

Shaping the future of Toton & Chilwell

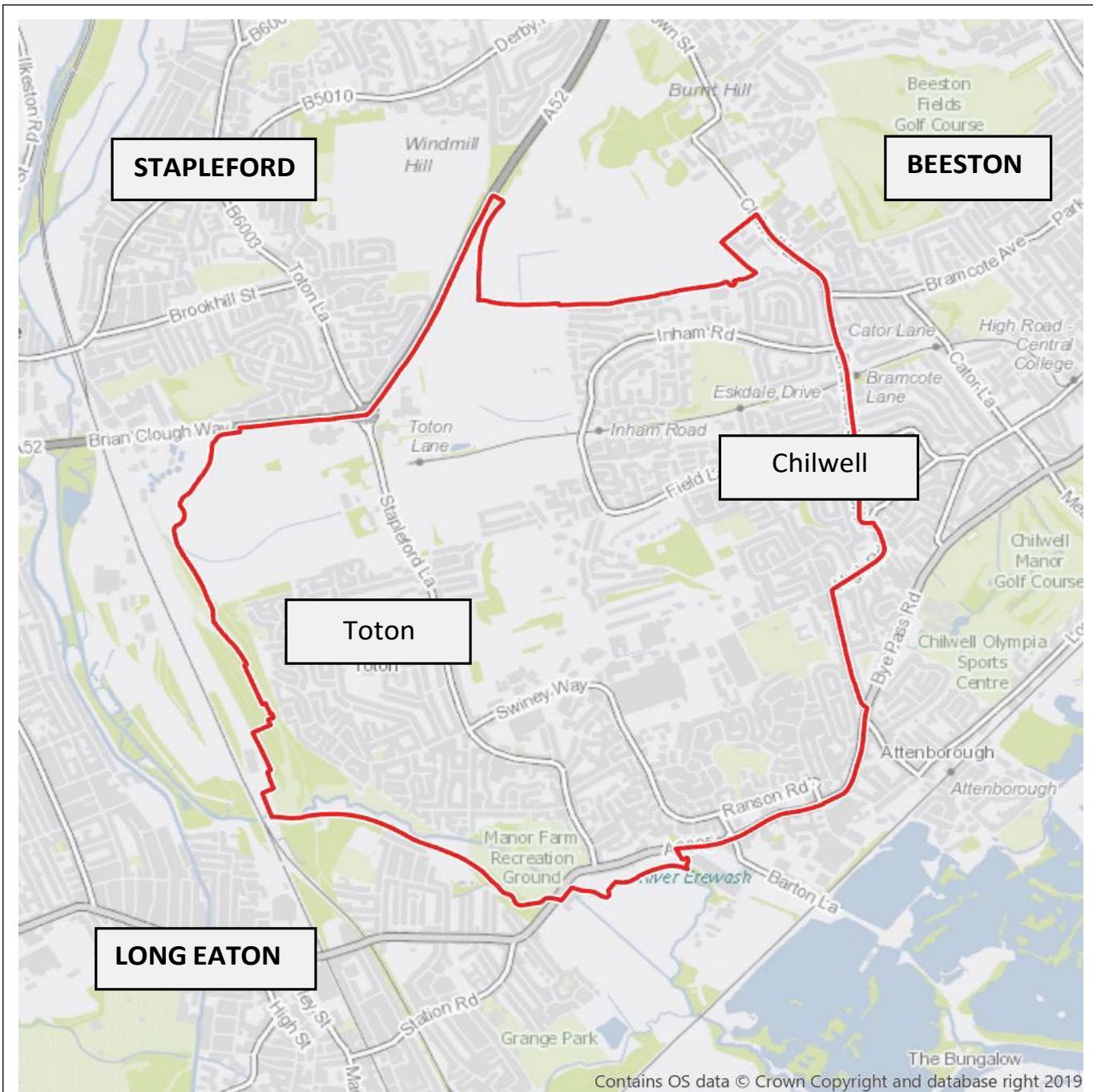


Figure 1: Map of South/West Nottinghamshire (just east of M1 Junction 25)

CONTENTS

1 Introduction	4
2 Getting established	4
3 Consultation strategy	7
Stage 1: 2017	
4 University of Nottingham consultation	11
5 Local Plan consultation	15
6 Ad hoc consultation events	16
7 Stakeholder engagement	17
Stage 2: 2018	
8 Community consultation	19
9 Ad hoc consultation events	24
10 Stakeholder engagement	26
Stage 3: 2019-20	
11 Pre-submission consultation	27
12 Modifications to Plan	31
Stage 4: 2021	
13 Strategic Environmental Assessment (SEA)	32
14 Post SEA Plan Modifications	32
Appendices	33

Version History:

Version 1 Published June 2020

Version 2 Post SEA Revision November 2021 –
Stage 4 and additional appendices added

CHETWYND
THE TOTON AND CHILWELL
NEIGHBOURHOOD FORUM

CONSULTATION EVENTS

Join us to discuss what is important to you.
For more info visit: www.cttcnf.org.uk
Complete our survey here:
www.surveymonkey.co.uk/r/chilwellandtotonNP

Tuesday 13 February
2.30pm – 7.00pm
Chilwell Community Centre

Thursday 15 February
2.30pm – 7.00pm
Methodist Church, Toton

Monday 26 February
2.30pm – 7.00pm
The Village Hotel, Chilwell

Shape the future of Toton & Chilwell

Above: Advertising initial Plan consultation sessions Feb 2018

Below: Advertising Reg 14 consultation sessions Aug/Sep 2019

CHETWYND
THE TOTON AND CHILWELL
NEIGHBOURHOOD FORUM

The Neighbourhood Plan
2020 – 2040

CONSULTATION SESSIONS
COME and HAVE YOUR SAY!

Read the Plan at: <https://cttcnf.org.uk/plan/>
or at local libraries and let us know your views

Sat Aug 24	10.30 - 16.00	Toton Methodist Church
Sat Aug 31	10.00 - 12.30	Corn Mill, Swiney Way
Sat Sept 07	10.00 - 12.30	Chilwell Library & Community Centre
Sat Sept 14	10.00 - 12.30	Chilwell Scout Hall, Attenborough Lane
Fri Sept 20	10.00 - 12.30	Toton Methodist Church

Shaping the future of Toton & Chilwell

1. INTRODUCTION

1.1 This consultation statement has been prepared to meet the legal obligations of the Neighbourhood Planning Regulations 2012 in respect of the Chetwynd: The Toton and Chilwell ('CTTC') Neighbourhood Plan.

1.2 The Consultation Statement is to be submitted alongside the Basic Conditions Statement with the draft Neighbourhood Plan (the 'Plan') for independent examination followed by a referendum taking place.

1.3 The Plan has been developed through extensive consultation with the people of the Neighbourhood Area and others with an interest in the Area. Details of the consultation have been recorded in a series of documents that are available at Appendix I or download from the Forum's website:

www.cttcnf.org.uk

1.4 A Consultation Statement [I] provides an overview of the consultation, demonstrating that it is in full agreement with the requirements of the Localism Act. This consultation meets the requirements of Regulation 14 of the Neighbourhood Planning (General) Regulations 2012. The Plan has been amended where appropriate in response to consultation comments.

WHAT IS A CONSULTATION STATEMENT?

1.5 The legal basis of the Consultation Statement is provided by Section 15(2) of Part 5 of the 2012 Neighbourhood Planning Regulations, which requires that a consultation statement should:

- contain details of the persons and bodies who were consulted about the proposed neighbourhood development plan;
- explain how they were consulted;
- summarise the main issues and concerns raised by the persons consulted; and
- describe how those issues and concerns have been considered and, where relevant addressed in the proposed neighbourhood development plan.

1.6 The policies contained in the CTTC Neighbourhood Plan are as a result of considerable interaction and consultation with the community and stakeholders in the Forum's Area. Work has involved community groups over approximately four years, as well as surveys, public meetings and events. This has been overseen and coordinated by the CTTC Neighbourhood Forum Steering Group, and by the formation of a number of Policy Strand Working Groups. Views and interactions from this entire process led to the Vision and Objectives in the Neighbourhood Plan, and subsequently therefore form the basis for the determination of the Plan's policies.

1.7 Figure 1 (page 2) shows the location of the Neighbourhood Area and Figure 1.1 (page 5) shows the two Borough wards comprising the Area.

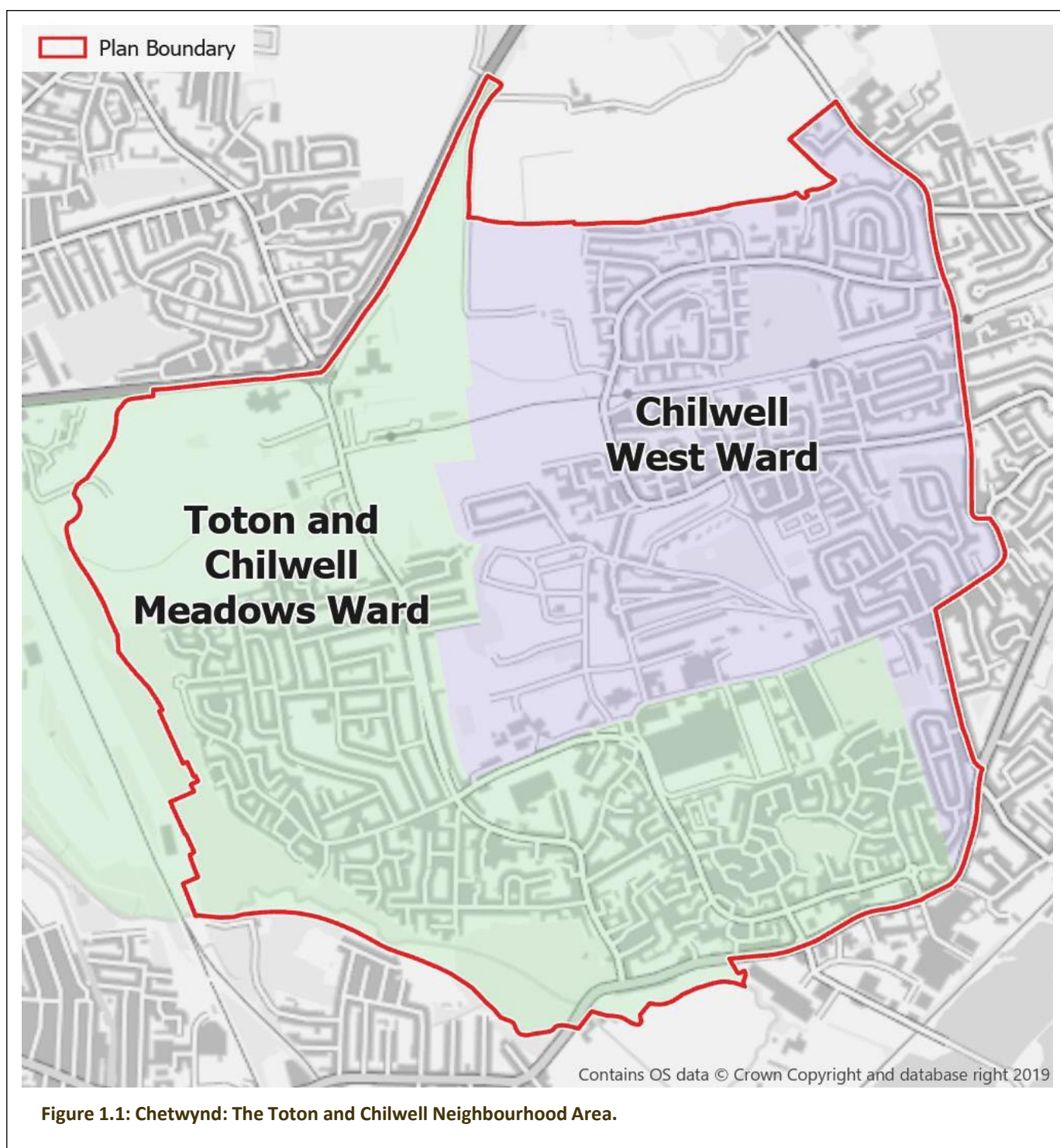
1.8 Background information has informed this Statement. Appendix I provides details of these documents along with links to them.

