strategy and Playing Pitch Strategy for 2017
ENV1720_02	Review of Trade Waste Service	Establish the cost of providing a trade waste service	Other Council Departments	P Wolverson March 2018	Work will be done within existing budgets.
ENV1720_ENV01	Implement Litter/ Fly Tipping/Graffiti/ Dog Fouling Action Plan	Cleaner Borough	Notts County Council, Friends Groups, Parish /Town Councils	M Hawley /P Wolverson March 2018	Most work to be done within existing budgets. Specific schemes that require funding to be considered by Leisure and Environment Committee

## 5. LINK KEY TASKS AND PRIORITIES FOR IMPROVEMENT TO THE FINANCIAL BUDGETS

Budget Implications/Efficiencies Generated	Budget £
<b>Revenue Budgets 2017/18</b>	
Add: Other Budget Implications	0
Less: Efficiencies Generated	
Reduced annual vehicle costs	(10,000)
Restructure of refuse rounds – removal of two vehicles	(50,000)
Withdrawal of free red-lidded bins	(20,000)
Reduction in public conveniences expenditure	(5,880)
Employee Savings Programme (alternative savings)	(138,560)
Less: New business/increased income	
Growth of garden waste service	(41,000)
Increased commercialisation of Trade Waste and Bulky Waste	(19,100)
Franchises in parks and green spaces	(4,250)
<b>Net Change in Revenue Budgets 2017/18</b>	<b>(288,790)</b>

<b>Revenue Budgets 2018/19</b>	
Add: Other Budget Implications	
Less: Efficiencies Generated	
Less: New business/increased income	
<b>Net Change in Revenue Budgets 2018/19</b>	<b>-</b>

<b>Revenue Budgets 2019/20</b>	
Add: Other Budget Implications	
Less: Efficiencies Generated	
Less: New business/increased income	
<b>Net Change in Revenue Budgets 2019/20</b>	<b>-</b>

## 6. SUMMARY OF KEY RISKS

Priority leaders are to identify three strategic risks for the Business area and to determine whether these have been/or should be considered on the Council's Strategic Risk Register.

Key Strategic Risk	Is this already covered by an existing Strategic Risk?	What action can be taken/is required to mitigate/minimise the risk or threat
1. Lack of skills and or capacity to meet increasing initiatives and expectations	Yes	Assess priorities, develop workforce planning and multi skilling, and manage expectations
2. Ageing workforce and levels of sickness	Partly covered	Monthly monitoring of sickness, on-going work profile assessment
3. Failure to achieve recycling targets in a cost effective manner	Yes	Review ongoing initiatives, Monitor garden waste scheme, explore partnership opportunities

Also, the top five risks (strategic or operational) arising from the key tasks and priorities for improvement should be identified. Whilst, it will be expected that detailed risks will be considered as part of the project planning process for each key task, it is anticipated that there will be 'common themes' identified which should enable the key risks to be limited to the top five. An earlier example has been included for reference.

Covalent Code	Key Task	Risk or Threat to Key Task	Covered by an existing Strategic Risk?	Action taken/ required to mitigate/ minimise the risk or threat
PLACE 0912_11	Improve play areas and sports facilities at parks and open spaces	Lack of funding	2 - Failure to obtain adequate resources to achieve service objectives	Source external partnership funding
ENV 1518_04	Implement Key Actions in Green Infrastructure Strategy	Strategy not adopted. Insufficient Officer time – lack of resources	2 - Failure to obtain adequate resources to achieve service objectives	Programmed monitoring/planning
ENV1620_03	Implement the actions identified within the Waste Strategy	Lack of funding and resources	21- Failure to achieve recycling targets in a cost effective manner	Promote recycling services, monitor costs and investigate different recycling initiatives, partnership working and funding.
ENV1620_02	Re-routing of current refuse rounds to test for viability	Not routed correctly Workforce opposition	2 - Failure to obtain adequate resources to achieve service objectives	Pre- route tests Benefits to workforce and organisation

<b>Covalent Code</b>	<b>Key Task</b>	<b>Risk or Threat to Key Task</b>	<b>Covered by an existing Strategic Risk?</b>	<b>Action taken/ required to mitigate/ minimise the risk or threat</b>
ENV1620 _05	Implement the Carbon Management Plan	Lack of funding available	2 - Failure to obtain adequate resources to achieve service objectives	Look for external funding opportunities/work carried out as resources available



## LIBERTY LEISURE BUSINESS PLAN

The Liberty Leisure business plan ensures that there is continuity of projects and performance from the existing Broxtowe Borough Council run Leisure and Cultural Services through to the formation of the new company.

