

Stapleford Towns Fund - Town Deal Board

Please observe remote conferencing good practice:

***Get on the call in time for the start, testing any new systems if required**

***Please mute microphones unless you are speaking**

***Please raise your hand to speak, let the chair invite your comments**

***One person to speak at a time**

***For in call conversations please use the chat function**

Date: Friday 15th January 2020

Time: 2pm-4pm

Venue: MS Teams Meeting

1. Welcome and Introductions (Chair)
2. Apologies of absence (RO)
3. Agreement of minutes of previous meeting (All)
4. Declarations of interest (Chair)
5. Final TIP sign –off (RO)
6. OBC document sign-off (HM/RO)
7. Vision Statement Update (Chair)
8. Review ToR (RO)
9. Meeting Dates for 2021(RO)
10. Project Spend update (RO)
11. Work programme (RO)
12. Future Meeting dates (Chair)
 - TBA
 - i. Confirm Grant sub-group and governance procedures

ii. Future role and work programme for the Board