



Friday, 28 December 2018

Dear Sir/Madam

A meeting of the Finance and Resources Committee will be held on **Tuesday, 8 January 2019** in the New Council Chamber, Town Hall, Foster Avenue, Beeston NG9 1AB, commencing at 7.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To Councillors: S A Bagshaw  
T P Brindley (Vice-Chair)  
S J Carr  
E Cubley  
S Easom  
P Lally  
G Marshall  
P J Owen  
P D Simpson (Chair)  
A W G A Stockwell

## AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

PAGES 1 - 4

The Committee is asked to confirm as a correct record the minutes of the meeting held on 13 December 2018.

4. COUNCIL TAX BASE 2019/20 PAGES 5 - 8
- To present an update of the Council's three-year Medium Term Financial Strategy from to 2019/20 to 2021/22.
5. LOCAL COUNCIL TAX SUPPORT SCHEME 2019/20 PAGES 9 - 10
- To seek approval for arrangements to operate in 2019/20 in respect of the Local Council Tax Support Scheme.
6. BUDGET CONSULTATION PAGES 11 - 18
- To report the results of the budget 2019/20 consultation exercise that took place during October and November 2018.
7. ARRANGEMENTS FOR ELECTIONS MAY 2019 PAGES 19 - 20
- To seek approval to the fees to be paid for polling staff in May 2019 and the appointment of a temporary Electoral Services Assistant.
8. CAPITAL BUDGET VARIATIONS 2018/19 PAGES 21 - 22
- To seek approval for a number of capital budget variations in respect of the 2018/19 financial year.
9. WORK PROGRAMME PAGES 23 - 24
- To consider items for inclusion in the Work Programme for future meetings.
10. EXCLUSION OF PUBLIC AND PRESS PAGES
- The Committee is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Schedule 12A of the Act.**
11. IRRECOVERABLE ARREARS PAGES 25 - 32

12. BEESTON TOWN CENTRE REDEVELOPMENT - SALE OF LAND ASSOCIATED WITH THE RESIDENTIAL ELEMENT OF THE SCHEME PAGES 33 - 36

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## FINANCE AND RESOURCES COMMITTEE

13 DECEMBER 2018

Present: Councillor P D Simpson, Chair

Councillors: T P Brindley  
S J Carr  
E Cubley  
S Easom  
G Marshall  
P J Owen  
A W G A Stockwell

An apology for absence was received from Councillor S A Bagshaw.

41 DECLARATIONS OF INTEREST

There were no declarations of interest.

42 MINUTES

The minutes of the meeting on 11 October 2018 were confirmed and signed.

43 REFERENCES

43.1 Community Safety Committee

15 November 2018

Dog Control Policy

The Committee considered the recommendation from the Community Safety Committee regarding the extension of the administration fee from instances where dogs were taken into kennels to all instances, including those where dogs had strayed and were returned directly to their owners. The fee was set at £35 in line with the report considered by the Community Safety Committee on 15 November 2018.

**RESOLVED that the charging of a fee where dogs are collected as strays and returned to owners without the involvement of kennels be approved.**

43.2 Leisure and Environment Committee

14 November 2018

Garden Waste Subscription Charges for 2019/20

Approval was sought from the Committee for the 2019/20 garden waste subscription fees, as recommended by the Leisure and Environment Committee. Members debated whether the charges should be increased for 2019/20 and it was stated that a gentle, incremental increase in charges was considered to be preferable to maintaining the status quo and then opting to introduce a more substantial increase in future years.

**RESOLVED that:**

- 1. The price for the first bin for 2019/20 be increased to £33.**
- 2. The price for additional bins for 2019/20 be increased to £16.**

44 MEDIUM TERM FINANCIAL STRATEGY 2019/20 - 2021/22

The Medium Term Financial Strategy, which detailed the financial implications of the Corporate Plan over a three-year period and informed decision-making to optimise the balance between the Council's financial resources and the delivery of its priorities, was considered.

Members expressed disappointment that Nottinghamshire had not been selected for the pilot which would have introduced 75% retention of business rates from 2019/20. It was further suggested that the impact of Universal Credit would be detrimental to the Council.

**RESOLVED that the updated Medium Term Financial Strategy in appendix 2 of the report be approved.**

45 CAPITAL PROGRAMME 2018/19 UPDATE

Consideration was given to the Capital Programme which set out the capital expenditure incurred in the financial year 2018/19 up to 31 October 2018 along with the planned financing of the rest of the Capital Programme. Approval was sought for a number of capital budget variations in the current financial year. It was stated that it was necessary to leave the Town Hall site because of the net gain available for the Council over the next five years.

**RESOLVED that the capital budget variations for 2018/19 as set out in appendix 3 of the report be approved.**

46 REVENUE BUDGET AMENDMENTS 2018/19

The Committee noted that detailed monitoring had identified a number of General Fund and Housing Revenue Account (HRA) 2018/19 revenue budgets that need to be amended. Members requested clarification on the level of Individual Elector Registration grant received from the government. Officers responded that written information would be received.