2. GETTING ESTABLISHED

2.1 Chetwynd: The Toton and Chilwell Neighbourhood Forum, started back in the summer of 2016. The announcement of the sale of Chetwynd Barracks brought together local residents who wanted to have a say in the future of the site.

2.2 An initial public meeting, announcing the sale, was held in mid-May 2016 and was attended by circa 200 local residents. Three or four residents followed-up the meeting and organised a leaflet drop to the area during August publicising the formation of a Neighbourhood Forum and asking residents to register their interest – see Figure 2.1 (page 6).

2.3 In response to this initiative, local councillors organised a start-up meeting of the Forum. This meeting took place on 4th September 2016 and was attended by approx. 120 residents. The outcome was the formation of an interim Steering Group, comprising 17 people, who agreed to organise the setting up of the Forum.



FORMATION OF CTTC FORUM

2.4 A formal inauguration meeting was held in November 2016. At that time the Forum had 478 people registered, with over 300 people signing up via the Forum's website – as a result of the leaflet drop in August. The remaining 170 signed up at the two public meetings.

2.5 The meeting was attended by circa 110 people and agreed:

- the name of the Forum;
- the proposed Neighbourhood Area (the two Borough wards of Toton & Chilwell Meadows and Chilwell West);
- the constitution of the Forum;
- the formal election of the Steering Group.

2.6 In late November the Steering Group submitted an application to Broxtowe Borough Council to become formally designated as a Forum with a defined Neighbourhood Area.

2.7 Meetings were held with Broxtowe Borough Council in January 2017 to discuss the Forum's application and in particular the boundary of the proposed Area.

The Council strongly advised not to use the western boundary of Toton and Chilwell Meadows ward (in Toton Sidings) to define the Area, as that would include land 'safeguarded' by HS2 Ltd for the proposed East Midlands Hub Station in the Sidings. They advised us that the Forum would be open to legal challenge if we insisted on including the HS2 safeguarded land within the Neighbourhood Area.

2.8 The Forum therefore reluctantly agreed to amend the Neighbourhood Area so that it abutted the eastern edge of the HS2 safeguarded zone. Figure 1.1 illustrates the boundary of the Neighbourhood Area compared to Toton and Chilwell Meadows ward. It should be noted that the HS2 safeguarded zone does not contain any housing - it comprises a mixture of wildlife sites and railway freight yards.

2.9 On 9th March 2017, the Neighbourhood Forum – incorporating the revised Neighbourhood Area – was officially designated by Broxtowe Borough Council. [See Appendices 0a and 0b: Decision Notices Forum and Area.]


2.10 The decision to modify the Area boundary needed to be approved by the membership. A Special General Meeting was held in June 2017 to explain the change to the Area boundary and obtain the endorsement of Forum members. Fifty-seven members attended and the vast majority approved the change to the Area boundary. [See Appendix 0c: SGM minutes.]

IMPORTANT LOCAL INFORMATION

NEIGHBOURHOOD FORUM - Toton & Chilwell

Register your interest to be involved

- The Ministry of Defence is planning to close Chetwynd Barracks by 2020 and sell off the land for development.
- The site is spread over approximately 185 acres.
- Plans are likely for a large scale housing development of between 800 to 1,600 houses, involving multiple developers.



In mid-May a public meeting was organised by Anna Soubry MP and local Councillors to update residents on the closure plans. At the meeting, attended by around 200 local residents we were told that as a community, the best way to allow local residents to provide input into how the site should be developed was by way of a **Neighbourhood Plan**. This would require local residents to set-up a **Neighbourhood Forum** and together develop a **Neighbourhood Plan**. Well over 120 people signed-up either to be kept informed or wanting to become involved in the forum with local councillors tasked to coordinate the start-up. However, despite several prompts from residents to local Councillors no progress has been made.

What is a neighbourhood forum and why is it important:

Once approved a neighbourhood forum takes the lead on the production of a neighbourhood plan for a specified area, it gives local residents a powerful set of tools to allow their voices to be heard. The plan gives communities direct power to develop a vision for their neighbourhood and shape development in their area. The closure of Chetwynd Barracks and the possibility of HS2 at Toton, will both be major local developments.

What is happening now:

Due to the continued lack of progress, a number of local residents have decided to take pro-active steps to initiate the formation of a Neighbourhood Forum. Unfortunately, we do not have access to the contact details of those residents that signed-up at the public meeting, therefore, we are inviting local residents who would like to be involved or kept updated on forum developments to register via the following website:

www.tcmneighbourhoodforum.wordpress.com

Membership is open to all residents and businesses operating in the two electoral wards of Toton & Chilwell Meadows and Chilwell West.

What happens next:

1 CONTACT RESIDENTS Register the contact details of interested residents.	2 FORUM SET-UP Meeting of residents to agree forum committee and constitution.	3 FORMAL RECOGNITION Formal recognition by Broxtowe Borough Council.	4 START PLANNING The start of the neighbourhood planning process.
---	--	--	---

Above: Initial Forum registration flyer, Aug 2016.

3. CONSULTATION STRATEGY

3.1 The aim of the CTTC Neighbourhood Plan consultation strategy was agreed by the Forum from the beginning, and this was to run a completely open, inclusive, and transparent consultation and engagement process that really considered the views of the local community and stakeholders.

3.2 The Steering Group (appointed each year at the AGM) is accountable for running and managing the consultation and engagement process. In summary, the Forum worked hard to ensure the Plan was formed through regular consultation with residents.

3.3 The Steering Group formed a number of subgroups to help provide focus and share workload. Chief amongst them is the Barracks subgroup which was set up by a couple of members of the Steering Group. They quickly co-opted four residents and all members share a passion for Chetwynd Barracks either by previously working in the 'Depot' (as it was known in the community), or by having a strong interest in its history. This team proved invaluable in providing background information for the Plan as well as identifying key heritage assets the Forum is seeking to protect after the site is sold.

ENGAGING THE COMMUNITY

3.4 The Forum has been open to new members and friends ('friends' are people who live outside the Area but are interested in the Forum's activities) at all stages and the communications and media materials have been open and transparent.

3.5 The Forum initially produced a couple of hard copy newsletters to be circulated to residents in the Area. However, the logistics involved in ensuring large numbers of people received the newsletter within an Area of over 6,000 dwellings proved too difficult to be viable in the long term.

3.6 This, combined with feedback from the Special General Meeting requesting more frequent communication, led to the introduction of an e-newsletter – the 'Weekly Digest' – in July 2017. This provides frequent (but not always weekly) updates on activities, encourages comments and provides a contact channel to the Steering Group. A [Facebook site](#) and a Twitter account was established to help



Chetwynd: The Toton & Chilwell Neighbourhood Forum



Issue 2 August 2017

The Neighbourhood Area—a modification:

Thank you to all those members who attended the General Meeting in June. Due to the size of our membership, we had to wait a little while until we were fully quorate (over 50 members), but once we started, we gave an update on our progress so far and outlined our plans for the near future. The main substance of the meeting was to agree to a change to the western edge of the Forum Area (to follow the line of the HS2 safeguarded zone) and we also made a slight change to the wording of the Constitution to aid clarity. Some questions were asked where we agreed to provide written answers; we have yet to respond to these, but please bear with us, we are working on them and will respond shortly via an email.

A big "Thank you!" to those members at the meeting who stayed behind afterwards to offer their skills and time to assist the Forum. As we now start to undertake some serious work, we will need all the help we can get so we will be calling for more volunteers in the coming weeks ahead.

Members & Friends:

Our last Steering Group meeting discussed the plight of some residents who cannot be 'members' of the Forum. Despite being very interested in the activities of the Forum, and are keen to help, they just happen to live on the 'wrong side of the road'. A frustrating example of this are those people living on the east side of Attenborough Lane – just a stone's throw away from the Barracks. This is simply due to the fact we must draw a 'line' somewhere to define our Area and so we have used the Borough Ward boundaries. It makes it easier to gather the evidence we need for a variety of measures (such as population demographics, housing types etc.) that will help us to present a strong case to back up our Plan. However, we still want to encourage all those who have an interest in shaping the future of our community (but who may live outside our Area) to join us a 'Friend' of the Forum. We need as many people as possible to help us develop our Plan. It just means that for legal purposes, 'friends' cannot vote at General Meetings.

A Visit to Chetwynd Barracks

As reported at the General Meeting, a visit to the Barracks was due to take place to meet with the Defence Infrastructure Organisation (DIO) – an organisation linked to the MOD and who handle the sale of all MOD land.

The meeting was held on Monday 3rd July, and the DIO were very helpful and answered lots of questions about their initial thoughts concerning the disposal of site. The main comment from the members who walked around the site was how large it is! It is easy to forget how much land is involved.

There are several elements of the Barracks that the DIO are keen to ensure are preserved and protected when it is sold. These include buildings such as:

- the Officers Mess (although an extension built at the back of the building may be demolished)
- the Prince William Barracks
- the WW1 Infirmary

- a 'culturally significant' Community building

On top of these buildings the DIO are determined to protect the Memorial & associated Memorial Garden for those who died in the factory explosion during World War 1; the playing fields and pavilion next to Chetwynd Road; as well as Hobgoblin Wood and the numerous mature trees that are dotted around the site. At the moment, we know the council want to see 500 houses built on the site before 2028, and we can expect more houses to be built afterwards. But it is still very early days and we are all very mindful that what happens to the Barracks will have a critical impact on our Area. However, it was a great start to our relationship with the DIO and for the work that is ahead of us.

Can you help us?

We are still in the process of setting up our website to provide more information about our work including publishing Steering Group agendas and minutes.

If you have IT website skills or know someone that does, please consider helping by giving as much or as little time as you can to assist with the set up of the website. The website will be crucial in allowing us to keep you, our members & friends, up to date!

Facebook: Chetwynd: The Toton and Chilwell Neighbourhood Forum
Twitter: @CTTCNF

Are you able to receive our communications by e-mail? We would like to reduce our paper copies where possible, so if you currently receive postal communications and have an e-mail address, please let Graham know on graham.heal00@gmail.com.



Above: Forum Newsletter Issue 2 August 2017

Below: Introduction of the 1st Weekly Digest 1st July 2017

DIGEST #1 Jul 29th

Hi everyone

It's over a month since we held our General Meeting and so it is time (overdue, really) to provide an update of our activities. One of the key messages from the Meeting was that the Steering Group (SG) need to improve on communications and that regular updates would be appreciated.

So, we thought we would introduce weekly digests to supplement our quarterly newsletters and our on-line communications via our website, Facebook page and twitter (more on these below). The objective is to provide short bullet point updates of our activities and provide links, where necessary, to further information. There may be some overlap with Facebook/online posts, but the intention is to make sure we stay in touch with members/friends especially those who may not use online or social media.

Please let us know your thoughts on the usefulness (or otherwise) of these digests. Some weeks will be busier than others – some weeks may not generate enough information to send anything out. We'll see how things develop.

publicise both the hardcopy newsletters and the digests as well as other ad hoc news. Publication of the digest was automated and migrated to the website in March 2018. Here is a link to the '[Latest News](#)' page that holds all copies of the digests.

3.7 In the autumn of 2017, the Forum re-vamped its website (<https://cttcnf.org.uk>) where all relevant information and documents are published.

