



8 January 2018

Dear Sir/Madam

A meeting of the Jobs and Economy Committee will be held on **TUESDAY**, 16 January 2018 in the New Council Chamber, Foster Avenue, Beeston, commencing at 7.00pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Please note the change to the normal day for this Committee.

Yours faithfully

Chief Executive

To Councillors:	B C Carr	J W Handley
	E Cubley	M Handley
	T A Cullen	A Harper (Chair)
	M J Crow (Vice Chair)	P Lally
	L Fletcher	R S Robinson

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

PAGES 1 - 2

The Committee is asked to confirm as a correct record the minutes of the meeting held on 14 December 2017.

4. OCCUPANCY OF THE MAIN EMPLOYMENT SITES AND BUSINESS SURVEYS UPDATE PAGES 3 - 6
To update members on the occupancy rates of key employment sites, including Beeston, Eastwood, Kimberley and Stapleford town centres.
5. UPDATE ON KEY SITES PAGES 7 - 14
To update members of the Committee on the progress of housing sites across the borough.
6. GRANT SCHEME PROGRESS REPORT PAGES 15 - 19
To outline to members of the Committee progress made on the grant scheme expected to launch in the new financial year.
7. BUSINESS PLANS AND FINANCIAL EASTIMATES PAGES 20 - 30
To consider the proposals for business plans, detailed revenue budget estimates for 2018/19, capital programme for 2018/19 to 2020/21 and proposed fees and charges for 2018/19 in respect of the Council's priority areas.
8. BUSINESS GROWTH PLAN PAGES 31 - 45
To seek endorsement of the draft Business Growth Plan.
9. HOUSING DELIVERY WORKSHOP AND DEVELOPMENT PROTOCOL PAGES 46 - 51
To update the Committee on the workshop and a potential protocol across greater Nottingham to assist in the delivery of housing on previously developed sites.
10. HS2 UPDATE PAGES 52 - 53
To update the Committee on progress on HS2 and related Growth Strategy issues.
11. STAFFING UPDATE PAGE 54
To update the Committee on staffing in the Planning Department following a departmental re-structure which was reported to Policy and Performance Committee on 4 July 2017.

12. NEIGHBOURHOOD PLAN UPDATE

PAGES 55 - 56

To update the Committee on progress on the preparation of ten Neighbourhood Plans.

13. WORK PROGRAMME

PAGE 57

To consider items for inclusion in the Work Programme for future meetings.

JOBS AND ECONOMY COMMITTEE

14 DECEMBER 2017

Present: Councillor A Harper, Chair

Councillors: D Bagshaw (Substitute)
M J Crow (Vice Chair)
E Cubley
T A Cullen
S Easom (Substitute)
M Handley
R I Jackson
E Kerry (Substitute)
P Lally
M Radulovic MBE

Apologies for absence were received from Councillors B C Carr, L Fletcher, J W Handley and R S Robinson.

28. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

29. **MINUTES**

The minutes of the meeting held on 2 November 2017 were confirmed and signed.

30. **PART TWO LOCAL PLAN**

The Committee considered the representations made during the formal six week consultation that had taken place after the publication of the Part Two Local Plan. A number of late items were circulated to the Committee for their consideration with the permission of the Chair.

The Committee noted changes to the plan, specifically the changes in designation at the Horses' Field and at land adjacent to Thorn Drive at Newthorpe. These were to remain as open space. The Committee acknowledged that it would not be possible to change one small area of the plan, for example a specific housing site, at this meeting. The purpose of the meeting was to discuss the plan as a whole.

There followed a discussion about sites in the Eastwood Neighbourhood Plan, specifically access to Walker Street, the lack of Environment Agency approval of the Beamlight site and the Nethergreen site. A number of suggestions regarding additional sites were made, with a view to reducing the

density of development at the sites already designated for development in Eastwood. It was noted that the Strategic Housing Land Availability Assessment (SHLAA) would look at these issues in the borough as a whole, including whether sites were deliverable.

Debate progressed on to proposed development at the site of Chetwynd Barracks. There was concern that the significant highways infrastructure that was required to support the site would not be delivered and that the development would cause additional traffic throughout the Beeston, Chilwell and Toton areas. It was noted that the Council was looking at infrastructure work in detail with partner agencies including Nottinghamshire and Derbyshire County Councils as they were the highways authorities.

There was a discussion about the Bennerley screens site and the possibility of redeveloping the former industrial land there as part of the wider High Speed 2 (HS2) project.

It was noted that in instances where the Neighbourhood Plan and the Broxtowe Plan were the same, all the resources available to Broxtowe Borough Council would be applied to defend it at the inspection stage. Work would continue with Neighbourhood Forums, Town and Parish Councils to try to align the plans. Compiling as much information as possible on sites would be key to ensuring that the plan was sound and minimising the risk that the plan was rejected at the inspection stage.

Councillor R Macrae made representation to the Committee regarding sites in Stapleford.

The Committee also noted that further work would be done to address comments made by key consultees prior to the full plan being returned to the Committee with final recommended changes.

RESOLVED that the changes to the plan detailed in the report be approved.

31. WORK PROGRAMME

The Committee requested that the HS2 Update be made a standing item on the Work Programme.

RESOLVED that the Work Programme, as amended, be approved.

Report of the Chief Executive

OCCUPANCY OF THE MAIN EMPLOYMENT SITES AND BUSINESS SURVEYS UPDATE1. Purpose of report

To update members on the occupancy rates of key employment sites, including Beeston, Eastwood, Kimberley and Stapleford town centres. Additionally to share some business survey results gained following data capture visits to these sites. It is recommended that occupancy results are reported to this Committee twice a year.

2. Background

Members will recall initial discussions at the Jobs and Economy Committee on 14 September 2017, about the importance of compiling a list of businesses in Broxtowe, where it was noted that the Economic Regeneration Team was pursuing this with a large scale survey to give them a better understanding of economic activity in the borough.

Since that time the team have concluded their initial face-to-face visits of 40 main employment sites around the borough. Alongside questionnaire completions, an inventory was taken of available units at these sites (some in the Council's ownership), noting occupancy, use class, employee numbers, sector of operation (categories taken from the D2N2 Strategic Employment Plan (SEP), building construction (categories taken from 'building type' classifications within the CoStar system), rateable value, floor space and property agent details where units appeared vacant.

Members should be aware the sites visited feature various different trading environments, some wholly industrial, some office and several with a mixture of both. Giltbrook Retail Park and Chilwell Retail Park have also been included within survey and monitoring work due to their importance as key local employment areas in the north and south.

The results of these investigations are included at the appendix.

Recommendation

The Committee is asked to RESOLVE that the update on the occupancy of main employment sites be provided to Committee twice a year, subject to when the new data is captured, these figures would be reported at the next available Committee.

Background papers

Nil

APPENDIX

Main sites in the borough for employment

The 40 employment sites included in the data gathering process include:

Eldon Road - Attenborough	Robinettes Lane - Cossall
Gin Close Way - Awsworth	Engine Lane - Eastwood
Barrydale Avenue - Beeston	Farrington Way - Eastwood
Beeston Business Park - Beeston	Mushroom Farm - Eastwood
Boulevard Ind Park - Beeston	Newmaleys Road - Eastwood
Evelyn Street - Beeston	Birch Park - Giltbrook
Lilac Grove - Beeston	Giltbrook Industrial Estate
Lower Regent/King St - Beeston	Giltbrook Retail Park
Medicity Boots - Beeston	Amber Trading Estate - Kimberley
Nether Street - Beeston	Home Farm - Nuthall
The Poplars - Beeston	Phoenix Park - Nuthall
Balloon Woods Ind Est - Bramcote	Bessell Lane - Stapleford
Sidings Lane - Bramcote	Hickings Lane - Stapleford
Bye Pass Road - Chilwell	New Road Ind Est - Stapleford
Chetwynd Business Park - Chilwell	Pasture Road - Stapleford
Chilwell Meadows - Chilwell	Wellington Street - Stapleford
Chilwell Retail Park - Chilwell	Strelley Hall - Strelley
Holly Lane - Chilwell	Eagle Mill - Trowell
Nottingham Road - Chilwell	Trowell Ind Est - Trowell
Cossall Ind Est - Cossall	Main Road - Watnall

The Economic Regeneration Team plans to revisit all sites from January in order to validate initial data capture and survey additional businesses, targeting those who did not respond. Visits in January would also fit with a timeline of monitoring these key sites for changes once a quarter.

The current response rate to the business surveys stands at 23% of all businesses visited. The Economic Regeneration Team will persevere with the non-respondents in order to try and improve on this figure overtime.

Current Occupancy Figures**Town Centres**

The current national occupancy benchmark is 90%. This is measured once a quarter by Springboard and is due to be updated in March 2018.

Beeston is currently at 94% occupancy. In recent months Beeston has seen the opening of several new businesses in larger anchor units on the pedestrianised High Road, notably the Bendigo Lounge in the former Betel unit. There are approximately 12 empty units remaining in Beeston. However several are currently under offer on advice of agents or leases agreed and due to open shortly.

Eastwood is at 92% occupancy. Most of the remaining vacant units are relatively small in size and would be eligible for small business rate relief (tenant/owner permitting). However the former Co-Op supermarket is still the subject of long negotiations between acting agents, Co-Op Estates team and a third party.

Kimberley is at 94% occupancy with 3 empty units following the opening of Dandelion Deli & Café, bringing a unit back into use that had been vacant since January 2017.

Stapleford is still operating under target at 85%. However this figure seems to have stabilised, remaining at this point for eight months.

We expect the redevelopment of a key anchor at 54 Derby Road where the agent has informed us that there is a desire to convert first floor to residential with the ground floor retained as retail, roughly two-thirds of the trading space of the former carpet business. The building needs considerable repair before these proposals could be carried out, with works planned in the first quarter of 2018.

The former ATS garage is currently in the final stage of lease term negotiations. This agent has also been recently instructed on the former Wilko unit. This unit has a relatively large desirable rent (£30k pa), but is still under lease (Wilko), due to expire early 2018. It is expected this unit is to be marketed more actively to Multi Nation Companies, once rent payments cease from the current tenant. With a renewed focus on these two larger units Stapleford occupancy should reach 88% once let.

23 Nottingham Road recently transferred the freehold interest to a party looking to bring the Ground Floor back into retail use. This agent is also marketing 48 Derby Road, which has seen a considerable amount of recent enquiries. The owner has reduced the asking rent amount in order to secure a longer lease tenant. Once these two are occupied, Stapleford would sit at 90%.

