

STAPLEFORD TOWN FUND EXECUTIVE BOARD

Friday 10 January 2020 at 2.00 pm
Broxtowe Borough Council, Carnegie Centre, Stapleford

PRESENT:

Councillor David Grindell	Broxtowe Borough Council
Councillor Richard MacRae	Broxtowe Borough Council
Councillor Susan Paterson	Stapleford Town Council
Ian Jowett (Chair)	WMD Ltd
Paul Sweeney (Vice Chair)	Robert Ellis Estate Agents
Jessica Brannan	Broxtowe Youth Homelessness
Councillor John McGrath	Stapleford Community Centre
Councillor Richard Jackson	Nottinghamshire County Council
Darren Henry MP	Broxtowe MP
Tom Goshawk	D2N2 LEP
Zulf Darr	Broxtowe Borough Council
Jeremy Ward	Broxtowe Borough Council
Rebecca Ogden	Broxtowe Borough Council
Ryan Dawson	Broxtowe Borough Council
Luke Cairney	Broxtowe Borough Council
Matt Batterham	Broxtowe Borough Council
Phillipa Ward (notes)	Broxtowe Borough Council
Frank Taylor	Property Investment

OBSERVERS:

Councillor Jan Goold	Stapleford Town/Broxtowe Borough Council
Councillor Tim Hallam	Stapleford Town/Broxtowe Borough Council
Carl Husted	Constituency Office
Richard Taylor	

APOLOGIES:

	ACTION
<u>Welcome and Introductions</u> JW welcomed the Executive Board to the inaugural meeting and observers were noted that they were unable to contribute or have any voting rights during the meeting. His purpose was to assist in appointing a Chair and Vice Chair.	
<u>Presentation</u> RD gave a presentation on the Stapleford Town Deal. On the handouts it showed how the government had defined its boundary for the area. The Executive Board will have an opportunity to bid for government funding to	

<p>invest the money in the town for local people. The government's prospectus outlines the three key themes which the Towns fund should address.</p> <ul style="list-style-type: none"> • Urban regeneration, planning and land use • Skills and enterprise infrastructure • Connectivity <p>It will be necessary for the Board to prepare and submit a compliant Town Investment Plan (TIP), that will need to complement existing local and national strategies.</p> <p>There will be a two tier system: the Stakeholder Board will provide visionary ideas for the locality to then feed back to the Executive Board for streamlining. These respective Boards will each meet monthly alternating every two weeks.</p> <p>Due to the short timescales the Board will need to work fairly quickly to produce a plan in order for it to be submitted by Summer 2020.</p> <p>More guidance will be provided by government which will include an assessment criterion, the amounts of capital and revenue funding available, and the size and scope of interventions that can be supported.</p> <p>RMac queried the boundary area provided by government. LC explained that it didn't follow any administrative boundary as it has been produced by ONS, denoting the official Built Up Area Sub-Division (BUASD) for Stapleford. RO was aware of similar issues with other authorities. TG asked for the boundary plan to be sent back to government to include more recent developments within the surrounding area. DH was concerned that the TIP was required by the summer and therefore suggested a first draft to be completed before parliament's Summer Recess. RD advised that the Work Programme timetabled completion by June 2020. JMc queried if there were any other contributions apart from the possible £25m government funding. TG advised that it was possible to receive supplementary funding on a project by project basis.</p>	
<p><u>Appointment of Chair</u></p> <p>JW announced that the Chair of the Board would need to be appointed from the private sector.</p> <p>JMc proposed Ian Jowett seconded by RJ. Voting was in favour of IJ.</p>	
<p><u>Appointment of Vice-Chair</u></p> <p>Paul Sweeney was appointed as Vice Chair proposed by RMac and seconded by JMc. Voted unanimously.</p>	
<p><u>Apologies of absence</u></p> <p>None recorded</p>	

<p><u>Declarations of interest</u></p> <p>Nil</p>	
<p><u>Terms of Reference</u></p> <p>A lengthy debate ensued to determine representation on the Executive Board to comply with the required number of public/private sector ratio. It was agreed to reconvene the decision to a further meeting on Friday 17 January. RJ requested representation from HS2 Ltd to the Executive Board. DH suggested a representative from further education for investment in skills and business growth. TG advised that Will Moorledge (LEP representative) was formerly a Regional Director for Careers Skills. There was a Motion by the Chair to reduce the number of representatives from the Executive Board to the Stakeholder Board.</p> <p>Clarification will be sought what constitutes as private sector/third party</p>	<p>ALL</p> <p>RO/TG</p>
<p><u>Use of Resources and Consultations</u></p> <p>ZD mentioned that technical advice will be given using the revenue funding that has been received from government to facilitate this process.</p> <p>ZD advised that the government had provided a s31 grant of £140k with an additional contribution from Broxtowe Borough Council of £50k. This £190k budget should secure help from experts RO announced that any spend over £25k would require further quotes and a more detailed tendering process, as per the Council's procurement strategy. RD asked for suggestions how the money could be spent with evidence based for Stapleford Town Council's approval/support. He will keep the Board informed.</p>	
<p><u>Work Programme</u></p> <p>RD referred to the Work Programme handout asking for Board Members to look at it thoroughly and to report back with any suggestions. From w/c Monday 13 January work will be finalised to launch a public consultation, accessed through Broxtowe Borough Council's digital communication channels. There will also be paper copies available to distribute to groups. JMc suggested contacting schools as well and roadshows around infant schools. RMac thought emailing schools with a link and newsletter attached might be a quicker alternative due to the short timetable.</p>	
<p><u>Future meeting dates</u></p> <p>Meetings will be held in the Council Chamber, Carnegie Centre, Stapleford at 2.00 pm on the following dates unless otherwise advised.</p> <p>Friday 17 January 2020 2pm – 3pm Friday 14 February 2020 2pm – 4pm Friday 13 March 2020 2pm – 4pm Thursday 9 April 2020 2pm – 4pm</p>	

Thursday 7 May 2020 2pm – 4pm Friday 12 June 2020 2pm – 4pm Friday 10 July 2020 2pm – 4pm	
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MEETING CLOSED AT 3.15 PM