This plan outlines the project priorities that Liberty Leisure will implement to develop the company so it can achieve the business objectives agreed with Broxtowe Borough Council in the Service Agreement and five year Business Plan and financial forecast.

The priority of the company is to deliver an efficient service for Broxtowe Borough Council while continuing to make contributions to the Council's Corporate Plan 2017-2021 priority of **Health**. To have a positive impact on the health of local people Liberty Leisure is guided by the Service Agreement and the Company Strategies. These documents align the work of Liberty Leisure with other local, regional and national plans to ensure the company's work contributes to wider objectives.

The business plan covers a three-year period but will be revised and updated annually. A suite of milestones and Key Performance Indicators (KPI) will be used to monitor progress against key tasks and targets. During the first full trading year of the company a thorough review of the performance monitoring will be undertaken to identify more relevant KPIs, to refine targets and to ensure reporting to Broxtowe Borough Council is relevant, consistent and manageable.

**The Council's Vision for Broxtowe is 'a great place where people enjoy living, working and spending leisure time'**

### **Liberty Leisure's Values that contribute to the Councils vision are:**

- Integrity and professional competence
- A strong caring focus on the needs of the communities
- Continuous improvement and delivering value for money
- Valuing employees and enabling the active involvement of everyone
- Innovation and readiness for change

## 1. PUBLISHED STRATEGY AND POLICY DOCUMENTS SUPPORTING THE DELIVERY OF PRIORITIES AND OBJECTIVES

Strategy/Policy Document	Purpose of Document	Renewal Date	Responsible Officer/Contact
Broxtowe Leisure Facilities Strategy - The future from 2015	The future of leisure facilities within the Borough of Broxtowe	March 2018	Managing Director
Broxtowe Events Strategy 2015 and Beyond	Events strategy document providing a framework for delivering events	March 2018	A Khan
Get Active Strategy Sports Strategy	Providing the opportunity, motivation and support to enable people to be more active than ever before	March 2020	C Laxton-Kane
Nottinghamshire Joint Health and Wellbeing Strategy 2016 - 2020	Provides details of health initiatives and joint working arrangements to improve health and wellbeing	2020	Managing Director
Broxtowe Partnership Community Strategy 2010-2020 and associated action plans	Aims to address issues facing the Borough of Broxtowe and to improve quality of life for everyone in the Borough	2020	M Hawley
Joint Use Agreement	Provides legal framework for the management of the joint-use facilities in partnership with Notts County Council and school governing bodies	Continues in force until termination	Managing Director
Equalities Action Plan	Sets out proposed action to promote equal opportunities		Human Resources
Equality and Diversity Policy	Sets out the legal, strategic and operational framework for the Council's equality and diversity work		Human Resources