There is a pro-active planning policy framework to secure additional investment in Stapleford by contracting the town centre boundary to focus retail development in smaller areas and secure additional residential development in upper floors.

Other Employment Sites

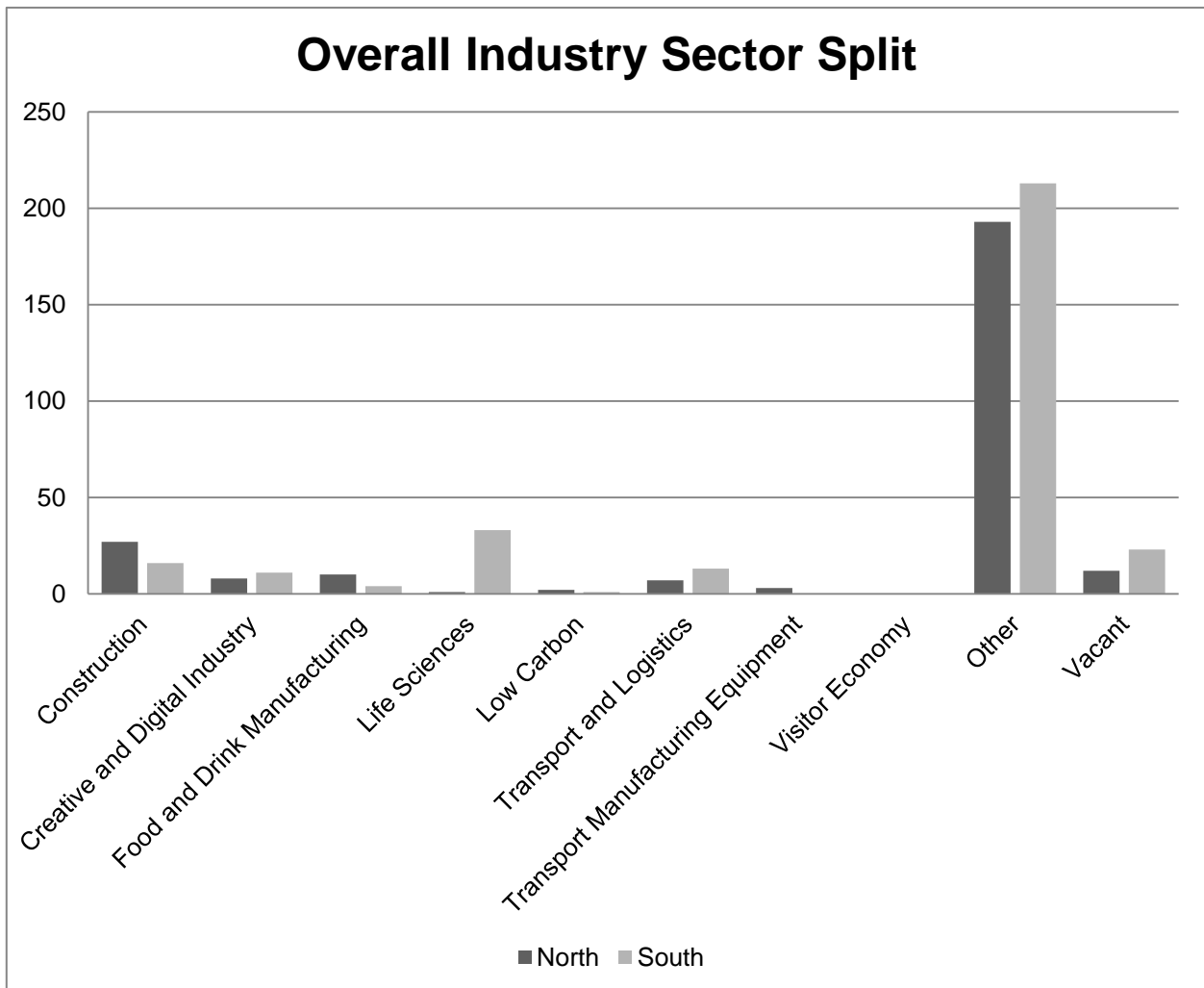
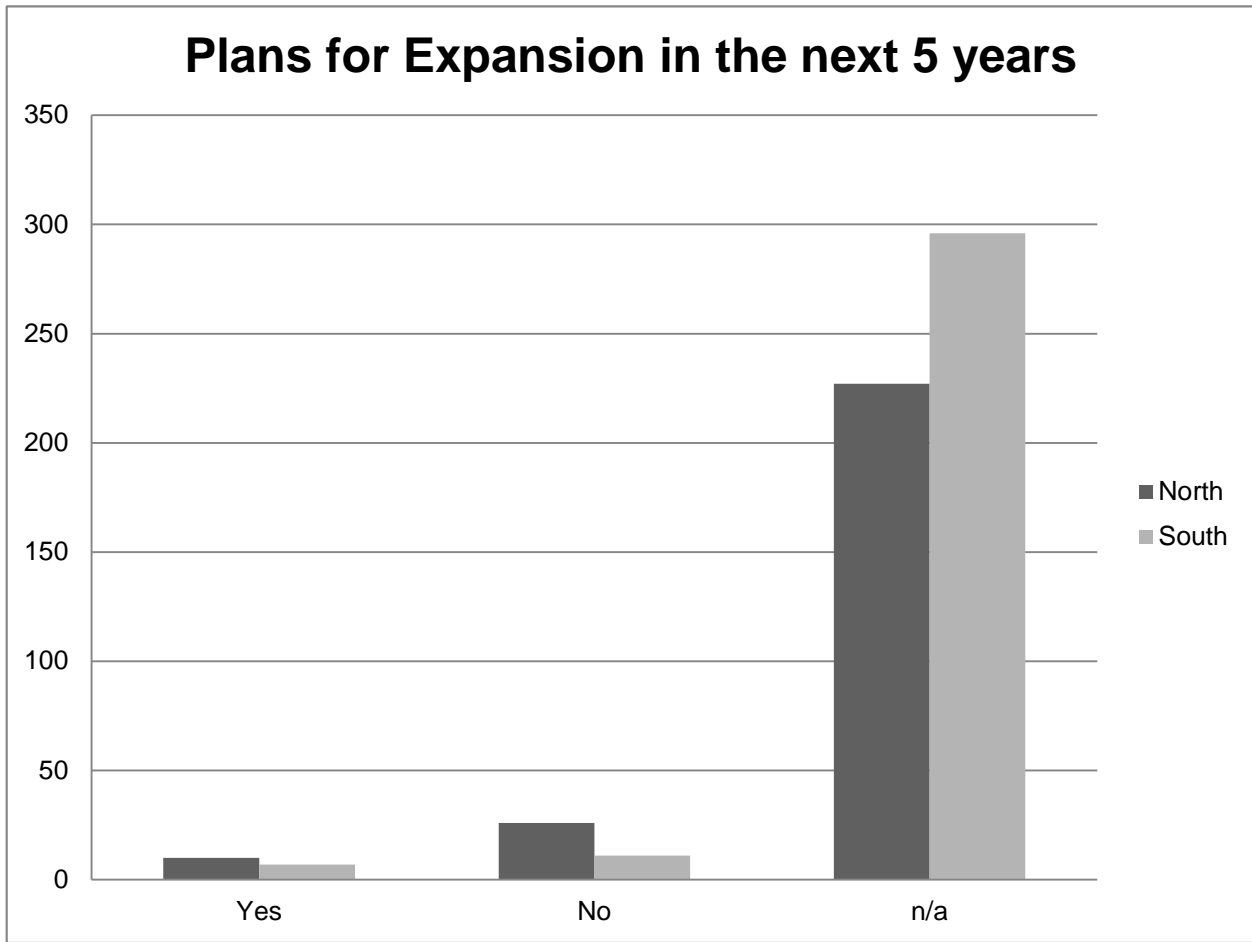
Following site visits between September and October 2017, the Economic Regeneration Team were able to visit 577 individual units across 40 sites.

Overall employment site occupancy for the borough is currently 94%, compared to total town centre occupancy which is 91.7%.

When looking at the occupancy splits between north and south Broxtowe, the occupancy in the north sits at 95.4%, whereas the south sees 92.7% of its properties in use.

Improved occupancy in the north, when also taking into consideration the north's smaller proportion of employment sites, could indicate a potential for increasing the capacity of properties in the north for employments uses.

There appears to be no real disparity between the proportion of properties with smaller rateable values, which would allow if a tenant is eligible for some or full rate relief. However, there does appear to be a notably higher proportion of properties in the south which are constructed from masonry, in contrast to the north, which are mostly of newer steel construction. This could be indicative of the period these units were built, but possibly a small contributing factor to the improved occupancy rate in the north of Broxtowe, with more 'fit for purpose' units available, with more modern configurations of the properties, better satisfying the market demand for business property.



Report of the Chief Executive

UPDATE ON KEY SITES

1. Purpose of report

To update members of the Committee on the progress of housing sites across the borough.

2. Background

In order to try and meet the housing targets within the Aligned Core Strategy housing delivery needs to increase. The Regeneration Manager has met with various landowners and developers in order to try to facilitate development on various sites across Broxtowe and the details of these investigations are included in the appendix.

3. Financial implications

Development on Council owned land could lead to financial returns in the future.

Recommendation

The Committee is asked to NOTE the report.

