

## PERSON SPECIFICATION

### H142 CLEANING TEAM LEADER

Specification Type	Additional/changed requirements	E/D	Measure
<b>Qualifications and Training</b>	Commitment to continuing personal development	E	1,3
<b>Qualifications and Training</b>	Management qualification or willing to work towards this in post	D	1,3
<b>Personal Skills</b>	Ability to work on own initiative and be self-motivated	E	1,3
<b>Personal Skills</b>	Good interpersonal skills and ability to manage a large team	E	1,3
<b>Personal Skills</b>	Good communication skills	E	1,3
<b>Personal Skills</b>	Able to work effectively as a team member	E	1,3
<b>Personal Skills</b>	A commitment to personal growth and development	E	1,3
<b>Personal Skills</b>	A commitment to commerciality and ensuring organisational value for money	E	1,3
<b>Personal Skills</b>	A commitment to equal opportunities and an appreciation of the issues facing disadvantaged groups	E	1,3
<b>Personal Skills</b>	Good planning and organisational skills	E	1,2,3
<b>Personal Skills</b>	Ability to maintain clear and concise records	E	1,3
<b>Personal Skills</b>	Strong ICT skills, including use of Microsoft products	E	1,3
<b>Personal Skills</b>	Ability to solve problems quickly	E	1,3
<b>Knowledge &amp; Experience</b>	Good knowledge of best cleaning practices and techniques	E	1,3
<b>Knowledge &amp; Experience</b>	Good knowledge of health and safety requirements	E	1,3
<b>Knowledge &amp; Experience</b>	Experience of providing training	E	1,3
<b>Knowledge &amp; Experience</b>	Experience of performance monitoring, and providing accurate statistical data	E	1,3
<b>Knowledge &amp; Experience</b>	Experience of working in a customer focused environment	E	1,3
<b>Knowledge &amp; Experience</b>	Experience of managing a dispersed team	E	1,3
<b>Knowledge &amp; Experience</b>	Experience of working in a similar role	D	1,3
<b>Other Requirements</b>	Possession of a full driving licence / ability to travel around the Borough	E	1,3

#### **Car Allowance:**

This post does not carry a designated car user status.

**E/D:**

Essential (E)

Desirable (D)

**Measure:**

1. Application form
2. Test after shortlisting
3. At interview
4. Documentary evidence
5. Other [please specify]