**RESOLVED that the amendments to the General Fund and Housing Revenue Account 2018/19 revenue budgets as set out in the appendix to the report be approved.**

47 TREASURY MANAGEMENT AND PRUDENTIAL INDICATORS 2018/19 - MID-YEAR REPORT TO 30 SEPTEMBER 2018

The Committee noted treasury management activity and the prudential indicators for 2018/19 up to 30 September 2018.

(Councillor G Marshall left the meeting following the conclusion of the item.)

48 CAPITAL GRANTS TO VOLUNTARY ORGANISATIONS

The Committee considered a request for capital grant aid from the Trent Vale Community Sports Association in accordance with the provisions of the Council's grant aid policy.

**RESOLVED that an award of £2,500 be made subject to the organisation receiving funding from Sport England.**

49 DISCRETIONARY HOUSING PAYMENTS SCHEME

The Committee considered revisions to the Discretionary Housing Payment (DHP) scheme to allow for the implementation of Universal Credit. The revised scheme still allowed for claimants to appeal a decision before a panel of elected members. The number and value of awards made under the current scheme was noted.

**RESOLVED that the implementation of the revised DHP scheme in appendix 2 of the report be approved.**

50 PERFORMANCE MANAGEMENT - REVIEW OF BUSINESS PLAN PROGRESS - SUPPORT SERVICE AREAS

The Committee noted the progress made in achieving the Business Plans for Resources, Revenues, Benefits and Customer Services, ICT and Business Transformation against Key Performance Indicators for 2018/19.

Members received an update on the situation regarding tram compensation and asked for further information on sickness figures. Concern was expressed over statistics on call answering and officers stated that the length of the message relating to GDPR information would be shortened to a more suitable length.

51 WORK PROGRAMME

The Committee considered the Work Programme and agreed that a report on Beeston Phase 2 – Residential Offer be considered at a future meeting.

**RESOLVED that the Work Programme, as amended, be approved.**

52 EXCLUSION OF PUBLIC AND PRESS

**RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Act.**

53 CAVENDISH LODGE, BEESTON - DISPOSAL

**RESOLVED** that the highest unconditional cash offer of £470,000 be accepted.

54 BRAMCOTE LEISURE CENTRE CONDITION SURVEY - AWARD OF CONTRACT

**RESOLVED** that the contract for the condition survey at Bramcote Leisure Centre be awarded to Sanderson Wetherall for £27,875.



**Report of the Deputy Chief Executive**

**COUNCIL TAX BASE 2019/20**

1. Purpose of report

To approve the Council Tax Base for the year 2019/20.

2. Detail

The 2019/20 Council Tax Base has now been calculated in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012. Details are given in the appendices.

**Recommendation**

**Committee is asked to RESOLVE that based on the number of band D equivalent properties and in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, Broxtowe Borough Council calculates its Council Tax Base for the year 2019/20 as follows:**

1. For the whole of its area 33,674.71.
2. In respect of Parish Precepts and Special Expenses for those parts of its area mentioned in the table below, the amounts specified therein –

<u>Part of Council's Area</u>	<u>Area Council Tax Base</u>
Awsorth	615.03
Brinsley	698.95
Cossall	208.48
Eastwood	2,791.97
Greasley	3,663.94
Kimberley	1,804.75
Nuthall	2,268.75
Stapleford	4,051.19
Strelley	181.27
Trowell	821.17
<b><u>Special Expenses Area</u></b>	
<b>Beeston Area</b>	<b>16,569.21</b>

Background papers

Nil

## APPENDIX 1

The Council Tax Base is calculated on the estimated full year equivalent number of chargeable dwellings expressed as the equivalent number of band D dwellings in the Council's area after allowing for dwelling demolitions and completions during the year, Council Tax exemptions, discounts, disabled reliefs and premiums, and the estimated collection rate.

Under the Local Council Tax Support Scheme (LCTSS), the Council Tax Base is affected by whether persons living in a dwelling within an authority area are in receipt of a Council Tax reduction awarded under the Scheme, as the billing authority foregoes Council Tax income from those dwellings. These local Council Tax reductions are reflected in the calculation of the Council Tax Base, in order to calculate the correct amount of band D Council Tax for the billing and precepting authorities in the area.

The calculated Council Tax Base for the Borough for the full year commencing 1 April 2019, assuming a 98.5% collection rate, is **33,674.71**. Separate calculations are required to be made for the parishes and special expenses areas. These are available in detail in the Members' Room. The table below gives a comparison of the Council Tax Base for 2018/19 with the proposed figures for 2019/20 so that Members can see the growth between years.