## 2. SERVICE LEVEL OBJECTIVES LINKED TO CORPORATE OBJECTIVES

### Increase the number of people who have active lifestyles (He1)

Service Areas Covered by this Plan	Service Objectives
<b>Liberty Leisure Limited</b>	
Vision	Leisure, Culture and Events at the heart of our community
Mission	To earn the lifelong loyalty of our customers through delivering first class leisure, culture and event services
Values	<ul style="list-style-type: none"> <li>• INOVATION – constantly evolving our offering</li> <li>• CARE – caring for our community</li> <li>• INTEGRITY – always acting with integrity</li> <li>• SAFETY – provide safe and secure facilities and events</li> <li>• VALUE FOR MONEY – delivering value for all</li> <li>• EMPLOYEES – recognising our staff and ensuring a happy workplace for all</li> <li>• FUN – vibrant and diverse leisure, culture and events that enrich lives</li> </ul>
Guiding Principles	<ul style="list-style-type: none"> <li>• Deliver an excellent service</li> <li>• Increase participation in leisure and cultural services</li> <li>• Deliver significant efficiency savings, and provide financial certainty and sustainability</li> <li>• Increase community engagement in the services</li> <li>• Retain open and affordable access to all sectors of the community</li> <li>• Contribute to the shared outcomes of our partners</li> <li>• Create a brand that stands for quality and consistency</li> <li>• Maximise opportunities that arise or are created to develop and grow the business</li> <li>• Be recognised by our employees as an excellent organisation to work for</li> <li>• Adopt the principles of best value and continuous improvement in all that we do</li> <li>• Work to sustain the environment</li> <li>• Support and help develop the local economy</li> </ul>
Main Service Activities	<ul style="list-style-type: none"> <li>• Bramcote Leisure Centre</li> <li>• Kimberley Leisure Centre</li> <li>• Chilwell Olympia</li> <li>• Get Active</li> <li>• Events</li> <li>• D.H. Lawrence Heritage</li> <li>• Business Development and Support</li> </ul>

### 3. MEASURES OF PERFORMANCE AND SERVICE DATA

#### Context – Baseline Service Data

Covalent Code	Service Data Description	Actual 2014/15	Actual 2015/16	Comments including benchmarking data
<b>Liberty Events</b>				
LLData_A01	Total public engaged in events activities annually	41,544	41,749	
<b>D.H. Lawrence Heritage</b>				
LLData_H01	Total Heritage visitors	13,493	10,497	
<b>Bramcote Leisure Centre</b>				
LSDData_B01	Total Leisure Centre attendance	695,685	631,949	Challenging environment within Fitness resulted in reduced attendance to gym
LSDData_B02	No. of Leisure Card Holders	36,973	36,702	
<b>Kimberley Leisure Centre</b>				
LSDData_K01	Total Leisure Centre attendance	575,230	606,270	Increase in football users and children's sports courses
LSDData_K02	No. of Leisure Card Holders	15,970	15,773	
<b>Chilwell Olympia Sports Centre</b>				
LSDData_C01	Total Leisure Centre attendance	391,069	394,324	
LSDData_C02	No. of Leisure Card Holders	3,716	2,201	
<b>Get Active</b>				
LLData_S01	Total Get Active Attendance	22,583	21,507	Replace this indicator with an amalgamated figure based on the three Sport England targets listed, Older People, Females, Young People
LLLocal_S02	Participation in inclusion projects	10,239	11,529	Inclusion Officer Post no longer exists therefore this performance measure need to change
LLLocal_S03	No. of people attending Get Active Sports events	1,740	2,908	

## Critical Success Indicators (CSI)

Priority leaders should work corporately to **define the outcome objective** for each priority area and **identify an outcome indicator** or indicators which will be **Critical Success Indicators**. There will be a maximum of two CSI for each corporate priority.

Indicator Description	Covalent Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	
<b>Critical Success Indicators (CSI)</b>								
<b>Increase the number of people who have active lifestyles (He1)</b>								
Total Attendances for Leisure and Culture  Figure stated is the sum of the indicators listed	LLDATA_E03 LLDATA_H01 LLDATA_B01 LLDATA_K01 LLDATA_C01 LLDATA_S01	1,734,138	1,756,135	1,687,714	1,689,406	1,700,000	1,713,300	A Khan G Shaw P Woodward C Laxton-Kane
Total Broxtowe Leisure Cardholders  Figure stated is the sum of the indicators listed	LLDATA_B02 LLDATA_K02 LLDATA_C02	57,347	54,173	54,000	54,000	54,000	54,000	E Murtha
<b>Work with partners to improve the health of the local population (He2)</b>								
Number of clubs and organisations engaged with	LLDATA_G01	226	200	100	100	100	100	E Murtha  Target reduced because we have redefined what a partnership is

## Performance Indicators

Priority leaders should identify two sets of performance indicators namely **Key Performance Indicators (KPI)** for reporting to GMT and Members and **Management Performance Indicators (MPI)** for use in business planning and performance monitoring purposes at a service level.