3.8 To encourage participation at consultation events the Forum produces a mixture of posters and leaflets. Key meetings and consultations are publicised by delivering leaflets to every household in the Area.

3.9 The majority of the Neighbourhood Forum members are residents; this reflects the high proportion/dominance of residential land uses within

the Area. However, the Forum continuously seeks representation from a range of community groups and organisations. The Forum also sought representation from significant landowners i.e. Defence Infrastructure Organisations (DIO) who are responsible for the sale of Chetwynd Barracks.

3.10 Table 3.1 (below) indicates the type of consultees engaged throughout the consultation process according to their broad grouping,

ENGAGEMENT EVENTS

3.11 Seeking input from the community was undertaken through three engagement stages. Table 3.2 (pages 9-10) lists the broad range of engagement events undertaken by the Forum.

Table 3.1 Consultees targeted throughout the engagement process.

Consultee Group	Comprising
1 Forum Members	Residents of the two Borough wards comprising the Neighbourhood Area: a) Toton and Chilwell Meadows; b) Chilwell West
2 Forum Friends	People who live elsewhere (mostly within 3 miles of the Area) but, due to the significant development taking place in the Area, are interested in contributing views to help develop the Plan
3 Local groups and organisations	These include local churches, schools, doctors' surgeries and neighbouring Neighbourhood Forums (Bramcote and Stapleford)
4 Employees and business owners	<ul style="list-style-type: none"> • People who work in the Area – mostly at a small business park in Chilwell Meadows • Local businesses - Chetwynd Business Park and local neighbourhood shops and businesses
5 Landowners	<ul style="list-style-type: none"> • Defence Infrastructure Organisations (Chetwynd Barracks) • Peveril Homes (land in the Strategic Location for Growth) • Heart Church (land in the Strategic Location for Growth) • Bloor Homes (land in the Area)
6 National/Regional Organisations	<ul style="list-style-type: none"> • HS2 Ltd – the East Midlands Hub Station borders the Area to the west and will have a big impact on the development in the Area • HS2 Strategic Board – a regional body (chaired by Nottingham City Council) set up to produce the East Midlands Growth Strategy, based on East Midlands Hub Station at Toton • Strategic Planning Group – an offshoot from the HS2 Strategic Board with a specific focus on the delivery of the East Midlands Hub Station.

Table 3.2 Engagement events timeline.

Date	Consultation/engagement activity	Objective	Coverage and Outcome
Stage 0: 2016-2017. Forum Start-up.			
May 2016	Public meeting organised by Broxtowe’s MP, Anna Soubry.	Raise awareness of the sale of Chetwynd Barracks and suggested formation of Neighbourhood Forum.	Over 200 attendees. Group of attendees determined to set up a Forum.
Sep 2016	Public meeting to set up a Neighbourhood Forum.	Form a Forum to represent the views of the community.	Circa 120 attendees. Interim Steering Group formed to formally establish the Forum.
Nov 2016	Inaugural Meeting of the CTTC Neighbourhood Forum.	Agree the Forum name, Area Boundary, the Constitution and appoint the Steering Group.	Over 100 attendees. Forum’s name, Area, Steering Group all approved.
Jun 2017	Forum Special General Meeting.	Obtain approval of modified Area boundary from members.	Almost 60 attendees. Modified boundary approved.
Mar 2017	CTTC Forum and Area formally designated.		
Stage 1: 2017. Raising awareness and establishing credentials.			
Apr-Jun 2017	Landowner meetings.	Introduction of the Forum.	Meetings with HS2 Ltd, Peveril Homes, D2N2 chairman.
Jul 2017	Start of Weekly Digest.	Regular engagement with members and residents by providing updates of Forum activities via an e-newsletter.	Initial circulation to over 300 email addresses. [As at Apr 2020, Digest sent to almost 800 email addresses.]
Jul 2017	Stall at Tesco Toton Fun Day.	Raise awareness of the Forum and gather initial thoughts on local issues.	Circa 35 visited stall. Flip chart comments on issues in the Area.
Jul 2017	Broxtowe Council’s Local Plan workshops x 3.	Representing the Forum by providing input to draft Council policies.	Steering Group members attended three workshops and commented on policies.
Aug 2017	Peveril planning application.	Held consultation session for residents to raise their views on the application.	13 attendees. Representation to Council Planning committee submitted.
Aug 2017	Stall at Chilwell Play Day.	Raise awareness of the Forum and gather initial thoughts on local issues.	Estimated 25 visited stall. Flip chart comments on issues in the Area.
Sep-Dec 2017	University of Nottingham; Architecture workshops.	Provide input to cohort of graduate students who used the Area for masterplanning element of their syllabus.	Graduates (24 in cohort) produced concept masterplans for the Area as part of their post-graduate degree.
Oct 2017	University of Nottingham consultation.	Graduate students held a day’s consultation at Tesco Toton to gather feedback from local residents to help shape their masterplan work.	Circa. 50 took part in surveys. Students took away completed surveys and questionnaires as input to masterplans.
Oct 2017	Local Plan consultation sessions.	Forum hosted four Local Plan sessions to inform residents of draft Council policies and to gather feedback on residents’ issues.	Circa 50 attendees over four separate sessions. Forum submitted representations to the Council based on resident feedback.

Date	Consultation/engagement activity	Objective	Coverage and Outcome
Stage 2: 2018. Community consultations. Collating feedback, gathering evidence and drafting policies.			
Jan-Feb 2018	Annual General Meeting and launch of Plan consultation sessions.	Draft masterplan visions/ideas displayed to encourage engagement with community consultations events.	Over 300 attendees. 123 people registered with the Forum. Flip chart comments gathered.
Feb-Mar 2018	Community consultation workshops.	Three workshops held over three weeks. RCAN consultants engaged to devise and manage consultation sessions.	65 attendees over the three workshops. 27 people registered with the Forum. Questionnaires completed, and flip chart comments gathered.
Feb-Mar 2018	Community consultation online survey.	Online survey questionnaire launched – ran until end of Mar. Devised and managed by RCAN.	179 completed online questionnaires.
Jul-Aug 2018	Eskdale School fete (Jul). Tesco Toton fete (Jul). Wild about Toton fete (Aug).	Raising awareness of emerging policies and proposals and gathering feedback.	50+ visitors to the Forum's stall at each event. 42 people registered with the Forum.
Oct 2018	Meeting with Anna Soubry MP and Ruth Hyde CEO Broxtowe Borough Council.	Discussion/general consultation with MP and CEO over emerging vision and policies for the Area.	Key stakeholders briefed and feedback gathered.
Oct 2018	Chetwynd Barracks consultation (hosted by DIO).	Critiquing DIO proposals and gathering feedback on Forum proposals for the Barracks.	Three sessions. Unsure of attendance numbers as hosted by DIO, not the Forum.
Nov 2018	East Midlands Hub Station consultation.	Raising awareness of latest HS2 plans and impact on draft policies.	Over 280 attendees. 95 people registered with the Forum.
Stage 3: 2019-20. Drafting the Plan. Regulation 14 consultation and revising the Plan.			
Jan 2019	Annual General Meeting.	Presentation of Annual Report and Accounts.	Circa 250 attendees. 117 people registered with the Forum.
Jul-Sep 2019	Regulation 14 (pre-submission consultation).	Consultation on draft Neighbourhood Plan.	119 responses from statutory consultees and local residents were recorded and reported.
Jan-Mar 2020	Steering Group workshops to approve changes arising from Reg 14 consultation.	Neighbourhood Plan reviewed.	Revisions made to initial draft Plan.
Apr-Jun 2020	Regulation 15 Final Draft Plan.	Forum approved (via email) Reg 15 Draft. Submission to Broxtowe Borough Council.	Formal consultation by the Council expected to take place in summer 2020.

STAGE 1: 2017

4. UNIVERSITY OF NOTTINGHAM GRADUATE STUDENTS CONSULTATION

CONSULTATION DESCRIPTION

4.1 A cohort of graduate architecture students from the University of Nottingham used the Forum's Area as a project for their post-graduate degree in architecture. They spent the 2017 autumn semester undertaking a masterplanning exercise and created a number of masterplan concepts for the Area.

4.2 The students initially held a series of workshops in September with the Steering Group to understand the scale and scope of the Area. They followed this up with a site visit in early October, with Steering Group members acting as guides to both the Strategic Location for Growth site and (on a separate date) to Chetwynd Barracks.

CONSULTATION EVENT

4.3 The Steering Group organised a consultation session for the students. It was held on Monday 30th October 2017 at Tesco Toton, Swiney Way. Tesco is the largest supermarket in the Area and is positioned in a reasonably central location. The Steering Group publicised the consultation to registered members in a number of digest editions during October.

4.4 Two stalls were set up and customers were asked to complete short surveys and questionnaires. A number of customers were asked to undertake detailed interviews lasting approx. 30 minutes.

4.5 Approximately 50 people responded to the surveys and questionnaires and a further 13 people agreed to take part in detailed interviews.



Left: Consultation session run by University students at Tesco Toton Oct 2017.

DIGEST #12: Oct 21st 2017

Hi all,

This week has seen further activities with both the University and the Toton Local Plan consultation. We have also held a further meeting with the DIO (Defence Infrastructure Organisations), the MoD organisation selling the Barracks.

1. University project update:

- This week the graduates have been preparing for Monday's community consultation taking place at Toton Tesco between 10 -5. Our RCAN consultants provided valuable insights to the group as they put together their questionnaires
- We'd like to see lots of people to come along & take part in this exercise. The more involvement and input, the greater the impact/validity of the results.
So please do all you can to visit the store on Monday and take part.
- Most questions will be short and sweet to avoid delaying you too long, although if you can spare longer (up to an hour?), that will be great as it will allow detailed questions to be asked and in-depth feedback gathered
- Whilst I'm talking about these in-depth questionnaires, **I'd like to say 'thank you' to those members who got in touch following last week's request for volunteers.** 13 people offered to take part and 8 were able to attend the interviews held yesterday (Friday) following on from the 5 Steering Group members interviewed earlier in the week. All enjoyed taking part and said it was an interesting exercise.

Above/below: Extracts from Weekly Digests in Oct 2017 publicising students' consultation session at Tesco Toton.

DIGEST #13: Oct 28th 2017

Hello again,

This week's edition is decidedly short as I'm in the middle of drafting our response to the Local Plan consultation ready for Monday evening's final session. So, a couple of reminders for 2 Forum events taking place on Monday....

1. University project update:

- The community consultation event at Toton Tesco's **has been rescheduled for next Monday 30th between 10am to 5pm**
- Apologies for the last-minute postponement of last week's event but we have been in discussions with managers at the local store & they have kindly agreed to host the event early next week.
- As per the request last week, we'd like to see lots of people coming along to take part. The more involvement, the greater the impact/validity of the results.
So please do all you can to visit Toton Tesco on Monday and take part.

CONSULTATION FEEDBACK

4.6 The students took the information from the session and incorporated the feedback gathered into their final ideas and visions for the Area.

Below: Results from the University students' community engagement surveys and questionnaires.

4.7 By December 2017 the students had completed their project and gave a presentation to the Steering Group showing their visions for the Area and demonstrated how they were based on feedback from the consultation session held in October.

03/9/
TOTON
COMMUNITY ENGAGEMENT

THESE ARE SOME OF THE REACTIONS WE GOT FROM PEOPLE DURING THE COMMUNITY CONSULTATION.

< 50s TRAM STATION CANTEEN EMPLOYEE
_BEESTON RESIDENT

Q: WHAT CAN YOU TELL US ABOUT THE TRAM STATION IN TOTON AREA?

"It's been two years since Toton Tram Station was built. . People drive here from Derby and Stapleford areas park their car and take the tram."

"2 years ago the site for the tram station was under construction"

"That caused a lot of traffic congestion in the area"

> 50s TOTON RESIDENT

Q: WHAT CAN YOU RECALL ABOUT TOTON?

