

PERSON SPECIFICATION

SINGLE TRADE OPERATIVE

Specification Type	Additional/Changed Requirements	E/D	Measure
Qualifications & Training	A relevant qualification, for example in the joinery, plumbing or building trade	E	1, 3, 4
Qualifications & Training	Commitment to continuing personal development.	E	1, 3, 4
Knowledge & Experience	Experience of undertaking joinery, plumbing or building repairs	E	1, 3
Knowledge & Experience	Experience of working collaboratively and effectively with internal and external stakeholders	E	1, 3
Knowledge & Experience	Understanding of and commitment to equal opportunity and diversity	E	1, 3
Knowledge & Experience	Experience of working in a local authority	D	1, 3
Skills & Abilities	Commitment to achieving continual service improvement and improved outcomes for customers	E	1, 3
Skills & Abilities	Flexible approach to meet the needs of a demanding service	E	1, 3
Skills & Abilities	Good communication skills	E	1, 3
Skills & Abilities	Good ICT skills	E	1, 3
Skills & Abilities	Creative approach to problem solving	E	1, 3
Skills & Abilities	Ability to meet challenging deadlines	E	1, 3
Skills & Abilities	Ability to follow safe systems of work	E	1, 3
Skills & Abilities	Ability to understand risk assessments and guidance	E	1, 3
Skills & Abilities	Ability to work on own initiative and as part of a team	E	1,3
Other Requirements	Willingness to work out of office hours	E	1, 3
Other Requirements	Ability to attend emergencies out of hours	E	1, 3

Car Allowance:

This post does not carry a designated car user status.

E/D:

Essential (E)

Desirable (D)

Measure:

1. Application form
2. Test after shortlisting
3. At interview
4. Documentary evidence
5. Other [please specify]