

INDEPENDENT EXAMINATION OF CHETWYND: THE TOTON AND CHILWELL NEIGHBOURHOOD PLAN

EXAMINER: Jill Kingaby BSc (Econ) MSc MRTPI

Mr David Lovett
Vice Chair of the Toton and Chilwell Neighbourhood Forum

Tom Genway
Senior Planning Policy Officer
Broxtowe Borough Council

Examination Ref: 01/JK/T&CNP

Via email

6 September 2022

Dear Mr Lovett and Mr Genway

CHETWYND: THE TOTON AND CHILWELL NEIGHBOURHOOD PLAN EXAMINATION

Following the submission of the Chetwynd: The Toton and Chilwell Neighbourhood Plan for examination, I would like to clarify several initial procedural matters. I also have three requests for information for Broxtowe Borough Council (the Council), to which I would like to receive a written response by **Monday 19 September 2022**.

1. Examination Documentation

I can confirm that I am satisfied that I have received a complete submission of the draft Plan and accompanying documentation, including the Basic Conditions Statement, the Consultation Statement and the Regulation 16 representations, to enable me to undertake the examination.

Subject to my detailed assessment of the draft Plan, I have not at this initial stage identified any very significant and obvious flaws in the Plan that might lead me to advise that the examination should not proceed.

2. Site Visit

I intend to undertake a site visit to the neighbourhood plan area once I have had a response to my initial requests from Broxtowe Borough Council. This will assist in my assessment of the draft Plan, including the issues identified in the representations.

The IPe office team will inform you of the site visit date once this is known.

3. Written Representations with Hearing Session

At this stage, in addition to considering the written representations that have been made to the draft Plan, I am minded to hold a hearing session to address matters raised in certain representations. These include the Government's publication of its Integrated Rail Plan in November 2021, which states that the HS2 rail system will not be routed through Toton (where a new station hub had been envisaged), and the ongoing review of the draft Toton and Chetwynd Barracks Strategic Masterplan Supplementary Planning Document. There are also other matters which I feel merit discussion.

Paragraph 9(2) of Schedule 4B to the Town and Country Planning Act 1990 (as amended) provides for the receiving of oral representations, where the examiner considers this is necessary to ensure the adequate examination of an issue(s).

Once I have had a response to my initial requests, I intend to write to invite the Council to make the necessary arrangements for such a hearing to be held.

Formal notice of the hearing should be given by advertisement at least 21 days in advance of the date set (in accordance with standard practice and excluding Bank and Public Holidays). The IPE office team will liaise with you regarding my availability and the detailed arrangements including a suitable date, time and venue.

I will be producing an agenda, a guidance note and an invitation letter for the hearing session, once a suitable date has been agreed. I may also request short written statements from those I wish to speak at the hearing session and will set a deadline for the receipt of the statements.

4. Initial Requests

- (i) Please would the Council confirm how many persons and parties responded at the Regulation 16 stage?
- (ii) Could the Council confirm that the Regulation 16 consultation has been carried out in accordance with the Neighbourhood Planning (General) Regulations 2012 (as amended) and relevant advice in the Planning Practice Guidance? In particular, the Council's Notice of Consultation states, '*A paper copy of the Neighbourhood Plan and related documents is also available to view at the Reception of Broxtowe Borough Council's Council Offices, Foster Avenue, Beeston, Nottingham, NG9 1AB (during normal opening hours). Copies of the response form are also available at the same location*'. A representor, upon visiting the Broxtowe Council office in Foster Avenue during working hours, has advised that they were told that the Plan proposal was not available to view.
- (iii) As part of my site visit, I consider it necessary to visit the Chetwynd Barracks site. Could the Council therefore initiate preliminary enquiries into the arrangements that will be necessary to allow me access to the site?

I have requested the submission of a response to the matters raised above by **Monday 19 September 2022**, although an earlier response would be much appreciated.

5. Examination Timetable

As you will be aware, ordinarily, the intention is to examine a neighbourhood plan (including conduct of the site visit) with a view to providing a draft report (for 'fact checking') within 4-6 weeks from commencement of the examination. However, as I will now need to schedule a hearing session, the duration of this examination will inevitably be extended, albeit I will endeavour to minimise delay where practicable.

If you have any process questions related to the conduct of the examination, which you would like me to address, please do not hesitate to contact the office team in the first instance.

In the interests of transparency, may I prevail upon you to ensure that a copy of this letter is placed on the Neighbourhood Forum and Borough Council websites.

Thank you in advance for your assistance.

Your sincerely

Jill Kingaby

Examiner