Indicator Description	Covalent Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	
<b>Key Performance Indicators (KPI)</b>								
<b>Liberty Events</b>								
Participation per 1000 population	LLLocal_E08	374.77	375.44	383	410	445	490	A Khan
Subsidy per head	LLLocal_E01	N/A	£4.28	£6.25	£6.00	£5.85	£5.65	A Khan
<b>D.H. Lawrence Heritage</b>								
Visits per 1000 population	LLLocal_H01	121.89	91.21	13	16	18	20	Targets reduced do to closure of the heritage centre
Subsidy per head	LLLocal_H02	£13.94	£17.45	£68.00	£60.00	£55.00	£50.00	A Khan Targets need to be refined during the first full operating year to consider operational changes and closure of the heritage centre
<b>Bramcote Leisure Centre</b>								
Visits per 1000 population	LLLocal_B01	5,576.83	5,686.24	5,750	5,750	5,788	5,832	G Shaw
Subsidy per head per visit	LLLocal_B02	-£0.15	-£0.13	-£0.13	-£0.13	-£0.13	-£0.13	G Shaw Targets need to be refined during the first full operating year so that the effect of VAT changes can be accurately applied
Operational Recovery Ratio	LLLocal_B03	106%	105%	105%	105%	105%	105%	G Shaw Targets need to be refined during the first full operating year so that the effect of VAT changes can be accurately applied
<b>Chilwell Olympia</b>								
Visits per 1000 population	LLLocal_C01	4,232	3,546	3,517	3,526	3,535	3,544	C Laxton-Kane
Subsidy per head	LLLocal_C02	£0.33	£0.37	£0.36	£0.36	£0.35	£0.35	C Laxton-Kane Targets need to be

Indicator Description	Covalent Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	
per visit								refined during the first full operating year so that the effect of VAT changes can be accurately applied
Operational Recovery Ratio	LLLocal_C03	79%	76%	77%	77%	78%	78%	C Laxton-Kane Targets need to be refined during the first full operating year so that the effect of VAT changes can be accurately applied
<b>Kimberley Leisure Centre</b>								
Visits per 1000 population	LLLocal_K01	5,196.58	5,452.99	5,155	5,155	5,165	5,183	P Woodward
Subsidy per head per visit	LLLocal_K02	£0.33	£0.27	£0.26	£0.26	£0.26	£0.26	P Woodward Targets need to be refined during the first full operating year so that the effect of VAT changes can be accurately applied
Operational Recovery Ratio	LLLocal_K03	85%	87%	89%	89%	89%	89%	P Woodward Targets need to be refined during the first full operating year so that the effect of VAT changes can be accurately applied
<b>Management Performance Indicators (MPI)</b>								
<b>Liberty Events</b>								
Event Attendance - events directly delivered by the Events team	LLLOCAL_E02	n/a	28,500	30,500	31,000	31,500	32,000	A Khan 16/17 – OT to achieve 27,000 due to inclement weather and new admission charges reducing attendances for Proms/ Also a number of new locations for Play Days were low in attendances
Event Attendance - events delivered in partnership with others	LLLOCAL_E03	n/a	11,000	12,800	14,000	15,000	15,000	A Khan Targets need to be refined during the first full operating year to consider operational changes of the events team
Event Attendance - events delivered by others, with support from the events team	LLLOCAL_E04	n/a	500	1,000	1,305	1,750	1,950	A Khan Targets need to be refined during the first full operating year to consider operational changes of the events

Indicator Description	Covalent Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	
								team
Income Generated	LLLOCAL_E05	n/a	£30k	£32.5k	Targets to be reviewed against proposed new events programme			A Khan
Sponsorship Generated	LLLOCAL_E06				Targets to be reviewed against proposed new events programme			A Khan
Customer Satisfaction	LLLOCAL_E07	n/a	60%	62%	64%	66%	68%	A Khan
Participation per 1000 population	LLLocal_E08	374,77	375.44	383	410	445	490	A Khan
<b>D H Lawrence Heritage</b>								
Museum Visitors	LLLocal_H01	2,079	2,400	1,500	1,600	1,700	1,800	A Khan The reduction in visitor attendance is due to a reduction of schools visits due to a reduction in physical space and parking since the closure of the Heritage centre as well as the change in opening times
<b>Bramcote Leisure Centre</b>								
Annual Customer Satisfaction Survey (APSE)	LLLocal_B04	67%	74%	75%	75%	75%	76%	G Shaw
<b>Chilwell Olympia</b>								
Annual Customer Satisfaction Survey (APSE)	LLLocal_C04	72%	74%	75%	76%	77%	77%	C Laxton-Kane
<b>Kimberley Leisure Centre</b>								
Annual Customer Satisfaction Survey (APSE)	LLLocal_K04	76%	73%	76%	76%	76%	77%	P Woodward
<b>Get Active</b>								
No. of hours of activity made available or supported by Get Active	LLLocal_S04	3,830	3,800	3,900	3,900	4,000	4,050	C Laxton-Kane
No. of entries in Broxtowe Sport Community events	LLLocal_S03	1,740	2,050	1,780	1,550	1,850	1,900	C Laxton-Kane