<u>Part of Council's area</u>	<u>Council Tax Base 2018/19</u>	<u>Proposed Council Tax Base 2019/20</u>	<u>% change</u>
Awsworth	614.08	615.03	0.15%
Brinsley	688.93	698.95	1.45%
Cossall	209.52	208.48	-0.50%
Eastwood	2,725.54	2,791.97	2.44%
Greasley	3,673.87	3,663.94	-0.27%
Kimberley	1,772.69	1,804.75	1.81%
Nuthall	2,260.64	2,268.75	0.36%
Stapleford	4,021.34	4,051.19	0.74%
Strelley	181.28	181.27	-0.01%
Trowell	810.14	821.17	1.36%
Beeston Special Expenses Area	16,490.26	16,569.21	0.48%
<b>TOTAL</b>	<b>33,448.29</b>	<b>33,674.71</b>	<b>0.68%</b>

The Council Tax Base figures will be notified to the parish and town councils in order that they may calculate their precepts. The overall summary for the Borough Council area broken down by band of property is shown in appendix 2.

APPENDIX 2

CALCULATION OF COUNCIL TAX BASE 2019/20

Band	No of Dwellings	% of Total	Chargeable Dwellings	Equivalent no of Discounts at 25%	Empty Homes Premium	Equivalent no of Dwellings	Ratio to Band D	Chargeable Band D Equivalent Properties		LCTSS Adjustment Band D Equivalent	No of Dwellings Relevant to Band D
1	2	3	4	5	6	7	8	9		10	11
<b>A DPR</b>	0	0	35	8	0	33	0.56	18.33	6.76	3.76	14.58
<b>A</b>	16500	32.79%	15932	8299.6	30.5	13887.6	0.67	9258.40	3287.35	2191.57	7066.83
<b>B</b>	13062	25.96%	12678	4369	16	11601.8	0.78	9023.58	999.55	777.43	8246.16
<b>C</b>	10870	21.60%	10630	3091	12	9869.25	0.89	8772.67	458.95	407.96	8364.71
<b>D</b>	5982	11.89%	6018	1345	3.5	5685.25	1.00	5685.25	122.29	122.29	5562.96
<b>E</b>	2661	5.29%	2618	451	3	2508.25	1.22	3065.64	46.94	57.37	3008.27
<b>F</b>	753	1.50%	740	125	1	709.75	1.44	1025.19	10.89	15.73	1009.46
<b>G</b>	459	0.91%	449	88	2.5	429.5	1.67	715.83	0.00	0.00	715.83
<b>H</b>	27	0.05%	20	15	0	16.25	2.00	32.50	0.00	0.00	32.50
<b>Totals</b>	50314	100.00%	49120	17791.6	68.5	44740.6		37597.40	4932.73	3576.10	34021.30

Page 7

COUNCIL TAX INCLUDING ESTIMATED COLLECTION RATE OF 98.5%

33,510.98

ADD BAND D EQUIVALENTS FOR CLASS O DWELLINGS

163.90

COUNCIL TAX BASE FOR BROXTOWE BOROUGH COUNCIL

33,674.71

NOTES (Figures may not add up exactly due to rounding)

1. Column 4 equals column 2 less estimated exempt properties.
2. Column 7 equals column 4 less 25% of column 5 plus column 6.
3. Column 9 equals column 7 multiplied by column 8.
4. Column 11 equals column 9 less column 10.

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## Report of the Interim Deputy Chief Executive

**LOCAL COUNCIL TAX SUPPORT SCHEME 2019/20**1. Purpose of report

To seek approval for arrangements to operate in 2019/20 in respect of the Local Council Tax Support Scheme (LCTSS).

2. Background

Members will recall that council tax benefit ceased at the end of 2012/13 and was replaced by a Local Council Tax Support Scheme defined by each Authority. Cabinet considered the LCTSS on 27 November 2012 and the new scheme was approved by Council on 19 December 2012. The new scheme was effectively the government's default scheme with due allowance being made to allow the continuation of the discretionary policy relating to the treatment of war pensions.

The current scheme allows for up to 100% of the council tax liability to be paid in council tax support. The majority of councils have not adopted this approach. Most have passed some of the reduction in funding on to LCTSS recipients. The council had benefitted from the overall bill for LCTSS falling from 2013/14 to 2016/17 as the numbers of claimants requiring support has reduced. In 2017/18, there was a small increase that is attributed to the other precepting authorities increasing their share of the Council Tax.

3. Financial implications

There are no direct financial implications arising from the proposals in respect of LCTSS. The 2019/20 budget will be set on the basis of existing estimates of take-up and collection.

**Recommendation**

**The Committee is asked to RECOMMEND to Council that the current LCTSS remains in place for 2019/20.**

Background papers

Nil

## APPENDIX

**1. Council Tax Support to Date**

The Council has maintained a consistent approach to the administration of LCTSS, which has been influential in the continued high level of Council Tax collection. Many council's adopted schemes which required all those Council Tax payers receiving support to pay a minimum of 8.5% up to 100% of their liability.

In doing this, they have seen a significant increase in the number of small levels of Council Tax required to collect, with the associated costs that come with this approach. At Broxtowe, the methodology of continuing with a scheme, almost identical to Council Tax Benefit, has ensured a greater understanding for the people of the borough, whilst also seeing an improvement in relation to collection.