"I have been living here for more than 30 years and during this time a lot has changed."

"The railway station used to be an important station in terms of coal transportation."

"Now it is mostly used for storage purposes."

Q: HOW ARE YOU FEELING ABOUT THE HS2 COMING IN TOTON AREA?

"THE MONEY FOR THE HS2 COULD BE USED ELSEWHERE BUT THINGS ARE PROGRESSIVE AND WE HAVE TO ACCEPT IT."

"Things are progressive and we have to accept it"

> 50s TOTON RESIDENT

Q: HOW DO YOU FEEL ABOUT THE HS2 COMING IN TOTON?

"The site for the HS2 is now a disused industry so it will be a good development"

"BARRACKS IS GOING TO CLOSE AND THIS A SHAME"

> 50s BEESTON RESIDENT

Q: WHAT DO YOU BELIEVE IS THE MAIN ISSUE OF THE AREA?

"The only form of public transport I use is the bus. There is only one bus running in the area and they are talking about taking that away"

(21) CHETWYND BARRACKS

> 50s 30 YEARS TOTON RESIDENT

Q: HOW HAS THE AREA CHANGED AND HOW DO YOU FEEL ABOUT THE HS2?

"A lot of the land got built the last years. I feel sorry for the people that have to give away their land due to the HS2 though."

> 50s TOTON LIBRARY EMPLOYEE

Q: WHAT ARE YOUR MAIN THOUGHTS ABOUT THE HS2?

"A lot of new jobs will be created"

"How will these people be accommodated?"

"WELL FIRST OF ALL WHY TOTON? WE DON'T TRAVEL THAT OFTEN TO LONDON AND THESE MONEY COULD BE USED ELSEWHERE."

ID	Postcode	How often do you walk?	Where do you walk to?	Why do you walk?	Max time to walk	Drive or public transport?	Why not walk?	How likely to walk 10 min?	Age	Gender	Occupation
1	NG9 6PZ	A few times a week	Shop, Beeston	Ease	30+	Both	Distance	Very likely	68	M	Retired
2	NG9 6BG	Never	N/A	N/A	30	Drive	Ease, distance	Very likely	50	F	Not in work
3	NG9 6HD	Every day	Shops	Convenience	20	Drive	Carrying bags	Very likely	76	M	Retired
4		Every day	Around local area	Exercise	5	Drive	Ease	Likely	70	F	Retired
5	NG9 6LS	Never	N/A	N/A	20	Drive	Ease, convenience	Very likely	37	F	Working
6	NG9 6JH	A few times a week	Walk dog	Walk dog	5	Drive	Convenience	Unlikely	48	M	Working
7	NG9 6GB	A few times a week	Children' school	Traffic congestion	20	Both	Convenience	Very likely	46	F	Working
8	NG9 3JA	Every day	Bramcote Park	Walk dog	5	Both	Convenience	Unlikely	66	M	Retired
9	NG9 6HG	Every day	School, shop	Exercise	10	Both	Speed	Very likely	56	F	Working
10	NG9 6HJ	Every day	Shop, Café	Get baby to sleep	20	Drive	Ease, weather	Very likely	30	F	Working
11	NG2 2FG	Every day	City centre	To get to work	30	Both	Distance	Very likely	27	M	Working
12	NG8 5BA	Every day	Shops, walk dog	Walk dog	30	Public transport	Distance	Very likely	21	F	Working
13	NG9 3ET	A few times a week	Church, friends, school, shops	Convenience	20	Drive	Practical, speed, ease	Very likely	62	F	Retired
14	NG9 6GQ	Every day	Shops, bus stop	Doesn't drive atm	20	Both	Convenience	Very likely	66	F	Retired
15	NG9 8PG	A few times a week	Shops	Exercise	30+	Both	Connections to transport are poor	Very likely	59	F	Retired
16	NG9 6JF	Once a week	Friends, exercise	Ease	20	Drive	Ease, distance	Very likely	67	F	Retired
17	NG9 7AA	Less than once a week	Café	Easier to walk due to distance and parking	20	Both	Speed	Likely	47	F	Not in work
18	DE21 6LR	Never	N/A	N/A	5	Drive	Ease	Very unlikely	24	F	Working
19	NG10 4FQ	Every day	Breaston	Exercise	30+	Both	Ease, distance	Very likely	32	M	Working
20	NG9 6GE	Every day	Shops	Convenience	20	Both	Free public transport	Very likely	78	F	Retired
21		Once a week			30	Public transport		Very likely			
22	NG9 6QL	Every day	Tesco, sidings		20	Drive	Distance				
23	NG9 5JW	Every day			30+			Very likely			
24	NG9 6JR	Every day	Sidings		30			Very likely			
25		Every day	Shops, Chilwell		30			Very likely			

ID	Postcode	How often do you walk?	Where do you walk to?	Why do you walk?	Max time to walk	Drive or public transport?	Why not walk?	How likely to walk 10 min?	Age	Gender	Occupation
			retail park								
26	NG9 6AL	A few times a week	Attenborough	Health, exercise	30+	Both	Distance, carrying bags	Likely	52	F	Working
27	NG9 2EQ	A few times a week	Shops	Exercise	20			Unlikely	72	F	Retired
28	NG9 6GP	Every day	Tesco		20	Public transport	Distance	Very likely	76	F	Retired
29	NG9 6JP	A few times a week	Attenborough, around Toton		30+	Both	Distance	Unlikely	60	F	Retired
30	NG9 6EW	Every day	Long Eaton	Leisure	30+	Both	Distance	Very likely	74	F	Retired
31	NG9 5FF	A few times a week	Attenborough, Chilwell, Beeston		30+		Distance	Likely	82	M	Retired
32	NG9 3LT	Less than once a week	Gym, shops		30+	Neither	N/A	Likely	46	F	Working
33	NG9 6EP	A few times a week	Tesco, park, exercise		30+	Both	Distance	Likely	51	M	Working
34	NG9 6LS	A few times a week	Tesco, park		30	Drive	Ease	Likely	28	F	Working
35	NG9 6EH	Every day	Tesco, village hotel, local library		>30	Both	Distance	Likely	79	F	Retired
36	Map	Every day		Dog	20			Very unlikely			
37	Map	Once a week	Green space		5	Public transport	Disability	Very unlikely			
38	Map	A few times a week		Health	20			Very unlikely			

Tabulated data collected from the consultation

5. PART 2 LOCAL PLAN CONSULTATION

DESCRIPTION OF CONSULTATION

5.1 Broxtowe Borough Council held their formal consultation for the Part 2 Local Plan during October. The Forum took a leading role in gathering feedback to the Part 2 Plan and submitted representations on behalf of the residents in the Neighbourhood Area.

5.2. The Forum used this exercise for two main purposes: 1) to continue with the main goal for the year – to raise awareness of the Forum and capture the concerns of residents; 2) to gather feedback on the proposals contained in the Local Plan and provide a reasoned critique of the policies.

CONSULTATION EVENTS

5.3 The Forum hosted four sessions across the Area. These were held on:

- 4th October: Village Hotel, Brailsford Way
- 11th October: Inham Nook Library, Inham Road
- 18th October: Methodist Church, Stapleford Lane
- 30th October: Village Hotel, Brailsford Way.

5.4 Publicity leaflets were produced for all four events and posted in local shops, libraries etc. The events were also publicised in the weekly digests from late September.



Above/left: Posters advertising consultation sessions.

Below: Extract from Weekly Digest in Sept 2017.

DIGEST #8: Sep 25th, 2017

Hi everyone,

After a couple of quiet weeks everything has taken off again. Broxtowe Council published the Borough's Part 2 Local Plan last Monday and it is now out for consultation during October. Later this afternoon (Monday) sees the launch of the HS2 Growth Strategy for the East Midlands - more on this in the next Digest. But in this edition, we must focus on the Local Plan....

1. What's so important about Part 2 Local Plan?

The Plan sets the framework for all development in Broxtowe up until 2028

. It is vital we, and all residents, take time to review and comment on the contents since it will underpin all new building taking place in the Borough over the next 10 years.

. Our Neighbourhood Plan, once written, will have to reflect what is contained in the Local Plan. We set-up our Forum a little late in the day, so we have not been able to directly influence the content of the Local Plan as much as other organisations who have been around longer and have had their Plans brought into force.

. Nevertheless, we still intend to play a significant role and provide feedback to the Council regarding the parts affecting our Area. It is critical we hear your views

2. Consultation events in our Area

The Steering Group held an interim meeting last Wednesday. We agreed to hold 4 events across our Area to enable as many residents as possible to take part. Dates and locations are:

. **Weds 4th Oct 6pm-8pm: Corn Mill pub**, Swiney Way, Chilwell Meadows

. **Weds 11th Oct 6pm-8pm: Community Room, Inham Nook Library**, Barn Croft

. **Weds 18th Oct 6pm-8pm: Toton Methodist Church**, Stapleford Lane

. **Mon 30th Oct 6pm-8pm: Village Hotel**, Brailsford Way

Meetings are open to everyone in our Area (whether you live or work here), so please spread the word to friends and neighbours and come along to any/all of them.

CONSULTATION FEEDBACK

5.5 Altogether, around 50 people came to the four sessions.

5.6 The final session on the 30th acted as a feedback session where the draft response to the council was reviewed and refined by the attendees – approx. 15 people.

5.7 The formal representation was sent to the Council on 2nd November 2017 (see Appendix 1a).

6 AD HOC CONSULTATION EVENTS

6.1 The Forum takes every opportunity to engage with residents. During 2017 the Steering Group arranged/took part in three one-off events, in addition to the two main events covered in the previous two chapters. These were:

- Tesco Toton Fun Day – 15th July
- Peveril Homes planning application – 9th August
- Chilwell Play Day – 14th August.

6.2 The events at Toton and Chilwell were set up along the lines of village fetes and the Forum had a stall at each with display boards explaining the Forum's role and purpose. The aim was primarily to raise awareness of the Forum, but the Steering Group also took the chance capture issues and concerns raised.

6.3 Attendances at both 'fetes' were similar, with around 30-40 people taking an interest in the Forum and its aims for the future; 18 attendees registered with the Forum either as members or friends.

PEVERIL HOMES' CONSULTATION

6.4 The Peveril Homes' session related to a specific outline planning permission already in place to build 280 dwellings in the Area (off Toton Lane). The current application presented detailed plans in response to conditions attaching to their current permission.

6.5 The Steering Group informed residents of the application via the Weekly Digest and canvassed interest in holding a formal consultation session. A number of members expressed an interest in reviewing the plans, so an informal session was held on 9th August at Toton Tesco.

6.6 Thirteen residents came along to the session and their key concerns were captured. A formal representation was drafted in the days following and submitted to the Council (see Appendix 1b).



Above: Tesco Toton Fun Day, 2017.

Below: Tesco Toton Fun Day, 2018.



7. STAKEHOLDER ENGAGEMENTS

7.1 Besides engaging with residents the Forum has been proactive in reaching out to the various stakeholders who have an interest in the community. These stakeholders include:

- Landowners: those with significant land holdings in the Area:
 - Defence Infrastructure Organisation (DIO) who are selling Chetwynd Barracks on behalf of the Ministry of Defence;
 - Peveril Homes Ltd who own land either side of Toton Lane;
 - Heart Church who own approx. 60 acres of land either side of Stapleford Lane;
 - Bloor Homes who own land in the Area albeit most of it is situated in the Green Belt to the north of the tram line. Therefore, it is unlikely to be developed before the end of the current Part 2 Local Plan in 2028.
- Other stakeholders:
 - Broxtowe Borough Council as the local planning authority;
 - HS2 Ltd. The East Midlands Hub Station will be located directly next to the Area's western border;
 - HS2 Strategy Board comprising regional local authorities in the East Midlands who meet quarterly to discuss impacts of HS2 on the region;
 - D2N2 is the Local Enterprise Partnership covering the counties of Nottinghamshire and Derbyshire as well as the cities of Nottingham and Derby;
 - Toton Churches who represent faith groups in the Area;
 - George Spencer Academy and all the junior/primary schools in the Area;
 - Nottingham West Clinical Commissioning Group and Chilwell Valley Medical Centre who represent primary medical services in the Area;
 - Nearby Neighbourhood Forums – both Bramcote Neighbourhood Forum and

Stapleford Town Council Neighbourhood Planning Team.

