

PERSON SPECIFICATION

T309 T330 – SENIOR GROUNDS MAINTENANCE TEAM LEADER

Specification Type	Additional/changed requirements	E/D	Measure
Personal Skills	Ability to effectively organise operational works	E	1,3
Personal Skills	Ability to communicate effectively at all levels	E	1,3
Personal Skills	High level of self-motivation	E	1,3
Personal Skills	Excellent customer care skills in particular an ability to sensitively handle enquiries and complaints from the public	E	1,3
Personal Skills	Ability to identify, develop and deliver on the job training for Grounds Maintenance related skills.	E	1,3
Knowledge	Knowledge of modern employment legislation and practices, in particular the Health and Safety at Work Act 1974 and related Codes of Practice	E	1,3
Knowledge	Wide range of horticultural skills	E	1,3
Knowledge	An awareness of Local Authority procedures and policies	E	1,3
Knowledge	A good working knowledge of IT including Word, Excel, Access and Outlook with an understanding of the requirements for maintaining accurate records	E	1,3
Knowledge	Good knowledge of the Borough	D	1,2,3
Experience	Experience of undertaking a wide range of horticultural and grounds maintenance operations	E	1,3
Experience	Ability to lead a dedicated team of operatives to achieve a common goal	E	1,3
Experience	Supervision/management skills	D	1,3
Experience	Substantial relevant experience	E	1,3
Experience	Experience of keeping and maintaining accurate records	E	1,3
Attainments/ Qualifications	Driving Licence Category B	E	1,4
Attainments/ Qualifications	Pa1 & Pa6 spraying certificate	E	1,4
Attainments/ Qualifications	City and Guilds phase 2/ NVQ level 3	D	1,4
Attainments/ Qualifications	Chapter 8 Road Signing	E	1,4
Attainments/ Qualifications	ILM3 or equivalent experience	D	1,4
Special Requirements	Possession of a full driving licence C1+E	E	1,3,4
Special Requirements	Ability to work outdoors in all weather conditions and to carry out heavy manual work	E	1,3
Special Requirements	Attend emergency situations during and outside working hours	E	1,3

Car Allowance:

This post carries a designated car user status.

E/D:

Essential (E)

Desirable (D)

Measure:

1. Application form
2. Test after shortlisting
3. At interview
4. Documentary evidence
5. Other [please specify]