The estimated charge for the LCTSS in 2018/19 is £6,794,663, which is a rise of 1.7%.

<b>Year</b>	<b>LCTSS charge (£)</b>
2017/18	6,676,016
2016/17	6,661,822
2015/16	6,799,286
2014/15	6,909,373
2013/14	7,192,268

**2. Proposals for 2019/20 Onwards**

The current scheme has worked successfully with no administration issues. Financially the overall position is better than expected as the overall LCTSS spend has stabilised with no adverse effect being seen on the collection rates and no significant changes in arrears and collection costs.

From 2014/15 the LCTSS grant to local authorities has not been separately identified but has been subsumed within the overall funding assessment which sets figures for revenue support grant and business rates. The government has on several occasions indicated that it has made no moves to further reduce funding towards the LCTSS but this cannot be quantified due to the lack of a financial breakdown.

The issue to be resolved, therefore, is whether or not the Council wishes to change from the current arrangements to claw back some of the reduction in funding that the government is imposing. Any scheme changes would have to go through a formal consultation process and so a decision is required at the earliest stage, not only to complete the consultation, but to allow for the planning of any scheme changes within the system itself.

## Report of the Interim Deputy Chief Executive

**BUDGET CONSULTATION 2019/20**1. Purpose of report

To report the results of the budget 2019/20 consultation exercise that took place during October and November 2018.

2. Background

For 2014/15 and 2015/16 the Council consulted on the budget through the online system known as 'YouChoose'. This produced a limited number of responses but allowed for an analysis of local views about spending priorities at service level. For 2016/17, the new five year Corporate Plan presented an opportunity to join up public engagement on policy and financial matters and seek views on specific matters to inform the budget for 2016/17 and beyond.

Since 2017/18 a web-based survey, publicised through social media, has been used and this has again been adopted for 2019/20. This included no reference to any specific policy options but sought views on all Council services and indications of satisfaction, or otherwise, with both those services and with the local area generally. Local people were also asked whether they felt that additional income should be derived from council tax or fees and charges, or costs reduced by reductions in services. Finally respondents were asked about what method(s) they used to access Council services, how satisfied they were with them, and also whether they would consider accessing these services by other means.

Respondents were also asked to provide demographic data, including which area of the borough they live in so that any correlation between location and satisfaction levels could be analysed.

A total of 415 responses were received. The amount of responses received (with the comparable web-based survey) compared with last years has reduced by 164 responses from 579 in 18/19, a 28% reduction. The results are summarised in Appendix 1. Appendix 2 summarises the demographic data for the respondents.

**Recommendation**

**The Committee is asked to CONSIDER the report and RESOLVE accordingly.**

Background papers

Nil

**APPENDIX 1****Summary of Respondents**

1. The sample of respondents is representative of the local communities in Broxtowe, although the analysis of ethnicity indicates a bias towards White British respondents. 92% of respondents indicated they considered themselves to be White British, 1% White Irish and 3% White/Other. The remaining 4% were split between Asian, Black or Mixed race categories.
2. In terms of gender, 56% of the respondents were male and 44% female.
3. 72% of respondents identified as over 45 years old, with 30% between 45-59 and 28% over 65. The number of younger respondents was higher than in previous years with 28% of under 45s responding compared to 23% in 2018/19. This has been consistently rising year on year since 2016/17 when only 12% of responses were from an age range under 45.
4. In terms of geographical location, Beeston residents responded the most (31%). This represents an increase of 5% compared with last year, followed by Stapleford (15%) and Chilwell (14%). There were fewer respondents in less urban areas. However, as last year, there was at least one respondent from every area. The split of geographical location was very similar to last year.
5. A full breakdown of gender, age ranges, ethnicity, disability and location is included in Appendix 2. As a proportion of the total population of Broxtowe, the number of respondents means that the results cannot be taken as statistically significant. It is advisable therefore to only consider the results as indications of local views rather than attempt to draw strategic conclusions from the detailed responses.