7.2 The Forum started to engage with these stakeholders as soon as it became officially designated. The prime focus during 2017 was to engage with the DIO and HS2 as these are the organisations who will make the biggest impact over the next 20 years.

DIO AND CHETWYND BARRACKS

7.3 Members of the Steering Group met with the DIO on 3rd July when the DIO organised a site visit for a number of the Steering Group. The meeting was open and positive and held with the 'right' people, i.e. at a senior level.

7.4 Overall this was a constructive and informative meeting. The Steering Group intended to build on it with regular meetings in the future to share the Forum's ambitions and aspirations.

7.5 Two further meetings were held during October and November. The main focus being our respective representations to the Council on the draft Part 2 Local Plan.

HS2 STRATEGY BOARD

7.6 The Forum started to engage with the Strategy Board early in April 2017 as the Board had commissioned the HS2 Growth Partnership to produce the East Midlands Strategic Growth Strategy. This strategy was centred around HS2 in the East Midlands and in particular the Hub Station at Toton.

7.7 The Forum was asked to share its thoughts on the critical areas HS2 need to focus on when putting together a vision for the Station and immediate area surrounding it.

7.8 The key points made in these meetings were the need to improve the road infrastructure around Toton Lane and how best to access the Station from the A52.

7.9 It was pleasing to see the Forum's ideas were taken on board and helped to shape the final version of the Growth Strategy document which was published in October 2017 (see Appendix 1c). It was an honour to have the Forum's Chairman take part in the official launch of the strategy which was extensively covered in the local press and TV channels.

FURTHER STAKEHOLDER ENGAGEMENTS

7.10 During 2017, members of the Steering Group also held introductory meetings with:

- Peveril Homes Ltd (landowner), Director;
- D2N2, Chairman;
- HS2 Ltd, Engagement and Stakeholder Manager for the East Midlands;
- George Spencer Academy, Principal;
- Bispham Drive Junior School, Head Teacher;
- Bramcote Neighbourhood Forum, Chairman.



Above/below: Photos from Wild About Toton community event (Sept. 2018). Both Broxtowe Borough Mayor and Broxtowe's MP attended the event.



Left/below: HS2 Consultation session Nov 2018



STAGE 2: 2018

8. COMMUNITY CONSULTATION

8.1 2018 was spent consulting the community and listening to their hopes and fears for the future. The consultation workshops took place in the spring following which the Steering Group spent time collating and considering the feedback.

8.2 As a result of the feedback the Forum spent most of the summer gathering the evidence needed to justify the emerging objectives and policies arising from the workshops.

8.3 In the autumn, the Forum pulled together all the various elements and started to draft the Plan.

DESCRIPTION OF CONSULTATION

8.4 Given the scale of the changes expected in the Area over the next 20 years, it was important to understand the issues experienced by residents who live in the Area as well as identifying opportunities to be gained from future developments.

8.5 The Steering Group needed to understand what the community considered to be good, bad, worth keeping, and needs improving in the Area. Residents were asked for their concerns about the development of both the East Midlands Hub Station and the Barracks.

8.6 Four consultation sessions (the first one being preceded by the AGM) were held during the spring of 2018 and were an opportunity to display the ideas and designs of the Nottingham University students.

8.7 The Forum commissioned RCAN (Rural Community Action Nottinghamshire) to facilitate these workshops. RCAN have extensive experience in working with smaller communities and running community consultations.

8.8 In addition to the workshops RCAN was commissioned to devise and operate an online survey to capture the thoughts and ideas of those residents unable to attend a workshop.

8.9 Both the AGM and the consultation workshops/online survey were publicised by distributing flyers to every house in the Area.



Above: AGM 2018 flyer distributed to all homes in the Area.

Below: AGM 2018 agenda and invitation to contribute ideas.

Chetwynd: The Toton and Chilwell (CTTC) Neighbourhood Forum

Annual General Meeting

Sunday 28 January 2018 at 3pm.
The Village Hotel, Brailsford Way, Chilwell

AGENDA

1. Welcome / Opening remarks
2. Apologies
3. Minutes of the last General Meeting (June 2017)
4. Matters arising from the minutes
5. Presentation of Annual Report (Chair)
6. Presentation of Accounts (Treasurer)
7. Election of Steering Group for next 12 months
8. Appointment of Independent Examiner of Accounts
9. Formation of a Community Interest Company (CIC)
- see background brief overleaf
10. Any Other Business (notified in advance)
11. Closure of meeting; but please stay give us your thoughts on the future

Doors open from 2.30pm:

- **Look to the Future:** Please come and browse the visions and ideas produced by the students last autumn. We intend to showcase 4 separate perspectives of our area and students will be on hand to explain their ideas in detail. After the formal bit of the meeting, you are invited to stay behind to further browse & **let us know what you like and don't like**
- **Shape the Future:** We are undertaking a short survey so please visit one of the side tables where you can take part & **let us know what improvements are needed.**
- **HS2 Ltd** are also attending, so you are welcome to ask them questions about the latest plans for the Sidings

CONSULTATION EVENTS

8.10 The AGM was attended by three of the architecture students explaining their ideas that were on show. HS2 Ltd also attended and were willing to answer any queries raised with them by residents.

8.11 Three further consultation workshops were arranged for February 2018. These were:

- Chilwell Community Centre on 13th February;
- Methodist Church, Toton on 15th February;
- Village Hotel, Brailsford Way on 26th February.

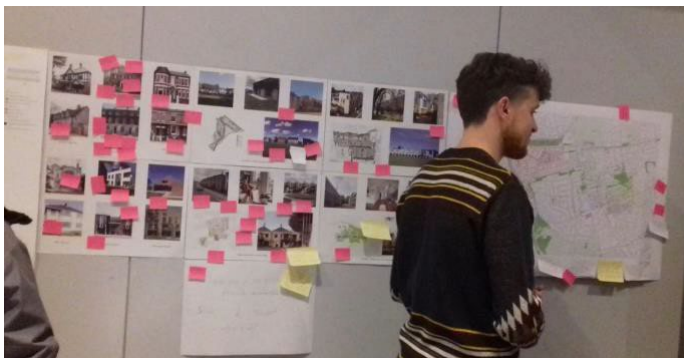
8.12 In total about 400 people attended with over 300 attending the launch event – part of the AGM - in January. The online survey ran for eight weeks during February and March 2018 and generated over 120 responses.

8.13 Each workshop was held using a similar format. Display boards were used to show illustrative plans from the university students. Flip charts were used to capture thoughts and ideas addressing seven questions:

- What do you love about where you live?
- What don't you like about where you live?
- Describe where you live in three words?
- What makes this place good to live and work in?
- What would you change about this place?
- Are there any places that you avoid around here and why?
- Do you have a groundbreaking idea for making this place even better?



Above/right/below: images from the AGM 2018.



8.14 Besides the flip chart questions, each workshop asked attendees to complete a ‘baseline questionnaire’ to establish core issues with present conditions in the area as well as asking for key aspects that are important to protect (see Appendix 2a for Questionnaire).



Above: Flyer advertising Consultation workshops, 2018.

Below: CTTC consultation workshop, Toton, February 2018.



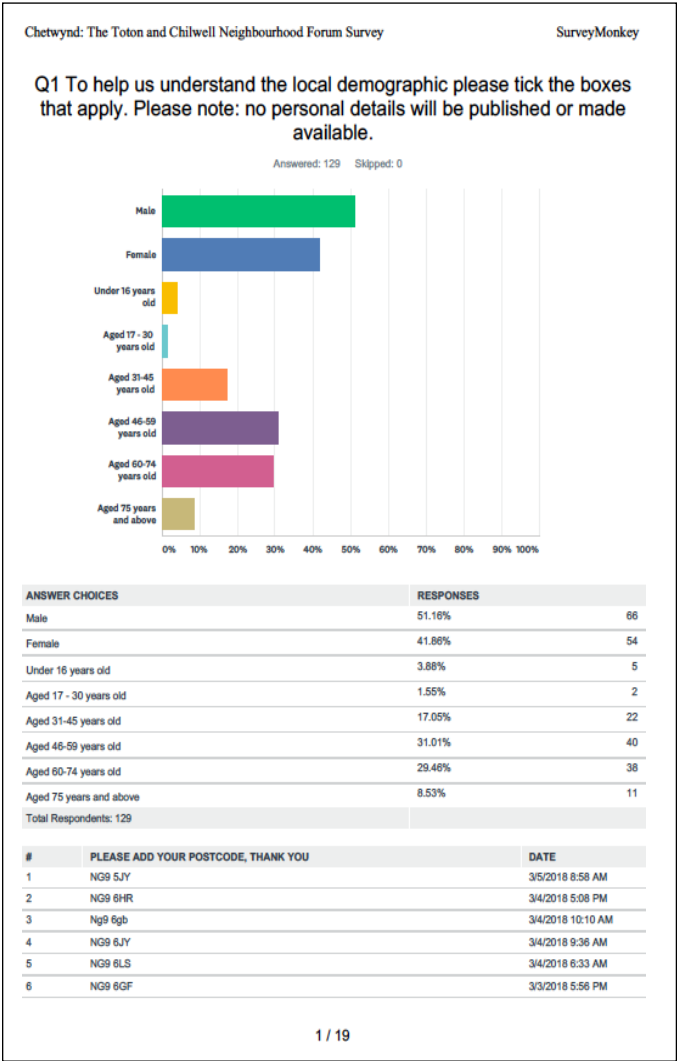
CONSULTATION FEEDBACK

8.15 Numbers of participants at each workshop and online survey respondents:

- Village Hotel (AGM): **over 300 attendees***
- Chilwell Community Centre: **4**
- Methodist Church, Toton: **25**
- Village Hotel (end February): **35**
- Online survey respondents: **129**
- Total participants in exercise: **circa 250**
(* not all attendees participated in post-AGM session).

8.16 At the end of workshops, RCAN produced a series of reports and presentations detailing the results of the exercise (see Appendix 2b for Summary of Comments).

8.17 The online survey operated between February and the end of March 2018. 129 responses were recorded (see Appendix 2c for Online Survey report).



Above: Extract from Online survey report, April 2018.

8.18 Results from the consultation sessions are reported in the Neighbourhood Plan (Chapter 7) and table and figures in the Plan are replicated here as they are relevant to understanding the key elements.

8.19 Based on the questions asked in para 8.13, these graphs illustrate the key themes that emerged.

8.20 The Plan therefore is structured around the main themes derived from these consultations:

- Environment
- Infrastructure/Getting Around
- Housing, Sustainability and Urban Design
- Leisure, Heritage and Community
- Employment and Business

8.21 Each of these themes are examined in a little more detail below. Again, these comments are edited extracts taken from the Plan.

Environment

8.22 The Environment with its green spaces, scenic views, public footpaths, access to open spaces, wildlife and access to Attenborough Nature Reserve all featured highly as positive elements that improve the wellbeing of the population in the Area. Access to Toton Fields LNR with its network of footpaths for people to walk was also mentioned.

8.23 It was also considered to be quiet away from the main thoroughfares. The need to ensure that increased traffic generated by new development did not intrude on the existing areas was commonly stated.

