

STAPLEFORD TOWN FUND EXECUTIVE BOARD

Friday 17 December 2021 at 10.00 am

MS Teams Meeting

PRESENT:

Paul Sweeney (Vice Chair)
Darren Henry
Ryan Dawson
Councillor David Grindell
Councillor Richard MacRae
Councillor Jan Gould (Sub)
John McGrath
Tom Spink
Will Morlidge
David Brierley

Robert Ellis Estate Agents
Broxtowe MP
Broxtowe Borough Council
Broxtowe Borough Council
Broxtowe Borough Council
Stapleford Town Council
Stapleford Community
MyPad
D2N2
HS2 Ltd

OBSERVERS

Luke Cairney
Jonathon Little
Phillipa Ward (notes)
Melanie Phythian
Colin Hallahan
Aarifah Mohammed

Broxtowe Borough Council
Broxtowe Borough Council
Broxtowe Borough Council
Towns Fund Policy Advisor
Faithful and Gould
Faithful and Gould

APOLOGIES:

Ian Jowett (Chair)
Ruth Hyde
Zulf Darr
Councillor Richard Jackson
Jessica Brannan
Sally Gill
Councillor Teresa Needham

WMD Ltd
Broxtowe Borough Council
Broxtowe Borough Council
Nottinghamshire County Council
Broxtowe Youth Homelessness
Nottinghamshire County Council
Stapleford Town Council

| | ACTION |
|---|---------------|
| <u>Welcome and Introductions (Chair)</u> The Vice Chair welcomed everyone to the virtual meeting in the absence of The Chair. | |
| <u>Apologies of absence</u> Apologies of absence were received and noted. | |

Agree Minutes of previous Meeting (Chair)

The minutes of the previous meeting dated 19 November 2021 were agreed.

Matters Arising

LC announced that minor amendments had been made to the LAF.

A draft letter to The Rt. Hon Michael Gove MP had been circulated to Members for comments. He will chase responses to send the letter out early next week.

Declarations of interest (Chair)

There were no declarations of interest.

Update on Project Working Groups and Risks (F+G)

CH gave a slide presentation to provide an update for each of the Project Working Groups.

Additional Learning Facility

Looking to progress design detail in the New Year (Stage 3) with agreement with NCC as it is their building and assets.

Risk: to be able to develop within the TIP programme.

Community Pavilion and Youth Centre

Need to talk to users for any specific requirements and co-ordination between outreach workers to the additional learning facility and management and operation of the facility.

Enterprise Hub

Progress liaising with Poundstretcher and relocation of building.

Traffic Management

Collaboration work with NCC as highways authority to establish how to deliver schemes and to understand what is possible and permissible.

Cycle Network

Co-ordinate with County how to deliver within the TIP programme and LTN 1/20 constraints.

CH explained that the Pavilion and Enterprise Hub were controlled by Broxtowe Borough Council however the projects involving NCC would be more difficult to procure.

The challenges and risks lay with NCC to make this happen for County to deliver on behalf of Broxtowe Borough Council.

PS appreciated the frustrations and problems being encountered with NCC due to their lack of support. He could not understand why they were stalling when investment from the Board's fund would assist their infrastructure.

CH accepted that it was a challenge for NCC with TIPs being brought forward with no procedures or processes in place. There is no ownership from NCC as it doesn't fit into their programme of works or priorities.

JMcG suggested meeting with NCC to ascertain what works had already been programmed for Stapleford and how the projects could align. He was aware that Moorbridge Lane had been scheduled to be resurfaced next year which forms part of the cycle route.

LC advised that Tom Goshawk will be convening a meeting with Towns Deal lead officers and county councillors how to address the projects going forward. There are reports being submitted to NCC's Environment Committee and their Economic Development Committee in the new year.

RMac was aware of developments at Stanton which could have massive implications for Stapleford with changes around the junctions of Ilkeston Road, Pasture Road and Hickings Lane. He asked if ward councillors could be invited to any meetings which involved Stapleford North West to work in collaboration with them.

DH believed that speaking to County's MP and Leader was not the way forward. He felt frustration at the culture of middle management not getting back to him.

PS accepted that to avoid stalling that the right conversations were needed with the right people at County. JL advised that a programme meeting will be arranged with Mel P.

CH recognised that it will be difficult to progress projects with County unless bureaucracy and procedures are unlocked. To avoid the risk of overrunning on time he suggested giving County officers delegated authority.

Additional Learning Facility- Study into local training and skills requirements (Will Morlidge)

WM advised that one of the tasks for the Working Group was to set a long term skills strategy for Stapleford. He welcomed the facility being reorganised but it was not a solution. NCC wanted to pursue a national college but the idea has since been dropped. This means pressure is off to now concentrate on being more strategic. There is a White Paper due shortly to understand where money flows through the skills system. The Chamber of Commerce will have a whip hand therefore we need to know how we can put our case across with a better view of skills needed. He was very pleased with the support from officers at Broxtowe.

LC attends all Working Groups and will bring forward updates to the Executive Board. He advised that the TIP requested £25k to be used to carry out a national skills study.

WM wanted to be frugal with the money saved. PS suggested either co-funding or additional funding streams.

