



Broxtowe
Borough
COUNCIL

ARMED FORCES & COVENANT FUND
ACTION PLAN
1ST JUNE 2021 TO 31ST MAY 2023

| | ACTION / DESCRIPTION | LEAD / PARTNERS | COMPLETION DATES | FUNDING | UPDATE |
|---|--|---|-------------------------|----------------|---|
| Broxtowe Borough Council representation on the Civil Military Partnership Board (CMPB) | Marice Hawley | Marice Hawley Communities Officer BBC | On-going | Core costs | |
| Publicity Promotion and Communication | Promote and publicise a minimum of 3 Armed Forces events/project/initiatives to the general public, staff and partners | Communities Officer Comms Team BBC | | Core costs | Flag Raising to mark 100 years of the Royal British Legion 15/05/21 Flag Raising for Armed Forces Day 21/06/21 Remembrance Day 11/11/21 |
| | Develop and maintain an Armed Forces web page on the BBC website including all appropriate links and promotion of the Armed Forces Covenant Fund | Communities Officer Comms team BBC | On-going | Core costs | Website updated and current 03/06/21 |
| Promote all services and initiatives as part of the council's Live Well Together campaign | Live Well Together includes all aspects of physical and mental health, financial health and Domestic Abuse | Comms Team BBC | On-going | Core costs | |

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| | Identify and promote BBC's armed forces champion | Communities Officer Democratic Services BBC | | Core Costs | Cllr Milan Radulovic MBE. Leader of the Council |
| | Maintain a data base of contacts for a virtual Armed Forces Covenant steering group and circulate appropriate literature to the data base | Communities Officer BBC | On-going | Core Costs | Database is maintained |
| | Maintain close links with local Armed Forces charity Forces in the Community | Communities Officer BBC | On-going | Core costs | We are engaged with Forces in the Community and they are linked in to our partnership groups |
| Veterans Together Network | Promotion of the Veterans Together Network to partners and the wider community | Communities Officer BBC NCC initiative | On-going | Core costs | Currently 1 group in Broxtowe held in Beeston |
| Employee Recognition Scheme/Employment | Promote the Armed Forces Employer Recognition Scheme (ERS). | Communities Officer Aaron Gidney BBC | | Core costs | BBC gained Bronze award 26/11/18 Plans in place for HR to apply for Silver award Defence Employer Recognition Scheme - GOV.UK (www.gov.uk) |

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| Armed Forces and Reservists recruitment | Investigate further council policies on Armed Forces and Reservists recruitment in relation to the application process and the guaranteed interview scheme | Aaron Gidney Communities Officer BBC | | Core costs | BBC HR reviewing and updating policies with regard to Armed Forces recruitment |
| Staff Development | Produce a briefing note to be circulated to all staff and elected members about the Armed Forces Covenant and signpost to e-learning | Communities Officer BBC | | Core costs | Briefing note circulated to Members Matters/SMT/BEN |
| Promotion to the wider community | Produce an article about the Armed Forces Covenant | Communities Officer Comms Team BBC | | Core costs | Article to be placed in Broxtowe Matters (publication that is distributed to over 47,000 households and businesses) S |
| Funding Support for Local Authorities | Investigate and make application to the MOD Community Covenant for a one-off grant of 25k to support work with Armed Forces families past and present | Head of Service for Housing CEO | | Core costs | Application to be made to the Covenant Fund by Head of Housing |

BROXTOWE BOROUGH COUNCIL LOCAL AUTHORITY SERVICES FOR MEMBERS OF THE ARMED FORCES PAST AND PRESENT

| SERVICE | DETAILS |
|--|---|
| All members of the armed forces past and present can access all universal services as and when appropriate | |
| SOCIAL HOUSING | <p>The following Armed Forces Personnel with housing needs qualify to register with Homesearch and in accordance with the Armed Forces Covenant those who fall into a reasonable preference category will be awarded an additional 6 months waiting time on the scheme which will afford them an additional level of priority:</p> <ul style="list-style-type: none"> • Former members of the Armed Forces • Serving members of the Armed Forces who need to move because of a serious injury, medical condition or disability sustained as a result of their service • Bereaved spouses and civil partners of members of the Armed Forces leaving Services Family Accommodation following the death of their spouse or partner • Serving or former members of the Reserve Forces who need to move because of a serious injury, medical condition or disability sustained as a result of their service • Removal of the local connection criteria specifically if they have been discharged within the last 5 years or if they need to move due to serious injury or disability or medical condition sustained as a result of their service. |
| SOCIAL HOUSING | Broxtowe Borough Council has planning permission for 5 dedicated flats at Oakfield Road, Stapleford for veterans |
| WELFARE FUNERALS FOR EX-SERVICE VETERANS | As a mark of respect and gratitude for ex-service men with no known family the borough council will bear the cost of an officiant at welfare funerals for ex-service veterans from Broxtowe or Erewash |
| ELECTORAL SERVICES | Electoral Services visits Chetwynd Barracks to give presentations and advice on voter registration (How to register/Why register/Where to register etc) |
| VOLUNTARY SECTOR PROVISION | |
| CITIZEN'S ADVICE BUREAU (CAB) | <p>Citizen's Advice Broxtowe (CAB) provides services to the armed forces and veterans including : -</p> <ul style="list-style-type: none"> • General Advice Service (benefits, housing, employment and debt |

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| | <p>advice).</p> <ul style="list-style-type: none"> • Partnership working with SSAFA and The Royal British Legion <p>For further information please contact sally.bestwick@broxtowe.cab.org.uk</p> |
| <p>FORCES IN THE COMMUNITY</p> | <p>Forces in the Community provides support to service personnel and their families and veterans including: -</p> <ul style="list-style-type: none"> • employment guidance • housing advice • mental health support • Drop-in centre open 5 days per week <p>For further information please contact rick@forces.org.uk</p> |