8.24 The Green Belt, green spaces, and Toton Fields LNR were mentioned as areas that were felt to be under threat, and which need to be protected as well as walking access across the Area and through to Long Eaton and Beeston.

Infrastructure/Getting Around

8.25 There were differing views about public transport links in the Area. Some residents felt that there was good access and others not. The negative opinion may be a reflection of the dominance of transport links to the north and south of the Area and the deficiency of east-west links through the middle of the Area.

8.26 However, although the Area is well connected to the main A52 road corridor, the quantity of traffic through the Area was highlighted as a key concern many times.

8.27 In particular the level of traffic on Swiney Way and Stapleford Lane and the congestion at the junction between the two and at Bardill’s Island was

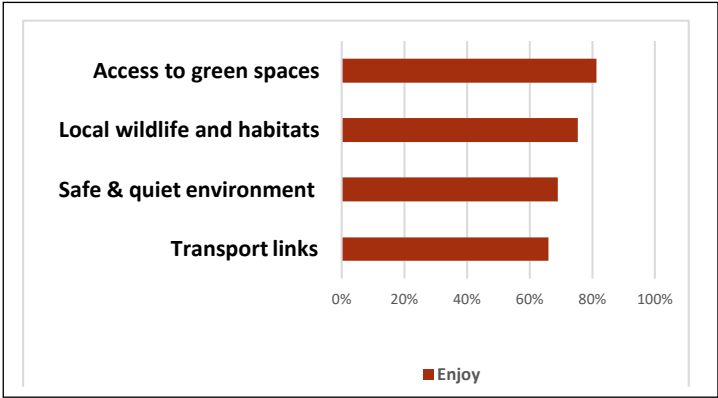


Figure 18.1: Why do you love living in the Area? (Top 4 answers)

Figure 18.2: What is important to protect? (Top 4 answers)

Figure 18.3: What aspects need improving? (Top 4 answers)

highlighted as a 'must solve' before additional housing should be considered in the Area.

8.28 Concerns were expressed that improved road infrastructure would not be developed early enough, resulting in significant increases to the amount of traffic through, what many considered, an already congested infrastructure.

8.29 With the proposed East Midlands Hub Station being within reasonable walking distance of much of the Area, it was felt that better cycling/active travel routes through the Area will improve access to Long Eaton and Beeston, reducing car traffic.

8.30 Consultation sessions also highlighted the need to improve public transport via new east-west links through the Barracks to both Stapleford Lane (and on to the Hub Station) and the tram terminus at Toton Lane.

Housing, Sustainability and Urban Design

8.31 Many of the responses commented on the need for housing that people could afford in the Area as well as sufficient housing for the elderly to allow them to downsize whilst remaining in the Area and freeing up existing properties for family occupancy.

8.32 Whilst it was recognised that much of the existing housing was built in the second half of the 20th century, many commented that new housing should break free of red brick with diverse, mixed designs including self-build opportunities.

8.33 Further there was a strong belief that homes must be constructed with a view to mitigate climate change, increase access to green space and should be sustainably built.

8.34 The consultations also highlighted the need to improve the telecommunications infrastructure as well as the power infrastructure allowing the Area to support aspirations aiming for 'zero carbon' housing.

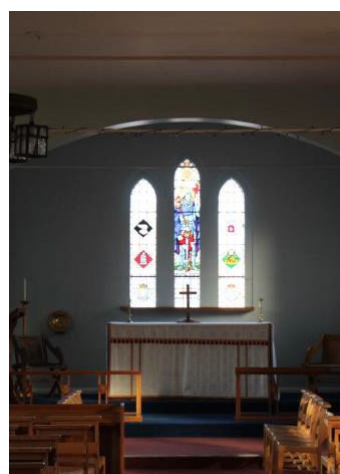
8.35 Finally, there were many comments about poor facilities for parking and that the new housing designs should allow sufficient space for individuals to park off street.

Leisure, Heritage and Community

8.36 Responses were varied with some commenting on the good level of facilities, the integration of the churches in the community, the fact that there is a

good range of shops, doctors and other amenities on the doorstep. Others complained about the lack of a 'centre of focus' for the Area and few local shops.

8.37 Many comments were made about the need to protect important heritage assets on the Barracks, chief amongst them was the monument (and associated memorial garden) to all those who lost their lives in the WWI factory explosion.



Above: part of the monument to "The V.C. Factory".

Left: east window in St George's Chapel, on the Barracks.

8.38 It was felt a new 'plaza' centre located close to the monument and memorial garden would help create a sense of 'place' for Chilwell West and Toton.

Employment and Business

8.39 Only a few comments were made regarding employment and business activity in the Area. This reflects the mainly residential character of the Area.

8.40 On the other hand residents are well aware that HS2 and the East Midlands Hub Station will create significant commercial growth especially next to the Station in the proposed Innovation Campus.

9. AD HOC CONSULTATION EVENTS

9.1 The Forum continued to exploit opportunities to engage with its residents. During 2018 the Forum took part in four further events (in addition to the main event of the year covered above) which were:

- Tesco Toton Fun Day – 31st July;
- Wild About Toton – 1st September;
- Chetwynd Barracks consultation x 3 – October;
- HS2 consultation – 24th November;
- Housing Position paper consultation – December.

9.2 Both events at Toton were set-up along the lines of fetes and the Forum had a stall at each with display boards explaining the Forum's current work with the Plan and in particular some illustrative masterplans. The main aim was to continue to engage and raise awareness.

9.3 Attendances at both events were similar with around 30-40 people taking an interest in the stall and Forum's aims for the future. 18 attendees registered as members with us.

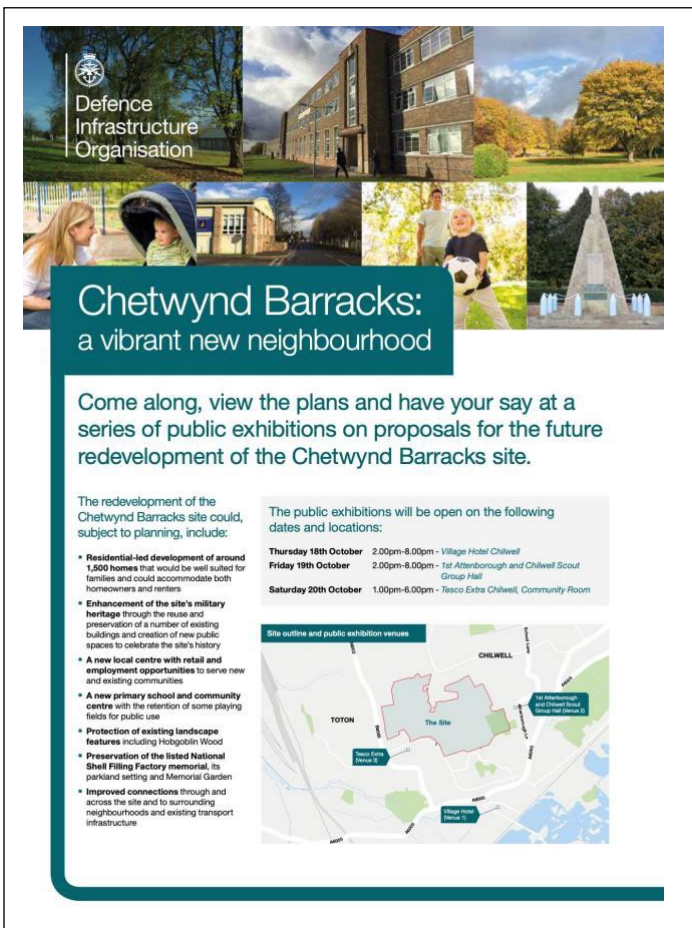
9.4 At the July event, Toton Churches also had a stall and undertook a survey called "Listening to you". 24 questionnaires were completed, and the Churches very kindly let the Forum have a copy of their report so the outcomes could be incorporated into the Forum's deliberations (see Appendix 2d).

CHETWYND BARRACKS CONSULTATION

9.5 The DIO commissioned consultants to run a set of three consultations in the Area during October. These took place on:

- 18th Oct at Village Hotel, Brailsford Way;
- 19th Oct at Scout Hall, Attenborough Lane;
- 20th Oct at Tesco Community Room, Swiney Way.

9.6 The Forum heavily publicised the sessions in the Weekly Digest for several weeks during September. Links to the publicity circulated to residents – both the flyer advertising the event and a pdf copy of the panels used in each session was also publicised (see Appendix 2e).



Above: Flyer advertising DIO Consultation session, 2018.

Below: Extract from the Digest publicising the sessions.

DIGEST #54: Oct 13th

Hello

There's lots to report this week so I'll try to be succinct [...]

1. Chetwynd Barracks consultations taking place next weekend!

- The Defence Infrastructure Organisation (DIO) – part of the MOD – are selling the site and have commissioned 3 consultation sessions undertaken by external consultants. The dates and locations are:
 - Thurs 18th 2pm – 8pm: Village Hotel, Chilwell
 - Fri 19th 2pm – 8pm: Scout Hall, 1 Attenborough Lane,
 - Sat 20th 1pm – 6pm: Tesco Extra Community Room,
- A leaflet drop to households in the area has been arranged. However, delivery seems to have been patchy: I know of several people (myself included) who haven't received one. If you haven't received a copy, please let me know – we are interested to know how effective the distribution has been.
- Here's [a link to the flyer](#) if you haven't received one.
- We encourage everyone to attend one/more of these sessions and provide feedback. We've not had a preview of the exhibition, so we are as curious as you to know their thoughts. Please attend and let them know your views!

9.7 Following the sessions, the Forum submitted comments on the DIO's proposals (see Appendix 2f). Numbers of attendees at these sessions are unknown as the events were hosted by the DIO.

HS2 CONSULTATION

9.8 HS2 Ltd have held a number of consultation events over the years across the country. Locally these sessions are hosted in both Long Eaton and Nuthall.

9.9 The Forum asked HS2 Ltd to host one of their events in Toton so that the residents most affected by the East Midlands Hub Station could have a reasonable chance to attend and provide their observations.

9.10 HS2 Ltd (despite the support of our local HS2 Engagement Manager) were unwilling to either move the location from Long Eaton or set up an additional session in the Area.

9.11 In order for residents in the Area to have a say on the East Midlands Hub Station development, the Forum set up its own unofficial HS2 consultation session on 24th November. Even though it was unofficial, the HS2 Engagement Manager kindly agreed to supply large-scale maps of proposals for the Area as well a good number of handouts and reports that could be taken away by attendees.

9.12 The Forum produced a flyer and circulated it to every household in Toton. The event was also publicised in the Weekly Digest.

9.13 The Steering Group were pleased to welcome **over 280 people** to the event, which proved the value of holding the event locally. Feedback from this session was presented to HS2 Ltd at the official Long Eaton session on 7th Dec (see Appendix 2g).

HOUSING POSITION PAPER CONSULTATION

9.14 During the summer and autumn the Housing Policy strand group (a subgroup of the Steering Group with additional co-opted members of the Forum) met several times to work through a Position Paper that provided the evidence to justify the draft housing policies

9.15 In December this Position Paper (see Appendix 2h) was distributed, via the Weekly Digest, to Forum members to consult them for their views and feedback.



Above: Flyer advertising HS2 event.

Below: Extract from the Digest publicising the event.

DIGEST #56: Nov 3rd

Hello again

Another short, snappy edition as I'm in full 'writer' mode at the moment putting together the Neighbourhood Plan. However, this week..... we need to talk about HS2.