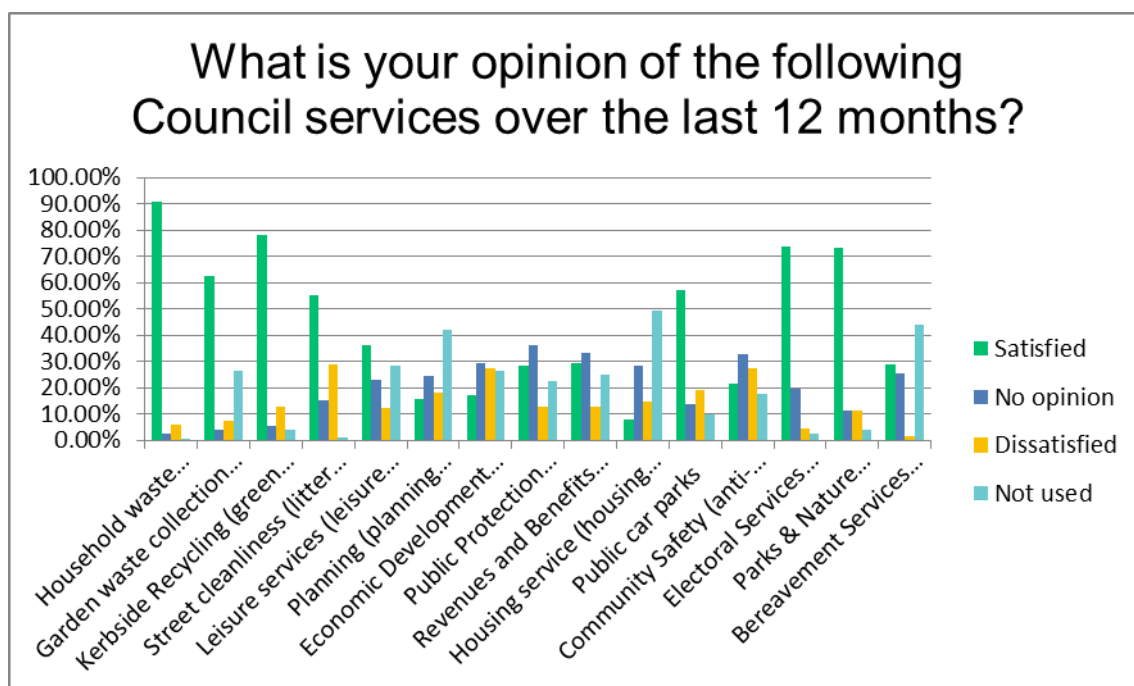
**Satisfaction with Services**

6. In overall terms, local people are satisfied with the borough of Broxtowe and the Council's management of it. 74% of people are either 'satisfied' or very 'satisfied' with the area in which they live. This figure hasn't changed since the 2018/19 consultation showing continued levels of satisfaction. 59% are either 'satisfied' or 'very satisfied' with the way that the Council delivers services. However, this number is a reduction on last year where 73% responded positively. Just 3% of people are 'very dissatisfied' in both categories.
7. When collecting opinions of our services 56% overall expressed a view they were 'satisfied' with the services they use, with 25% not expressing an opinion and 18% 'dissatisfied'. This represents an overall decline compared to last year where 12% were 'dissatisfied' and 58% were 'satisfied'. The number of respondents not expressing an opinion has increased to 25%, from 18% last year. Figure 1 shows the breakdown by service.



8. The services with the highest satisfied responses were Household Waste Collection (black lidded bin; 91%), Kerbside Recycling (green lidded bin, glass bag or red lidded glass bin, textiles; 78%) and Electoral Services (74%). The services with the highest dissatisfied responses were Street Cleanliness (29%), Community safety (28%) and Economic Development (27%).

Figure 1



9. There were a number of comments about specific services which can be broken down broadly into headings. Table 1 below shows the number of responses in each broad category.

**Table 1: Text commentary on satisfaction with services**

Area of interest	No. of comments
Management/ Budgeting	26
Improve Urban Environment and Street Scene	14
Improvement of Refuse Collection	12
Recycling	10
Improving Community Safety	6
Invest in Businesses/ Communities	5
Garden Waste Collection & Cost	4
Car Parking- Cost & Efficiency	4
Student Accommodation	3

10. 117 comments were received relating to the satisfaction of the services the respondents use. The main themes addressed were:

- Management/Budgeting. Comments were made suggesting ways to change,; stop or increase Council spending, along with comments about the sale of the Town Hall.
- Urban Environment and Street Scene. There were many comments around the cleanliness of streets and disposal of waste from streets and public bins.
- Refuse Collection. Comments were made suggesting changes in frequency and timing of collections.
- Recycling was also another key theme with comments around what can be collected and how we could recycle more.