Indicator Description	Covalent Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	
Participation per 1000 population	LLLocal_ES01	216.4	193.3	210	187	187	187	C Laxton-Kane
Sport England's Active Lifestyle Survey – Female Participation		<p>The proposed Get Active Sports Strategy 2017-20 identifies new work targeted work strands based on Sport England Insight Data for Broxtowe. Historic KPIs have less significance, the new KPIs listed will directly measure the impact of the new strategy priorities</p> <p>Data for the new KPIs will be obtained from Sport England's National Active Lifestyle survey. This is a new survey, baseline data will be available in January 2017. Once this data is available future targets for these KPIs will be set and reported</p>						C Laxton-Kane
Sport England's Active Lifestyle Survey – Older People Participation								C Laxton-Kane
Sport England's Active Lifestyle Survey – Young People Positive Attitude								C Laxton-Kane

#### 4. KEY TASKS AND PRIORITIES FOR IMPROVEMENT 2016/19

Covalent Code	Description	Targeted Outcome	Partnership/ Procurement Arrangement	Officer Responsible Target Date	Budget Implications/ Efficiencies Other comments
LL1720_B01	Improve the quality of the Liberty Leisure Swim School	Achieve the Amateur Swimming (ASA) Association Leisure Centres Accreditation Scheme	Amateur Swimming Association	G Shaw P Woodward March 2019	No budget implications  The ASA are reviewing their accreditation scheme the completion of this may affect the target date
BPT1417_K01	To maintain current high quality child and youth fitness provision at KLC	Procure replacement equipment for Vibe Gym	Equipment supplier	P Woodward December 2017	£60,000 Outcome dependent upon Council Capital programme 2017-18
BPT1518_G01	Revise financial consequences of the Leisure Facilities Strategy	Review finances of moving from three leisure centres to two		Managing Director E Murtha March 2018	
BPT1518_A01	Review current annual events programme	Implement a new borough wide programme of events	Venues, Arts Orgs, Artists, Parishes	A Khan September 2018	Within reduced budget of £78,350 Budget savings of £10K rising to £20k are included in Liberty

Covalent Code	Description	Targeted Outcome	Partnership/ Procurement Arrangement	Officer Responsible Target Date	Budget Implications/ Efficiencies Other comments
					Leisure's business plan
HE1620_ B01	Refurbish Health Suite at Bramcote Leisure Centre	Improve facilities at Bramcote Leisure Centre and increase the desirability of the membership package	Full tender to determine contractor	G Shaw June 2017	£188,000
HE1620_ B02	Continue to operate efficiently at Bramcote Leisure Centre	Replacement CHP unit at Bramcote Leisure Centre	Full tender to determine supplier	G Shaw March 2020	£140,000
HE1620_ B03	Maintain fabric of Bramcote Leisure Centre	Deliver items included in the capital programme	Dependent on area of work	G Shaw March 2018	<b>£329,500</b> Outcome dependent upon Council Capital programme 2017-18
HE1620_ K01	Maintain fabric of Kimberley Leisure Centre	Deliver items included in the capital programme	Dependent on area of work	P Woodward March 2018	<b>£207,500</b> Outcome dependent upon Council Capital programme 2017-18
HE1620_ G01	Business Plan for Local authority Trading company	Implement 5 year business plan for Liberty Leisure	FMG Consulting	A Marriott E Murtha October 2021	As per detailed business plan
LL1720_ G01	Review Gymnastics & Trampoline Programme	Increase attendances, surplus and income	Chilwell Olympia Kimberley Leisure Centre	P Woodward C Laxton-Kane March 2019	Surplus after expenditure of £4,380 in 2017-18 and £7,056 in 2018-19 included in Liberty Leisure's business plan
LL1720_ G02	Introduce Personal Training	Trained PT's Additional Income A PT service for customers	Technogym Bramcote, Chilwell & Kimberley Leisure Centres	E Murtha C Laxton-Kane G Shaw P Woodward March 2019	Surplus after expenditure of £3,280 in 2017-18 and £6,560 in 2018-19 and onwards included in Liberty Leisure's business plan
<b>LL1720_ C01</b>	Squash Court Conversion	Create additional space to expand fitness classes and birthday party offering	Local Contractors	C Laxton-Kane June 2017	Expenditure within existing revenue budgets To maintain existing fitness membership

