

## AGENDA

### Housing Influence Panel Meeting The Council Offices

**Wednesday 12 November**  
**Time: 10:30am to 12:30pm**

Timing	Agenda Item
<b>10:15 – 10:30</b>	<b>Refreshments and Panel Discussion</b>
10:30 – 10:35	Housekeeping, Apologies & Introductions
10:35 – 10:45	Minutes from the previous meeting
10.45 – 11:30	Housing Influence Panel (continued) - Terms of Reference - Topics for the Agenda
11:30 – 11:40	BREAK
11:40 – 12:10	Andy Culshaw, Projects Update
12:10 – 12:30	Panel Admin - Energy Efficiency Funding - ARCH Conference share - Modernisation Working Group
<p><b>Next Meeting</b> Wednesday 10 December Scrutiny Scoping Session 10.30am – 12:30pm Council Offices, Foster Avenue, Beeston, NG9 1AB</p>	

## Ground Rules for Meetings

**Follow these few rules to help ensure meetings run smoothly and are successful.**

- ✓ Only items on the agenda will be discussed in the meeting.
- ✓ Raise your hand and wait for the Chair to invite you to speak.
- ✓ Only one person is permitted to speak at a time.
- ✓ Do not talk to others whilst someone else is talking.
- ✓ Please active listen without interrupting.
- ✓ Share your comments and make them concise, relevant, and constructive.
- ✓ Treat all others fairly, courteously and with respect.
- ✓ Raised voices, abusive or inappropriate language will not be tolerated.
- ✓ Personal or individual issues must be raised outside of the meeting.
- ✓ Work together for the benefit of all Broxtowe Council Housing residents.
- ✓ Once the Chair indicates it is time to move on, the discussion concludes, and the meeting proceeds to the next topic.

**If you fail to follow these Ground Rules for Meetings you may be asked to leave the meeting.**

**Please refer to the Code of Conduct, which fully sets out expectations of involved residents.**