11. Positive comments were also made such as:

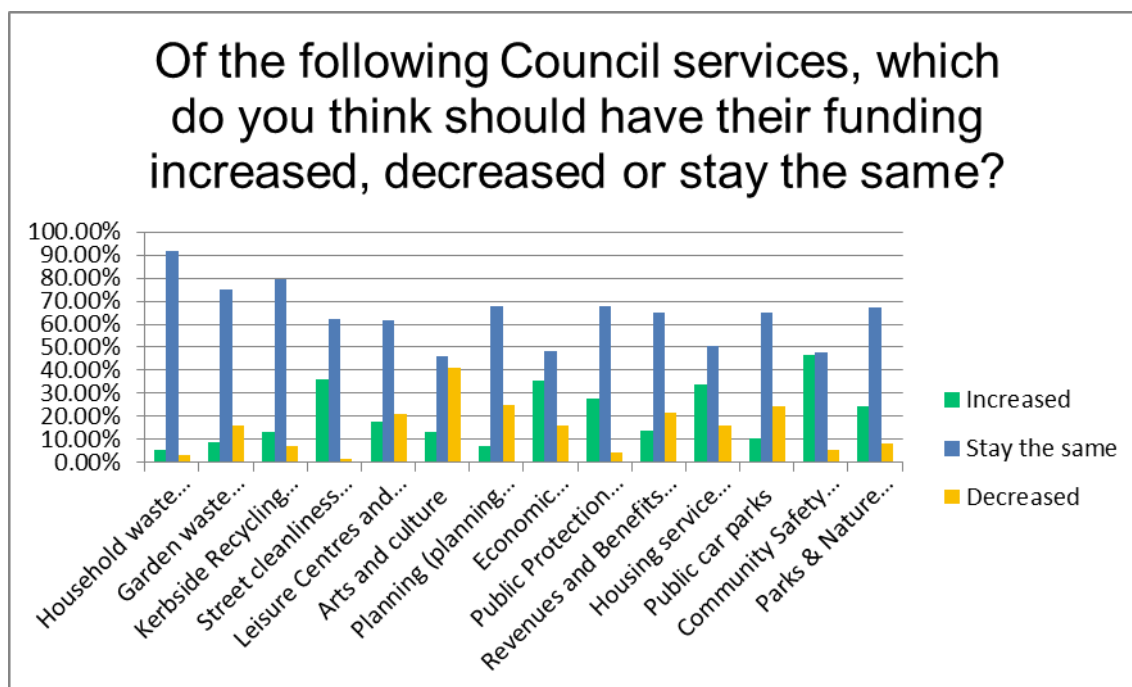
- Generally, I believe that Broxtowe have cared for our community better than other areas. When compares to the City Council we receive a much better service.
- Very happy with Broxtowe Borough Council.
- Local amenities continue to be a strength in this area.
- Superb face to face at the Beeston council office reception to assist me and my disabled father.

### Spending on services

12. When asked about whether spending on services should be increased, decreased or stay the same, the responses showed inconsistency with satisfaction levels. Refuse collection, although being ranked the highest in satisfaction, received a result of 92% for the funding to remain. This pattern is reflected in most services, people have consistently voted more for the funding of the services to stay the same.

13. Community Safety (47%), Economic Development (36%) and Street Cleanliness (36%) were the services with the highest responses for increased funding. Services that are viewed as more discretionary, such as Arts and Culture (41%) and Planning (25%) were the services with the highest responses for decreased funding.

**Figure 2**



14. Overall the balance was in favour of increasing spending (21%) rather than decreasing spending (15%). However the majority view was to keep spending the same (64%).

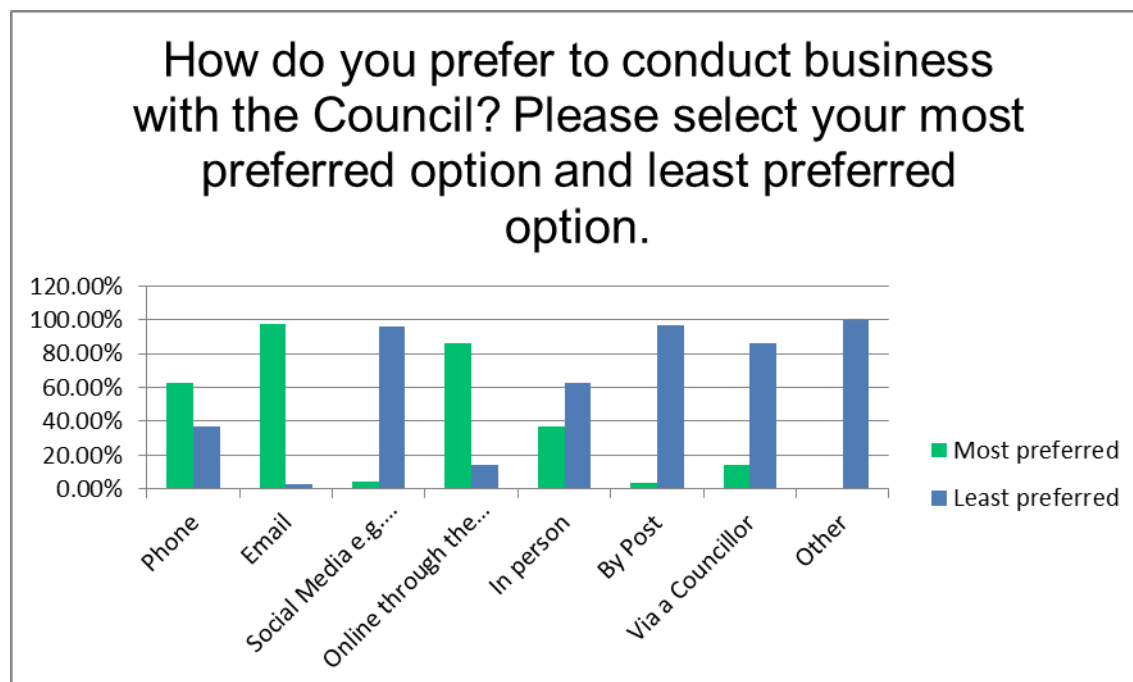
15. Respondents were also invited to make suggestions about how the Council could increase income, reduce costs or make savings to support the budget.

