

Stapleford Towns Fund - Town Deal Executive Board

Please observe remote conferencing good practice:

***Get on the call in time for the start, testing any new systems if required**

***Please mute microphones unless you are speaking**

***Please raise your hand to speak, let the chair invite your comments**

***One person to speak at a time**

***For in call conversations please use the chat function**

Date: Friday 4th September

Time: 10am - 12pm

Venue: MS Teams Meeting

<u>Agenda Item</u>	<u>Duration</u>
1. Welcome and Introductions (Chair)	5 minutes
2. Apologies of absence (RO)	
3. Agree minutes of previous meeting(s) (Chair)	
4. Declarations of interest (Chair)	
5. Nolan Principles (RO)	5 minutes
6. Project Report (Thomas Lister)	30 minutes
7. Environment Agency Proposal (RO)	10 minutes
8. BID document design discussion (HT)	15 minutes
9. Project Summary report [Sensitive] (RO)	20 minutes
10. Update on capacity fund spend (RO)	5 minutes
11. Update Work programme (RO)	
12. Future meeting dates – Friday 25th September <ul style="list-style-type: none">• Review TIP document to date• TBC	
Friday 16th October	