1. HS2 Consultation: Greenwood Centre Nov 24th

- The Forum has booked the Greenwood Centre **on Saturday 24th November between 1pm and 6pm** to host our own HS2 consultation session.
- Members of the Steering Group have been through the various documents in great detail and we are concerned over several items being proposed not least:
 - sectioning off a huge tract of Toton Fields Local Nature Reserve during construction – potentially for over 5 years.
 - demolishing the Greenwood Centre

9.16 In total 13 responses were received to the consultation (see Appendix 2i), which the Housing strand took on board when finalising their policies.

10. STAKEHOLDER ENGAGEMENT

10.1 The Forum continued to engage with the stakeholders identified in Chapter 7. The prime focus for the year remained the same as in 2017 – the DIO and HS2 Ltd.

DIO AND CHETWYND BARRACKS

10.2 Members of the Steering Group had consultation meetings with the DIO five times between January and November 2018.

10.3 The early meetings were constructive with a frank interchange of ideas although a number of differences between the Forum's position and the DIO remained. These differences included:

- the need for a new north-south primary access road to support the 1,500 homes on the site and the validity of the DIO traffic study;
- the validity of the ecological survey undertaken by the DIO; and
- the position of a neighbourhood retail centre (or Plaza) within the proposed development.

10.4 Since November 2018 despite numerous requests by the Forum during 2019 to continue consultation with the DIO to resolve these issues, no further meetings took place until January 2020. At that meeting we were introduced to Homes England who had recently been commissioned by the DIO to manage the disposal of the site.

FURTHER STAKEHOLDER ENGAGEMENTS

10.5 During 2018, we also held meetings with:

- Heart Church (landowner), Director;
- UKPP Ltd (landowner's agent), Director;
- Peveril Homes Ltd (landowner), Director;
- HS2 Ltd, Engagement and Stakeholder Manager for the East Midlands;
- HS2 Strategy Board and the sub-group set up during the year, the Strategic Planning Group;
- Anna Soubry, Broxtowe MP;
- Ruth Hyde, CEO Broxtowe Borough Council;
- D2N2, interim CEO.



*Above/right/below:
Images from
Chetwynd Barracks.*



STAGE 3: 2019-20

11. PRE-SUBMISSION CONSULTATION

11.1 The spring of 2019 was spent drafting the Plan – in particular the formulation of the policies and, in the separate section, the expectations the Forum held for the development of Chetwynd Barracks.

11.2 The draft Plan was finished by end of April and then went through a couple of iterations following review workshops with the whole of the Steering Group. The final version was ready by the end of June and sent to the publisher.

11.3 During June, the Steering Group agreed to use all forms of communication channels – a mixture of hardcopy books, leaflets, local free papers, local Facebook sites as well as the Forum's website and, of course, emails and the Weekly Digest.

DESCRIPTION OF CONSULTATION

11.4 This consultation is one all neighbourhood plans are mandated to hold and comes under Regulation 14 of The Neighbourhood Planning (General) Regulations 2012. This states that before submitting a plan proposal to the local authority, the Forum must:

- publicise, in a manner that is likely to bring it to the attention of people who live, work or carry on business in the neighbourhood area;
- consult any consultation body [...] whose interests the qualifying body considers may be affected by the proposals for a neighbourhood development plan; and
- send a copy of the proposals for a neighbourhood development plan to the local planning authority.

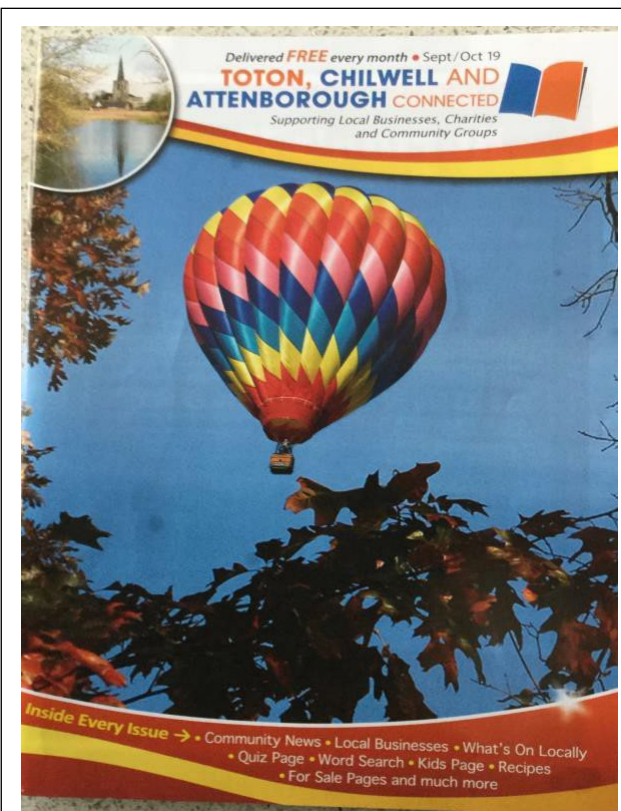
a) Publicise to people who live/work in the Area.

11.5 The Forum produced hard copy books of the Plan and distributed two copies to each library within a 3-mile radius of the Area. These were:

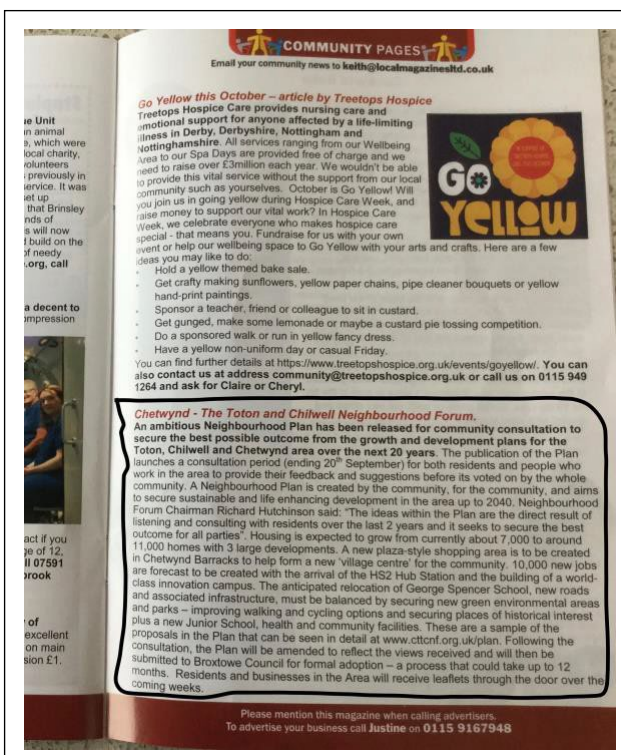
- Toton Library, Stapleford Lane;
- Chilwell Library, Inham Nook;
- Stapleford Library, Church Street, Stapleford;

- Long Eaton Library, Tamworth Road, Long Eaton;
- Beeston Library, Foster Avenue, Beeston.

11.6 The Forum also advertised the Plan and consultation sessions in two local free papers: the Toton, Chilwell and Attenborough Connected; and Beeston Local News. Both papers were distributed during August.



Above/below: Toton, Chilwell [...] free paper advertising the Neighbourhood Plan.





Above/below: Beeston Local News free paper advertising the Neighbourhood Plan.



Above: A4 poster advertising sessions.

Below: cover of A3 leaflet distributed to every household/business in the Area.



11.7 The Forum produced an A3-sized leaflet that was distributed to every household and business in the Area (see Appendix 3a). In addition, A4 posters were produced which were posted in local shops and community notice boards such as libraries, church halls, doctors' surgeries etc.



11.8 Details of Plan and consultation were also published on the website: <https://cttcnf.org.uk/plan/>

11.9 Finally the consultation was advertised extensively during July and August in the Weekly Digests. [The Digest is potentially viewed by over 1,000 recipients as we have well over 200 members/friends (husbands/wives/partners) who are registered but share one email address.]

Digest #77: July 13

Hello everyone

Yes, at long last..... the Plan has indeed landed. It is done, completed, finished and – at long last – finally published!

We want everyone who lives and works in our Area to read, review and comment. It is ready to be reviewed by key stakeholders; landowners, statutory authorities (Environment Agency, Natural England etc.), local councils and all organisations with an interest in the area (HS2, Wildlife Trusts, schools, voluntary groups etc.).

It is particularly ready for you, readers of our digest, who have stuck with us and supported the Steering Group through thick and thin for well over 2 years. So... you get to see it first by following the links below.

1. The Plan – a brief introduction

- It is a big document at 83 pages + appendices.....

Above: Extract from the Weekly Digest first launching the Plan.

Below: Extract from the Weekly Digest sent in the final week of consultation.

Digest #86: Sep 14

Hello everyone,

You'll be no doubt pleased to hear: the end is nigh! We are now in the last week of consulting you about the Plan. These updates have been relentless over the last few weeks with the focus getting your feedback to the Plan. You well know the reasons for this spotlight so I'm not going to rehearse the arguments why we believe this is the most important consultation the Forum has undertaken.

We just need one last heave to get us over the line. If you haven't taken part yet.....well this is your last chance to contribute. Your views count! Your support matters! Many thanks.

11.10 The Forum also produced an online feedback form as well as several hard copies that were attached to the Plan books distributed to the libraries (see Appendix 3b).

b) Consult any consultation body whose interests may be affected by the proposals.

11.11 An email was sent containing an explanatory letter to 136 individual email addresses based at 88 businesses and organisations. The businesses ranged from statutory consultees such as the Environment Agency to small local businesses such as Bardill's

Garden Centre. Organisations included regional bodies such as East Midlands Councils and nearby local authorities as well as local voluntary groups.

11.12 A full list of consultees including details of the 15 bodies is attached (see Appendix 3c). A copy of the letter sent as an attachment to the email (below) to each stakeholder is attached (see Appendix 3d).

Dear

I'm writing to you on behalf of Chetwynd: The Toton and Chilwell Neighbourhood Forum (CTTC Forum). Please find attached a stakeholder letter relating to our recently published Neighbourhood Plan which is now out for consultation. We believe that [organisation name] will have an interest – as a stakeholder in our Area - so we cordially invite you to take part in this exercise. The consultation **ends on 20th September** and we will be happy to answer any questions you may have during this period. If there are other people in your organisation who should have sight of the Plan, please forward this email on to them.

Website links are provided in the letter but for ease of access, links to the main documents are below:

- [Neighbourhood Plan](#) (55 MB pdf file. High quality version, best for printing)
- [Neighbourhood Plan](#) (12 MB pdf file. Lower quality version, best for distribution/accessibility)
- [Response form](#) (Word file to record thoughts/suggestions)

We look forward to your comments.

Best regards

Above: Text of email sent to all stakeholders.

c) Send a copy of the proposals to the local planning authority.

11.13 The Steering Group has developed a good working relationship with the planning team at Broxtowe Borough Council over the past three years. The Council was given three hard copies of the Plan as well as access to the two electronic versions on the website before the formal launch of the consultation phase.

CONSULTATION EVENTS

11.14 The consultation period ran for 10 weeks between 15th July and 20th September 2019. The Steering Group deliberately chose a 10-week period (rather than the standard 6-week period) due to it taking place during the peak holiday period. The Steering Group wanted to ensure all residents had sufficient time to carefully consider the proposals.

11.15 Five consultation sessions were scheduled between 24th August and 20th September. A late decision was made to change the venue for the final session to Tesco Toton, to attract more interest. However, due to a mix up over the booking of the Tesco Community room, that session had to be cancelled on the morning it was due to take place.

11.16 The other sessions went ahead as planned. Approximately 50 people attended across the four events. Despite the low numbers, all attendees were fully engaged with the Plan and had come armed with questions (mostly clarifications) on various elements of the policies.

11.17 The main thrust of the consultation process, however, was to encourage people to complete the Forum's online questionnaire. And this channel was well supported from the community.

11.18 The extract from the digest below **summarises the level of engagement obtained throughout the consultation phase.**

Digest #88: Oct 19

Hello... and welcome back!

