

Stapleford Towns Fund

Town Deal Executive Board

Date: Friday 8 December 2023

Time: 10.00am – 11.30am

Venue: Bramcote Room, Council Offices, Beeston, Nottingham, NG9 1AB

Agenda

1. Welcome and Introductions *(Chair Ian Jowett)*
2. Apologies for absence: *(Chair Ian Jowett)*
3. Agreement of minutes of previous meeting (5 Minutes) *(All)*
4. Procedures (5 Minutes)
 - a) Declarations of interest *(Chair Ian Jowett)*
 - b) Updated Executive Board Membership Structure *(Chair Ian Jowett)*
 - c) *Updated Member Code of Conduct* *(Sam Comerie)*
 - d) Website profile updates *(Sam Comerie)*
5. Communications & Publicity update (5 Minutes) *(BakerBaird)*
6. Programme Issues Presentation (Risks/Budget/Timelines) (5 Minutes)
(Jonathon Little/Sam Comerie)
7. Delivery Board Updates on live projects
 - a) Town Centre Recovery Grants Scheme/High Street Retail Auction (10 minutes) *(Jonathon Little)*
 - b) Library Learning Facility (5 minutes) *(Sam Comerie)*
 - c) Enterprise Hub Building (15 minutes) *(Sam Comerie/Focus/Maber)*
 - d) Community Pavilion and Young Peoples Centre (20 minutes) *(Sam Comerie)*

e) Cycle Network and Associated Infrastructure (15 minutes) (*Sam Comerie*)

f) Street Improvement Scheme/The Roach (5 minutes) (*Sam Comerie*)

8. AOB

Date of next meeting: 8th March 2023 10-11:30am at BBC Council offices