### Communicating with the Council

16. This year respondents were asked a yes/no question as to whether they feel the Council listens to them. The results showed that 59% answered no with 41% answering yes.
17. To obtain further information on how to shape services in future, local people were asked about how satisfied they are with the ways they can access Council services and how they prefer to contact the Council to do business. 67% of respondents were either very satisfied or satisfied with the way they can access Council services. Only 7% were either very dissatisfied or dissatisfied. However, 26% were neither satisfied nor dissatisfied (i.e. neutral).

18. In terms of what methods of communication local people prefer to use, there was clearly a preference for online or email contact. However, it must be remembered that all respondents were already able to access services online by virtue of them completing this survey. Social media was by far the least preferred method of communication with post the second least.

**Figure 4**



19. In terms of accessing services by alternative means the highest responses were by means of email and online which were both the highest responses for most preferred means of communications.
20. An important part of the Council's economic development plans is the Beeston town centre regeneration (Phase 2) project. The planned development aims to provide additional housing and leisure services, and stimulate the evening economy.
21. As part of the 2019/20 budget proposals, the Council is planning to invest an further £250,000 in addition to that in 2018/19 to enhance and improve play areas and parks/open spaces across the borough.

## APPENDIX 2

## DEMOGRAPHIC DATA

	Number	% of Total
<b>Gender</b>		
Male	222	55.92%
Female	174	43.83%
Non-Binary	1	0.25%
<b>Age</b>		
Under 18	1	0.25%
18-24	7	1.73%
25-29	20	4.95%
30-44	84	20.79%
45-59	119	29.46%
60-64	59	14.60%
65+	114	28.22%
<b>Ethnic Origin</b>		
White- British	366	92.19%
White- Irish	5	1.26%
White- other background	12	3.02%
Asian or Asian British- Indian	2	0.50%
Asian or Asian British- Pakistani	0	0.00%
Asian or Asian British- Bangladeshi	0	0.00%
Asian or Asian British- other background	0	0.00%
Black or Black British- Caribbean	1	0.25%
Black or Black British- African	1	0.25%
Black or Black British- other background	0	0.00%
Mixed- White and Black Caribbean	0	0.00%
Mixed- White and Black African	0	0.00%
Mixed- White and Asian	2	0.50%
Mixed- other background	1	0.25%
Chinese	0	0.00%
Any other ethnic group	7	1.76%
<b>Disabled or with long term health needs</b>		
Yes	77	19.11%
No	326	80.89%
<b>Area</b>		
Attenborough	6	1.47%
Awsworth	3	0.73%
Beeston	128	31.30%
Bramcote	44	10.76%
Brinsley	8	1.96%
Chilwell	57	13.94%
Cossall	2	0.49%
Eastwood	21	5.13%
Greasley	16	3.91%
Kimberley	13	3.18%
Nuthall	18	4.40%
Stapleford	59	14.43%
Toton	18	4.40%
Trowell	9	2.20%
Newthorpe	7	1.71%

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## Report of the Interim Strategic Director

**ARRANGEMENTS FOR ELECTIONS MAY 2019**1. Purpose of report

To seek approval to the fees to be paid for polling staff in May 2019 and the appointment of a temporary Electoral Services Assistant.

2. Background

A voter ID pilot will be run at the Borough/Parish elections in Broxtowe in 2019 based on the mixed model. This will require electors ID to produce ID which will be checked by polling staff before a ballot paper is issued to them. ID checking will be an additional responsibility for both Poll Clerks and Presiding Officers. Running the pilot will also place increased demands on Electoral Services, not only in terms of the actual organisation, but in the number of calls likely to be received from electors.

Fees for polling staff are approved annually in March as part of the Council's Pay Policy. The additional responsibility to be placed on both Poll Clerks and Presiding Officers required by the pilot is not reflected in the current fees. To acknowledge this it is proposed to increase the fees paid to them for the 2019 elections as an exception to the policy.

Until May 2017 a Temporary Electoral Registration Canvasser, grade 3, was in post. The post holder worked full time in the run up to the elections, helping out with registration as well as postal vote opening, setting up the count and dealing with general enquiries. It is therefore proposed to recruit to a temporary post again for between 18 March (proposed publication of the Notice of Election) to 3 May 2019 on the same terms and conditions as the previous post holder.

3. Financial implications

The additional costs of polling staff and the temporary Electoral Services Assistant are set out in the appendix. There is no budget provision for the increased fees or the temporary post. However, Cabinet Office has stated that it will meet the costs incurred in running the pilot. These have been submitted and confirmation is awaited that they will be reimbursed.

