

AGENDA

Housing Influence Panel Meeting The Council Offices

**Wednesday 12 November
Time: 10:30am to 12:30pm**

Timing	Agenda Item
10:15 – 10:30	Refreshments and Panel Discussion
10:30 – 10:35	Housekeeping, Apologies & Introductions
10:35 – 10:45	Minutes from the previous meeting
10.45 – 11:30	Housing Influence Panel (continued) <ul style="list-style-type: none"> - Terms of Reference - Topics for the Agenda
11:30 – 11:40	BREAK
11:40 – 12:10	Andy Culshaw, Projects Update
12:10 – 12:30	Panel Admin <ul style="list-style-type: none"> - Energy Efficiency Funding - ARCH Conference share - Modernisation Working Group
<p>Next Meeting Wednesday 10 December Scrutiny Scoping Session 10.30am – 12:30pm Council Offices, Foster Avenue, Beeston, NG9 1AB</p>	

Ground Rules for Meetings

Follow these few rules to help ensure meetings run smoothly and are successful.

- ✓ Only items on the agenda will be discussed in the meeting.
- ✓ Raise your hand and wait for the Chair to invite you to speak.
- ✓ Only one person is permitted to speak at a time.
- ✓ Do not talk to others whilst someone else is talking.
- ✓ Please active listen without interrupting.
- ✓ Share your comments and make them concise, relevant, and constructive.
- ✓ Treat all others fairly, courteously and with respect.
- ✓ Raised voices, abusive or inappropriate language will not be tolerated.
- ✓ Personal or individual issues must be raised outside of the meeting.
- ✓ Work together for the benefit of all Broxtowe Council Housing residents.
- ✓ Once the Chair indicates it is time to move on, the discussion concludes, and the meeting proceeds to the next topic.

If you fail to follow these Ground Rules for Meetings you may be asked to leave the meeting.

Please refer to the Code of Conduct, which fully sets out expectations of involved residents.