

Stapleford Towns Fund - Town Deal Board

Please observe remote conferencing good practice:

***Get on the call in time for the start, testing any new systems if required**

***Please mute microphones unless you are speaking**

***Please raise your hand to speak, let the chair invite your comments**

***One person to speak at a time**

***For in call conversations please use the chat function**

Date: Friday 18th December 2020

Time: 2pm-4pm

Venue: MS Teams Meeting

1. Welcome and Introductions (Chair)	5 minutes
2. Apologies of absence (RO)	
3. Declarations of interest (Chair)	
4. Summary of Process to Date (RO)	10 minutes
5. Summary of Projects with costings (HM)	30minutes
6. Project Prioritisation (RO)	30 minutes
7. TIP update – verbally at meeting (RO)	15 minutes
8. Summary of Final stages before submission (RO)	5 minutes
9. Project Spend update	5 Minutes
10. Work programme	
11. Future meeting dates – Friday 15th January <ul style="list-style-type: none"> • Final TIP sign off • Review ToR • Setting future meeting dates 	