Background papers

Nil

APPENDIX

Regeneration Sites Update
January 2018

Site	Progress Notes	Application Expected	Latest projected start date (best estimate)
Moults Yard, Stapleford	<p>All pre application conditions have now been complied with and technical drawings are due to be submitted with regard to both Building Control and Highways works.</p> <p>Currently issues with regard to drainage through the site are being resolved.</p> <p>A development timetable was submitted in May 2017, and the Regeneration Manager is in regular contact with the planning agent to try and ensure compliance with this timetable.</p> <p>The CPO work has been concluded and paused, for the time being. The Council has received further legal advice on this matter from FTB Chambers, who advised patience in this matter.</p>	Development projected to start earlier next year.	Autumn 2018
The Manor Garage Site, Toton	The site has been recently marketed and sold to a developer. Pre application discussions have taken place between the new owner and the Council. Delay is largely due to the requirement for further flooding modelling.	2018	Autumn 2018

Cossall Industrial Estate (update verbally at the meeting as to progress)	<p>Hybrid planning permission subject to S106 for the parkland (former ski slope) in order to create a new country park to the rear and outline for 48 houses.</p> <p>The discussions around the S106 agreement have been concluded and hopefully by time of print this application would have been signed off.</p>	Hybrid application has now been determined by committee. S106 due to be signed December 2017.	Winter 2018-Spring 2019
Beamlight, Eastwood	<p>Outline planning permission approved across both sites subject to several conditions including remediating issues with regard to adjacent tip site and noise issues. Reductions in S106 resolved following both Cabinet and Committee meetings.</p> <p>On the western side discussions are on-going with regard to the best way forward to develop the site efficiently, and how to best fulfil with S106 obligations.</p> <p>Eastern site –on-going discussions are taking place with regard to resolving the land contamination issues on the larger site to the east. It is understood that slow but steady progress is being made in this regard.</p>	<p>The eastern site will not come forward until such time as the issue with leachate can be resolved. This issue is being progressed but slowly.</p> <p>A larger scheme to develop the western site is expected imminently.</p>	<p>Eastern Site – 2019</p> <p>Western site – Spring 2018</p>
Hilltop House, Eastwood (Former Cash office)	Various developers are keen to redevelop this site but it is understood that as yet the site has not been sold. Positive pre application discussions have been held with some potential purchasers and officers have spoken to the marketing agents. Several developers have suggested that the price of the site is too high.	Discussions have taken place between the Council, the estate agents and some potential purchasers.	Start date not currently anticipated until an agreement can be reached on the development viability of the site.

Brinsley, High Street	<p>Officers have spoken to all neighbours and land owners and generic enthusiasm from most for redevelopment of the area. However whilst numerous developers have been contacted about this site and some have spoken to the site owners directly, interest is limited. This is due to the need to acquire several sites in order to make a viable scheme and the differing financial aspirations of the land owners.</p> <p>Recently pushed this again to several developers but to no avail.</p>	Discussions on-going.	Start date not currently anticipated until an agreement can be reached on the development viability of the site.
Beeston Cement Depot	<p>Ongoing discussions with Network Rail about bringing this site forward and Network Rail have recently got internal support to release this site.</p> <p>Currently undergoing a statutory wider consultation process before hopefully starting pre application discussions with the Council.</p>	Hopefully pre application discussions to start early next year.	Winter 2018
Wadsworth Road, Stapleford	<p>School site is now occupied by the Haven Group who have a 3 year deal and are paying rent for it. The County got a planning agent involved and a small housing scheme was discussed in 2015. However the County do not wish to pursue this, even though the financial returns could be beneficial.</p>	<p>The County Council do not wish to pursue developing the area of open space adjacent to the site, their reasoning being it is used as operational school land. Therefore this site is unlikely to move forward.</p>	<p>Will not come forward for development until such time as the County Council decide to sell the site.</p>

Neville Sadler Court	<p>Application approved for external changes to the existing building and some minor changes to the car parking layouts. An additional four flats have been approved as part of the scheme.</p> <p>Swan homes have bought the site.</p>	Application approved.	Spring 2018
Mushroom Farm	<p>Regularly conversations have taken place between the planning agents and the Regeneration Manager. These conversations have ensured that all outstanding pre commencement conditions and issues have been resolved and clarified.</p> <p>It is understood that part of the existing approved reserved matters scheme will be built out in the New Year, with a further REM application submitted imminently for the remainder.</p> <p>There is therefore no impediment to prevent development commencing. Various options are being explored to try and expedite development of this site.</p>	A further reserved matters application is expected in the New Year.	Autumn 2018 No planning impediment preventing delivery.
Boots	Work underway on access and S106 discussions at an advanced stage.	Reserved matters to be submitted following resolution of S106 agreement which is with the respective highway authorities. Broxtowe Borough Council has agreed to all requests regarding the content of the	Autumn 2018

		S106.	
Kimberley Brewery	<p>The application for the deed of variation to the traffic calming messages is nearing completion, and may now be resolved.</p> <p>Currently there are a suite of applications that have been submitted to ensure the site comes forward for a sensitive development, but further discussions regarding the design and its on-going development of the site will continue.</p>	Discussions are on-going with planning about developing the wider site.	Construction started on part of the site. Start on the remainder anticipated Autumn 2018.
Bartons	Planning permission granted and the Section 106 signed. Regular discussions take place between the Planning Department and the developers to try and maintain this momentum.	Resolved to grant planning permission for 29 houses (full) and 221 outline.	Spring 2018
BBPK	S106 agreement has been signed so there is now no longer any impediment to delivery and construction on site.	S106 agreement has been signed.	Autumn 2018.
Field Farm	Reserved matters application recently refused.	Recent appeal decision determined in applicant's favour.	Construction work underway
St Johns College	Planning application approved for 40 dwellings.	Approved.	Spring 2018
Cemex Concrete	Cemex Concrete are looking to downsize their operations and to that end the site in Attenborough is likely to come forward for redevelopment in the near future. Positive discussions have taken place between the Council and the developers.	Application submitted for 20 houses. Trying to resolve some objections. Hopefully determined in the new year.	Summer – Autumn 2018

Eastwood Road/ Maws Lane	<p>Discussions are on-going with the land owner and planning agent to try and bring forward both sites.</p> <p>The allocated site to the south of Eastwood Road is being cleared early next year to allow for survey work to be carried out.</p> <p>The site to the north of Eastwood Road, that backs onto Maws lane, has been cleared to allow for some topographical work to be carried out.</p> <p>There are still some ownership issues around the access that are slowly being resolved. It is anticipated that early draft plans will be submitted early in 2018.</p>	<p>Pre application discussions are on-going and early draft plans expected early next year.</p> <p>Applications early 2018</p>	Summer 2019 - Autumn 2019
Brethren Meeting Hall, Beeston	Full planning permission for 7 dwellings was approved in May this year and most of the pre development conditions have been discharged.	Site demolished	Houses under construction
Dagfa House School	Permission granted to convert Dagfa House school into student accommodation (to provide 91 bed spaces). Additionally permission approved to construct additional student accommodation (providing 136 bed spaces).	Application approved	Spring Summer 2018
Former Myfords Site	Discussions on-going between the Planning Department and the agent about moving this site forward. Recently an application has been approved for an access road through the site, prior to submitting a larger redevelopment scheme.	Detailed application expected early 2018	2020

Walker Street, Eastwood	<p>Discussions taking place to try and ensure there is no impediment to delivery including utilising available resources for a traffic survey and access work. The Regeneration Manger and Head of Neighbourhoods and Prosperity has liaised with the County Council over this issue.</p> <p>The Old School is being demolished and a new one will be erected in its place. This is on-going and needs to be completed prior to any housing development on site.</p>	Detailed scheme expected 2018	Autumn 2018
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Report of the Chief Executive

GRANT SCHEME PROGRESS REPORT

1. Purpose of report

To outline to members of the Committee, progress made on the grant scheme expected to launch in the new financial year.

2. Background

Since the decision of the September Jobs and Economy Committee to allow the implementation of the Broxtowe Borough Council's grant scheme, the Economic Development team have started to co-ordinate the grant schemes in preparation for release. An outline of the Business Start-Up is included at appendix 1, with a detailed account of the proposal for the Business Start-Up Scheme at appendix 2.

3. Financial implications

Any funding awarded to businesses from the grant scheme would be drawn from the economic development budget and provided to businesses for specified usages. Furthermore, details of grants awarded would be reported to relevant future committees. Further details of the financial requirements are included within the appendices.

Recommendation

The Committee is asked to NOTE the report.

Background papers

Nil

APPENDIX 1

Introduction

This document and associated appendix provide the details for criteria and stages for establishing the 'Start-Up' grant scheme. The scheme will encourage and foster entrepreneurialism across Broxtowe helping promote business start-ups and growth in the area.

Overview of Scheme

Available to start-up businesses with awards of up to £1,000, with a panel of business minded individuals from Broxtowe Borough Council and the business community deciding upon applications submitted.

Stages of Delivery

- Interested applicants would need to provide a business plan and cash flow forecast for viability assessment
- Details of what they wish to procure when starting (within reason of estimated costs)
- Support is available for businesses via My Incubator Ventures on the Council's website and D2N2 Growth Hub business advisers (to be confirmed next year)
- The business plan, cash flow and procurement list would be viewed by the Economic Development team
- The successful applications would be sent to the 'Start-Up' Panel for discussion and decision
- Successful candidates would then be awarded the money by the Council, once the quoted items are evidenced in a business bank account statement
- The business would gain further support via D2N2 Growth Hub and regular contact with the Economic Development team at the Council.

Budget

Table of figures relevant to the 'Start-Up' grant scheme provided through economic development budget - estimated start April/May 2018.

Activity	2018/19	Total
Business grant	£12,000	£12,000
Marketing	£1,000	£1,000
Total	£13,000	£13,000

The 'Start-Up' grant would provide twelve grants over the course of the financial year with each applicant taking the maximum award.

Outputs

With the successful awarding of the 'Start-up' grant, one business would start trading and one job would be created. There is the potential for further jobs to be created should the business continue to trade and grow in Broxtowe.

Outcomes

This would help increase the number of businesses starting-up within the borough, which is a main theme within D2N2 Strategic Economic Plan and aligns with the Inward Investment theme of the Council's Economic Regeneration Strategy and Corporate Plan.

Panel

The panel would consist of public sector representatives and business community representatives, with a substitute selected when panel members are not able to partake in the decision making process.

For example:

- Councillor A Harper – Chair, Jobs and Economy
- Member of opposition party
- Beeston business representative
- Strelley Hall representative.

The panel has been reduced from the initial report to allow for a more streamlined approach to awarding the grants.

In respect of the 'Start-Up' panel, this would be advised to be conducted via email to allow for a smooth and where possible expedited approach to agreeing the award of grants.

Overall the benefits of the 'Start-Up' grants:

- Simplified process for the businesses to apply and be awarded funding.
- Greater opportunity to support more businesses in the Broxtowe area with the smaller amount awarded, aiming at small businesses not yet trading.
- 12 jobs will be created from all grants being issued and potential for further jobs from growth of these businesses.

APPENDIX 2

What is the Business 'Start-Up' Grant Scheme?

Broxtowe Borough Council have recently approved the Business 'Start-Up' Grant scheme for individuals looking to start a business in the borough. The grant will encourage the entrepreneurial way of thinking in the borough.

How much grant funding is available to businesses?

- The maximum grant award is £1,000.

