

STAPLEFORD TOWN FUND EXECUTIVE BOARD

Friday 3rd July 2026 at 10:00 am

Stapleford and Bramcote Conservative Club (71 Derby Rd, Stapleford, Nottingham
NG9 7AR)

PRESENT:

Ian Jowett (IJ)	WMD Ltd
Paul Sweeney (Vice Chair) (PS)	Robert Ellis Estate Agents
Martin Paine (MP)	Broxtowe Borough Council
Sue Paterson (SP)	Voluntary sector
Councillor Richard MacRae (RM)	Broxtowe Borough Council
Councillor John McGrath (JM)	Broxtowe Borough Council
Councillor Sarah Camplin (SCa)	Broxtowe Borough Council
Keith Brown (KB)	Concept Painting Contractors
Jan Goold (JG)	Volunteer sector

OBSERVERS

Tango Chan (TC)	Broxtowe Borough Council
Ryan Vaughan (RV)	Broxtowe Borough Council
Elizabeth Cooper (EC)	Broxtowe Borough Council
Jonathon Little (JL)	Broxtowe Borough Council
Sam Comerie (SC)	Broxtowe Borough Council

APOLOGIES:

Elaine Bell (EB)	Sewing Bee
Councillor Stephen Jeremiah (SJ)	Stapleford Town Council
Barbara Demetriou (DB)	Archmedia Accounts
Nicola Stevens (NS)	Nottingham County Council
Zulf Darr (ZD)	Broxtowe Borough Council
Juliet Campbell (JC)	Member of Parliament for Broxtowe
Ian Hutchinson (IH)	Volunteer sector
Tom Spink (TS)	MyPad

	ACTION
<u>Welcome and Introductions</u> (Chair)	
<u>Apologies of absence</u> (Chair)	
<u>Agree Minutes of previous Meeting</u> (Chair)	
Board agreed the minutes of the previous meeting.	

	ACTION
<u>Procedures (Chair) – a) declarations of interest, b) membership, c) code of conduct</u> <u>Declarations of interest (Vice-Chair)</u> <u>Membership</u> SP confirmed her declaration of interest in relation to the Helpful Bureau.	IJ
<u>LRF Review and Pipeline project Update</u> SC advised that the report circulated prior to the meeting is to provide an overview of the Local Regeneration Fund (LRF) projects review and summary. As part of a prior delivery board discussions took place on all projects not contractually committed and in very early stages, including Meadow View and the Derby Road Street Improvements. We reported that circa £1.5m remains uncommitted within the programme. The delivery board and Economic development officers assessed some potential alternative options for allocating the remaining fund while achieving the best economic outlook to Stapleford and maintaining commitment to outputs set on the original Town Deal aims. An options appraisal was presented to the delivery board, which identified its preferred projects from this assessment. The high priority list is shown on Table 2. within the report. The purpose of this discussion was to obtain the Executive Board's views on these projects. Option 1 priority projects discussion: Cricket temporary facility JL explains that plans to put a small facility has been in the works for some time, the facility could be delivered as part of the planning application for the main pavilion. JM asked what the expected lifespan of the temporary facility would be. SC advised that the anticipated lifespan would be approximately 10–15 years. However, we are limited with the planning application and only can be on one site for 2 years, the plans of the permanent pavilion mean that it could move onto that location and then later used for storage. RM enquires if it could be moved to the Bowls club, could we include adding mural on the pavilion.	SC

	ACTION
SC its very possible to be the case, Council would need to investigate the space that could fit around the Bowls club. St Johns school overflow carpark EC explained that discussions had taken place with the school regarding the use of the space as an overflow car park during events at the football club. The proposal would extend the surfaced area and provide approximately 35 additional parking spaces. RM with car park is it possible to include additional trees, hedges in the area of grass on that area, would help any surface water run off. EC responds with suggesting this in the realm of possibility for the scope of the project, the council will look into this. Meadow view professional fees SC explains that this is referring to current next stage of fees for the Meadow View path. RM ask if the path on Mills road still going to be done. JL responds that this would be included in the Meadow view path project if that does not happen. Cricket Pavilion SC explains that this would be a phased approach for the permanent facility, this would be the infrastructure and utilities connection which could then facilitate the temporary facility. IJ asks if there is a confirmed utilities cost quoted. SC responds the current quote estimated to be circa £150,000. JM mentions that this makes sense as part of the phased approach and it's a good idea to proceed with. Conservative club car park JL explains that as part of the Pencil works the carpark on that site would be opened to the public. Users of the Pencil works would then look to use the parking spaces at the Conservative club. SCa mentions that parking is a real concern with locals so this is a great proposal.	