The 4 weeks since you last heard from us has flown by. As I said then, we all needed a short breather from the fairly intense period of firstly drafting the Plan and then consulting on it. However, it's time to get back to the task of finally getting it over the line. But for this first post-consultation edition, I'll make this one relatively short and snappy.

1. Final Consultation statistics

- Mark, our web maestro, has collated the figures during the 10 weeks or so of consultation. The resulting numbers are very impressive:
 - **1,419 different people accessed the website** during this period - 88% from the UK.
 - On the webpage containing details of the Plan itself **we saw a total 1,694 views**. This figure includes people accessing the page multiple times
 - Of the 800 or so recipients of these digests, it looks as though **about 260 people** (it's difficult to be precise) directly clicked through to the Plan itself
 - The Plan document was **opened and viewed a total of 772 times**. Again, this will include people opening it several times.
- Final number of **people/organisations providing feedback was 119 comprising:**
 - **92 residents** – people who live in our Area
 - **9 'friends'** – people who live elsewhere but are interested enough (mostly relating to the Barracks) to let us have their views
 - **18 businesses/stakeholders** – including landowners, Broxtowe Borough Council and Notts County Council

I know I'm repeating myself, but these are truly impressive numbers – thanks again to all of you who took the time to respond. We will be reporting these statistics in our Consultation Statement and will certainly add weight when the Plan is assessed by the independent examiner.

Above: Extract from Weekly Digest.

11.19 Results from the online survey (which excluded stakeholder/business responses) were equally impressive. 99 respondents answered the following questions when completing their feedback:

- Are you broadly in agreement with the **Approach** of the Neighbourhood Plan?
- Are you broadly in agreement with the **Vision** (Section B)?
- Are you broadly in agreement with the **Policies** (Section C)?

12. MODIFICATIONS TO PLAN

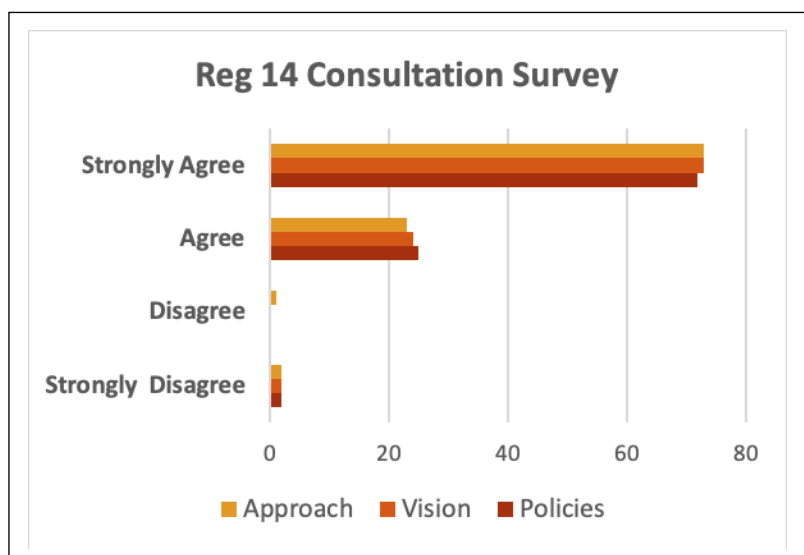
12.1 In addition to the survey questions, respondents were asked to provide comments and suggestions. Out of the 99 individuals (exc. stakeholders/businesses) who responded to the initial three questions, 82 provided further comments. All residents' and friends' comments were collated into one master spreadsheet to allow for analysis (see Appendix 3e). The majority of respondents made several observations across different parts of the Plan. Business representations naturally comprised several comments and suggestions.

12.2 All multiple comments were then disaggregated and categorised under relevant chapters in the Plan and collated into one master document. This document stretches to 57 pages (see Appendix 3f).

12.3 Given the scale of comments received, a separate Plan Modifications document was produced which summarised the key issues raised that required comments and changes to the Plan (see Appendix 3g).

12.4 This approach was discussed with and endorsed by the Head of Planning at Broxtowe Borough Council.

12.5 During the autumn of 2019 amendments to the policies were drafted by members of the Steering Group. A series of workshops were then held in the



Above: Graph detailing responses to Consultation Survey.

spring of 2020 to collate all the comments and amendments and agree the changes needed to the Plan.

12.6 The key change made to the Plan was to reorganise the structure and layout. This was in response to several comments made by stakeholders relating to the section on Chetwynd Barracks. This section created confusion as a number of stakeholders believed this section contained policies, whereas the intention was to provide guidance for masterplanners.

12.7 As a result, a new Section C has been created that clearly documents the Forum's aspirations along with a number of guiding principles we expect to see incorporated in masterplans. All policies were therefore moved to Section D.

12.8 The revised Plan was completed in early March 2020 and approved by the Steering Group via email as the COVID-19 epidemic prevented a meeting taking place.

12.9 The Plan, together with a number of accompanying documents, was submitted to Broxtowe Borough Council in June 2020.

STAGE 4: 2021

13. STRATEGIC ENVIRONMENTAL ASSESSMENT (SEA)

13.1 An informal screening of the draft Plan for environmental effects was undertaken in the summer of 2020 on behalf of CTTC Neighbourhood Forum. The opinion at that time from Broxtowe Borough Council was that a Strategic Environmental Assessment (SEA) was not required. However, this opinion was reversed in February 2021 when the formal SEA/HRA Screening Report was issued. A SEA was subsequently undertaken by AECOM on behalf of the Forum, funded by Locality.

13.2 A Habitats Regulation Assessment (HRA) screening of the Plan was undertaken in conjunction with the informal SEA screening. The Broxtowe Borough Council opinion was that an Appropriate Assessment under the EU Habitats Regulations was not required. This opinion was reaffirmed in February 2021 within the SEA/HRA Screening Report.

13.3 A SEA Scoping Report was initially produced on behalf of the Forum by AECOM in April 2021.

13.4 The final SEA Environmental Report was completed by AECOM and issued to the Forum in September 2021. There were no reasonable alternatives to the Plan policies identified within the report, but it did make a small number of recommendations to strengthen some of the policies.

Statutory Consultations

13.5 During March 2021 Broxtowe Borough Council, as required, consulted with statutory consultees on their Strategic Environmental Assessment (SEA) / Habitats Regulations Assessment (HRA) Screening Report in relation to the CTTC Neighbourhood Plan. The Environment Agency did not respond, however Natural England agreed with Broxtowe's assessment that a SEA would be required and that a HRA is not required. In the opinion of Historic England an SEA was not likely to be required.

13.6 During April and May 2021 AECOM, as required, consulted the same statutory consultees with respect to the SEA Scoping Report. The Environment Agency did not respond, however Natural England and Historic England both agreed that the scoping of the SEA was correct in relation to the CTTC Neighbourhood Plan.

14. POST SEA PLAN MODIFICATIONS

14.1 Following the recommendations in the SEA Environmental Report, four Plan policies were revised in October 2021, and approved by the Steering Group via email due to ongoing COVID-19 issues.

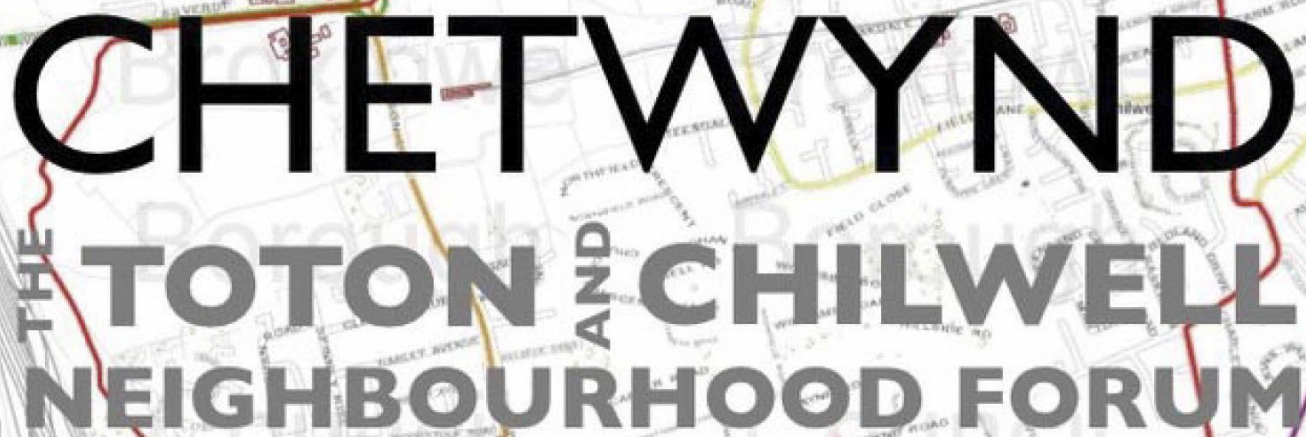
14.2 The post SEA changes made to the Plan are summarised in a supplementary plan modifications document.

14.3 The revised Plan, together with the SEA Environmental Report and a number of accompanying documents, was re-submitted to Broxtowe Borough Council in November 2021 to commence the Regulation 16 and Independent Examination process.

APPENDICES

Ref	Page/ para	Document link
0a	6: 2.9	Decision notice: Neighbourhood Forum
0b	6: 2.9	Decision notice: Neighbourhood Area
0c	6: 2.10	Special General Meeting: minutes
Stage 1: 2017		
1a	14: 5.7	Part 2 Local Plan: Forum representations
1b	14: 6.6	Peveril planning application: Forum representations
1c	15: 7.9	East Midlands HS2: Growth Strategy
Stage 2: 2018		
2a	19: 8.14	Community Consultation: Questionnaire
2b	19: 8.16	Community Consultation: Summary of Comments
2c	19: 8.17	Community Consultation: Online Survey report
2d	22: 9.4	Toton Churches: ‘Listening to you’ survey
2e	22: 9.6	DIO Consultation: Display boards
2f	23: 9.7	DIO Consultation: Forum comments
2g	23: 9.13	HS2 Consultation: Forum Issue Summary
2h	23: 9.15	Housing strand Consultation: Housing Position paper
2i	23: 9.16	Housing strand Consultation: Housing Paper responses
Stage 3: 2019-20		
3a	26: 11.7	Regulation 14 Consultation: A3 Publicity flyer
3b	27: 11.10	Regulation 14 Consultation: Business Response form : Residents Response form
3c	27: 11.12	Regulation 14 Consultation: Consultee Master list
3d	27: 11.12	Regulation 14 Consultation: Stakeholder letter
3e	29: 12.1	Regulation 14 Consultation: Residents survey feedback
3f	29: 12.2	Regulation 14 Consultation: All representations
3g	29: 12.3	Regulation 14 Consultation: Plan Modifications
Stage 4: 2021		
4a	30: 13.1	Broxtowe Borough Council: SEA/HRA Screening Report
4b	30: 13.5	SEA Screening Opinions: Historic England : Natural England

4c	30: 13.3	AECOM: SEA Scoping Report
4d	30: 13.6	SEA Scoping Opinions: Historic England : Natural England
4e	30: 13.4	AECOM: SEA Environmental Report
4f	30: 14.2	CTTC Forum: Supplementary Plan Modifications

A background map of the Chetwynd, Toton, and Chilwell area, showing streets and landmarks.

CHETWYND THE TOTON AND CHILWELL NEIGHBOURHOOD FORUM

For further information:

Email: assist.cttcnf@gmail.com

www.cttcnf.org.uk



@CTTCNF



CTTC-Neighbourhood-Forum

Published June 2020, Revised November 2021

A red arrow-shaped signpost pointing right, mounted on a grey pole, set against a blue sky with white clouds.

Shape the future of
Toton & Chilwell