Covalent Code	Description	Targeted Outcome	Partnership/ Procurement Arrangement	Officer Responsible Target Date	Budget Implications/ Efficiencies Other comments
					income
LL1720_S01	10K Run Event / Festival	Add a 10k run to the existing fun run and 5k run on Bramcote Hills Park	Sport Nottinghamshire British Athletics	C Laxton-Kane  December 2018	Reallocation of existing events revenue expenditure  Surplus after expenditure of an additional £1,500 of income each year
LL1720_G03	Prescribe / Body Stat & Digital Journey  Improve Gym Membership Retention	Implement a digital customer journey and management tool	Technogym  Broxtowe Borough Council ICT	C Laxton-Kane E Murtha G Shaw P Woodward  March 2018	Surplus after expenditure of £7K rising to £14K. Included in Liberty Leisure's business plan
LL1720_K01	New Kiosk at Kimberley Leisure Centre	Reduce queuing times to improve the experience of members accessing the fitness facilities	Clarity	E Murtha P Woodward  March 2019	£10,000  (£700 annual support)
LL1720_G04	Liberty Leisure Operational Strategy	Develop an overarching strategy for Liberty Leisure to plan the development and deployment of staff, future use of Technology, Marketing and activity delivery		Managing Director  March 2018	Efficiencies and opportunities will be identified through the development of the strategy
LL1720_G05	Review and where appropriate implement changes to central support functions	Streamline back office functions and improve financial efficiencies	Broxtowe Borough Council	Managing Director  March 2020	Financial efficiencies will be identified through the review process of the support services
LL1720_G06	Investigate potential to grow business opportunities beyond the existing scope of the service	To improve efficiencies of Liberty Leisure	Other local authorities	Managing Director  March 2019	Up to 20% of the existing business can be developed beyond the existing service scope

## 5. LINK KEY TASKS AND PRIORITIES FOR IMPROVEMENT TO THE FINANCIAL BUDGETS

All £	2016-17 Year 1	2017-18 Year 2	2018-19 Year 3	2019-20 Year 4	2020-21 Year 5
Base Budget 2016/17	1,573,550	1,573,550	1,573,550	1,573,550	1,573,550
Management Adjustments to Base Budget	-104,053	-106,492	-106,492	-106,492	-106,492
New Revenue Savings or Growth	-40,500	-106,650	-109,326	-109,326	-109,326
Inflation & Pay Award	26,078	26,124	26,412	26,412	26,412
VAT Adjustment from Change to LATC	-331,575	-337,194	-337,194	-337,194	-337,194
Revised Budget for Year per Database	1,123,500	1,049,338	1,046,950	1,046,950	1,046,950
Less: <b>Adjustments not in Database</b>					
NNDR Saving	-112,760	-112,760	-112,760	-112,760	-112,760
Management Salary Reduction in Year 1 only	-10,400				
Contingency and Cashflow	94,503	96,220	97,164	97,164	97,164
Provision for Effect of Incremental Pay increases	0	17,602	14,082	11,265	9,012
Provision for National Living Wage	1,300	1,480	5,863	18,015	52,405
Provision of Future Pay Awards	0	0	0	0	0
Increase in ERNI and Superannuation Costs	11,364	11,417	12,696	16,245	26,287
Free Child Swimming in Summer Holidays	8,978	8,978	8,978	8,978	8,978
Price Adjustments for VAT Exempt Services	7,071	14,142	28,283	28,283	28,283
Provision for Holiday Pay	7,000	7,000	7,000	7,000	7,000
<b>Net Management Fee before VAT adjustment</b>	<b>1,130,555</b>	<b>1,093,416</b>	<b>1,108,255</b>	<b>1,121,139</b>	<b>1,163,318</b>
Irrecoverable VAT on Purchases	97,537	98,933	98,886	98,886	98,886
<b>Net Management Fee Required</b>	<b>1,228,092</b>	<b>1,192,349</b>	<b>1,207,141</b>	<b>1,220,024</b>	<b>1,262,204</b>

