

## PERSON SPECIFICATION

### Estates Manager – P58

Specification Type	Additional/changed requirements	E/D	Measure
<b>Personal Skills</b>	Must be enthusiastic and self-motivated	E	1, 3
<b>Personal Skills</b>	Ability to innovate and think strategically	E	1, 3
<b>Personal Skills</b>	Ability to both manage and work within a team environment	E	1, 3
<b>Personal Skills</b>	Good planning, organisation and communication skills	E	1, 3
<b>Personal Skills</b>	Present a professional and confident image	E	3
<b>Personal Skills</b>	Ability to make considered decisions	E	1, 3
<b>Experience</b>	Previous local Government experience in an estates capacity	D	1
<b>Experience</b>	Some practical post-qualification experience	E	1
<b>Experience</b>	Management experience	E	1, 3
<b>Attainments/ Qualifications</b>	MRICS qualification	E	1, 4
<b>Attainments/ Qualifications</b>	Membership of RICS	E	1, 4
<b>Knowledge</b>	Computer literate	E	1, 3
<b>Knowledge</b>	Knowledge of local government estates procedures	E	1, 3
<b>Knowledge</b>	Knowledge of local government economic development function	E	1, 3
<b>Knowledge</b>	Knowledge of building maintenance / structure and associated statutory and health and safety requirements	D	1, 3
<b>Knowledge</b>	Knowledge of climate change legislation and government targets	E	1, 3
<b>Special Requirements</b>	Provision of suitable transport to enable you to discharge your duties in an effective manner	E	1, 3, 4
<b>Special Requirements</b>	Ability to undertake land and property site visits including occasional flights of stairs and rough terrain	E	1, 3

**Car Allowance:**

This post carries a designated car user status.

**E/D:**

Essential (E)  
Desirable (D)

**Measure:**

1. Application form
2. Test after shortlisting
3. At interview
4. Documentary evidence
5. Other [please specify]