Commission Co-Funding Specialist (Chair)

PS realised to obtain additional funding for projects we would need to have conversations with a co-funding specialist due to the shortfall and to look at some of the projects we are doing.

TS introduced PS, IJ and LC to Jo Bradley at a meeting to discuss co-funding. She has previously managed to source £4-5m of funding from a long list of partners. It is proposed to seek the Board's view to appoint Jo B to provide support as an external advisor.

PS agreed that it was necessary to look at bringing in third party expertise and additional assistance. LC clarified that they are unable to sit on the Board to avoid conflict of interest.

CH suggested a shopping list of what the co-funding could be used for.

TS asked if a brief could be sent out to tender enquiries. Jo B would like to have discussions with Broxtowe for operational involvement as well for YMCA.

LC confirmed that both he and JL had already prepared a brief. It has transpired that the operation of the pavilion is not possible for members of Stapleford Town Football Club and LLeisure did not have a large influx of cash to facility manage the buildings. It was a good option to involve YMCA.

Town Centre Recovery Grant Scheme Update

LC announced that we were on schedule for publishing guidance for a dummy form for the Town Centre Recovery Fund. Applications will be open from 10 January 2022. There is a provisional date for a Panel meeting who will make recommendations for submissions brought forward. The bulk of the applications will be reported to the March Executive Board meeting. Submissions will close at the end of the financial year 2021/22 with a capital pay out of £300k to the end of March. If there is still money left in the pot then changes to the scheme can be made after the end of the financial year by widening the catchment area. There will be a press release before 10 January launch and use of social media directing businesses to the Towns Deal master website. Businesses need to start submitting their proposals now.

DH asked if the publication of the scheme could be emailed to him for information.

LC explained that businesses would need to be within the town centre boundary in accordance with the Local Plan and bring forward proposals to enhance their businesses either by major structural changes to buildings or aesthetic improvements to shop frontages. The shift from businesses having had to trade on line during the pandemic are being given an opportunity to change the way they operate in order to continue.

JMcG was concerned about the businesses outside of the town centre boundary who could not apply. LC advised that they could start to prepare their proposals after the first tranche as the scheme could change in the new financial year for them to apply.

PS recognised that these businesses only had to wait another three/four months and see what happens during this financial year. He explained that the TIP was not looking at the bottom end of Stapleford due to HS2 as it will be safeguarded for the next 15 years.

Mel P advised that when talking to local businesses to make it clear that the grant money is for improving business facades and help businesses to operate more efficiently and profitably and not to be used for paying wages.

DH offered clarity that Network Rail were conducting a review over the next 18 months for a new station at Toton. He felt that compensation should be given to houses on Bessell Lane.

DB confirmed that there is a review of high speed rail to Leeds which is safeguarded over the next 15 years. The properties will be assessed on a case by case basis and will remain so long as safeguarding is in place.

Individual Project Managers in advance of Delivery Board [stage 3] (Chair)

LC advised that project managers would sit on each of the projects to move forward to delivery. Conversations were needed with F+G how this would work and if they had capacity on each of the sub groups rather than using another third party.

CH confirmed that there was a dedicated resource for each of the projects how to deliver those projects in a monitoring type role. The three county projects will be reported separately to the Board with a regular progress report and will issue Executive Summaries one week before the meeting.

PS recognised the stalling issues around County. He was conscious of public perception so suggested the need to push these projects to the fore to show County that they need to step up.

DH wanted the cycling super highway project to be a milestone with impetus from the Stapleford Town Fund and not on NCC's schedule. CH and DH will continue to push County.

TS asked F+G that whoever project manages the Enterprise Hub and Pavilion have the suitability.

CH is continuing to tender for three design consultants in conjunction with the Procurement team at Broxtowe. A Procurement Strategy will offer best value for various consultants' fees and costs. An update will be provided at the next meeting.

JL suggested that these consultants are tested out to work to timescale and have appropriate mechanisms and a schedule in place.

AOB

DH asked for his team and other members of the cycle network to be notified of cancellation of meetings and to try and avoid clash of meetings.

He would like Pasture Road to be seen as a cycle route flagship showing a dramatic change so that the public could see improvements as the road is wide enough.

LC advised that Arriva had scheduled meetings up to April 2022 with the next Cycle Network meeting on 14 January 2022 as per agenda papers and minutes. He explained that NCC were trying to be helpful and protect us from DfT standards if we build something that is not right then government could clawback the money. NCC suggested engaging with DfT directly as they do not have any technical assistance or review until spring 2022 for the cycle network. At the moment our business case is on pause due to NCC being unable to cost single routes in Stapleford and still waiting to receive an updated map.

Dates of next meetings (Chair)

The date of the next meeting has been scheduled for:

- Friday 14 January 2022 at 10.00 am

This date was agreed to coincide with the launch of the Town Centre Recovery Fund in order to provide an update and before the business case submission. Board Members will be notified whether these meetings will be held in person or virtually.

- Friday 11 February 2022 at 10am
- Friday 11 March 2022 at 10am
- Friday 8 April 2022 at 10am

MEETING CLOSED AT 11.35 AM