## 6. BUSINESS PLAN PRIORITIES THAT LINK TO THE FINANCIAL BUDGET

Project	Y1 16-17 Expense	Y1 16-17 Income	Y1 16-17 Surplus	Y2 17-18 Expense	Y2 17-18 Income	Y2 17-18 Surplus	Ongoing Exp	Ongoing Inc	Ongoing Surplus
Personal Training	£5,720	£9,000	£3,280	£11,440	£18,000	£6,560	£11,440	£18,000	£6,560
Body Composition	£0	£7,092	£7,092	£0	£14,184	£14,184	£0	£14,184	£14,184
Health Suite	£0	£12,000	£12,000	£0	£24,000	£24,000	£0	£24,000	£24,000
School Swimming	£1,692	£5,760	£4,068	£1,692	£8,064	£6,372	£1,692	£8,064	£6,372
Gymnastics	£0	£0	£0	£7,153	£11,533	£4,380	£35,939	£42,995	£7,056
Events Savings	£0	£10,000	£10,000	£0	£20,000	£20,000	£0	£20,000	£20,000
Swim Club & Lessons	£5,080	£8,499	£3,419	£5,080	£13,791	£8,711	£5,080	£13,791	£8,711

## 7. SUMMARY OF KEY RISKS

Priority leaders are to identify three strategic risks for the Business area and to determine whether these have been/or should be considered on the Council's Strategic Risk Register.

Key Strategic Risk	Is this already covered by an existing Strategic Risk?	What action can be taken/is required to mitigate/minimise the risk or threat
1. Teckal Company	No	Detailed business plans and marketing strategy
2. Lack of financial resources	Yes	As per strategic risk register
3. Leisure Facilities Strategy	Yes	As per strategic risk register

Also, the top five risks (strategic or operational) arising from the key tasks and priorities for improvement should be identified. Whilst, it will be expected that detailed risks will be considered as part of the project planning process for each key task, it is anticipated that there will be 'common themes' identified which should enable the key risks to be limited to the top five. An earlier example has been included for reference.

Covalent Code	Key Task	Risk or Threat to Key Task	Covered by an existing Strategic Risk?	Action taken/ required to mitigate/ minimise the risk or threat
New	Implementation of the Liberty Leisure Business Plan is not fully realised	Business plan is not viable	No	Development of additional business options to be implemented to spread the risk of any specific failure
New	Refurbish Health Suite at Bramcote Leisure Centre	Lack of sufficient capital resources	Yes	Alternative scheme covering the main area Spa area only
New	Prescribe / Body Stat & Digital Journey Improve membership and partnership participation to reduce health inequalities.	Membership Numbers continue to decline	No	New equipment, move towards digital bringing the 'outside in'. Improved marketing of facilities and opportunities
New	Maintain fabric of Kimberley & Bramcote Leisure Centres	Lack of sufficient capital resources	No	Continual reviewing of on-going maintenance, potential for utilising budgets across sites, resources/asset disposals

<b>Coalent Code</b>	<b>Key Task</b>	<b>Risk or Threat to Key Task</b>	<b>Covered by an existing Strategic Risk?</b>	<b>Action taken/ required to mitigate/ minimise the risk or threat</b>
HE1620_ B02	Continue to operate efficiently at Bramcote Leisure Centre	CHP Unit is not replaced	No	Review of revenue budgets, asset disposal