Eligibility for grant

- Your business must be registered and trading in the Broxtowe Borough. This can take the legal form of sole trader, partnership, limited company or social enterprise/CIC (Community Interest Company).
- Broxtowe Borough Council reserves the right to refuse applications in respect of certain types of businesses and where there are other reasons that mean support cannot be provided. This is something that can be discussed at the enquiry stage.

What is the criteria and process?

- Applicants will need to submit a business plan and cash flow forecast for the next 12 months.
- It is advised to gain business support in writing the documentation for when starting up.
- Applicants will be required to provide information on resources alongside the grant which will contribute to starting and initial costs.
- Contribution of 50% match is required to obtain funding for pre-agreed items (excluding VAT) for example an overall spend of £2,000 to obtain the maximum award of £1,000.
- The grant will be subject to an assessment process and all grants awarded are subject to Broxtowe Borough Council and only whilst funds are available.
- In all cases written approval for the grant along with terms and conditions is required before any items/equipment is purchased. i.e. the grant funding is not available on a retrospective basis.
- If the applicant is successful in obtaining the grant, the business must remain trading within the borough for 12 months.

What can it be used for?

The grant can be used for expenditure on the following:

- Capital assets such as plant, equipment or machinery. **NB vehicles, stock and consumables are excluded.**
- Office equipment, furniture and the purchase and installation of computer systems.
- Security equipment and installation.

- Shop fitting and improvements to shop fronts, including refurbishment to interior.
- Advertising and marketing costs including website design.
- Business stationery.

Please note that in respect of expenditure for building works, Broxtowe Borough Council would require documentation of planning permission.

When is it paid?

The grant is paid into the business bank account via BACS once items below are completed and formal.

- Invoices for items claimed
- Bank statements with money being paid out of bank account

Please note that nothing can be claimed through cash purchases.

Next steps

If you believe you have a project which meets the requirements of this grant, please get in touch with Senior Economic Development Officer, Alex Topliss, on 0115 917 3826 or alex.topliss@broxtowe.gov.uk for an informal chat.

Joint Report of the Chief Executive, Deputy Chief Executive and Interim Strategic Director**BUSINESS PLANS AND FINANCIAL ESTIMATES 2018/19 - 2020/21**1. Purpose of report

To consider the proposals for business plans, detailed revenue budget estimates for 2018/19, capital programme for 2018/19 to 2020/21 and proposed fees and charges for 2018/19 in respect of the Council's priority areas.

2. Detail

As part of the Council's performance management framework, the delivery and financial plans for the five corporate priority areas identified within the Corporate Plan 2016-20 are brought together in one report so that the linkages between service priorities, spending proposals and targets are clear.

Under the current constitution, financial and business planning is reported to the Committee which has primary responsibility for oversight of the relevant corporate priority area and related services, in this case **Business Growth**.

The proposed Business Growth Business Plan is provided as a separate attachment to this report. The revenue and capital budget proposals for the corporate priority and relevant service areas, together with the proposed fees and charges, are provided in appendices 2 to 5.

Following consideration by each respective committee, a summary of the estimates, including any changes recommended, will be presented to the Finance and Resources Committee on 15 February 2018 for consideration and recommendation to Full Council on 28 February 2018.

Recommendations

The Committee is asked to CONSIDER the following and RESOLVE accordingly:

- 1. the attached Business Growth Business Plan.**
- 2a) the detailed revenue budget estimates for 2018/19 (base) including any revenue development submissions.**
- b) the capital programme for 2018/19 to 2020/21.**
- c) the fees and charges for 2018/19.**

Background papers

Nil

APPENDIX 1**Introduction**

The Council's business and financial planning framework is one of identifying key service and spending pressures and prioritising resources accordingly, taking into account national and local priorities.

The targeted outcomes from these key issues and the anticipated impact on service performance are set out in business plans. These plans are combined with financial information, including proposals for reducing business costs and increasing income, to form the business plans for each priority area.

This report considers the detail in respect of the business plan covering the priority area of Business Growth. The financial consequences of the business plan, together with the expenditure and income from maintaining existing services, are set out in the revenue budget proposals, the capital programme and the proposed fees and charges which follow the plan.

Within the Business Growth Business Plan, attached to this report, there are some key tasks which can be met from existing resources or which relate to policy preparation. These are not included in the key spending proposals detailed in the appendices. Any planned activities which will have a financial implication either by increasing costs or reducing income by greater than £5,000 are identified, along with the financial impact in section 5 of the business plan.

There are also several key tasks where it is not appropriate to make financial provision at this stage. These include areas that are subject to external funding bids, partnership arrangements or where insufficient information exists at the present time. In addition, there are a number of capital schemes within the programme which are deemed to be 'awaiting funding' pending receipt of the necessary resources to complete them. These schemes will be brought forward for approval once a potential funding source has been identified.

All of these items will be the subject of further reports throughout 2018/19 as further information and resources become available, thus ensuring that the service and financial planning framework is a fluid process.

Business plans

As part of the Council's performance management framework, it is the responsibility of each relevant committee to consider business plans prior to recommendations being made to Council. The purpose of the plans is twofold. Firstly, they establish the linkage between the Council's high-level objectives and the strategies and aims of the respective services, and secondly, they outline the services' proposals for meeting those aims and objectives.

This report deals with the Business Growth Business Plan and associated budgets covering this priority area. The Council's corporate objectives and aims, as included in the Corporate Plan 2016-2020, are shown at appendix 1a to provide the framework for consideration of the plans.

Financial background

The revenue and capital budget proposals for the corporate priority and support service areas, together with proposed fees and charges, are shown in appendices 2a to 2c.

The revenue budgets show the 2017/18 revised estimate as of September 2017 and the 2018/19 base estimate for the areas encompassed by the relevant business plans. The 2018/19 base estimate figures generally reflect the same level of service as in the current year with a few exceptions.

The following are included in the 2018/19 base figures in this report:

- a) An allowance for certain inflationary pressures including the anticipated April 2018 pay award and cost of utilities. The allowances are guided by the best available information at the time.
- b) Anticipated additional income arising from the review of fees and charges.

The following are not included in the 2018/19 base figures in this report:

- a) The revenue effects of the 2018/19 capital programme including the cost of any new borrowing to support the capital programme. The Finance and Resources Committee will consider the base budget including this item on 15 February 2018.
- b) Any revenue developments for 2018/19.

A classification of revenue expenditure is included at appendix 1b for the guidance of members.

APPENDIX 1a

FRAMEWORK FOR BUSINESS PLANNING

The Council formally adopted the Corporate Plan 2016-2020 in March 2016. This is subject to annual review to ensure that it continues to reflect the aims and objectives of the Council.

OUR VISION

The Council's Vision is "**Broxtowe: a great place where people enjoy living, working and spending leisure time**".

OUR PRIORITIES

The Council's updated priorities have been updated have been developed within the context of national, regional and countywide plans and priorities with the aim being to align these with our own aspirations wherever possible.

The Council's priorities are:

- **Housing**
- **Business Growth**
- **Environment**
- **Health**
- **Community Safety**

Underpinning all of the above and all of the Council's work is a series of values which the Council has adopted, namely:

- **Integrity and professional competence**
- **A strong caring focus on the needs of communities**
- **Continuous improvement and delivering value for money**
- **Valuing employees and enabling the active involvement of everyone**
- **Innovation and readiness for change.**

OUR OBJECTIVES

Each priority area is underpinned by its strategic objectives. Each strategic objective has targeted outcomes against which progress can be monitored.

- **Housing – A good quality affordable home for all residents of Broxtowe**
 - Increase the rate of house building on brownfield sites (Ho1)
 - Become an excellent housing provider (Ho2)
 - Improve the quality and availability of the private rented stock to meet local housing need (Ho3)

- **Business Growth – New and growing businesses providing more jobs for people in Broxtowe and improved town centres**
 - Increase the number of new business starting in Broxtowe (BG1)
 - Help our town centres to compete and attract more visitors (BG2)
 - Complete the regeneration of Beeston town centre (BG3)

- **Environment – The environment in Broxtowe will be protected and enhanced for future generations**
 - Reduce litter and fly tipping to make Broxtowe cleaner (En1)
 - Maintain and improve the green infrastructure of the Council (En2)
 - Increase recycling, composting and renewable energy projects as resources allow (En3)

- **Health – People in Broxtowe enjoy longer, active and healthy lives**
 - Increase the number of people who have active lifestyles (He1)
 - Work with partners to improve the health of the local population (He2)
 - Reduce alcohol related harm in Broxtowe (He3)

- **Community Safety – Broxtowe will be a place where people feel safe and secure in their communities**
 - Reduce the amount of anti-social behaviour in Broxtowe (CS1)
 - Reduce domestic violence in Broxtowe (CS2)

APPENDIX 1b

REVENUE BUDGET 2018/19**CLASSIFICATION OF EXPENDITURE**

The classification of expenditure shown in the revenue estimates is based on the C.I.P.F.A. Standard Accounting Classification. The following statement shows the type of expenditure charged to each heading:

EMPLOYEE EXPENSES	Salaries and Wages National Insurance Pensions
PREMISES RELATED EXPENSES	Repairs, Alterations and Maintenance of Buildings, Fixed Plant and Grounds Energy Costs Rents National Non-Domestic Rates Water Charges Fixtures and Fittings Cleaning & Domestic Supplies
TRANSPORT RELATED EXPENSES	Direct Transport Costs Recharge of Pooled Transport Costs Travelling Allowances
SUPPLIES AND SERVICES	Equipment, Furniture and Materials Clothing, Uniforms and Laundry Printing, Stationery and General Office Expenses Postages Telephones Insurances Grants and Subscriptions Miscellaneous Expenses
THIRD PARTY PAYMENTS	Other Local Authorities Private Contractors Charges from Trading Services
TRANSFER PAYMENTS	Housing and Council Tax Benefits
CENTRAL, DEPARTMENTAL AND TECHNICAL SUPPORT SERVICES	Administrative Buildings Expenses Central Departmental Support Departmental Administration
CAPITAL FINANCING COSTS	Operating Lease Charges Asset Register Charges

