



27 April 2018

Dear Sir/Madam

A meeting of the Housing Payments Sub-Committee will be held on Thursday, 17 May 2018 in Conference Room 3/4, Council Offices, Beeston, Nottingham, at 10.00am.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer or a member of his team at your earliest convenience.

Yours faithfully

Chief Executive

To: Members of the Housing Payments Sub-Committee:

Councillors L A Ball BEM (Chair), J K Marsters, J C Patrick
Other members of the Council (for information)

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

PAGES 1 - 2

The Sub-Committee is asked to note the minutes of the meeting held on 8 March 2018.

4. PROCEDURE

PAGE 3

5. EXCLUSION OF PUBLIC AND PRESS

The Committee is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A of the Act.

6. DISCRETIONARY HOUSING PAYMENT
SUBMISSION FOR RECONSIDERATION

BUNDLE A
BUNDLE B
BUNDLE C

HOUSING PAYMENTS SUB-COMMITTEE

8 MARCH 2018

Present: Councillor L A Ball BEM, Chair

Councillors: J K Marsters
J C Patrick

1. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

2. **MINUTES**

The minutes of the meeting held on 25 July 2017 were confirmed as a correct record.

3. **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A of the Act.

4. **DISCRETIONARY HOUSING PAYMENT –
SUBMISSION FOR RECONSIDERATION**

The Sub-Committee considered the Appellant's submission for reconsideration of his application for backdating of discretionary housing payment in accordance with the procedure laid down before it.

RESOLVED that no award be made to the Appellant.

Reasons

The Committee considered all matters and evidence that had been presented and was satisfied that, in light of the previous multiple opportunities that had been given to the appellant to apply for a Discretionary Housing Payment when he had not completed and returned the forms, and also due to the fact that the tenancy was not at risk, that no award should be made.

The Committee recommended that the appellant should be invited to re-apply for a Discretionary Housing Payment in April and that he should be encouraged to engage with the Council's Housing Department to explore opportunities to relocate to a one-bedroom property.

PROCEDURE BEFORE THE HOUSING PAYMENTS SUB-COMMITTEE

1. The Council will present the case, the decision which it came to and the reasons for coming to the decision.
2. The appellant will have an opportunity to question the Council's representative.
3. Members will have an opportunity to question the Council's representative.
4. The appellant will put forward his or her case.
5. The appellant will be questioned by the Council's representative.
6. Members will have an opportunity to question the appellant.
7. The Council will sum up its case.
8. The appellant will sum up his or her case.
9. Parties leave the meeting to allow members to consider their decision. The parties are then recalled and the decision is given.
10. If members wish to take further time for deliberations it is quite appropriate to release the persons appearing and confirm a decision later.

As varied by the Chair from time to time.