

Stapleford Towns Fund - Town Deal Executive Board

Please observe remote conferencing good practice:

- Get on the call in time for the start, testing any new systems if required.
- Please mute microphones unless you are speaking.
- Please raise your hand to speak, let the chair invite your comments.
- One person to speak at a time.
- For in call conversations please use the chat function.

Date: Friday 17 December 2021

Time: 10.00am – 11.30 am

Venue: MS Teams

1. Welcome and Introductions (Chair)
2. Apologies of absence: *Ian Jowett, Ruth Hyde, Zulf Darr, Jessica Brannan,*
3. Agreement of minutes of previous meeting (All)
4. Declarations of interest (Chair)
5. Update on Project Working Groups (F+G)
6. Principle Risks Under Review (F+G)
7. Additional Learning Facility – Study into local training and skills requirements
(Will)
8. Commission Co-Funding Specialist (Chair)
9. Town Centre Recovery Grant Scheme Update
 - PR approach and mitigation
 - Launch
10. Individual Project Managers in advance of Delivery Board [stage 3] (Chair)

Date of next meeting (Chair)

- Friday 14 January 2022 at 10am – Friday 21 January 2022*
- Friday 11 February 2022 at 10am
- Friday 11 March 2022 at 10am
- Friday 8 April 2022 at 10am