

From: [Matt Leek](#)
To: [Darren Ottevell](#)
Subject: 25/00371/OUT
Date: 30 June 2025 15:48:07

Afternoon Darren,

Travel Plan comments below:

- Full contact details of the Travel Plan Coordinator (TPC) should be supplied to NCC now. This can be an interim TPC (e.g. a representative of the developer or their agent) until such a time as a permanent TPC is appointed. The TP should commit to updating NCC should the TPC's name or contact details change for whatever reason.
- The TPC should liaise with TPCs associated with other developments in the surrounding area to encourage a cohesive approach to travel planning in the area.
- The TPC should commit to liaising with the planning authority (Broxtowe Borough Council) in addition to NCC.
- The formal monitoring period and period in post of the TPC should run from prior to first occupation until a point 5 years following 50% occupation of the site.
- A further table showing the target trip generation with the Travel Plan in place should be provided in Chapter 5.
- Targets should match the formal monitoring period (5 years following 50% occupation of the site).
- Targets should not be changed or updated without discussion with, and agreement of, NCC. This should be stated.
- In addition to the measures included within the Travel Plan, the following should also be included:
 - The TP should make residents aware of cycle maintenance opportunities available within the local area. If there is sufficient demand, cycle maintenance and cycle training should be offered on-site.
 - Personal Travel Planning should be offered to any resident who requests it.
- The results of monitoring should be disseminated via newsletter and / or email update to ensure residents are kept informed of TP success.
- Secondary monitoring should also be conducted and reported upon, including the uptake of taster tickets / vouchers, resident feedback, cycle parking occupancy etc.
- The Travel Plan should commit to a 3-year review and evaluation with NCC.
- Firm commitments to all measures, monitoring and targets should be provided (things "will" happen instead of "could/should"). E.g. why is the content of the travel pack "may contain" rather than "will contain"?
- The Travel Plan should firmly commit to remedial measures if the TP fails to achieve its targets at the end of the monitoring period, e.g. extension of the TPC and monitoring period as a minimum.

Kind regards,

Matt.

Matt Leek

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