APPENDIX 2a

Jobs and Economy Portfolio - Revenue Budgets		
Cost Centre	2017/18 Revised Budget (as at September)	2018/19 Base Budget (as at December)
Directorate of Planning & Development	0	0
Planning - Management	900	0
Planning - Central Support	14,450	0
Planning - Development/Policy	0	62,350
Planning - Crime	1,400	0
Strategy Performance & Equality	100	0
Development Control	420,800	257,500
Building Control	105,400	0
Planning Policy	423,550	363,650
Planning Management	45,400	0
Industrial Development	(110,750)	(100,390)
Craft Centre Complex	(12,000)	2,850
Economic Development	360,600	376,150
Car Parks - Surface	55,250	54,000
Beeston Square	(686,850)	(496,100)
Beeston Square Service Charge Account	14,000	0
	632,250	520,010
Jobs and Economy Portfolio - Revenue Budgets		
Cost Centre	2017/18 Revised Budget (as at September)	2018/19 Base Budget (as at December)
Employees	1,150,000	1,321,300
Premises	129,250	159,160
Transport	11,300	13,450
Supplies & Services	332,000	181,900
Transfer Payments	52,950	49,150
Third Party Payments	0	0
Central Support Recharges	1,052,700	731,050
Capital Charges	36,400	184,800
Income (including recharges)	(2,132,350)	(2,120,800)
	632,250	520,010

The change in the 2018/19 base budget for total net expenditure when compared with the 2017/18 revised estimate is primarily a consequence of the following items:

	Change (£)
Employee costs reflect the potential April 2018 pay award and the full year effect of the new posts approved by the Policy and Performance Committee on 4 July 2017. In addition, some further posts have been transferred into this area to better reflect the Council's management structure. Also, where posts are working wholly on one specific activity the costs are now being charged directly to the employees budget rather than reallocated through the central support charge mechanism.	171,300
As stated above, the annual review of central support charges has resulted in some reallocations intended to better reflect the Council's management structure. These changes are balanced by opposite entries in the 2018/19 base budget for other committees.	(222,250)
Following the purchase of the lease for Beeston Square in May 2016, a greater awareness is now emerging of the required expenditure on maintenance and management and this has been reflected in the 2018/19 base budget.	14,000
The 2017/18 revised estimate excludes the impact of the capital charges for Beeston Square based upon its valuation at 31 March 2017 as these were confirmed after 30 September 2017. These capital charges have been included in the 2018/19 base budget figures. They are notional figures required for accounting purposes with no impact upon the Council's cash flows and are matched with corresponding entries within the Finance and Resources Committee totals.	166,350
The 2017/18 revised estimate includes £80,000 for one-off costs associated with the Part 2 Local Plan examination. It is anticipated that this will now take place in 2018/19 and therefore it is expected that this budget will be carried forward into 2018/19 after the 2017/18 outturn is concluded.	(80,000)
The 2017/18 revised estimate includes budgets for one-off items totalling £64,300 carried forward from 2016/17 as approved by Finance and Resources Committee on 13 July 2017. This is comprised of Planning Policy – Counsel Fees (£8,200), Neighbourhood Planning Support (£28,800), Assistance to Local Businesses (£8,100), Town Centre Management (15,750) and Stapleford Town Centre (£3,450).	(64,300)
The 2018/19 base budget for planning fee income assumes an additional £80,000 from the 20% increase in planning fees reported to the Policy and Performance Committee on 4 July 2017 that became effective on 17 January 2018.	(80,000)

APPENDIX 2b

JOBS AND ECONOMY CAPITAL PROGRAMME										
No.	Scheme	Start	Finish	Estimated Total Cost				Net Revenue Costs in 2018/19	Full Years Revenue Effect of (6)	Net Effect of (5)
					2018/19	2019/20	2020/21			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
				£	£	£		£	£	£
1.	Resurface Victoria Street Car Park (Eastwood) Works Capital Salaries SCHEME ON HOLD, ACTIVELY SEEKING FUNDING	Apr 18	Apr 18	16,500	16,500	0	0	0	0	0
				1,650	1,650	0	0	0	0	0
				18,150	18,150	0	0	0	0	0
2.	Town Centre Wi-Fi (Beeston, Eastwood and Kimberley) Equipment SCHEME ON HOLD, ACTIVELY SEEKING FUNDING	Apr 18	Apr 18	60,000	60,000	0	0	3,600	3,600	3,600
				60,000	60,000	0	0	3,600	3,600	3,600
Jobs and Economy TOTAL				78,150	78,150	0	0	3,600	3,600	3,600

JOBS AND ECONOMY CAPITAL PROGRAMME 2018/19Scheme
Number1. Resurface Victoria Street Car Park – Eastwood (£18,150)

The high level of demand for this car park is such that it is now considered that it requires resurfacing in order to maintain levels of usage and income. Potholes are having to be repaired on a regular basis and also represent a potential trip hazard. This budget would provide for the resurface of the car park.

2. Town Centre Wi-Fi (Beeston, Eastwood and Kimberley) (£60,000)

Following the installation of public Wi-Fi in Stapleford, this budget would enable similar facilities to be made available in Beeston, Eastwood and Kimberley.

REVIEW OF FEES, CHARGES AND ALLOWANCES

All fees and charges are quoted exclusive of VAT, which will be added where applicable.

Economic Development

	<u>Present</u> <u>2017/18</u> £	<u>Proposed</u> <u>2018/19</u> £
Beeston, Eastwood and Stapleford Squares:		
Supply of electricity		
General	20.00	20.00
Charitable organisations, schools and community groups	10.00	10.00

There are charges attached to permits granted for the commercial use of town squares, which are based on the information provided in the application but follow no set fee schedule.

Beeston Town Centre:

Administration charge for an application for permission to trade within a “consent street” area	25.00
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If permission is granted, this carries an additional annual charge, which is based on the information provided in the application but follows no set fee schedule.

Report of the Chief Executive

BUSINESS GROWTH PLAN1. Purpose of report

To seek endorsement of the draft Business Growth Plan.

2. Background

The draft plan has been updated and is included in the appendix.

3. Details

The key changes are more meaningful targets focussing specifically on progress in targeting inward investment and job creation into the Borough in matters that are within the control of the Council. This includes new targets on employment land take up, splitting out appeal figures into officer and member decisions, and monitoring occupancy of industrial premises in the same way as town centre units.

4. Financial implications

An additional £20,000 is requested in the budgets for each of the next two financial years to assist in the work of the Greater Nottingham Joint Planning Advisory Board to review the Aligned Core Strategy which is due to commence in 2018.

Recommendation

The Committee is asked to:

- 1. RESOLVE to approve the Business Growth Plan.**
- 2. RECOMMEND to the Finance and Resources Committee that a sum of £20,000 be included in the 2018/19 and 2019/20 revenue budgets to meet cost of contributing to the work of the Greater Nottingham Joint Planning Advisory Board on reviewing the Aligned Core Strategy.**

Background papers

Nil

BUSINESS GROWTH PLAN

This Business Plan details the projects and activity undertaken in support of the Council's Corporate Plan 2016-2020 priority of **Business Growth**.

The Corporate Plan prioritises local community needs and resources are directed toward the things they think are most important. These needs are aligned with other local, regional and national plans to ensure the ambitions set out in our Corporate Plan are realistic and achievable.

The Business Plan covers a three-year period but will be revised and updated annually. Detailed monitoring of progress against key tasks and outcome measures is undertaken quarterly by the Jobs and Economy Committee. The Policy and Performance Committee also receives a high level report of progress against Corporate Plan priorities on a quarterly basis.

The Council's Vision for Broxtowe is 'a great place where people enjoy living, working and spending leisure time'.

The Council's Values are:

- Integrity and professional competence
- A strong caring focus on the needs of the communities
- Continuous improvement and delivering value for money
- Valuing employees and enabling the active involvement of everyone
- Innovation and readiness for change

The Council's Priorities and Objectives for Business Growth are:

'New and growing businesses providing more jobs for people in Broxtowe and improved town centres'

- Increase the number of new business starting in Broxtowe (BG1)
- Help our town centres to compete and attract more visitors (BG2)
- Complete the regeneration of Beeston town centre and seek opportunities to regenerate town centres throughout Broxtowe (BG3)

1. PUBLISHED STRATEGY AND POLICY DOCUMENTS SUPPORTING THE DELIVERY OF PRIORITIES AND OBJECTIVES

Strategy/Policy Document	Purpose of Document	Renewal Date	Responsible Officer/Contact
Broxtowe Corporate Plan	Broad strategies and vision		R Hyde
Broxtowe Economic Development Strategy	Provides a framework for the delivery of economic regeneration in the borough. The review was undertaken in 2017 and approved by Jobs and Economy committee in November 2017	2019	R Dawson
Notts County Council Growth Plan	Outline strategy detailing the County's priority areas and outcomes		R Dawson
Nottingham City Growth Plan	Outline strategy detailing the City priority areas and outcomes		R Dawson
D2N2 Growth Strategy	Outline strategy detailing Sub-Regional priority areas and Investment Proposals		R Dawson
Local Enterprise Partnership	Strategic document for the Nottinghamshire and Derbyshire area		R Dawson
Broxtowe Core Strategy	Strategic level document to replace Local plan	2018	S Saunders
Broxtowe Local Plan 2004	Planning policy framework up to 2011 which will be replaced by the Part 2 Local Plan in 2018	2018	S Saunders
Local Development Scheme	Programme of policy documents up to 2028 including the Core Strategy	2018	S Saunders
Boots Statement of Development Principles 2007	To establish and steer decisions on the future land use of the Boots site at Beeston/Nottingham City		S Saunders
Boots Enterprise Zone Implementation Plan (Draft)	To progress the development of and investment in the Enterprise Zone site.		S Saunders
Beeston Town Centre Action Plan	Supplementary guidance		S Saunders
Kimberley Brewery Planning Brief	To establish and steer decisions on the development of this site		S Saunders
Service Standards	Various		Various
Enforcement Concordat	Code of practice for central and local government enforcement. This to be updated as part of the Broxtowe Part 2 Local Plan	2018	S Saunders/ C Danby

Strategy/Policy Document	Purpose of Document	Renewal Date	Responsible Officer/Contact
Contaminated Land Strategy	Purpose of strategy is to detail how the Council will take a rational, ordered and efficient approach to inspecting the land within its duty under the Environmental Protection Act 1990		S Hickey
Understanding High Street Performance	Intended to help inform government and local authority decision making regarding town centres, high streets and local economic growth		M Batterham
Portas Review	Intended to help inform government and local authority decision making regarding town centres, high streets and local economic growth		M Batterham
Grimsey Review	Intended to help inform government and local authority decision making regarding town centres, high streets and local economic growth		M Batterham
Association of Town and City Managers manifesto	Intended to help inform government and local authority decision making regarding town centres, high streets and local economic growth		M Batterham
Notts County Council code of practice for seasonal decorations	Intended to help inform best practice regarding decorations including Christmas decorations		M Batterham

