

BROXTOWE BOROUGH COUNCIL

JOB DESCRIPTION

Directorate:	Executive's Department
Division:	Environment
Post No & Job Title:	T291 – T296 Town Centre Cleaner
Grade:	Grade 3
Responsible to:	Cleansing Supervisor
Responsible for:	No responsibility for employees
Job Objective:	To maintain high standards of cleanliness associated with the public toilets and surrounding areas in accordance with Broxtowe Borough Councils service delivery plan. On average 60/70% of the time will be litter picking and 30/40% cleaning the toilets.

Main Duties and Responsibilities:

1. Open up the public toilets and report any damage or leaks to the facilities on a daily basis.
2. Inspect and cleans all urinals to an acceptable standard.
3. Mop out floors and clean wall tiles on a daily basis.
4. Make sure there are toilet rolls and drying towels available at all times.
5. Check soap wells and replenish as necessary.
6. Check for drugs related paraphernalia and remove as required using PPE only.
7. Litter pick town centre as per route supplied by supervisor.
8. Remove small amounts of graffiti from street furniture and litterbins.
9. Maintain daily log of incidents in connection with anti social behaviour and complaints.
10. Communicate with CCTV control room with regard to incidents of Anti Social Behaviour
11. Remove fly posting from town centre areas.
12. Liaise with mobile street cleansing teams and assist as required.

13. Carry out any other duties that are within the scope and grading of the post which could also be requested by the line manager or Head of Service.

DESIGNATED CAR USER

A designated car user status has not been attached to this post.

SPECIAL CONDITIONS

Where applicable: Duties may include attendance at evening meetings and/or work outside normal office hours.

RESTRICTIONS

This is not a politically restricted post.

This post is subject to exemption with reference to the Rehabilitation of Offenders Act 1974.

NOTE

The above job description sets out the main responsibilities of T291 – T293 Town Centre Cleaner but should not be regarded as an exhaustive list of the duties that may be required. As duties and responsibilities change and develop the job description will be reviewed and be subject to amendment in consultation with the post holder during the Personal Development Review process.

All employees are expected to maintain a high standard of service delivery and to uphold the Council's policies in accordance with equality and diversity standards, and health and safety standards, and to participate in training activities necessary to their job.