	ACTION
MP advises that this also works well with car park team who would not manage the Conservative club car park. SC explains that there would be a legal agreement between the club and the council/operator of the pencil works. RM asks about increase of the disabled spaces on the Pencil works, need to confirm that its part of building regulations. Other Makers Production Equipment JL explains that this is not specifically just for pottery Kiln, but it could be on-site or off-site items relating to the Makers space. This would look at providing exciting kit for the space. Allocation of new technology. JM mentions that they know contact for people who would be interested in this approach. RM asks if it's possible to have people included as to help teach how to use the equipment. SC responded with there should be the space and availability within the Makers space for workshops, and teaching space RM further enquires about the possibility of music room into the makers space? SC responds stating that we don't believe it would be suitable due to the size of the spaces within the building, but it can continue to be explored further. JL adds further stating that still need to look into the study for the music room feasibility. SP advises that with the pottery kiln this would be great for local groups as well. JL mentions that Elaine Bell has expanded on this point and says there is un-tapped measure for this. She has helped develop feasibility for this. Helpful Bureau Minibus SP explains that the Helpful Bureau have got a minibus but more capacity would be great.	

	ACTION
JL explains that this would be the first priority towards the end of the project this would not need boards approval but we would always go for this project. Community pavilion garden. JL explains how this project has grown beyond its original scope and expected costs. It's still a project the Council want to progress with especially to ensure there is a section dedicated to Ross Bofinger. EC mentions that the costs have gone up and we still need to take forward some approach. RM asks if it's possible to retain the seat included into the design. It would be far great utility for schools, clubs and locals JL responds that the council will look to include them. SCa asks if the men in sheds would be good to keep in approach, there was a shed included in the design. EC states that it was this side of the project which was quite more expensive but it's possible to keep the discussion on this element alive for now. JL mentions that with the community pavilion we've already got the space so we're not starting from the start with regard to this proposal. SP enquires about if there is any funding we can tap into for men mental health. SC states that it's something the council are and will keep looking into. Working capital for the Pencil works JL explains that the council believe its best place to support the Pencil works for the early years of operation. JM asks if this would be towards the operator. SC states yes this might similar to an incentive that is usually offered by estates to reduced rents for new tenants to attract tenants, this may be for the operator to deliver as part of the rest of the building fitout. EC adds that this was part of the soft market testing preference. RM states that as long as they drive the use of the building then it's worth doing.	

	ACTION
JL moves on towards table 3 which highlights secondary priority list of projects. IJ enquires that these outstanding projects should be covered at another time due to the time remaining for the meeting. MP raises that the Bramcote hills is something the council's push their is a big need for it. JM states that they're against this as this money is for Stapleford, need to ensure these funds are prioritising the economic outlook of Stapleford. Given the building for the cricket club is already there. There is lack of utilising of the building is an opportunity. RM also states that there is a need for the café, with new school there was some view to have school kids /adults to manage the café. Given this plan it could be affected by what we agree here it important that plans here take this into consideration. There is concern with existing traders, which also needs to be considered. Action: Explore this further. IJ explains if please can board members send email through on their preference of these priority projects. JM ask that recirculate context behind the projects. JL mentions that the council will do this and allow for Board members to put their thoughts on the priority 2 projects. Council to recirculate the projects context shown at Delivery board. Action: Council provide a summary of each of priority 2 projects, including pros, cons, risks and cost certainty. Action: Members to vote on priorities and return ahead of next meeting.	SC/RV
Board moves on to tour of the Pencil Works.	
Walter Parker VC Memorial Square meeting Executive board members discuss the consultations planned and raise initial views for the project.	ALL Members

	ACTION
<u>Date of next meetings</u> (Chair) The following meeting has been scheduled in the Council Chamber, Beeston Offices unless otherwise advised. Friday 4th September 2026 10:00am	ACTION