2. SERVICE LEVEL OBJECTIVES LINKED TO CORPORATE OBJECTIVES

Increase the number of new business starting in Broxtowe (BG1)

Service Areas Covered by this Plan	Service Objectives
Economic Development and Regeneration including Town Centre Management	<p>Work with key stakeholders to meet the skills needs of local employers, and to reduce unemployment and worklessness within the Borough. Work with partners in areas of higher unemployment such as Eastwood South, Chilwell West and Stapleford South East. Bring forward previously developed sites for development. Prepare and maintain the Local Land and Property Gazetteer (LLPG).</p> <p>Support and develop activity that promotes, markets and increases the profile of the Borough's town centres. Support business activity within Beeston town centre. Improve town centre Key Performance Indicators. Establish, support and develop the activity of town centre steering groups. Relevant highway inspections, provide off-street car parks; oversee on-street parking enforcement. Maintain and improve council owned seating, street name plates, signage and other street furniture. Maintain stock of seasonal decorations.</p>
Development Control	Provide pre-application advice (fee charged)), process applications, enforce permissions, defend appeals and successfully resist costs applications whether these are member overturns or not, secure community benefits from developers via S106 agreements and in the future through CIL if this is the route the Council decides on.
Planning Policy	Prepare and monitor statutory and non-statutory planning documents including the Part 2 Local Plan, contribute to wider strategies and major projects such as HS2, Beeston Town Centre redevelopment and NET phase 2, Boots Enterprise Zone, Beeston Business Park, support equality. Review Conservation Areas, prepare appropriate management plans and designate new areas. Provide support for the preparation of Neighbourhood Plans.

Help our town centres to compete and attract more visitors (BG2)

Service Areas Covered by this Plan	Service Objectives
Economic Development and Regeneration including Town Centre Management	<p>Work with key stakeholders to meet the skills needs of local employers, and to reduce unemployment and worklessness within the Borough. Work with partners in areas of higher unemployment such as Eastwood South, Chilwell West and Stapleford South East. Bring forward previously developed sites for development. Prepare and maintain the Local Land and Property Gazetteer (LLPG).</p>
Economic Development and Regeneration including Town Centre Management (Continued)	<p>Support and develop activity that promotes, markets and increases the profile of the Borough's town centres. Support business activity within Beeston town centre. Improve town centre Key Performance Indicators. Establish, support and develop the activity of town centre steering groups. Relevant highway inspections, provide off-street car parks; oversee on-street parking enforcement. Maintain and improve council owned seating, street name plates, signage and other street furniture. Maintain stock of seasonal decorations.</p>

Service Areas Covered by this Plan	Service Objectives
Development Control	Provide pre-application advice (subject to a fee), process applications, enforce permissions, defend appeals and successfully resist costs applications whether these are member overturns or not, secure community benefits from developers via S106 agreements and in the future through CIL if this is the route the Council decides on.
Planning Policy	Prepare and monitor statutory and non-statutory planning documents including the Part 2 Local Plan, contribute to wider strategies and major projects such as HS2, Beeston Town Centre redevelopment and NET phase 2, Boots Enterprise Zone, Beeston Business Park, support equality. Review Conservation Areas, prepare appropriate management plans and designate new areas. Provide support for the preparation of Neighbourhood Plans.

Complete the regeneration of Beeston town centre and seek opportunities to regenerate town centres throughout Broxtowe (BG3)

Service Areas Covered by this Plan	Service Objectives
Economic Development and Regeneration including Town Centre Management	<p>Work with key stakeholders to meet the skills needs of local employers, and to reduce unemployment and worklessness within the Borough. Work with partners in areas of higher unemployment such as Eastwood South, Chilwell West and Stapleford South East. Bring forward previously developed sites for development. Prepare and maintain the Local Land and Property Gazetteer (LLPG).</p> <p>Support and develop activity that promotes, markets and increases the profile of the Borough's 4 town centres. Support the business activity within Beeston town centre. Improve Town Centre Key Performance Indicators. Establish, support and develop the activity of the town centre steering groups. Highway inspections (two locations), provide off-street car parks, oversee on-street parking enforcement. Maintain and improve council owned seating, street name plates, signage and other street furniture. Maintain stock of seasonal decorations.</p>
Development Control	Provide pre-application advice (subject to a fee), process applications, enforce permissions, defend appeals and successfully resist costs applications whether these are member overturns or not, secure community benefits from developers via S106 agreements and in the future through CIL if this is the route the Council decides on.
Planning Policy	Prepare and monitor statutory and non-statutory planning documents including the Part 2 Local Plan, contribute to wider strategies and major projects such as HS2, Beeston Town Centre redevelopment and NET phase 2, Boots Enterprise Zone, Beeston Business Park, support equality. Review Conservation Areas, prepare appropriate management plans and designate new areas. Provide support for the preparation of Neighbourhood Plans.

3. MEASURES OF PERFORMANCE AND SERVICE DATA

Context – Baseline Service Data

Pentana Code	Service Data Description	Actual 2015/16	Actual 2016/17	Comments including benchmarking data
EDData_11 (Former NI 163)	Proportion of population aged 1664 qualified to NVQ level 2 or above	73.6%	76.9%	Data is for January to December each year
DSDData_01	Planning applications received	842	858	Figures likely to increase significantly from 2017 as the economy continues to improve and more viable previously developed sites are made available in the part 2 Local Plan, scheduled to be adopted in 2018. Estimated growth around £40,000
DSDData_05	Enforcement complaints	325	332	Figures are likely to go up once more people consider home improvements, starting new businesses and general development opportunities including changes of use. The Council already provides comprehensive pre-application advice service to keep to a minimum the number of people undertaking works without knowing of the need for permission. However, even allowing for this, these figures do tend to rise at a time of increased development activity
DSDData_09	Planning appeals received	22	10	The Government has tightened the trigger points for 'special measures' in relation to Council decisions overturned at appeal.

Pentana Code	Service Data Description	Actual 2015/16	Actual 2016/17	Comments including benchmarking data
DSDData_10	Section 106 agreements completed	10	5	The Council will consider the merits of entering into a CIL charging schedule which will effectively replace S106 for most contributions if this is the route the Council decides on. Viability evidence is being updated to inform the Part 2 Local Plan and the result of this will be reported to Jobs and Economy committee before the Part 2 Local Plan is submitted.
PMDData_01	No. of tickets issued by off-street car park pay and display machines	734,114	737,608	

Critical Success Indicators (CSI)

Indicator Description	Pentana Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	
Critical Success Indicators (CSI)								
Increase the number of new business starting in Broxtowe (BG1)								
Employment Land take up	ERLocal_02	-	11,391	10,000	10,000	10,000	10,000	S Saunders The targets are gross figures which are additional to losses of employment land through change of use to housing.
No. of planning applications approved for employment development (Class B1, B2 or B8)	ERLocal_03	-	20	20	20	20	20	R Dawson New Indicator

Indicator Description	Pentana Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	
Help our town centres to compete and attract more visitors (BG2)								
Town Centre Occupancy rates	TCLocal_01	90%	90%					M Batterham
Beeston		94%	94%	91%	92%	93%	94%	Targets are the same for each Town Centre
Kimberley		92%	89%					
Eastwood		92%	90%					
Stapleford		89%	87%					
No. of planning applications approved for new retail and commercial floorspace within the town centres	TCLocal_05	-	9	10	10	10	10	S Saunders
Complete the regeneration of Beeston town centre and seek opportunities to regenerate town centres throughout Broxtowe (BG3) – Targets will be included when finalised								
Redevelopment of Beeston Square – Phase 2	BG1620_09	-	-	-	-	-	-	J Delaney

Performance Indicators

Indicator Description	Pentana Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	
Key Performance Indicators (KPI)								
Major planning applications determined within 13 weeks %	NI 157a	72.27%	84.21%	60%	60%	60%	60%	S Saunders The increase in performance is realistic with regard to increase in time savings on the basis of potentially a CIL charging schedule being introduced, or having up to date policy expectations clearly set out in the Part 2 Local Plan thus saving time on negotiations for S106 agreements

Indicator Description	Pentana Code	Achieved		Target				Indicator Owner and Comments (incl. benchmarking)
		2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	
Minor planning applications determined within 8 weeks %	NI 157b	92.26%	88.37%	90%	90%	90%	90%	S Saunders Where extensions of time are agreed and decisions are issued within this extended time, they would be reported as within target

Other planning applications determined within 8 weeks %	NI 157c	95.03%	93.16%	95%	95%	95%	95%	S Saunders Where extensions of time are agreed and decisions are issued within this extended time, they would be reported as within target
Appeals allowed against refusals % (delegated decisions or committee decisions in line with officer recommendation)	BV204	-	-	30%	30%	30%	30%	S Saunders
Appeals allowed against refusals % (Committee overturns).	DSDData_18	-	-	30%	30%	30%	30%	S Saunders New Indicator

Management Performance Indicators (MPI)								
Undisputed invoices paid within 30 days	BV 8	99.2%	99.1%	99%	99%	99%	99%	P Adcock
Undisputed invoices paid within 20 days	FPLocal_09	97.8%	97.4%	95%	95%	95%	95%	P Adcock

4. KEY TASKS AND PRIORITIES FOR IMPROVEMENT 2018/21

Pentana Code	Description	Targeted Outcome	Partnership/ Procurement Arrangement	Officer Responsible Target Date	Budget Implications / Efficiencies Other comments
JBG 1417_04	Promote benefits of apprenticeships	Hold at least two events each year with employers promoting the benefits of apprenticeships.	Job Centre Plus, NAS, NNF, DNCC, FSB, Colleges and Schools	R Dawson March 2018	
JBG 1417_05	Provide a financial support scheme for small and medium	Five take ups a year	Job Centre Plus, NAS, NNF, DNCC, FSB, Colleges, Training Providers	R Dawson March 2018	
New Target	Hold a developer forum to unblock obstacles to development	Secure a 10% year on year upturn in housing completions	Joint Planning Advisory Board (JPAB)	S Saunders March 2018	
BG1620_09	Redevelopment of Beeston Square – Phase 2	Mixed use development	Specialist advice and development and construction partners	J Delaney March 2020	
CP 1417_02	Redevelopment of the Stapleford gateway Site	Creation of a redeveloped site to provide housing, employment and community facilities		March 2020	Phase 1 is complete.
BG1620_05	Support tram extension to the HS2 station and transport infrastructure work in the wider region.	Support the provision of necessary transport studies as part of the devolution deal	NET	R Dawson March 2020	
BG1620_07	CPO Moults Yard	Commencement on site by March 2018	Secure Development Partner	R Dawson March 2018	Secure development partner

