

Stapleford Towns Fund - Town Deal Executive Board

Please observe remote conferencing good practice:

- *Get on the call in time for the start, testing any new systems if required
- *Please mute microphones unless you are speaking
- *Let one person speak at a time, please allow the chair to invite speakers
- *Use the chat function, 1 to all or 1 to 1, for in call conversation

Date: Friday 29th May 2020

Time: 2.00pm - 4.00pm

Venue: MS Teams Meeting

<u>Agenda Item</u>	<u>Duration</u>
1. Welcome and Introductions (Chair)	10 minutes
2. Apologies of absence (RO)	
3. Agree minutes of previous meeting (Chair)	
4. Declarations of interest (Chair)	
5. GT3 findings – Initial Mapping of feedback to date (Matt and Liz GT3)	15 minutes for feedback – 10 minutes for discussion
6. Agree Vision for Stapleford (RO)	25 minutes
7. Agree sub-committee for Design work (up to 6 people) (Chair)	15 minutes
8. Update on capacity fund spend (RO)	10 minutes
9. Update Work programme (RO)	5 minutes
10. Future meeting dates – Friday 26th June 2pm-4pm (Format to be agreed closer to date) 1. Agree key priorities/projects; test against themes of prospectus and completed OBCs 2. Branding update	5 minutes
Friday 24th July Friday 21st August (If permitted)	