**Recommendation**

**The Committee is asked to RESOLVE that the proposed payments to polling station staff as an exception to the Pay Policy and the employment of a temporary Electoral Services Assistant on grade 3 as set out in the report, subject to the costs being met by the Cabinet Office, be approved.**

Background papers

Nil

## APPENDIX

1. Additional polling fees

	<b>Current fee</b>	<b>Proposed fee for pilot</b>	<b>Additional cost</b>
Poll Clerk – single election	£128.00	£153.60	£1,955
Poll Clerk – combined election	£153.60	£184.30	£2,046
Presiding Officer – single election	£208.00	£249.60	£1,510
Presiding Officer – combined election	£249.60	£299.50	£1,535
		<b>Total</b>	<b>£7,047</b>

The proposed increase has been based on the 20% uplift which is paid for combined elections.

2. Temporary Electoral Services Assistant

It is proposed to employ a temporary Electoral Services Assistant on grade 3 for a period of 9 weeks. With oncosts, it is anticipated that the total cost of this will be £4,000.

The above additional fees and the cost of the temporary Electoral Services Assistant will be met by the Cabinet Office.



**Report of the Interim Deputy Chief Executive**

**CAPITAL BUDGET VARIATIONS 2018/19**

1. Purpose of report

To seek approval for a number of capital budget variations in respect of the 2018/19 financial year.

2. Background

The announcement of additional grant funding for Disabled Facilities Grants in 2018/19 along with the requirement to address a water leak at the teaching pool at Kimberley Leisure Centre have resulted in a need to make amendments to a number of budgets in the capital programme 2018/19. Further details are set out in the appendix. The financial implications of these are summarised in the following table:

<u>No</u>	<u>Scheme</u>	<u>Present Budget 2018/19 (£)</u>	<u>Proposed Budget 2018/19 (£)</u>
1	Disabled Facilities Grants	777,550	872,250
2	Leisure Centres/ Industrial Units – Planned Maintenance	40,000	25,000
2	Kimberley Leisure Centre – Water Pipe Replacement	0	15,000
	<b>TOTAL</b>	<b>817,550</b>	<b>912,250</b>

A full update on the capital programme 2018/19 will be provided to the Finance and Resources Committee on 14 February 2019.

**Recommendation**

**The Committee is asked to RESOLVE that the capital budget variations for 2018/19 as set out above and in the appendix be approved.**

Background papers

Nil

## APPENDIX

1. Disabled Facilities Grants

The 2018/19 capital programme includes £777,550 for grants to improve facilities for disabled people living in private sector dwellings to enable them to better access and move around their homes and/or gardens. The budget is provided by Nottinghamshire County Council through the Better Care Fund (BCF).

The Chancellor announced in the Autumn Budget on October 29 2018 that an additional £55m of capital funding for Disabled Facilities Grants would be made available for local authorities in England in 2018/19 to help deliver more home adaptations and help more disabled people to live independently and safely in their own homes.

The Ministry of Housing, Communities and Local Government (MHCLG) wrote to all local authorities on 5 December 2018 to inform them of their additional allocations. Broxtowe Borough Council will receive an additional allocation of £94,700 which will allow the sum for Disabled Facilities Grants in the 2018/19 capital programme to be increased from £777,550 to £872,250.

2. Leisure Centres/Industrial Units – Planned Maintenance

The Finance and Resources Committee on 13 December 2018 agreed to allocate a sum of £40,000 in the 2018/19 capital programme to undertake a series of priority maintenance works at the leisure centres and industrial units.

A pipe has fractured underneath the teaching pool at Kimberley Leisure Centre and will need to be replaced. Assuming no asbestos is encountered in replacing the pipe or no further damage is discovered, the cost of replacing the pipe is estimated to be approximately £15,000. This cost can be met from the £40,000 allocated for planned maintenance at such sites at the meeting on 13 December 2018. There will be a loss of income for Liberty Leisure arising from the need to cease activity at the teaching pool whilst the fractured pipe is replaced and this will be reflected in the company's financial projections.

A similar issue concerning a water leak occurred in November 2017. This may indicate wider issues in respect of the infrastructure for the main and teaching pools at Kimberley Leisure Centre that will only become known once further investigatory work is undertaken.

**Report of the Interim Strategic Director**

<b>WORK PROGRAMME</b>
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1. Purpose of report

To consider items for inclusion in the Work Programme for future meetings.

2. Background

Items which have already been suggested for inclusion in the Work Programme of future meetings are given below. Members are asked to consider any additional items that they may wish to see in the Programme.

14 February 2019	<ul style="list-style-type: none"> <li>• Business Plans and Financial Estimates 2018/19 - 2020/21</li> <li>• Budget Proposals and Associated Strategies</li> <li>• Grants to Voluntary Services and Community Organisations</li> <li>• ICT Shared Service Annual Report</li> </ul>
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3. Dates of future meetings

The dates for future meetings are to be confirmed.

(All meetings to start at 7.00 pm)

<b><u>Recommendation</u></b>
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<b>The Committee is asked to CONSIDER the Work Programme and RESOLVE accordingly.</b>
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Background papers

Nil

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