Pentana Code	Description	Targeted Outcome	Partnership/ Procurement Arrangement	Officer Responsible Target Date	Budget Implications / Efficiencies Other comments
BG P2LP Includes:- JBG1518_02 JBG1518_06	Bring forward the Part 2 Local Plan to adoption Develop town centre plans Neighbourhood Plans	Successfully steer the part 2 Local Plan through its examination process receiving a report recommending adoption from the appointed Planning Inspector	Development Partners and in particular Town and Parish Councils as part of their Neighbourhood Plans	S Saunders December 2018 for adoption	Town centre studies, employment allocation and identification of policies to undertake as part of the single Part 2 Local Plan. This will create efficiencies in coordinated evidence gathering with the progression of the neighbourhood plans. Local plan examination expected to cost £60,000-£80,000. Each neighbourhood plan examination plus referendum is likely to be £20,000 supported by government grant. A single combined examination for the neighbourhood plans being progressed and the part 2 Local Plan could be maintained at £80,000-£100,000. It is unlikely that of the ten neighbourhood plans being prepared that all will be concluded in time for a combined examination
JBG1518_06	Assist in the preparation of Neighbourhood Plans	Approve Neighbourhood Plan Area designations for all parish areas	Town and Parish Councils	S Saunders March 2018	See above for budget savings
BG1620_08	Further report to Cabinet to enable consideration of undertaking a CIL charging Schedule	Produce a CIL if this is the route the Council decides on	If the Council decides on this route, it should be combined with the Part 2 Local Plan Examination to reduce costs	S Saunders March 2018	Detailed viability work is underway to inform the submission of the Part 2 Local Plan. This can be met from within the Local Plan examination budget of £80,000

5. LINK KEY TASKS AND PRIORITIES FOR IMPROVEMENT TO THE FINANCIAL BUDGETS

Budget Implications/Efficiencies Generated	Budget £
Adjustments to Revenue Budgets 2016/17 - 2017/18	
Add: Other Budget Implications	
Less: Efficiencies Generated	
Employee costs reductions (Cabinet March 2016)	(13,600)
Employee savings programme	(30,950)
Less: New business/increased income	
Impact of economic upturn on planning fees, offset by potential court costs	(80,000)
Net Change in Revenue Budgets 2017/18	(124,550)

Revenue Budgets 2018/19	
Add: Other Budget Implications	
Reduction in Admin support grant re transfer to Universal Credit	
Less: Efficiencies Generated	
Less: New business/increased income	
Net Change in Revenue Budgets 2018/19	-

Revenue Budgets 2019/20	
Add: Other Budget Implications	£20,000 each year (2017/18 and 2018/19 to support JPAB partnership)
Less: Efficiencies Generated	
Less: New business/increased income	
Net Change in Revenue Budgets 2019/20	-

6. SUMMARY OF KEY RISKS

Key Strategic Risk	Is this already covered by an existing Strategic Risk?	What action can be taken/is required to mitigate/minimise the risk or threat
1. Insufficient urban design / conservation expertise to progress Part 2 Local Plan and Beeston Town Centre work in view of loss of previously available in house urban design expertise	No	This risk has been substantially reduced by securing a replacement Conservation officer following the end of the arrangement with Erewash.
2. Finding of unsoundness at part 2 Local Plan/ CIL examination	No	Make adequate allocations in line with sustainable development principles. Ensure viability evidence is up to date.
3. Implement Beeston Square redevelopment	Yes	Review mix of uses within the scheme. Ongoing dialogue and finalisation of development agreement. Ongoing discussions with advisors and members.

Code	Key Task	Risk or Threat to Key Task	Covered by an existing Strategic Risk?	Action taken/required to mitigate/minimise the risk or threat
BG P2LP	Bring forward the Part 2 Local Plan to Adoption	Finding of unsound from the Inspector	No	Make sufficient allocations. Jobs and Economy committee took the necessary decisions at meeting in January and July 2017.
JBG1417_04	Work with partners to leverage investment and develop a Borough Wide incentive scheme for employers	Lack of capacity with competing priorities	No	Effective partnership working
BG1620_05	Support tram extension to the HS2 Station and transport infrastructure work in the region	Business case is declined by Government	No	Work with Transport partners to make a convincing case to Government
JBG1518_06	Assist in the preparation of Neighbourhood Plans	Lack of capacity with competing priorities	No	Effective working with Town and Parish Councils. Effective

Code	Key Task	Risk or Threat to Key Task	Covered by an existing Strategic Risk?	Action taken/required to mitigate/minimise the risk or threat
				working with Neighbourhood Forums
BG1620_09	Undertake comprehensive redevelopment of The Square and adjoining areas in Beeston Town Centres	Council's preferred redevelopment ambitions are not deliverable in their entirety	No	The Council considers prioritises and delivers these

Report of the Chief Executive

HOUSING DELIVERY WORKSHOP AND DEVELOPMENT PROTOCOL1. Purpose of report

To update the Committee on the workshop and a potential protocol across greater Nottingham to assist in the delivery of housing on previously developed sites.

2. Background

The workshop was arranged through the Joint Planning Advisory Board (JPAB) which is chaired by Councillor A Harper and contains representation from all local authorities in Greater Nottingham. As agreed by JPAB, a Housing Delivery Workshop took place on 12 October 2017 to explore the reasons for under delivery of housing across Greater Nottingham, and in particular to explore the barriers to stalled sites (sites with planning permission that is not being implemented). The workshop was hosted by Gedling Borough Council on behalf of the councils comprising Greater Nottingham, and invitees included development industry representatives and the Housing and Communities Agency, as well as members of JPAB. There were wide ranging discussions, which included several suggestions for future actions.

3. Detail

One idea proposed was the preparation of a 'development protocol'. The role of this protocol would be to encourage continued collaborative working between all those involved in delivering sustainable growth in Greater Nottingham. As well as JPAB, this includes developers, infrastructure providers and government agencies such as the Environment Agency and Highways England, and other statutory consultees. All parties would be encouraged to sign up to the principles of the protocol, which would be an advisory document and as such would not be binding. However, by following the principles it includes, Greater Nottingham authorities and other signatories would demonstrate their commitment to the sustainable development and growth of the area. The appendix is a **draft** version of the protocol, which is intended to build on the good practice already taking place across Greater Nottingham to promote a more collaborative approach. It commits the Greater Nottingham local authorities to working with developers and infrastructure providers to deliver high quality, sustainable development. It is proposed that this draft could form the basis of consultation with those invited to the workshop, with a view to seeking these invitees, and other bodies such as government agencies, to become signatories to the protocol once finalised.

4. Financial implications

The cost to Broxtowe can be met within existing budgets.

Recommendation

The Committee is asked to RESOLVE to endorse the Development Protocol.

Background papers

Nil

A DRAFT PLANNING PROTOCOL FOR DELIVERING GROWTH IN GREATER NOTTINGHAM

This planning protocol was developed jointly by the Greater Nottingham Joint Planning Advisory Board (JPAB) and XXX.

JPAB is a partnership of all the Local Authorities making up Greater Nottingham¹, with the principal aim of ensuring consistent and coherent strategic planning across the area. Its members include the lead planning and transport Councillors from the partner Councils, and it is the overarching body which ensures the Duty to Cooperate is met in the area.

The role of this protocol is to encourage continued collaborative working between all those involved in delivering sustainable growth in Greater Nottingham. As well as JPAB, this includes developers, infrastructure providers and government agencies such as the Environment Agency and Highways England, and other statutory consultees. All parties will be encouraged to sign up to the principles of this protocol, which is an advisory document and as such it is not binding, but by following the principles set out below, Greater Nottingham authorities and XXX demonstrate their commitment to the sustainable development and growth of the area.

INTRODUCTION

Greater Nottingham is ambitious for growth. Over the next twenty years, our population will rise by over 47,000 – an increase of 5.6%. This, together with other demographic change such as changing household size, will mean delivery of some 41,250² new homes (2017-2028), the equivalent of around 4,125 per year – making a major contribution to the Government's commitment to a million new homes by 2020.

Yet in recent years delivery has failed to keep pace with demand. There are currently X000 homes with extant planning permission in Greater Nottingham. However, since 2011 we have built around 1,663 homes a year therefore it is vitally important that we continue to plan strategically for growth. We will strive to meet projected demand and build resilient, sustainable communities for the future. Good progress is being made across Greater Nottingham in producing Development Plans

¹ JPAB is a voluntary arrangement that brings together the six local planning authorities that comprise Greater Nottingham (Broxtowe Borough Council, Erewash Borough Council, Gedling Borough Council, Nottingham City Council, Rushcliffe Borough Council, and the Hucknall part of Ashfield District Council), together with Nottinghamshire and Derbyshire County Councils.

² Includes Hucknall part of ADC.

to support growth as demonstrated by the adoption of aligned Core Strategies and progress made on Part 2 Local Plans.

However, it will be councils and communities together with developers that will secure the right growth for Greater Nottingham. This Protocol sets out our commitment to working with developers, stakeholders (including infrastructure providers) and the community.

It builds on the good practice already taking place across Greater Nottingham to promote a more collaborative approach. The Greater Nottingham local authorities will seek to work with developers and infrastructure providers to deliver high quality, sustainable development: this Protocol is our shared commitment.

OUR GOALS

TOGETHER WE AIM TO:

Deliver, through the planning process, the environment for high quality and sustainable growth in Greater Nottingham to strive to meet the area's employment and housing needs.

Provide increased efficiency and certainty in the planning process for communities and developers.

Commitment 1: We will ensure timely Local Plan coverage providing a coherent common policy framework for Greater Nottingham in respect of which we will

- Publish and keep up to date timetables for Local Plans in Greater Nottingham.
- Seek to ensure sufficient resources are in place to prepare and monitor our Local Plans
- Work with developers and landowners, infrastructure providers, communities and statutory consultees at all stages of Plan preparation.
- Share information in a timely manner to keep all parties informed, such as publishing key elements of the evidence base underpinning Local Plans.
- Work positively together to collectively seek to meet the full objectively assessed need for development in the area.

Commitment 2: We will ensure that appropriate resources are made available to deliver an efficient, high-quality planning service in which respect we will

- Seek to ensure that there are sufficient planning officers with the right skills and qualifications to meet demand, work collaboratively and pro-actively to manage development proposals through the planning system, and facilitate sustainable development.
- Encourage developers to allocate sufficient resources to make clear, evidenced, quality applications. This will ensure that development proposals are made with sufficient and accurate supporting information and are well-presented, enabling planners to efficiently manage the application through the planning system for determination in a timely manner.
- Encourage developers, where appropriate, to provide financial support to authorities to buy in additional resources to assist in the efficient management of larger and more complex schemes.
- Support a high quality pre-application advice service, maximising the availability of planning officers to provide advice to developers and developers should utilise this service at the earliest opportunity.

Commitment 3: We will promote training opportunities

- Those involved with the planning process will have opportunities to develop their skills, participate in quality continuous professional development and the sharing of skills between sectors and across Councils will be encouraged.
- Councils will work jointly with developers and other bodies to provide training opportunities for all groups, including Councillors, to build capacity and to promote a common understanding of issues, approaches and good practice.

Commitment 4: We will communicate effectively

- Developers will be encouraged to engage early, openly and collaboratively with community and amenity groups and where relevant, Town and Parish Councils before and when planning applications are made. Where appropriate, developers will demonstrate in support of any subsequent planning application, how the responses to this engagement have been taken into account and have shaped the scheme
- Planners will positively engage through the pre-application process to allow early identification of key issues.
- High quality and consistent pre- application advice will be provided, with service standards published on the website of each council. This will increase certainty for developers and will include clear advice on consultation requirements and the information to be submitted with a formal planning application.
- Where appropriate, for large strategically important development, there will be an opportunity for engagement with Councillors, through briefings at the pre-application stage.
- Council officers will ensure that applicants are kept updated with information about their applications and developments to facilitate greater common understanding and consensus on planning matters.
- We will encourage developers to engage positively and directly with planners and provide the required, high quality, information in a clear and accessible format within a reasonable timescale, including at pre-application stage.

Commitment 5: We will increase certainty and consistency

- We will engage positively and proactively with consultees to ensure that all considerations are addressed at an early stage.
- A project management/project team approach to strategic applications will be encouraged to achieve a more efficient and effective application process. Where appropriate, Greater Nottingham Council's Highways, and the legal departments of other relevant parties will be included in approach, the scope of which should be established and set up at pre-application stage.
- Local Authority Officers including Housing, Transport and Education Officers will provide planners with clear and consistent advice at an early stage in the planning

process and will maintain dialogue throughout the application process up to and including the heads of terms of the section 106 agreement.

- Developers will be encouraged to provide draft heads of terms of section 106 agreements in advance of applications and at the earliest opportunity to ensure that all necessary information about the proposed development is available to decision makers.
- We will seek to negotiate and conclude section 106 agreements so that planning permissions can be granted without unreasonable delay.
- Registered Providers (RPs) will be involved where appropriate at the earliest possible stage in the planning process where affordable housing is required or proposed.
- We will seek to minimise the number of pre-commencement conditions requiring the submission of further details.
- We will seek to develop a better shared understanding of design quality standards, and, where appropriate, to engage in a Design Review at the earliest stage.

Monitoring success

This protocol sets out a shared approach to development by developers and local authorities. Greater Nottingham Joint Planning Advisory Board and **XXX** will periodically review the implementation and effectiveness of the Protocol and share best practice that emerges from such reviews.

Report of the Chief Executive

HS2 UPDATE

1. Purpose of report

To update the Committee on progress on HS2 and related Growth Strategy issues.

2. Background

The preferred location for a HS2 station was first publicly announced in January 2013. Since then a significant amount of work has been undertaken to secure a confirmed station location at Toton, and to achieve high quality development in the vicinity of it, meeting the ambitions of a wide range of stakeholders.

3. Details

The details are included in the appendices. The biggest challenge currently facing Broxtowe and our East Midlands partners is delivering the Local Plan and Growth Strategy ambitions.

4. Financial implications

The cost to Broxtowe can be met within existing budgets.

Recommendation

The Committee is asked to NOTE the HS2 update.

Background papers

Nil

APPENDIX

HS2 -Toton Chronology

January 2013	Toton announced as the preferred location for a HS2 station to serve the East Midlands.
February 2013	Broxtowe consult on amending the draft Core Strategy to include land in the vicinity of the HS2 station as a Strategic Location for Growth.
May 2013	Broxtowe Cabinet and Full Council agree to the amendments to the Core Strategy and for it to be submitted to the Secretary of State.
July 2013	Core Strategy submitted for examination including a 'Strategic Location for Growth' in the vicinity of the proposed HS2 station.
March 2014	Consult on main modifications to the Core Strategy including a minimum figure of 500 homes at Toton following concerns raised by the Inspector, that the original policy was too vague.
July 2014	Inspectors report received which details her approach to Toton at paragraphs 68 to 76 of her report. She concludes at paragraph 76 that the mix, design and layout of new development should be determined at the Part 2 Local Plan stage which is carried forward into the adopted wording of Policy 2.
September 2014	Core Strategy adopted.
October 2014	Legal challenge to the Core Strategy submitted by Calverton Parish Council relating to alleged unlawful approach to national policy in relation to the Green Belt.
April 2015	Legal challenge dismissed.
September 2015	Workshops and consultation undertaken to establish the amount and distribution of development at Toton to inform the Part 2 Local Plan.
December 2015	Report to Cabinet on the results of this consultation and the contents were approved as a 'non-statutory' framework for development on the site. This was to enable a decision to be reached on the outline application prior to the adoption of the Part 2 Local Plan which was still some way off.
February 2016	Broxtowe Planning Committee support a grant of outline planning permission for 500 homes and supporting infrastructure with all matters reserved apart from access, subject to no call in and the signing of a S106.
July 2016	Decision issued following no call in and signed S106.
March 2017	Consultants appointed to progress an East Midlands Growth Strategy using £1.25m of DFT awarded money for this purpose.
September 2017	Broxtowe Borough Council's Part 2 Local Plan published and with regard to policy 3.2 on page 76 in relation to Toton. This follows from discussions with the established Neighbourhood Forum for the area, The HS2 Hub Station Delivery Board (which sits under the HS2 Strategic Board), and is consistent with the then draft growth strategy and the emerging ambitions of the Neighbourhood Forum.
October 2017	Growth Strategy published.

Report of the Chief Executive

STAFFING UPDATE1. Purpose of report

To update the Committee on staffing in the Planning Department following a departmental re-structure which was reported to Policy and Performance Committee on 4 July 2017.

2. Background

Policy and Performance Committee resolved that:

1. The changes to the establishment and associated budgets be delegated to the Director of Legal and Planning Services in conjunction with the Chief Executive subject to the job evaluation process maintaining posts within the overall budget.
2. The posts of Town Centre Manager and Town Centre Officer are de-risked.

3. Details

Since July there have been a number of vacancies, due to a mixture of resignations and deletion of posts, these are Planning Technician, North Area Team Leader 18 hours a week job share, Senior Planning Officer x 2, Planning Officer. Furthermore, Erewash Borough Council ended the agreement of the Conversation Officer post.

A number of posts have been successfully recruited as at the end of December 2017. These are North Area Team Leader job share hours extension by four hours a week, Planning Officer (x 2 including one extra post to replace the Planning Technician) and Conservation Officer.

A successful recruitment exercise has been undertaken to appoint the new Planning Information Team Leader with this post holder's previous position of Senior Planning Officer deleted from the establishment, and one of the two Senior officer vacancies with this post due to be filled in February 2018.

It is to the credit of all the staff involved that performance has been maintained in terms of application processing times and quality, HS2 related work, supporting 10 Neighbourhood Plans under preparation, and progressing the Part 2 Local Plan. To maintain this level of performance the vacancies need to be filled.

4. Financial implications

There have been savings as a result of maintaining performance with staffing shortages. In addition, the fee increase proposals (which were imminent in July) are finally coming into effect on 17 January 2018. This is anticipated to bring in an extra £80,000 per year.

Recommendation

The Committee is asked to NOTE the staffing update.

Background papers

Nil

Report of the Chief Executive

NEIGHBOURHOOD PLAN UPDATE

1. Purpose of report

To update the Committee on progress on the preparation of ten Neighbourhood Plans.

2. Background

Broxtowe has been working proactively with those preparing their Neighbourhood Plans to get the best outcome from this process. The Neighbourhood Plans under preparation are listed in appendix 1 with progress notes for each.

3. Detail

There is a realistic prospect that in the early part of 2018 there will be several Neighbourhood Plans at Examination with the first few expected to proceed to the referendum in spring 2018. In addition, there is further interest from unparished areas in the south of the borough that follow the examples of Bramcote and Chetwynd in setting up their own Neighbourhood Forums.

4. Financial implications

The cost to Broxtowe can be met within existing budgets.

Recommendation

The Committee is asked to NOTE the Neighbourhood Plan update.

Background papers

Nil

Neighbourhood Plan Update

Nuthall

Neighbourhood Plan has been submitted for Examination. Their Plan is consistent with the Core Strategy and Part 2 Local Plan.

Bramcote, Brinsley, Eastwood, Greasley, Kimberley

All in varying degrees of advanced progress and all with comprehensive draft plans in place following dialogue with various stakeholders. The draft versions of the Greasley and Kimberley Plans are consistent with the Broxtowe Part 2 Local Plan. There are some more significant differences between the Broxtowe Part 2 Local Plan and the emerging plans of Brinsley, Bramcote and Eastwood and these are subject to on-going dialogue.

Awsworth, Chetwynd and Stapleford

All are at or nearing draft plan consultation stage.

Cossall

Recently designated as a Neighbourhood Plan Area.

Report of the Chair of the Jobs and Economy Committee

WORK PROGRAMME1. Purpose of report

To consider items for inclusion in the Work Programme for future meetings.

2. Background

Items which have already been suggested for inclusion in the Work Programme of future meetings are given below. Members are asked to consider any additional items that they may wish to see in the Programme.

3. Work Programme

15 March 2018	<ul style="list-style-type: none"> • Service Delivery Plan 2018/19 • Update on Key Sites • SHLAA Update • HS2 Update • Multi Modal Study
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4. Dates of future meetings

Additional meetings will be agreed shortly.
(All meetings to start at 7.00 pm)

Recommendation

The Committee is asked to consider the Work Programme and RESOLVE accordingly.

Background papers

Nil